



**20th Judicial District**

**Juvenile Integrated  
Treatment Court**

**Handbook**

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## Welcome

Welcome to the 20<sup>th</sup> Judicial District's Juvenile Integrated Treatment Court (JITC). If you are reading this handbook, it means you are being considered for acceptance into the JITC program, due to your history of drug/alcohol use and your involvement with the Juvenile Justice System.

The purpose of this handbook is to provide you with the information you need to be successful in the program. You will be expected to comply with the expectations outlined below, as well as any instructions given to you in court.

## About Juvenile Integrated Treatment Courts

JITC is a court that has been specifically designed and staffed to supervise juveniles who have been referred to a comprehensive and judicially monitored program of substance use/abuse treatment and rehabilitation services.

JITC represents an innovative approach to juveniles who have been identified as moderate to heavy substance users/abusers. It is based upon 10 key components:<sup>1</sup>

1. Integrating alcohol and other drug treatment services with justice system case processing.
2. Using a non-adversarial approach, prosecution and defense counsel promote public safety while protecting participants' due process rights.
3. Eligible participants are identified early and promptly placed in the JITC program.
4. Providing access to a continuum of alcohol, drug, and other related treatment and rehabilitation services.
5. Abstinence is monitored by frequent alcohol and other drug testing.
6. A coordinated strategy governs JITC responses to participants' compliance.
7. Ongoing judicial interaction with each JITC participant is essential.
8. Monitoring and evaluation measure the achievement of program goals and gauge effectiveness.

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<sup>1</sup> National Drug Court Institute (NDCI.org)

9. Continuing interdisciplinary education promotes effective JITC planning, implementation, and operations.
10. Forging partnerships among JITC, public agencies, and community-based organizations generates local support and enhances JITC program effectiveness.

The 20<sup>th</sup> Judicial District JITC is a collaborative effort between the Boulder County Courts, the Department of Housing and Human Services (DHHS), Mental Health Center Serving Boulder & Broomfield Counties (MHC), Boulder County Public Health (BCPH), 20<sup>th</sup> District Judicial Probation, District Attorney's Office, Public Defender's Office and IMPACT. The purpose of the program is to provide you with the services and support you need to maintain sobriety and to provide a support system to help you avoid further criminal charges.

Participants are required to enroll in substance abuse and/or mental health treatment, submit to random drug testing, and attend frequent court reviews as directed. These requirements, along with any others imposed by the Court, will become part of your Juvenile Services Treatment Plan (also called a treatment plan). The Court will closely monitor your compliance with these requirements, and will respond accordingly. Compliance may result in rewards or incentives; non-compliance may result in sanctions.

## **MISSION STATEMENT**

The mission of the Juvenile Integrated Treatment Court is to integrate substance abuse treatment, mental health treatment, intensive family services, intensive supervision, and substantial judicial oversight for juveniles and their families who are involved in the juvenile justice system in order to improve individual and family functioning and promote public safety.

## **Goals**

The 20<sup>th</sup> Judicial District Juvenile Integrated Treatment Court has six primary goals:

- To provide JITC to all eligible who wish to participate in the program.
- To provide early screening, assessment, and court intervention.
- To provide effective court supervision.

- To provide an integrated program of substance abuse treatment and education.
- To provide an integrated program of rehabilitation services.
- To promote public safety by reducing recidivism.

## **Eligibility Criteria**

The Boulder JITC will accept juveniles ages 14-17, living in Boulder County, who meet criteria for substance abuse or dependence and who pose a high risk of criminal behavior to the community.

## **The JITC Team**

As head of the JITC team, the Judge or Magistrate will make all final decisions regarding your status in the program, with frequent and regular input from the other JITC team members. The other team members include:

- Probation Officer
- Public Health Teens Programs representative
- Mental Health representative
- Your attorney
- A Guardian ad litem (GAL)
- DHHS Caseworker
- IMPACT caseworker
- District Attorney

Your Probation Officer will be your primary contact person during your involvement in the program. However, all members of the JITC team will play a role in your case, and all are committed to your success in the program.

## **Court Hearings**

Frequent court appearances are a key part of the JITC program. These hearings, or status reviews, are typically held every two weeks, at least initially. Before your JITC status reviews, the Judge or Magistrate reviews a progress report put together by the members of the JITC team. This report will include information about your drug test results, participation and attendance in treatment, and your general progress toward your treatment

plan goals. At your status review hearings, you will also have the opportunity to inform the Judge or Magistrate of any problems you may be having.

NOTE: Please be aware that you are not permitted to act as a confidential informant for law enforcement while you are enrolled in the JITC. If you are approached by law enforcement regarding such matters, please inform your Probation Officer or other JITC team member immediately.

## **Courtroom Expectations**

When you appear before the Court, you will be expected to follow the guidelines below:

- Dress appropriately when appearing in court. Do not wear ripped jeans, halter tops, short skirts, or hats in the courtroom. Do not wear clothing or apparel that is gang-affiliated.
- Do not chew gum in the courtroom.
- Address the judge as “Your Honor,” “Judge,” “Sir,” or “Madam.”
- Answer questions with a “yes” or “no” instead of nodding or shaking your head.
- Do not swear.
- Do not bring cell phones or pagers into the courtroom.

## **Treatment Plans**

Your JITC treatment team will work with you to establish treatment plans. These treatment plans will outline the specific requirements each agency expects you to follow. Because these agencies will work together to address your treatment needs, many of these goals and requirements will be the same.

Therapeutic services for JITC will make every effort to involve the whole family. Family participation and support are vital elements in supporting youth at risk. These services will hopefully give you the tools needed to improve communication and family relationships. The treatment plan will identify the specific services that have been recommended by the treatment team to help your family succeed. The team will also help the family access these services in the community.

## Phases of the JITC

The phase requirements outlined below reflect the minimum necessary to move to the next phase. Some clients may have additional requirements, depending upon their specific situation. Also, the time frames below also represent the shortest time possible before advancement to the next phase. The program takes approximately 6 - 8 months to complete.

Probation Supervision	JITC Court Phases	ISIS Treatment	ITOP Treatment	FFT Treatment
	<b>Phase 1</b> 4 weeks in length; attendance & family engagement = success; a substantial pattern of sobriety; bi-weekly reviews - meet 1 of 3 goals;	<b>Level 1</b> 8 weeks in length; 5 contacts / week; minimum of two weeks sober; must complete and present drug and alcohol autobiography;	<b>Level 1</b> 12 weeks minimum length; 2 contacts / week; minimum of 8 weeks sober; must complete graduation packet;	<b>Stage 1</b> 6 weeks average length; <i>Engagement</i> = success;
	<b>Phase 2</b> 4 weeks in length; a substantial pattern of sobriety; bi-weekly reviews - meet 1 of 3 goals;			
	<b>Phase 3</b> 4 weeks in length; a substantial pattern of sobriety; bi-weekly reviews - meet 2 of 3 goals;	<b>Level 2</b> 8 weeks minimum length; 3-4 contacts / week; minimum of 4 weeks sober; complete relapse prevention plan;		<b>Stage 2</b> 6 weeks average length; <i>Behavior Change</i> = success;
	<b>Phase 4</b> 4 weeks in length; a substantial pattern of sobriety; bi-weekly reviews - meet 2 of 3 goals;			

	<b>Phase 5</b> 4 weeks in length; a substantial pattern of sobriety; bi-weekly reviews - meet 3 of 3 goals; TDM to establish aftercare plan;	<b>Level 3</b> 8 weeks minimum length; 2 contacts / week; minimum of 8 weeks sober; complete graduation packet;		<b>Stage 3</b> 6 weeks average length; <i>Generalization</i> ;
	<b>Phase 6</b> 4 weeks in length; a substantial pattern of sobriety; bi-weekly or monthly reviews - meet 3 of 3 goals; 4 weeks practicing aftercare plan;	<b>Level 4</b> 4 weeks in length; 0 contacts required; alumni group / voluntary services; must maintain sobriety;		<b>Level 2</b> 4 weeks in length; 0 contacts required; alumni group / voluntary services; must maintain sobriety;
<b>Termination</b>	<b>Graduation</b> Total Time: 24 weeks minimum	<b>Graduation</b> Total Time: 28 weeks minimum	<b>Graduation</b> Total Time: 28 weeks minimum	<b>Graduation</b> Total Time: 28 weeks minimum

## Incentives & Sanctions

Each time you come to court, the treatment team will decide whether you will receive an incentive, a sanction, or neither. This decision will be based on several factors, including your attendance and participation in treatment, drug screen results, and general progress in the program. While incentives and sanctions may not be exactly the same for everyone, they will be fair, and the Judge/Magistrate will explain the specific reasons for the response chosen.

Incentives are awarded for making positive steps toward attaining a drug free, crime free lifestyle. Incentives may include verbal recognition from the Court, applause, dismissal of charges, promotion to the next phase, gift cards, tokens, decreased supervision or another special gift for you.

The goal of the JITC is to help you become clean and sober. Overcoming substance abuse is not an easy process and there may be setbacks. Setbacks do not automatically disqualify you from the Program; however, you will be subjected to graduated sanctions. Possible sanctions include intensive supervision through the BEST Program, community service, home detention, school/work release



program or time in detention. In the event you are given a sanction, its severity will depend upon several factors, including how long you've been in the program, your history of compliance or noncompliance, phase, previous sanctions imposed by the Court, and the nature of the infraction.

## How to be Successful in JITC

By following a few basic expectations, you can greatly increase your chances of successfully completing the program:

- Attend all court hearings, meetings, and appointments.
- Comply with the requirements of your treatment plan.
- Stay in touch with your Probation Officer and your attorney. Be sure they always have a current address and telephone number in case they need to reach you.
- Be as organized as possible. You will need to keep track of lots of meetings, court dates and appointments. A calendar or day-timer is very helpful.
- If you are not sure about any requirements or expectations, ask your Probation Officer.
- Maintain a full time school and/or work schedule.
- Maintain sobriety.
- Abide by the law.
- Participate in pro-social activities.
- **Be honest.** Honesty is more important than anything else. Without it, there is no recovery.

## Confidentiality

State and Federal laws require that your identity and privacy be protected. In response to these regulations, the JITC has developed procedures that guard your privacy.

You will be asked to sign an Authorization for Release of Information. This authorization is for the sole purpose of hearings and reports concerning your JITC case.

## About Drug Testing

Random drug and/or alcohol screening is a very important part of the program. While drug use is typically monitored through urine (UA) and/or breath testing (BA), you may also be required to submit to other types of tests, including saliva tests (swabs) and hair tests. You will be expected to comply with any testing ordered by your JITC Probation Officer or the Court.

Positive, missed, altered or refused tests will be considered positive and result in a sanction. Specimens found to have abnormal creatinine levels are also subject to sanction.

You are ultimately responsible for ensuring the screens you provide are valid. You should be aware that prescription drugs, over-the-counter medications, herbal remedies, and dietary or energy supplements can affect your test results. As such, it is strongly advised you learn how the ingredients of a given medicine or supplement might impact results before you start taking them.

## Instructions for a Missed Drug Test

1. Call your Probation Officer within one hour. If you cannot speak with the Probation Officer directly, leave a message.
2. Submit a UA or BA as soon as possible!

## Graduation from the JITC

1. Participant has completed all treatment and court monitoring phases.
2. Participant has completed all terms and conditions of probation that have not been waived or eliminated.
3. The JITC Team is satisfied that:
  - a. Participant has sober and secure housing.
  - b. Participant has sufficient supports available in the community to remain sober and stable.
  - c. Participant has developed a long-term sobriety plan.

## **Termination from the JITC**

While every member of the JITC Team is committed to helping you successfully complete the program, there are certain events that can result in your being terminated from the JITC.

The following are reasons for possible termination from the JITC:

1. Participant requests termination from JITC.
2. Participant fails to complete assessment and evaluation prior to second JITC status conference.
3. Participant disappears from probation supervision and fails to contact Probation and request participation in JITC within one month of last contact.
4. Participant moves away from the area in which Public Health or other necessary provider can provide treatment. This criterion does not apply if participant is served by a private provider unaffected by residence of participant.
5. Participant is arrested for an offense that disqualifies him or her from participation whether the conduct occurred before or after participation in the JITC began. An arrest for non-disqualifying offenses will not suspend JITC participation unless the participant is incarcerated. JITC participation could terminate if the incarceration for the new offense renders the participant unavailable for an unreasonable period of time.
6. Participant is determined to have a condition that would prevent the participant from participating in or achieving benefits from the JITC's clinical programs.
7. Participant fails to move to and through the program phases within a reasonable period of time.
8. Participant makes threats or engages in acts of violence toward treatment providers while in the program.

## **Program Fees**

JITC Program fees are \$6 per week but may be less depending on which phase you are in.

## For Parents/Guardians of JITC Participants

Parents play an important role in JITC. Teens are most likely to succeed if their parents attend court sessions, follow the JITC team's directives, and support their child's sobriety. If parents are drinking irresponsibly or using illegal drugs in the home, it will be nearly impossible for their child to become clean and sober. Parents **must** be willing to participate in the JITC program and abide by the rules outlined in this handbook. They must sign a waiver of confidentiality and participate in family therapy if ordered.

### Important JITC Contact Information

#### Probation Officers:

Jennifer Williams, Probation Officer	303-441-1892
Jessica Poteete, Probation Officer	720-564-2564
Sharon Sandoval, Supervisor	303-441-3702

#### DHHS Caseworkers:

Jessie Hilb, Caseworker	303-441-1051
Juliana Vergaray, Caseworker	303-441-1231
Suzy Kennedy, Supervisor	303-441-1418

#### Boulder County Public Health Providers:

Anne Hyink, Team Leader/Longmont Boys	720-678-6125
Andrea Berger, ISIS Boys	303-441-1286
Carrie Calabrese, ISIS Girls	720-678-6125
Cassandra Field, ISIS Girls	720-678-6125
Peggy Chittick, ITOP Boys & ITOP Girls	303-441-1286

#### Mental Health Providers:

Meghan Schneider, JITC Coordinator/FFT Therapist	720-406-3682
Christine DeMarco, Home Based Services Team Leader	720-406-3677

BEST Officers:

Steven McGaughey, BEST Coordinator	303-441-3661
Kurt Morgan, BEST Officer	303-441-1626
Maria Valdez, BEST Officer	303-682-6860
Max Nealon, BEST Officer	303 682-6859

## Useful Community Resources

<b>Agency</b>	<b>Phone Number</b>
Alcoholics Anonymous	(303) 447-8201
Boulder Community Treatment Center (BCTC)	(303) 449-2539
Boulder County Attorney	(303) 441-3190
Boulder County Bar Association	(303) 440-4758
Boulder County Child Support Enforcement	(303) 441-1070
Boulder County Justice Center	(303) 441-3750
District Court, Juvenile Division	(303) 441-4765
Boulder County Dept. of Social Services	
Boulder:	(303) 441-1000
Longmont:	(303) 678-6000
Louisville:	(303) 413-7000
Boulder County Housing Authority	(303) 441-3929
Boulder Housing Partners	(720) 564-4610
Boulder Valley Women's Health Center	(303) 442-5160
Child Abuse Crisis Hotline	(303) 441-1240
Community Food Share (Longmont)	(303) 652-3663
Community Infant Program (CIP)	(303) 661-0433
Emergency Family Assistance Association (Boulder)	(303) 442-3042
Labor Ready (Boulder)	(303) 499-9288
Longmont Community Treatment Center (LCTC)	(303) 651-7071
Longmont Housing Authority	(303) 651-8581
Mental Health Center of Boulder & Broomfield Counties	
Boulder:	(303) 443-8500
Longmont:	(303) 684-0555
Metro Volunteer Lawyers	(303) 830-8210
Narcotics Anonymous	(303) 412-2884
OUR Center Day Shelter (Longmont)	(303) 772-5529
People's Clinic (Boulder)	(303) 449-6050
Probation, 20 <sup>th</sup> Judicial District	
Boulder:	(303) 441-3790
Longmont:	(720) 564-2555
Project Safeguard	(303) 863-7233
RTD Information	(303) 229-6000
Safehouse Progressive Alliance for Nonviolence	(303) 449-8623
24 Hour Crisis Line:	(303) 444-2424
Safe Shelter of St. Vrain Valley (Longmont)	(303) 772-0432
24 Hour Crisis Line:	(303) 772-4422
Workforce Boulder County	
Boulder:	(303) 301-2900
Longmont:	(303) 651-1510