

November 1, 2021

## Department Priority: DEC-Admin Request Detail: Department of Early Childhood Administration

Summary of Funding Change for FY 2022-23							
	Incremental Change						
	FY 2021-22FY 2022-23FY 2022-23AppropriationRequestRef						
Total Funds	\$0	\$13,022,971	\$12,882,971				
FTE	0.0	17.0	20.0				
General Fund	\$0	\$5,130,152	\$5,060,152				
Cash Funds	\$0	\$1,713,414	\$1,716,234				
Reappropriated Funds	\$0	\$1,200,000	\$1,200,000				
Federal Funds	\$0	\$4,979,405	\$4,906,585				

### Summary of Request

The Department of Early Childhood (DEC or department) was established by H.B. 21-1304 and will consist of early childhood programs. The Governor's Office requests, on behalf of the future department \$13,022,981 total funds of which \$5,130,162 is General Funds, \$1,713,414 is cash funds, \$1,200,000 is reappropriated funds, and \$4,979,405 is federal funds and 17.0 FTE in FY 2022-23 and \$12,882,971 total funds of which \$5,060,152 is General Fund, \$1,716,234 is cash funds, \$1,200,000 is reappropriated funds, and \$4,906,585 is federal funds and 20.0 FTE in FY 2023-24 and all future years to establish the executive and administrative infrastructure for the department. The request will provide for department administration and leadership, human resources, finance and budget, program management, policy and communications, and data analytics. The infrastructure for the new department does not currently exist and is essential to support the operations for early childhood programs and services.

#### Current Program

The Department of Early Childhood (DEC or department) was established by H.B. 21-1304 and will consist of early childhood programs. Prior to July 1, 2023 early childhood programs and the associated FTE to run those programs reside in the Departments of Human Services and Education. This also means the operational support and infrastructure are integrated into the existing department infrastructures. Upon the transfer of early childhood programs, the department will require operational support for these programs and staff. This request anticipates the department will require at a minimum staffing for department administration and leadership, human resources, finance and budget, program management, policy and communications, and data analytics.

#### Problem or Opportunity

The Department of Early Childhood is created on July 1, 2022 pursuant to H.B. 21-1304. The department does not exist prior to July 1, 2022 and will consist of programs transferred from the Department of Human Services and the Department of Education.

The department was created because currently, early childhood programs are split between multiple agencies, resulting in fragmentation and misalignment. Research has shown that high-quality early learning experiences are associated with increased achievement in math and literacy, greater likelihood of graduating from high school, attending higher education, and securing a well-paying job. In particular, this fragmentation results in difficulty for parents understanding and navigating the early childhood system, as well as difficulty for providers in blending and braiding funds to create a full day of services for working families. As a result of these challenges, many children in Colorado, particularly at-risk children, lack access to high-quality early learning experiences from birth through kindergarten entry.

With the passage of HB 21-1304, the state has the opportunity to unify early childhood education programs within one organization for alignment and administration. While there are known benefits to streamlined service delivery for families and child care providers, blending and braiding of funds that have been historically siloed, there is an administrative and leadership to seamlessly integrate these services. Providing adequate administrative support and executive leadership will ensure that there is alignment with rules, applications, and technology systems that enable equitable access for families and streamline processes for providers.

House Bill 20-1427 referred a ballot measure, designated as Proposition EE, to voters at the November 2020 statewide election to increase cigarette and tobacco taxes and create a new tax on nicotine products. Starting in FY 2023-24 Proposition EE required that a portion of the revenue resulting from the cigarette, tobacco and nicotine taxes be credited to the Preschool Programs Cash Fund and be expended to expand and enhance the Colorado Preschool Program or a successor program in order to offer at

least 10 hours per week of voluntary preschool, free of tuition, to any child in his or her final year before entry into kindergarten. Voters approved Proposition EE, thereby increasing tobacco, cigarette, and nicotine taxes and creating a dedicated funding source for universal preschool. Since there is a year between the establishment of the Department of the Early Childhood and the operationalization of universal the department requires the executive and administrative infrastructure in FY 2022-23 to enable the full implementation of universal preschool on and after July 1, 2023.

#### **Proposed Solution**

This request is for funding to support the stand up of the new department and ensure early childhood programs are effectively integrated and universal preschool is successfully implemented. Unifying existing early childhood programs transferring from other departments with the new administration as well as the preparation for Universal Preschool will allow for stronger alignment across early childhood programs, provider payments, access to crucial early intervention and education services while also providing the foundation for future programs and needs.

Funding of new department executive and administrative staff will allow for the deconstruction of existing silos present in current programs and allow for the increased innovation and flexibility in the administration of the early childhood services. It is the intent that with this request families, communities, and the early childhood workforce not experience any disruptions and will experience greater support and understanding of their unique needs as the department becomes fully operational. Additionally providing funding for dedicated administration and executive department staff will support and expand the work on building up existing strong practices for early childhood administration.

The draft Transition Working Group recommendations for program movement to the department are submitted in conjunction with this request and final recommendations will be submitted to the General Assembly in mid-November. If necessary, there will be budget adjustments submitted in January 2022.

This request will be accompanied by a FY 2021-22 supplemental request in the Department of Human Services for funding for five of the executive and administrative staff. The supplemental request will allow the onboarding of department leadership staff prior to July 1, 2022 when there needs to be a seamless transition of programs.

#### Anticipated Outcomes

Ensuring the department's executive and administrative services are funded at the onset of the department's creation will increase the success of the department with improving the accessibility of early childhood programs and services. Additionally, the department is responsible for developing and implementing infrastructure necessary to

support the operation of universal preschool in accordance with the voter approved Proposition EE.

The creation of a new department is a unique event in Colorado State Government and provides for the opportunity to restructure service access and provisions to enable more families accessing early childhood services and programs which may have a positive impact on long-term student achievement, graduation rates, and higher education completion rates.

This alignment, with adequate executive and administrative support presents the opportunity to streamline redundancies for providers, resulting in more providers entering the early childhood system. As more providers enter the system there may be a decrease in the percentage of communities that are defined as "child care deserts," which could lead to a decrease in the high cost of child care for families.

### Assumptions and Calculations

At inception, this request is for the 20.0 FTE the department requires to establish the executive and administrative foundation. The foundation consists of the Executive Director's Office, human resources, budget, finance and accounting, program coordination, and data analytics and systems infrastructure. Additional FTE information is available in Appendix A of this request. The request assumes that fifteen of the staff will not be hired until three months into the fiscal year and are requested to be funded for three-fourths of the year. The remaining five staff are requested to be funded at a full year since there will be a supplemental request to fund them starting in FY 2021-22.

Since the department will consist of programs currently housed within other departments, the Office of Information Technology in conjunction with the Department of Human Services identified the following information technology system and application costs that are specific to establishing a new department. These costs are unique to the infrastructure demands of standing up a new department. The last time there was a change to executive branch departments was 1995 when the Department of Administration was combined into the Department of Personnel.

Function	Amount	Description
IT Support	333,323	Provision of IT systems and application support for the new department.
Current Application	\$1,646,85 9	Since the department will be utilizing applications currently within the Department of Human Services there will be required migration and connectivity work required to connect the new FTE as well as the program FTE that

		will be moved to the department.
Managing Existing Systems	37,961	Existing systems will remain functional for the department but due to separate from the Department of Human Services there will be work required to manage the transfer of systems.
Operationali zing new IT functions	1,928,391	Similar to the need for additional executive and administrative staff for the department, there are known needs for new IT functions unique to the department as early childhood programs are integrated.

With the creation of the department, there is a need to establish a methodology to account for indirect cost and indirect cost recoveries because indirect cost recoveries will pay for their fair share of executive and administrative costs. This request includes a proposed methodology which may need to be adjusted based on the final list of programs transferred to the department and any federal indirect cost allocation requirements. The following methodology was used to develop the initial budget structure for the Department of Early Childhood indirect costs:

Step 1: Identification of the indirect cost pool

Step 2: Identification of the indirect cost payers

Step 3: Estimated, based on actual indirects cost collections, the rate for each indirect cost payer

Step 4: Multiple the indirect cost rate times the payer's appropriation.

Step 5: Application of the indirect cost recoveries to the indirect cost pool

As part of the above methodology, this request includes a modification to the Indirect Cost Excess Recovery Fund to add the Department of Early Childhood subaccount starting in FY 2022-23 and the allowance for FY 2022-23 that the department can access the balance of the Department of Human Services subaccount if necessary.

## Step 1 - Identification of the Indirect Cost Pool

The indirect cost pool includes costs for operational support services like contract management, payroll, accounting, vouchering, and procurement services. At this time in order to efficiently utilize state resources and to ensure continuity of early childhood program services, the request includes funding the ability for the department to contract back with DHS for some of these services in FY 2022-23. It is anticipated that these costs will become part of the indirect cost pool in future years. in FY 2022-23. OSPB on behalf of

the future department requests the following Long Bill structure for the department's Executive Director's Office:

(1) (A) Executive Director's Office
Personal Services
Health, Life and Dental
Salary Survey
AED
SAED
PERA Direct
Operating Expenses
Payments to OIT*
Department Startup IT Expenses
Fleet*
Risk Management*
Legal Services*
Workers Compensation*
Capital Complex Leased Space*
Operational Support Services

In addition to the operational support services discussed above, there are a number of common policy lines included in the above pool which are based on historical utilization. These include: payments to OIT, fleet, risk management, legal services, workers compensation, and leased space. Since the department at this time does not have historical utilization of these services, the specific appropriation amounts included in this request are not reflected in the pool because they are currently accounted for in the Department of Human Services.

OSPB will work with the Joint Budget Committee Staff to make necessary adjustments to account for these lines once there is better information to quantify these common policy amounts for the new department.

### Step 2 - Identification of the Indirect Cost Payers

Indirect Cost payers are those fund sources which support programs that benefit from the indirect cost pool. Based on the preliminary list of recommended programs that will be transferred from the Department of Human Services to the Department of Early Childhood the indirect cost payers are:

- Child Care Licensing Cash Fund cash fund
- Federal Child Care Development Funds federal funds
- Early Intervention Trust Fund cash funds
- Nurse Home Visitor Cash Fund cash funds
- Marijuana Tax Cash Fund cash funds

Currently the primary program that is likely to be transferred from the Department of Education is funded by the State Education Fund. The majority of revenue into the State Education Fund is revenue that would otherwise be credited to the General Fund. Therefore no indirect costs are assessed against the State Education Fund.

## <u>Step 3 - Calculation of the indirect cost rate for each indirect cost payer</u>

The following table summarizes the estimated indirect cost rate for each payer based on the amounts collected in FY 2020-21 and the FY 2021-22 appropriation to the indirect cost assessment line item for the Office of Early Childhood in the Department of Human Services:

Source	Payers	Rate
Cash Funds	Child Care Licensing Cash Fund	6.50%
Federal Funds	Child Care Development Funds	3.60%
Cash Funds	Early Intervention Services Trust Fund	0.25%
Cash Funds	Nurse Home Visitor Cash Fund	6.00%
Cash Funds	Marijuana Tax Cash Fund	6.00%

Step 4: Application of the indirect cost rate times the payer's appropriation.

Based on the FY 2021-22 Long Bill appropriation and the most recent actual indirect cost collections, the following table summarizes the estimated rate, payer amount, and indirect cost recoveries for FY 2022-23.

Payers	Rate	FY 2021-22 Appropriation	Indirect Cost Recoveries
Child Care Licensing Cash Fund	6.50%	\$1,633,856	\$106,201
Child Care Development Funds	3.60%	\$109,353,502	\$3,936,726
Early Intervention Services Trust Fund	0.25%	\$10,509,980	\$26,275
Nurse Home Visitor Cash Fund	6.00%	\$23,934,596	\$1,436,076
Marijuana Tax Cash Fund	6.00%	\$864,773	\$51,886
Total Indirect Cost Collections			\$5,557,164
Cash Funds			\$1,620,438
Federal Funds			\$3,936,726

### Step 5: Application of the indirect cost recoveries to the indirect cost pool

Since the complete indirect cost pool will be dependent on the programs transferred, this request reflects the estimated indirect cost recoveries which may be adjusted based on the final list of programs being transferred to the department.

Since FY 2022-23 is the department's initial year, the request includes funding from indirect cost collections for the department to contract back with DHS for these operational support services in FY 2022-23. The request utilizes indirect cost collections for FY 2022-23 and ongoing to pay for these indirect cost eligible services.

In order to maximize the allowable amount of federal indirect cost recoveries and create a placeholder for outstanding costs within the indirect pool not yet quantified, this request only applies a portion of the federal indirect cost recoveries to the pool. In addition since a portion of the executive and administrative infrastructure will be working on programs eligible for cash or federal funding, the request applies federal funding to a portion of the costs of those positions. See Appendix A for additional details on the application of fund splits by position.

For FY 2022-23 the revenue into the Preschool Programs Cash Fund is projected to be less than \$1.0 million. Starting in FY 2023-24 at the time the department is required to begin offering preschool for all eligible children, the Preschool Programs Cash Fund is projected to receive at least \$163.0 million in revenue and will be required to pay its appropriate indirect cost rate starting in FY 2023-24. This request directly charges the Preschool Programs Cash Fund for its share of the indirect cost pool which is why there are cash funds shown in the indirect cost pool for FY 2022-23. The following table summarizes the cost per line item and application of indirect costs.

Summary of Depar	Summary of Department of Early Childhood FY 2022-23 Administrative Request								
		General	Cash	Reapprop.	Federal				
	<b>Total Funds</b>	Fund	Funds	Funds	Funds				
Personal Services & Centrally Appropriated									
Costs	2,160,273	1,104,128	87,006	0	969,139				
Operating Expenses	159,000	79,490	5,970	0	73,540				
Department Startup IT									
Expenses	3,946,534	3,946,534	0	0	0				
Operational Support									
Services	1,200,000	0	0	1,200,000	0				
Indirect Cost									
Recoveries	4,121,088	0	1,620,438	0	3,936,726				
Total	13,022,971	5,130,152	1,713,414	1,200,000	4,979,405				

Since the specific dollar amounts for the operating common policies is not known at the time of this request and will be included in the transfer request that will be submitted in January.

## Supplemental, 1331 Supplemental or Budget Amendment Criteria

N/A

# Appendix

Appendix A

Expenditure Detail			FY 2022-23		FY 2023-24		
	Perso nal Servi ces:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Executive Director	\$6,667	1.0	\$173,342	1.0	\$173,342
		PERA			\$18,894		\$18,894
		AED			\$8,667		\$8,667
		SAED			\$8,667		\$8,667
		Medicare			\$2,513		\$2,513
		STD			\$277		\$277
		Health-Life-D ental			\$14,086		\$14,086
		Subtotal Posi FT		1.0	\$226,446	1.0	\$226,446

	Classification Title	Biweekly Salary	FTE		FTE	
			-	\$0		\$0
	PERA			\$0		\$0
	AED			\$0		\$0
	SAED			\$0		\$0
	Medicare			\$0		\$0
	STD			\$0		\$0
	Health-Life-D ental			\$0		\$0
	Subtotal Posi FTE	tion 2, #.#	-	\$0		\$0
Subto tal Perso nal Servi ces			1.0	\$226,446	1.0	\$226,446
Oper ating						

Expe nses:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$O
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600	0.0	\$0		\$0
	Other					
	Other					
Subto tal Oper ating Expe nses				\$7,950		\$0

TOTAL REQUEST			<u>\$234,396</u>	1.0	<u>\$226,446</u>			
	General Fund:		\$128,918					
	Cash funds:		\$11,720					
	Reappropri ated Funds:							
	Federal Funds:		\$93,758					

Expenditure Detail				FY 2022-23		FY 20	023-24
	-			-	-		
	Person al Service s:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Human Resources Specialist VII	\$3,898	1.0	\$101,348	1.0	\$101,348

-				-		
	PERA			\$11,047		\$11,047
	AED			\$5,067		\$5,067
	SAED			\$5,067		\$5,067
	Medicare			\$1,470		\$1,470
	STD			\$162		\$162
	Health-Life-D ental			\$14,086		\$14,086
	Subtotal Posi FTE	ition 1, #.#	1.0	\$138,247	1.0	\$138,247
			1			
	Classification Title	Biweekly Salary	FTE		FTE	
			-	\$0		\$0
	PERA			\$0		\$0
	AED			\$0		\$0
	SAED			\$0		\$0
	Medicare			\$0		\$0
	STD			\$0		\$0

	Health-Life-D ental			\$0		\$0
	Subtotal Posit	ion 2. #.#				
	FTE	, -	-	\$O		\$O
Subtot al Person al Service						
5			1.0	\$138,247	1.0	\$138,247
Operat ing Expens es:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0

		Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
		Indirect Costs, i applicable	if	0.0	\$0		\$0
		Leased Space if applicable	°, \$6,600	0.0	\$0		\$0
		Other					
		Other					
	Subtot al Operat ing Expens es				\$7,950		\$0
TOTAL REQUES	<u>ST</u>			1.0	<u>\$146,197</u>	1.0	<u>\$138,247</u>
			General Fund:		\$80,408		
			Cash funds:		\$7,310		
			Reappropri ated Funds:				

	Federal Funds:	\$58,479		
--	-------------------	----------	--	--

Expenditur e Detail				FY 2022	2022-23		FY 2023-24	
	Personal Services:							
		Classification Title	Biweekly Salary	FTE		FT E		
		Human Resources Specialist III	\$2,185	1.0	\$56,810	1.0	\$56,810	
		PERA			\$6,192		\$6,192	
		AED			\$2,841		\$2,841	
		SAED			\$2,841		\$2,841	
		Medicare			\$824		\$824	
		STD			\$91		\$91	
		Health-Life-D ental			\$14,086		\$14,086	

	Subtotal Posi FTE	Subtotal Position 1, #.# FTE			1. 0	\$83,685
			1		1 1	
	Classification Title	Biweekly Salary	FTE		FT E	
			-	\$0		\$0
	PERA			\$0		\$0
	AED			\$0		\$0
	SAED			\$0		\$0
	Medicare			\$0		\$0
	STD			\$0		\$0
	Health-Life-D ental			\$0		\$0
	Subtotal Posi FTE	tion 2, #.#	-	\$0		\$ <b>0</b>
Subto Perso				\$83,68		
Servic			1.0	5	1.0	\$83,685

Operatin g Expense s:						
			FTE		FT E	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					
Subtotal Operatin g				\$7,950		\$ <b>0</b>

	Expense s					
TOTAL REQU	<u>ST</u>		1.0	<u>\$91,63</u> <u>5</u>	1.0	<u>\$83,685</u>
		General Fund:		\$50,399		
		Cash funds:		\$4,852		
		Reappropri ated Funds:				
		Federal Funds:		\$36,654		

Expenditur e Detail				FY 2022-23		FY 2023-24	
	Personal Services:						
		Classification	Biweekly				
		Title	Salary	FTE		FTE	

\$151,684

Chief Financial Officer	\$5,834	1.0	\$151,684	1.0	
PERA			\$16,534		\$16,534
AED			\$7,584		\$7,584
SAED			\$7,584		\$7,584
Medicare			\$2,199		\$2,199
STD			\$243		\$243
Health-Life-D ental			\$14,086		\$14,086
Subtotal Posi FTE	tion 1, #.#	1.0	\$199,914	1.0	\$199,914
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$O

				1		I		
		Medicare				\$0		\$0
		STD				\$0		\$0
		Health-Life ental	e-D			\$0		\$0
		Subtotal   FTE	Posi	tion 2, #.#	-	\$0		\$0
P	Subtotal Personal Services				1.0	\$199,914	1.0	\$199,914
g	xpense							
g E	z Expense				FTE		FTE	
g E	z Expense	Regular Operating Expenses	FTE	\$500	FTE 1.0	\$500	FTE	\$0
g E	z Expense	Operating				\$500 \$450	FTE	\$0 \$0

		ated Funds: Federal Funds:		\$83,146		
		Cash funds: Reappropri		\$10,393		
		General Fund:		\$114,325		
TOTAL REQUEST			1.0	<u>\$207,864</u>	1.0	<u>\$199,914</u>
Subtotal Operatin g Expense s				\$7,950		\$0
	Other					
	Other					
	Leased Space if applicable	\$6,600		\$0		\$0
	Indirect Costs, applicable	if		\$0		\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0

Expenditur e Detail				FY 2(	)22-23	FY 2	023-24
	Personal Services:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Data Management VI	\$3,898	1.0	\$101,348	1.0	\$101,348
		PERA			\$11,047		\$11,047
		AED			\$5,067		\$5,067
		SAED			\$5,067		\$5,067
		Medicare			\$1,470		\$1,470
		STD			\$162		\$162
		Health-Life-D ental			\$14,086		\$14,086
		Subtotal Posi FTE	tion 1, #.#	1.0	\$138,247	1.0	\$138,247

	Classification Title	Biweekly Salary	FTE		FTE	
			-	\$0		\$0
	PERA			\$0		\$0
	AED			\$0		\$0
	SAED			\$0		\$0
	Medicare			\$0		\$0
	STD			\$0		\$0
	Health-Life-D ental			\$0		\$0
	Subtotal Posi FTE	tion 2, #.#	-	\$0		\$0
Subtotal						
Personal Services			1.0	\$138,247	1.0	\$138,247
Operatir						

Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					
Subtotal Operatin g Expense s				\$7,950		\$ <b>0</b>

		_			
<u>TOTAL REQUEST</u>		1.0	<u>\$146,197</u>	1.0	<u>\$138,247</u>
	General Fund:		\$80,408		
	Cash funds		\$7,310		
	Reappropri ated Funds				
	Federal Funds:		\$58,479		

Expenditur e Detail				FY 202	2-23	FY	ý 2023-24
	Personal Services:						
		Classification Title	Biweekly Salary	FTE		F T E	
		Administrative Assistant II	\$1,477	0.8	\$30,722	1 0	\$38,402
		PERA			\$3,349		\$4,186

	Health-Life-De ntal			\$0		\$0
	Subtotal Posit FTE	ion 2, #.#	-	\$0		\$0
Subtatal					4	
Subtotal Personal Services			0.8	\$51,723	1 0	\$61,132
Operatin g Expense s:						
			FTE		F T E	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0

	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					
Subtotal						
Operatin g Expense s				\$7,950		\$0
					1	
<u>TOTAL REQUEST</u>			0.8	<u>\$59,673</u>	0	<u>\$61,132</u>
		General Fund:		\$32,820		
		Cash funds:		\$2,984		
		Reappropri ated Funds:				
		Federal Funds:		\$23,869		

Expenditur e Detail				FY 20	22-23	FY 202	23-24
	Personal Services:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Human Resources Specialist III	\$2,185	0.8	\$45,448	1.0	\$56,810
		PERA			\$4,954		\$6,192
		AED			\$2,272		\$2,841
		SAED			\$2,272		\$2,841
		Medicare			\$659		\$824
		STD			\$73		\$91
		Health-Life-D ental			\$14,086		\$14,086
		Subtotal Posi FTE	tion 1, #.#	0.8	\$69,764	1.0	\$83,685

Operatin g Expense s:						
Subtotal Personal Services			0.8	\$69,764	1.0	\$83,685
	Subtotal Posi FTE	ition 2, #.#	-	\$ <b>0</b>	-	\$O
	Health-Life-D ental			\$0		\$0
	STD			\$0		\$0
	Medicare			\$0		\$0
	SAED			\$0		\$0
	AED			\$0		\$0
	PERA			\$0		\$0
			-	\$0	-	\$0
	Classification Title	Biweekly Salary	FTE		FTE	

			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	_	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					
Subtotal Operatin g Expense s				\$7,950		\$0
TOTAL REQUEST			0.8	<u>\$77,714</u>	1.0	<u>\$83,685</u>

General Fund:	\$42,743
Cash funds:	\$3,886
Reappropri ated Funds:	
Federal Funds:	\$31,086

Expenditur e Detail				FY 2022-23		FY 2023-24	
	Personal Services:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Marketing & Comms Specialist IV	\$2,714	0.8	\$56,451	1.0	\$70,564
		PERA			\$6,153		\$7,691
		AED			\$2,823		\$3,528
		SAED			\$2,823		\$3,528

Medicare			\$819		\$1,023
STD			\$90		\$113
Health-Life-D ental			\$14,086		\$14,086
Subtotal Position 1, #.# FTE		0.8	\$83,245	1.0	\$100,533
			1		
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$0
Medicare			\$0		\$0
STD			\$0		\$0
Health-Life-D ental			\$0		\$0

	Subtotal Position 2, #.# FTE		-	\$0		\$0
Subtotal Personal Services			0.8	\$83,245	1.0	\$100,533
Operatin g Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0

		Other					
		Other					
	Subtotal Operatin g Expense s				\$7,950		\$0
				-			
<u>TOTAL REQUE</u>	<u>ST</u>			0.8	<u>\$91,195</u>	1.0	<u>\$100,533</u>
			eneral und:		\$50,157		
			 Cash funds:		\$4,560		
			Reappropr iated Funds:				
			ederal unds:		\$36,478		

Expenditur e Detail			FY 2022	-23	FY 2(	023-24	
	Personal						
	Services:						

Classification Title	Biweekly Salary	FTE		FTE	
Liaison IV	\$2,714	0.8	\$56,451	1.0	\$70,564
PERA			\$6,153		\$7,691
AED			\$2,823		\$3,528
SAED			\$2,823		\$3,528
Medicare			\$819		\$1,023
STD			\$90		\$113
Health-Life-D ental			\$14,086		\$14,086
Subtotal Posit FTE	tion 1, #.#	0.8	\$83,245	1.0	\$100,533
		1			
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
PERA			\$0		\$0
AED			\$0		\$0

	SAED			\$0		\$0
	Medicare			\$0		\$0
	STD			\$0		\$0
	Health-Life-D ental			\$0		\$0
	Subtotal Posit FTE	tion 2, #.#	-	\$0		\$0
			1			
Subtotal Personal Services			0.8	\$83,245	1.0	\$100,533
			1			
Operatin g Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0

	PC, One-Time	\$2 000	1.0	¢2 000		¢0
		\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, i applicable	f		\$0		\$0
	Leased Space if applicable	, \$6,600		\$0		\$0
	Other					
	Other					
Subtotal Operatin g Expense s				\$7,950		\$0
	·				1	
TOTAL REQUEST	TOTAL REQUEST			<u>\$91,195</u>	1.0	<u>\$100,533</u>
		General Fund:		\$50,157		
		Cash funds:		\$4,560		

Reapprop riated Funds:		
Federal Funds:	\$36,478	

Expenditur e Detail				FY 20	FY 2022-23		FY 2023-24	
	Personal Services:							
		Classification Title	Biweekly Salary	FTE		FTE		
		Project Manager III	\$3,684	0.8	\$76,627	1.0	\$95,784	
		PERA			\$8,352		\$10,440	
		AED			\$3,831		\$4,789	
		SAED			\$3,831		\$4,789	
		Medicare			\$1,111		\$1,389	
		STD			\$123		\$153	

Health-Life-D ental			\$14,086		\$14,086
Subtotal Posi FTE	tion 1, #.#	0.8	\$107,961	1.0	\$131,430
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$0
Medicare			\$0		\$0
STD			\$0		\$0
Health-Life-D ental			\$0		\$0
Subtotal Position 2, #.# FTE		-	<b>\$</b> 0		<b>\$</b> 0

Subtotal Personal Services			0.8	\$107,961	1.0	\$131,430
Operatin g Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					

	Subtotal Operatin g Expense s			\$7,950		\$0
	· · ·					
<u>TOTAL REQU</u>	TOTAL REQUEST				1.0	<u>\$131,430</u>
		General Fun	d:	\$63,751		
		Cash funds	•	\$5,796		
		Reappropr ted Funds:				
		Federal Funds:		\$46,364		

Expenditur e Detail				FY 2022-23		FY 2023-24	
	·	· · ·				-	
	Personal Services:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Controller III	\$3,898	0.8	\$81,078	1.0	\$101,348

			1		
PERA			\$8,838		\$11,047
AED			\$4,054		\$5,067
SAED			\$4,054		\$5,067
Medicare			\$1,176		\$1,470
STD			\$130		\$162
Health-Life-D ental			\$14,086		\$14,086
Subtotal Position 1, #.# FTE (			\$113,416	1.0	\$138,247
		1	1		
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$0
Medicare			\$0		\$0
STD			\$0		\$0

	Health-Life-D ental			\$0		\$0
	Subtotal Posit FTE		-	\$0		\$0
Subtotal Personal Services			0.8	\$113,416	1.0	\$138,247
Operatin g Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0

	Indirect Costs, if applicable			\$0		\$0
	Leased Space if applicable			\$0		\$0
	Other					
	Other					
Subtotal						
Operatin g Expense s				\$7,950		\$0
<u>TOTAL REQUEST</u>			0.8	<u>\$121,366</u>	1.0	<u>\$138,247</u>
		General Fund:		\$66,751		
		Cash funds:		\$6,068		
		Reappropri ated Funds:				
		Federal Funds:		\$48,546		

Expenditur e Detail				FY 2022-23			
						• 	
	Personal Services:						
		Classification Title	Biweekly Salary	F T E		FTE	
		Data Management V	\$3,396	0. 8	\$70,637	1.0	\$88,296
		PERA			\$7,699		\$9,624
		AED			\$3,532		\$4,415
		SAED			\$3,532		\$4,415
		Medicare			\$1,024		\$1,280
		STD			\$113		\$141
		Health-Life-D ental			\$14,086		\$14,086
		Subtotal Posit	ion 1, #.# FTE	0. 8	\$100,623	1.0	\$122,257
		Subtotal Posit	ion 1, #.# FTE	8	\$100,62 <b>3</b>	1.0	\$122,257

	Classification Title	Biweekly Salary	F T E		FTE	
			-	\$0		\$0
	PERA			\$0		\$0
	AED			\$0		\$0
	SAED			\$0		\$0
	Medicare			\$0		\$0
	STD			\$0		\$0
	Health-Life-D ental			\$0		\$0
	Subtotal Posit	ion 2, #.# FTE	-	\$0		\$0
Subtotal Personal Services			0. 8	\$100,623	1.0	\$122,257
Operatin g Expense s:						

			F T E		FTE	
	Regular FTE Operating Expenses	\$500	1. 0	\$500		\$0
	Telephone Expenses	\$450	1. 0	\$450		\$0
	PC, One-Time	\$2,000	1. 0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1. 0	\$5,000	_	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					
Subtotal Operatin g Expense s				\$7,950		\$0

TOTAL REQUEST			<u>\$108,573</u>	1.0	<u>\$122,257</u>
	General Fund:		\$38,001		
	Cash funds:				
	Reappropriat ed Funds:				
	Federal Funds:		\$70,572		

Expenditur e Detail				FY 20	)22-23	FY 202	23-24
	Personal Services:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Data Management IV	\$2,714	0.8	\$56,451	1.0	\$70,564
		PERA			\$6,153		\$7,691
		AED			\$2,823		\$3,528
		SAED			\$2,823		\$3,528

Medicare			\$819		\$1,023
STD			\$90		\$113
Health-Life-D ental			\$14,086		\$14,086
Subtotal Posit	ion 1, #.# FTE	0.8	\$83,245	1.0	\$100,533
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$0
Medicare			\$0		\$0
STD			\$0		\$0
Health-Life-D ental			\$0		\$0
Subtotal Posit	ion 2, #.# FTE	-	\$0		\$0

Subtotal Personal Services			0.8	\$83,245	1.0	\$100,533
1						
Operatin g Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600	-	\$0		\$0
	Other					

	Other					
Subtotal Operatin g Expense s	,			\$7,950		\$ <b>0</b>
TOTAL REQUEST			0.8	<u>\$91,195</u>	1.0	<u>\$100,533</u>
		General Fund:		\$31,918		
		Cash funds:				
		Reappropriat ed Funds:				
		Federal Funds:		\$59,277		

Expenditur e Detail				FY 202	<b>.</b> 22-23	FY 2023-24
	Personal Services:					
	Services.					
		Classification Title	Biweekly Salary	FTE		FTE

Data Management IV	\$2,714	0.8	\$56,451	1.0	
PERA			\$6,153		\$7,691
AED			\$2,823		\$3,528
SAED			\$2,823		\$3,528
Medicare			\$819		\$1,023
STD			\$90		\$113
Health-Life-D ental			\$14,086		\$14,086
Subtotal Posit FTE	tion 1, #.#	0.8	\$83,24 5	1.0	\$100,533
·			-		
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$0

	Medicare			\$0		\$0
	STD			\$0		\$0
	Health-Life-D ental			\$0		\$0
	Subtotal Posit FTE	ion 2, #.#	-	\$O		\$0
						·
Subtotal Personal Services			0.8	\$83,24 5	1.0	\$100,533
	1					
Operatin g Expense s:						
			FTE		FTE	
			FIC			
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Operating	\$500 \$450		\$500 \$450		\$0 \$0

	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					
Subtotal Operatin g Expense s				\$7,950		\$0
<u>TOTAL REQUEST</u>			0.8	<u>\$91,19</u> <u>5</u>	1.0	<u>\$100,533</u>
		ieneral und:		\$31,918		
		Cash funds:				
		Reappropri ated Funds:				

	Federal Funds:	\$59,277	
--	-------------------	----------	--

Expenditur e Detail					FY 2022-23		FY 2023-24		
	Personal Services:								
		Classification Title	Biweekly Salary	FTE		FTE			
		Analyst III	\$2,185	0.8	\$45,448	1.0	\$56,810		
		PERA			\$4,954		\$6,192		
		AED			\$2,272		\$2,841		
		SAED			\$2,272		\$2,841		
		Medicare			\$659		\$824		
		STD			\$73		\$91		
		Health-Life-D ental			\$14,086		\$14,086		
		Subtotal Posi FTE	tion 1, #.#	0.8	\$69,764	1.0	\$83,685		

	Classificati Title	on Biweekly Salary	FTE		FTE	
			-	\$0		\$0
	PERA			\$0		\$0
	AED			\$0		\$0
	SAED			\$0		\$0
	Medicare			\$0		\$0
	STD			\$0		\$0
	Health-Life ental	è-D		\$0		\$0
	Subtotal F FTE	Position 2, #.#	-	\$0		\$0
<b>C</b>	4-4-1					
Per	ototal rsonal vices		0.8	\$69,764	1.0	\$83,685
					, ,	
Op g	eratin					

Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					
Subtotal Operatin g Expense s				\$7,950		\$0

TOTAL REQUEST 0.8 \$77,714 1.0 \$83,685										
TOTAL REQUEST		0.8	<u>\$77,714</u>	1.0	<u>\$83,685</u>					
	General Fund:		\$27,200							
	Cash funds:									
	Reappropri ated Funds:									
	Federal Funds:		\$50,514							

Expenditur e Detail				FY 20	FY 2022-23		23-24
	Personal Services:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Analyst IV	\$2,714	0.8	\$56,451	1.0	\$70,564
		PERA			\$6,153		\$7,691
		AED			\$2,823		\$3,528
		SAED			\$2,823		\$3,528

Medicare			\$819		\$1,023
STD			\$90		\$113
Health-Life-D ental			\$14,086		\$14,086
Subtotal Posit	tion 1, #.# FTE	0.8	\$83,245	1.0	\$100,533
		1			
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$0
Medicare			\$0		\$0
STD			\$0		\$0
Health-Life-D ental			\$0		\$0
Subtotal Posit	tion 2, #.# FTE	-	\$0		\$0

P	ubtotal ersonal ervices			0.8	\$83,245	1.0	\$100,533
g	xpense						
				FTE		FTE	
		Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
		Telephone Expenses	\$450	1.0	\$450		\$0
		PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
		Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
		Indirect Costs, if applicable			\$0		\$0
		Leased Space, if applicable	\$6,600		\$0		\$0
		Other					

	Other					
Subtotal Operatin g Expense s				\$7,950		\$0
<b>3</b>				\$7,950		ζ
<u>TOTAL REQUEST</u>			0.8	<u>\$91,195</u>	1.0	<u>\$100,533</u>
		General Fund:		\$31,918		
		Cash funds:				
		Reappropriat ed Funds:				
		Federal Funds:		\$59,277		

Expenditur e Detail				FY 2022-	23 FY 20	023-24
	Personal					
	Services:					
		Classification Title	Biweekly Salary	FTE	FTE	
						\$ <del>95,784</del>

Auditor IV	\$3,684	0.8	\$76,627	1.0	
 PERA			\$8,352		\$10,440
 AED			\$3,831		\$4,789
 SAED			\$3,831		\$4,789
 Medicare			\$1,111		\$1,389
 STD			\$123		\$153
Health-Life-D ental			\$14,086		\$14,086
Subtotal Dasiti	ion 1, #.# FTE	0.0	\$107.061	1.0	¢121_120
Subtotal Posit	1011 1, <i>m</i> . <i>m</i> 1 1 L	0.8	\$107,701	1.0	,101, <del>1</del> 00
Classification Title	Biweekly Salary	FTE		FTE	
		-	\$0		\$0
 PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$0
Medicare			\$0		\$0
STD			\$0		\$0

	Health-Life-D ental			\$0		\$0
	Subtotal Positi	on 2, #.# FTE	-	\$0		\$0
Subtotal Personal Services			0.8	\$107,961	1.0	\$131,430
				1		
Operatin g Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0

	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0
	Other					
	Other					
Subtotal Operatin g Expense				¢7 050		\$0
S				\$7,950		ŞU
	l l					
TOTAL REQUEST			0.8	<u>\$115,911</u>	1.0	<u>\$131,430</u>
	C	General Fund:		\$63,751		
		Cash funds:		\$5,796		
		Reappropriat ed Funds:				
	F	ederal Funds:		\$46,364		

Expenditur e Detail					FY 2022-23	FY 2023-24
------------------------	--	--	--	--	------------	------------

Personal Services:						
	Classification Title	Biweekly Salary	FTE		FTE	
	Auditor III	\$2,714	0.8	\$56,451	1.0	\$70,564
	PERA			\$6,153		\$7,691
	AED			\$2,823		\$3,528
	SAED			\$2,823		\$3,528
	Medicare			\$819		\$1,023
	STD			\$90		\$113
	Health-Life-D ental			\$14,086		\$14,086
	Subtotal Posi FTE	tion 1, #.#	0.8	\$83,245	1.0	\$100,533
	I	1		I		
	Classification Title	Biweekly Salary	FTE		FTE	
			-	\$0		\$0

	PERA			\$0		\$0
	AED			\$0		\$0
	SAED			\$0		\$0
	Medicare			\$0		\$0
	STD			\$0		\$0
	Health-Life-D ental			\$0		\$0
		sition 2, #.# FE	-	\$0		\$0
Subtotal Personal Services			0.8	\$83,245	1.0	\$100,533
	1			1		
Operatin g Expense s:						
			FTE		FTE	
I		1	1			

TOTAL REQUEST			0.8	<u>\$91,195</u>	1.0	<u>\$100,533</u>
Ope g	total pratin ense			\$7,950		\$0
	Other					
	if applicable Other	\$6,600		\$0		\$0
	Costs, if applicable Leased Space,	\$4 (00		\$0 \$0		\$0 \$0
	Office Furniture, One-Time Indirect	\$5,000	1.0	\$5,000	-	\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0

General Fund:	\$50,157	
Cash funds:	\$4,560	
Reappropri ated Funds:		
Federal Funds:	\$36,478	

				FY 20	22-23	FY 2(	)23-24
	Personal Services:						
		Classification Title	Biweekly Salary	FTE		FTE	
		Project Manager III	\$4,160	1.0	\$108,160	1.0	\$108,160
		PERA			\$11,789		\$11,789
		AED			\$5,408		\$5,408
		SAED			\$5,408		\$5,408
		Medicare			\$1,568		\$1,568

STD			\$173		\$173
Health-Life-D ental			\$14,086		\$14,086
Subtotal Posi FTE	tion 1, #.#	1.0	\$146,592	1.0	\$146,592
Classification Title	Biweekly Salary	FTE		FTE	
Human Resources Specialist III	\$2,185	-	\$0	-	\$0
PERA			\$0		\$0
AED			\$0		\$0
SAED			\$0		\$0
Medicare			\$0		\$0
STD			\$0		\$0
Health-Life-D ental			\$0		\$0

	Subtotal Position 2, #.# FTE			\$0	-	\$0
Subtotal Personal Services			1.0	\$146,592	1.0	\$146,592
Operatin g Expense s:						
			FTE		FTE	
	Regular FTE Operating Expenses	\$500	1.0	\$500		\$0
	Telephone Expenses	\$450	1.0	\$450		\$0
	PC, One-Time	\$2,000	1.0	\$2,000	-	\$0
	Office Furniture, One-Time	\$5,000	1.0	\$5,000	-	\$0
	Indirect Costs, if applicable			\$0		\$0
	Leased Space, if applicable	\$6,600		\$0		\$0

	Other					
	Other					
Subtota Operati g Expense s	n			\$7,950		\$0
TOTAL REQUEST	TOTAL REQUEST				1.0	<u>\$146,592</u>
		General Fund:		\$84,998		
		Cash funds:		\$7,727		
		Reappropri ated Funds:				
		Federal Funds:		\$61,817		