



Colorado

Legislator's Handbook

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PREFACE

This handbook was originally prepared under the provisions of Section 1, House Joint Resolution No. 22, which was passed by the Forty-first General Assembly in the 1957 session:

The Legislative Council is hereby directed to prepare for the use of legislators a handbook of information as a convenient reference guide to procedures and practices of Colorado's General Assembly, as well as the statutory and constitutional provisions relating thereto. In addition, there should be included such other information as will assist individuals in their day-to-day functioning as members of the General Assembly. This material is to be prepared in such form that it may be kept up-to-date from year to year.

Members of the General Assembly are provided with a loose-leaf binder containing dividers to separate each section of the handbook. This paper-backed edition, prepared for general distribution, does not contain dividers. Therefore, we have prepared a brief guide to the organization and contents of the handbook. We hope that the guide will add to the usefulness of this document.

Lyle C. Kyle, Director
Colorado Legislative
Council

ORGANIZATION AND CONTENTS OF HANDBOOK

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RULES OF THE HOUSE OF REPRESENTATIVES
OF THE COLORADO GENERAL ASSEMBLY

1. CONVENING

- (a) At 10 o'clock a.m. on the first Wednesday after the first Tuesday of January of each odd numbered year, the House of Representatives shall be called to order by the Speaker of the next preceding session of the House or, in his absence, by the person or one of them holding a certificate issued by the Secretary of State under the authority of the state canvassing board as a member and having served the longest continuous time in the House of Representatives, and the House shall proceed to organize as hereinafter provided for in Rule 2.
- (b) At 10 o'clock a.m. on the first Wednesday after the first Tuesday of January of each even numbered year, and at such time as the General Assembly is convened in special session by the Governor the House of Representatives shall be called to order by the Speaker, as provided for in Rule 4 hereof.

2. ORGANIZATION

Upon convening pursuant to Rule 1(a) hereof, the order of business or organization shall be:

- (a) Election of a clerk for the time being.

- (b) Reading of the official announcement and designation of all members elected to the House of Representatives as certified by the Secretary of State.
- (c) Calling of the roll.
- (d) Consideration of and action upon the credentials of the persons entitled to membership in the House of Representatives.
- (e) Administration of the oath of office.
- (f) Election of a presiding officer, who shall be called the Speaker and who shall hold office until his successor shall be elected and qualified.

3. POWERS AND DUTIES OF THE SPEAKER

- (a) All officers of the House shall be subordinate to the Speaker in all that relates to the prompt, efficient, and correct discharge of their official duties under his supervision.
- (b) Possessing the powers and performing the duties herein described, the Speaker shall:
 - (1) Take the chair at the hour to which the House stands adjourned, call the members to order, and upon the appearance of a quorum, proceed to business.

- (2) Preserve order and decorum and have general direction of the chamber of the House and the approaches thereto, and in the event of any disturbance or disorderly conduct therein, order the same to be cleared.
- (3) Decide all questions of order, subject to a member's right to appeal to the House. On appeal from such decisions, the Speaker shall have the right, in his place, to assign the reason for his decision.
- (4) Rise to put a question, but may state it while sitting. He shall announce the result promptly on the completion of every vote, but if he be in doubt, or if a division of the House be called for before the announcement of the result, the House shall divide; those voting in the affirmative shall first rise from their seats to be counted; afterward those voting in the negative.
- (5) Have the right to name any member to perform the duties of the chair, but such substitution shall not extend beyond three days of actual session.
- (6) When the House shall resolve itself into committee of the whole, name a chairman to preside thereover, and shall call him to the chair.
- (7) Have the power to accredit the persons who shall act as representatives of the public, press, radio, and television, and assign them seats.

- (8) Appoint all committees, whether reference, joint or special.
- (9) Refer each bill, and may refer any joint resolution, joint memorial, resolution, or memorial upon introduction, to the appropriate committee of reference of the House.
- (10) Sign all bills, resolutions and memorials passed by the General Assembly, in the presence of the House, immediately after announcement to that effect and public reading of their numbers and titles, which facts shall be entered on the journal.
- (11) Sign all writs, warrants, and subpoenas issued by order of the House or by any committee thereof, and the same shall be attested by the chief clerk.
- (12) Administer all oaths required in the discharge of the business of the House.
- (13) Receive all messages and communications from other departments of the government and announce them to the House.
- (14) Represent the House, declare its will, and in all things obey its commands.
- (15) Vote upon all questions except upon appeals from his decisions.
- (16) Be a member of the committee on rules.

(c) The Speaker may, in addition to the exercise of the above powers and duties:

- (1) Speak to points of order in preference to other members, rising from his chair for that purpose.
- (2) Speak as other members on general questions when he shall call some other member to the chair.

4. HOUR OF MEETING -- PRESIDING OFFICER -- ATTENDANCE OF MEMBERS

- (a) The regular hour of meeting of the House of Representatives shall be 10:00 a.m. daily, unless otherwise ordered.
- (b) Every member shall be present in his place at the hour to which the House was last adjourned, unless he shall have been excused by the House, or unless he shall be sick and unable to attend.
- (c) The Speaker shall take the chair each day promptly at the hour to which the House stands adjourned. He shall call the House to order and upon ascertainment of a quorum shall proceed to business.
- (d) If at the hour of meeting of the House the Speaker shall be absent, and if the Speaker shall not have designated a member to perform the duties of the Speaker, then the chief clerk shall call the House to order and the first order of business thereafter shall be the election by all members present of a member to act as presiding officer, and, when elected,

such acting presiding officer shall continue to preside with all the powers and privileges of the Speaker until the Speaker shall appear.

5. QUORUM

A majority of all members elected to the House of Representatives shall constitute a quorum, but a smaller number may adjourn from day to day, or for less than a day, and may compel the attendance of absent members.

6. ORDER OF BUSINESS

- (a) The House shall be called to order at the hour to which it shall have adjourned.
- (b) Before proceeding to business, the roll of the members shall be called, the names of those absent recorded on the journal and the Speaker shall declare the presence or absence of a quorum. The foregoing procedure shall in no event be postponed or omitted.
- (c) If a quorum be present, the journal of the preceding day or the second preceding day shall be corrected and approved, and the House shall then take up business in the following order:
 - (1) Special orders, if any, unfinished on previous legislative day.
 - (2) Reports of committees of reference.

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(3) Reports of special committees.

(4) Messages from the Senate, messages from the Governor, messages from the revisor, and communications from state officers.

(5) Introduction of bills, first reading, by title.

(6) Introduction of resolutions and memorials.

(7) Third reading of bills.

(8) General orders.

(9) Conference committee reports - majority and minority reports.

(10) Consideration of resolutions and memorials.

After having considered business in the above order the House may as necessary return to take up reports, introduction of measures, messages and consideration of resolutions and memorials.

(d) When the House shall have proceeded to consideration of general orders, no other business, unless it be a special order, shall be in order until general orders shall have been disposed of, except upon the affirmative vote of a majority of all members elected.

(e) After a bill has been returned to the House by a committee of reference for consideration by the House sitting as

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a committee of the whole, such bill may be made a special order for a particular day or hour. Whenever any bill shall be so made a special order for a particular day or hour and consideration thereof shall not be completed at that sitting, such bill shall retain its place as a special order and shall be considered again as a special order immediately following approval of the Journal on the next day of actual session. Whenever a special order shall be under consideration, it shall take precedence over any special order for a subsequent hour of the same day, but such subsequent special order may be taken up immediately after the previous special order shall have been disposed of.

- (f) Except as provided in paragraph (b) of this rule, the House may, upon the affirmative vote of a majority of all members present, proceed out of order to any order of business or return to an order already passed, but should any business be set for consideration on a certain day and hour, it shall in no event be considered at an earlier day or hour.
- (g) Notice of recall of a bill by the Senate shall be read immediately upon receipt if such bill shall then be under consideration by the House, otherwise upon conclusion of the business then before the House, and thereafter the House shall take no action on such bill except to return it to the Senate.

7. MOTIONS

- (a) No motion shall be debated until it has been seconded and put by the chair; if requested by any member the motion shall be reduced to writing, delivered to the chief clerk's desk, and read.
- (b) Any motion, other than a motion to reconsider, may be withdrawn or modified by the mover, with the consent of the second, at any time before amendment, decision, or ordering of the ayes and noes; a motion to reconsider may not be withdrawn except upon a motion adopted by a majority of all members elected.
- (c) When a question shall be under debate, the Speaker shall entertain no motion except:
- (1) To call the House.
 - (2) To adjourn.
 - (3) To recess.
 - (4) To reconsider.
 - (5) To strike the enacting clause.
 - (6) To close debate at a specified time.
 - (7) For the previous question.
 - (8) To postpone to a date certain.
 - (9) To refer to committee.
 - (10) To amend.

- (d) Subject to Rules 8, 14 and 16, such motions shall take precedence in the order named and, except for differing amendments, only one each of such motions may be entertained in the course of the disposition of the main question, unless a vote on some other motion has intervened.
- (e) No motion on a subject different from that under consideration shall be admitted under color of amendment.

8. MOTIONS TO ADJOURN OR RECESS

A motion to adjourn, except when an appeal from a decision of the chair is pending, and a motion to recess shall always be in order; but, having been decided in the negative, such a motion shall not be entertained again unless some motion other than for a call of the House, to adjourn, or to recess, shall have intervened.

9. MOTION TO REFER

Motions to refer shall take precedence in the following order:

- (a) To a committee of reference of the House.
- (b) To a special committee of the House.
- (c) To a joint committee of reference or to a joint special committee.

10. QUESTIONS OF ORDER

Questions of order shall not be debatable except in the course of an appeal from the decision of the chair.

11. APPEAL

An appeal may be taken from any decision of the chair, in which event the member appealing shall state his reason therefor, taking not more than ten minutes for such purpose, to which the Speaker may respond. Such appeal shall be acted upon immediately, and no motion other than a motion to recess shall be entertained until the question: "Shall the decision of the chair be overruled?" be directed by the vote of a majority of all members elected.

12. DIVISION OF QUESTION

A question containing two or more propositions capable of division shall be divided whenever requested by any member. A motion to strike out and insert shall be divisible, but a motion to strike out having been decided in the negative, such action shall neither preclude amendment nor a motion to strike out and insert a different proposition.

13. RECOGNITION -- SPEAKING -- LIMITATION ON SPEAKING

- (a) No member rising to speak, debate, give a notice, make a motion, submit a report,

or for any other purpose, shall proceed until he shall have addressed the chair and shall have been recognized, whereupon he may proceed to address the House from the central microphone, or from his desk, confining his remarks to the purpose for which he rose.

- (b) When two or more members shall rise at once, the Speaker shall name the one who shall speak first.
- (c) While a member is speaking, no one shall pass in front of him or otherwise interfere with his remarks or with the ability of others to hear them.
- (d) No member shall speak more than twice upon the same question without consent of the House, except the chairman of the committee of reference or the mover of the question, who may close the debate; and no member shall speak longer than ten minutes without consent of the House.

14. LIMITING DEBATE

Upon the affirmative vote of a majority of all members elected, debate may be closed at a time not less than one hour from the adoption of a motion to that effect, and such motion having been made, no other motion except to adjourn or to take recess shall be entertained until the motion to close debate and fix an hour for the vote upon the pending question shall have been decided.

15. QUESTIONS DECIDED WITHOUT DEBATE

The following questions shall be decided without debate:

- (a) Adjournment to a day certain.
- (b) Taking a recess.
- (c) Questions relating to the priority of business.
- (d) Suspension of the rules.
- (e) Previous questions, and motions to limit or to extend the limits of, or to close debate.
- (f) Amending or reconsidering an undebatable question.
- (g) Considering the orders of the day.
- (h) Resolving into committee of the whole.
- (i) Calling the House.

16. PREVIOUS QUESTION

- (a) The previous question may be moved upon all recognized motions or amendments which are debatable; it may be moved upon a single motion or amendment pending, or upon a series of motions and amendments pending, or upon part of them.
- (b) The previous question shall be stated in this manner: "Shall the main question be now put?" and, until it be

decided, it shall preclude all amendments or debate; if decided in the negative, the main question shall be considered as still remaining under debate, but if decided in the affirmative by a majority vote of all members elected, it shall put an end to all debate and bring the House to a direct vote upon all motions and amendments involved, in the inverse order in which they were offered.

- (c) When a motion for the previous questions has prevailed, and prior to a decision upon the main question upon which it was ordered, it shall not be in order to move for a call of the House, unless it shall appear by the ayes and noes on the main question that a quorum is not present.

17. SECRET SESSION

When in the opinion of any member, the business before the House requires that the discussion thereof be carried on in secret, such member may move that the House proceed in executive session, and when such motion shall have been adopted by the affirmative vote of a majority of all members elected, the Speaker shall direct all persons in the House chamber, except members, the chief clerk and the sergeant-at-arms, to withdraw and the doors of the House chamber to be closed and to remain closed until such executive session shall have been completed; and every member and officer shall keep secret all such proceedings, matters and things whereof secrecy shall be enjoined by order of the

House, and for divulging the same before the order of secrecy shall be revoked by the House, they shall be subject to expulsion or dismissal, as the case may be.

18. ABSENCE

No member shall absent himself from a session of the House unless he shall be sick and unable to attend, or unless he shall have secured consent of the House to be excused from the session. If absent without being sick or having been excused, the sergeant-at-arms may be sent for him and may take him into custody and bring him forthwith to the House chamber; and the expense thereof shall be assessed to such member, and a reprimand, fine, or other disciplinary measure may be imposed upon him.

19. CALL OF THE HOUSE

- (a) Ten members may require a call of the House and cause absent members to be sent for, but a call of the House shall not be moved after voting shall have commenced.
- (b) Whenever a call of the House is properly sustained, the Speaker shall order the doors of the House chamber to be closed, and no member shall be permitted to leave the House chamber until the call shall be lifted.
- (c) The Speaker shall direct the chief clerk to call the roll and note the names of those absent; the names of the

absentees shall again be called, and those members who shall not have been excused, or whose excuse is insufficient, shall be sent for and taken into custody by the sergeant-at-arms, or his assistants, and brought before the chair, where they shall be reprimanded by the Speaker for neglect of duty, and fined, respectively, at least the amount of the expenses incurred in their apprehension and return.

- (d) Notwithstanding a call of the House, a motion to adjourn or to take a recess may be made at any time pursuant to Rule 8.

20. VOTING

- (a) Voting shall be by ayes and noes, and the names of those voting for and against entered in the journal, in the following instances:

(1) Upon all bills and concurrent resolutions upon third reading and final passage.

(2) Upon concurrence by the House in amendments made by the Senate to House bills.

(3) Upon the adoption of conference committee reports.

- (b) All other votes shall be taken viva voce, provided, however, that any member shall have the right to demand the ayes

and noes upon any question before the decision shall be announced by the chair; upon such demand, the Speaker shall direct the chief clerk to call the names of the members in order, and before the result be declared the chief clerk shall, upon demand, read over the names of those voting in the affirmative and of those voting in the negative.

- (c) On any vote upon which the ayes and noes are to be called, any member may be allowed one minute during which to explain his vote.

- (d) No member or other person or persons shall visit with the chief clerk or remain by his desk while the ayes and noes are being called.

21. WHEN MEMBERS SHALL VOTE -- PERSONAL INTEREST -- CHANGING VOTE

- (a) Every member who shall be within the House chamber when a question shall be stated from the chair shall vote thereon, unless he shall be directly interested in the question or shall have been excused from voting by the House; but no member shall be obliged to vote upon any question unless he shall be within the House chamber when his name shall be called.
- (b) A request by a member to be excused from voting shall be made before the

call for the ayes and noes has begun; any member desiring to be excused from voting on a question shall make a brief statement of his reasons, and the question shall be put without further debate.

(c) A member who has an immediate personal or financial interest in any bill or measure proposed or pending before the General Assembly shall disclose the fact to the House, and shall not vote upon such bill or measure.

(d) A member shall be allowed to change his vote before the result has been announced, but not thereafter.

22. PERSONAL PRIVILEGE

(a) Any member may, as a matter of personal privilege, speak for a period not longer than five minutes upon such matters as may collectively affect the House, its rights, its dignity and the integrity of its proceedings, or the rights, reputation and conduct of its individual members in their respective capacities only.

(b) In no event shall any member be permitted to utilize personal privilege to debate any motion, bill, resolution, memorial or other business pending before the House.

23. DECORUM

(a) No member shall walk across or out of the House chamber while the Speaker is putting the question.

(b) No member shall engage in loud private discourse or commit any other act tending to distract the attention of the House from the business before it.

(c) Should any member, in speaking or otherwise, transgress the rules of the House, the Speaker on his own initiative, or upon the objection of another member, may call him to order whereupon, subject to his right to appeal from a decision of the chair as in other cases, he shall immediately sit quietly in his place.

(d) When speaking or debating before the House, a member shall confine his remarks to the question under discussion or debate, avoiding personalities.

24. PROTEST

Any member shall have the right to protest any action of the House, stating his reasons therefor, and having obtained consent of the House and reduced his reasons to writing, he may have the same entered on the journal, provided such reasons do not impugn the motives or character of any member of the General Assembly.

25. COMMITTEES

(a) Committees of reference of the House shall be:

- (1) Agriculture and Livestock
- (2) Appropriations
- (3) Business Affairs
- (4) Education
- (5) Finance
- (6) Game, Fish, and Parks
- (7) Health, Welfare, and Institutions
- (8) Judiciary
- (9) Labor and Employment Relations
- (10) Local Government
- (11) Natural Resources
- (12) State Affairs
- (13) Transportation and Highways

(b) Other permanent committees of the House shall be:

- (1) Rules
- (2) House Services

(c) All of the committees specified in (a) and (b) above shall be appointed at the commencement of the first regular session of the General Assembly convening after a general election and shall remain constituted as such committees until the first regular session of the General Assembly convening after the next ensuing general election.

(d) The first member appointed shall be the chairman and the second member appointed shall be the vice-chairman, respectively, of each committee.

(e) The rules committee shall consist of seven members, including the Speaker, and except as limited by Rule No. 30, shall arrange all general and special orders and prepare calendars. Whenever possible, calendars listing general orders shall be posted on the bulletin board at least 24 hours prior to consideration by the House.

(f) The house services committee shall consist of five members. It shall authorize and review all expenditures for equipment, supplies and services necessary for the efficient conduct of the business of the House, and shall employ such officers and employees of the House as may be authorized and assign them to their duties, filling any vacancies that may occur from time to time. It shall have full power to summarily remove any officer or employee of the House, but shall be excused from making reports thereon unless requested by some member. It shall attend to the revision, engrossment and enrollment of all bills, as directed by the House and its committees, reporting thereon from time to time as occasion requires.

(g) All other committees shall consist of not less than eleven nor more than nineteen members, as determined by the Speaker.

(h) The party representation on committees shall be in proportion generally to the relative number of members of the two major political parties in the House, with the exception of the committee on rules.

(i) All committees specified in (a) and (b) above shall not:

(1) Take action upon any bill or other matter before it unless a quorum be present, a quorum being a majority of the entire membership of the committee;

(2) Sit or meet while the House is in session without first having obtained consent of the House upon a showing of special need;

(3) Occupy the House chamber at any time without prior consent of the Speaker.

(j) All committees of reference, as listed in (a) above, shall observe the following rules of procedure:

(1) (i) The committees of reference of the House shall meet at the times and places specified in the Schedule of Committee Meetings adopted by the House at the beginning of each regular session of the General Assembly.

(ii) A committee of reference may hold a special committee meeting at a time and place other than is provided in the Schedule of Committee Meetings, provided the chairman publicly announces the special meeting to the House as much in advance of the actual meeting as possible and provided the

announcement is made while the House is in actual session.

(iii) If a regularly scheduled committee meeting is cancelled, the chairman shall announce such cancellation while the House is in actual session prior to the time the meeting is scheduled to take place.

(iv) The chairman of each committee of reference shall determine the order of business for each committee meeting, including the measures that will be considered at each meeting and shall announce on the floor of the House the measures that are to be considered.

(2) Proxies, either written or oral, shall not be permitted for any purpose.

(3) After a committee of reference has taken its final action on a measure, the chairman of the committee shall make a report of such action to the chief clerk of the House within three legislative days. Final action shall consist of reporting a measure out of committee, with or without amendments, for consideration by the committee of the whole, a recommendation for reference to another committee of reference, or postponing the measure indefinitely. A motion to postpone consideration of a measure for more than 30 days shall be considered a motion to postpone indefinitely.

- (4) The staff assistant assigned to each committee of reference shall be responsible to the chairman of the committee for the proper preparation of all reports.
- (5) Upon receipt of a measure by the chairman of a committee of reference, he shall be responsible for the safekeeping of the measure, but he may give custody of the measure to a staff assistant.
- (6) The chairman of a committee of reference shall have the right to vote on every question coming before the committee.
- (7) If a member of a committee of reference is absent from three consecutive scheduled committee meetings without being excused, the committee chairman shall report such fact to the floor leader of the party to which the member belongs.
- (8) A recommendation of any committee of reference to amend a measure shall not become an integral part of the measure in question until adopted by the committee of the whole.

26. RESOLUTIONS AND MEMORIALS

- (a) Resolutions and memorials originating in the House shall be of the following classes:

- (1) House concurrent resolutions, which shall propose amendments to the constitution of the state of Colorado or recommend the holding of constitutional conventions, and ratify proposed amendments to the federal constitution.
 - (2) House joint resolutions, which shall pertain to transaction of the business of both the House and the Senate, establishment of committees comprised of members of both houses, or express the will or sentiment of both houses on any matter.
 - (3) House resolutions, which shall relate solely to matters concerning the House.
 - (4) House memorials or House joint memorials, which shall memorialize the Congress of the United States on any matter or express sentiment on the death of any person or persons.
- (b) House concurrent resolutions as well as Senate concurrent resolutions shall be treated in all respects as bills, and all provisions of these rules applying to bills shall apply to concurrent resolutions, except that the affirmative vote of two-thirds of all members elected shall be required for adoption of House and Senate concurrent resolutions upon third reading and final passage.

(c) House resolutions, House joint resolutions, House memorials, and House joint memorials, upon introduction shall be read at length and ordered printed. At the discretion of the Speaker they shall then either:

(1) Lay over one day before being acted upon; or

(2) Be referred to a committee of reference, where they shall be considered as House bills are considered, with referral to the rules committee for placement on the calendar.

(d) Senate joint resolutions and Senate joint memorials upon introduction shall be read at length. At the discretion of the Speaker they shall then either:

(1) Lay over one day before being acted upon; or

(2) Be referred to a committee of reference, where they shall be considered as bills originating in the Senate are considered.

(e) No measure governed by the provisions of this rule shall be considered by the House unless and until it shall have been printed.

27. INTRODUCTION OF BILLS,
RESOLUTIONS, AND MEMORIALS

(a) Any member may introduce a bill, resolution or memorial at such times as the introduction of bills, resolutions and memorials is the order of business, and such bill, resolution or memorial shall be numbered in the order introduced. No bill shall be introduced by title only.

(b) Every bill shall be read by title when introduced, which shall constitute first reading, and at length on two different days prior to its being finally passed, provided, however, that reading at length of any bill may be dispensed with by unanimous consent of the members present. Unless a member of the House shall request the reading of a bill in full when the bill is being considered on third reading, it shall be read by title only and such unanimous consent shall be deemed given. Reading before the House sitting as committee of the whole shall constitute second reading.

(c) The House, by the affirmative vote of a majority of all members elected, may adopt a resolution fixing a date after which a bill may not be introduced except as provided in said resolution.

28. AMENDMENT

- (a) Any bill, resolution or memorial shall be subject to amendment, provided, however, that all amendments shall relate to the same subject as the original bill, resolution or memorial.
- (b) All substantial amendments shall be printed, and all House and Senate bills which have been substantially amended shall be reprinted on order of the Speaker and laid upon the desks of the members before final vote is taken.

29. COURSE OF BILLS

The course of every bill in its introduction, reference, consideration and passage through the House shall be as follows:

- (a) Introduction of the bill, in quadruplicate, and first reading, by title.
- (b) Reference of the bill by the Speaker, by number only, to the appropriate standing committee, not later than the close of the next day of actual session. The Speaker may refer the bill to two separate standing committees in succession if in his judgment the subject matter of the bill so requires.
- (c) Docketing of the bill by the docket clerk.
- (d) Every House bill, if not printed under House Rule 45, shall be ordered printed, upon introduction, by the chief clerk,

unless the Speaker decides to assign the bill to a committee of reference without its being printed, in which event the Speaker shall assign the bill to a committee of reference, and the committee of reference may order the bill printed.

- (e) Delivery of the bill by the docket clerk to the chairman of the committee of reference, taking his receipt therefor.
- (f) Consideration of the bill upon its merits by the committee, and the committee after such consideration shall recommend either that:
 - (1) The bill lay on the table;
 - (2) The bill be favorably recommended for consideration by the House sitting as a committee of the whole;
 - (3) The bill be amended and, as amended, be favorably recommended for consideration by the House sitting as a committee of the whole;
 - (4) Consideration of the bill be indefinitely postponed;
 - (5) The bill be referred to another committee of reference.
- (g) (1) If the bill be favorably recommended as provided for in Rule

29 (f) (2) and Rule 29 (f) (3) above, or consideration thereof be indefinitely postponed as provided for in Rule 29 (f) (4), or recommended for reference to another committee of reference as provided in Rule 29 (f) (5), a report to that effect, together with the bill, shall be delivered by the chairman to the chief clerk.

- (2) No further action may be taken on any bill indefinitely postponed and delivered to the chief clerk.
- (3) The chief clerk shall deliver all other bills to the rules committee for arrangement either as a general order or a special order, to be placed on the calendar for consideration by the House sitting as committee of the whole.
- (4) The rules committee may refer a bill to a standing committee, including the original committee of reference, for further study and consideration and shall report such action to the House.
- (h) Consideration of the bill, on second reading, by the House sitting as committee of the whole, during which the following motions shall be in order:
 - (1) That the enacting clause of the bill be stricken;

- (2) That the bill be recommitted to any committee of reference for further study and consideration;
- (3) That the bill be passed over and retain its place on the calendar;
- (4) That the bill be amended;
- (5) That the bill be adopted, be referred to the House services committee for revision or engrossment, and be placed on the calendar for third reading and final passage;
- (6) That the committee rise, report progress, and ask leave to sit again;
- (7) That the committee rise and report.
 - (i) Action by the House, either by adopting, by amending, or by rejecting the report of the committee of the whole.
 - (j) Printing of all substantial amendments made to the bill by committee of the whole, which amendments shall be laid upon the desk of each member.
 - (k) Consideration of the bill by the House on third reading and final passage, during which the following motions shall be in order:
 - (1) That the enacting clause of the bill be stricken;

- (2) That the bill be adopted;
- (3) That the bill be returned to the rules committee;
- (4) That the bill be recommitted to any committee of reference;
- (5) That the bill be laid over;
- (6) That the bill be amended, consent to consider such amendment having first been given by a majority of members elected to the House.

30. DEMAND

- (a) Three days after reference of any bill to a committee of reference other than the rules committee, and upon a 24 hour demand by any member for a report, the committee of reference may be required to report such bill back to the House upon a motion adopted by the affirmative vote of a majority of all members elected.
- (b) After having been returned to the House by the committee of reference for consideration by the House sitting as committee of the whole, any bill in possession of the rules committee may be made a special order, upon a 24 hour demand by any member for a report from the rules committee by a motion adopted by the affirmative vote of two-thirds of all members elected. Such motion shall include

only one bill, for which no other bill shall be substituted, and in the discussion of such motion, debate shall be limited to 30 minutes for each side, and no member shall speak more than once, nor for more than ten minutes, except the mover, who shall be allowed an additional ten minutes for closing.

31. CONSIDERATION BY COMMITTEE OF THE WHOLE

Every bill on general or special orders shall be considered by the House sitting as committee of the whole. The title of every bill shall be read in any event, but reading at length may be dispensed with by unanimous consent of the members present, or in the event the committee votes to recommend that the enacting clause be stricken.

32. COMMITTEE OF THE WHOLE

- (a) Committee of the whole shall be formed upon motion, and upon adoption of such motion the Speaker shall appoint a chairman, who shall, for the time being exercise all the powers of the Speaker necessary to conduct the business of the committee of the whole. Such chairman shall not be entitled to vote unless the committee be evenly divided on a question.

(b) The rules of the House shall govern the proceedings of the committee of the whole insofar as practical, except that a member may speak more than twice upon the same subject, a call for the yeas and noes may not be made, a motion for the previous question shall not be in order, a motion for reconsideration shall not be in order, and there shall be no appeal from the decision of the chair.

(c) A motion to strike out the enacting clause of a bill shall be in order and shall have precedence to any other motion relating to the bill; such motion shall open the question of passage of the bill to general debate and, if adopted, shall be equivalent to rejection of the bill.

(d) The final question upon consideration of any bill or concurrent resolution shall be whether it shall be adopted, engrossed and placed on the calendar for third reading and final passage.

(e) Deliberations of the committee of the whole shall be terminated by a motion to rise and report, but if the work of the committee shall not have been completed and resumption of deliberations is desired, the motion shall be to rise and report progress, asking leave to sit again, and the adoption of such motion shall constitute consent by the House for the committee to sit again, when deliberations shall be resumed exactly where suspended. Such motions shall always

be in order and shall be decided without debate.

(f) A motion may be in order, during deliberations of the committee of the whole, that a bill be laid over and proposed amendments which have been offered to such a bill be printed and placed on the desks of the members.

(g) When the work of the committee shall be completed, a report of the recommendations of the committee, containing all amendments to bills considered by the committee, shall be signed by the chairman and submitted to the House. The chairman of the committee shall move for adoption of such report.

(h) Reports of the committee of the whole shall be adopted by a majority vote of the members elected, and the vote taken on the adoption of the report of the committee of the whole shall constitute passage on second reading of each bill considered and approved by the committee of the whole.

(i) Members shall refrain from interrupting the deliberations of the committee of the whole for the introduction of guests or visitors.

33. THIRD READING AND FINAL PASSAGE OF BILLS

(a) Upon third reading, a motion to strike out the enacting clause of a bill shall be in order only after the title of the bill has been read.

- (b) No amendment to a bill on third reading shall be in order except with the consent of a majority of all members elected.
- (c) The final vote shall be taken by ayes and noes, and the names of those members voting for and against the bill shall be entered on the journal.
- (d) No bill shall be declared passed, or signed by the Speaker, unless a majority of all members elected shall be recorded as voting for the same.

34. ACTION FINAL

When any bill, resolution, memorial, amendment, report, order, or other matter shall have been finally acted upon by the House or by the committee of the whole, either by having been adopted or rejected, no further action may be had thereon in the same body that will have the effect of defeating or resurrecting the same, except as provided for hereinafter in Rule 35. For the purpose of this rule, each committee of the whole shall be considered a separate body. Nothing herein shall prevent the introduction of a new bill on the same subject.

35. RECONSIDERATION

- (a) After a question has been decided by the House, any member recorded as

having voted on the prevailing side may, at any time before adjournment of the current legislative day, move to reconsider or may give notice of intention to move to reconsider. Notice having been given, such member may move to reconsider on the same day or before 12 o'clock noon of the next day of actual session, provided, however, that after the adoption of a resolution fixing the time for adjournment sine die, any member may so move.

- (b) A motion to reconsider shall require the affirmative vote of two-thirds of the members elected to be adopted, and if such motion be defeated, no further motion to reconsider shall be in order.
- (c) Notice of intention to move to reconsider any bill, resolution or memorial having been given, the chief clerk shall retain such bill, resolution or memorial in the possession of the House until such time as a motion to reconsider shall have been made and acted upon, or until the time for making such motion shall have expired; and should such bill, resolution or memorial have been transmitted to the Senate or to the Governor, such notice shall constitute a mandate upon the chief clerk to request its return to the House, unless said bill, resolution or memorial has already been introduced in the Senate.
- (d) Adoption of the report of the committee of the whole or any amendment thereto and readoption of vetoed bills

shall not be subject to reconsideration under this rule.

36. DISAGREEMENT

- (a) No amendment made by the Senate to a House bill shall be concurred in by the House except by a vote of a majority of members elected, taken by ayes and noes and the names of those voting for and against entered in the journal.
- (b) In case of a disagreement between the House and the Senate, the House may either adhere to its position, recede from its position and concur with the position of the Senate, or request a conference on the matter at issue. A substitute motion to request a conference shall always be in order with respect to a motion to adhere or a motion to recede and concur, but no other substitute motion shall be in order.
- (c) The House may recede from any matter of difference existing between it and the Senate at any time prior to consideration of the conference committee report by either the House or the Senate, or after rejection of the conference committee report by the Senate, not later than the next day of actual session following the rejection of the report.

- (d) In the event the House shall vote to request a conference, the Speaker shall appoint a committee of three members to represent the House. No vote on concurring in any amendment made by the Senate to a House bill or on the adoption of the report of the conference committee shall be taken until such amendment or report shall have been placed on the desk of each member, and particularly referred to in the calendar, provided, however, that this rule may be suspended during the last three days of session.

37. VETOED BILLS

- (a) In the event of the veto of any bill passed by the General Assembly, the veto message of the Governor shall be read, together with the bill vetoed.
- (b) It shall then be in order to proceed to consideration of the bill, in which event the motions shall be:
 - (1) That the bill do pass notwithstanding the veto, and the affirmative vote of two-thirds of all members elected shall be required for the adoption of such motion;
 - (2) That the bill be referred to committee;
 - (3) That the bill lay on the table;
 - (4) That consideration of the bill be postponed to a day certain.

- (c) The merits of the bill may be debated before the vote be taken, but the vote on a vetoed bill shall not be reconsidered. In the case of a bill containing several items or sections, one or more of which has been vetoed, and approval given to the remaining items or sections, each item or section so vetoed shall be separately voted upon by the House.
- (d) Action by the House upon all vetoed bills shall be endorsed on the bill and certified by the Speaker.

38. ADMITTANCE TO THE FLOOR

In addition to members and officers and employees of the House, the following persons shall be entitled to admittance to the floor of the House chambers and to House committee rooms:

- (a) Members of the Senate and elective officers of the state.
- (b) Persons exercising official duties concerned directly with the business of the House.
- (c) Representatives of the press and radio.
- (d) Former members of the House or Senate not advocating any proposed or pending legislation.
- (e) The immediate families of members.

- (f) Such other persons as may be invited by members.

39. LOBBYISTS

- (a) A lobbyist is hereby defined to be any person other than a member of the General Assembly who, by his acts, seeks to influence in any manner the vote of any member or members of the House, or the action of any of its committees, upon any bill, resolution or other measure pending before the House or any of its committees.
- (b) No lobbyist shall be admitted to the floor of the House:
- (1) At any time the House is in session, including while it is sitting as a committee of the whole; and
 - (2) Under any circumstances prior to 12 o'clock noon of any day the House is in session.

40. REGISTRATION OF LOBBYISTS

- (a) Any lobbyist desiring to observe the session of the House or to appear before any committee of the House shall apply to the sergeant-at-arms and express his desire to register as a lobbyist.

- (b) The sergeant-at-arms shall thereupon conduct said person to the desk of the chief clerk, where said person shall register in the record kept for that purpose, entering thereon his name, address, and the interest or interests he represents, and also the bill or bills upon which he desires to be heard. The chief clerk shall thereupon issue a card to said person, which card shall permit said person to appear before the committee or committees to which said bill or bills have been referred.
- (c) At any meeting of any committee of the House, the chairman thereof, or a majority of the committee, may permit any interested person to address the committee upon said person's stating to the chairman his name and address and the subject upon which he desires to be heard.

41. MATERIAL DISTRIBUTED TO MEMBERS

No member, lobbyist, department, organization, or person shall distribute or cause to be distributed any material in the House chambers without having indicated on such material clearly the name, identification, and address of the person, department, or organization publishing or sponsoring such distribution; and in all cases the Speaker at his discretion may prohibit distribution of any material whatsoever.

42. MESSAGES

- (a) Messages from the House shall be sent by the chief clerk or his assistants.
- (b) Messages from the Senate, the Governor, or other branches of government may be received at any time.

43. CHIEF CLERK

- (a) The chief clerk of the House shall attend to the orderly conduct of the business of the House, under direction of the Speaker.
- (b) He shall keep a journal of each day's proceedings and business, in which shall be correctly entered:
- (1) The result of the roll call taken each day at the hour of convening.
 - (2) The full titles of all bills and the full texts of all resolutions and memorials introduced.
 - (3) Reports of reference, permanent, special, or conference committees.
 - (4) Proposed amendments to bills, resolutions and memorials.
 - (5) Each report of the committee of the whole.
 - (6) Messages from the Senate and the Governor and communications from other state officers and departments.

- (7) The result of every vote taken, with the ayes and noes, if such were demanded or required.
- (8) The ayes and noes and the names of those voting for and against every bill and concurrent resolution on third reading and final passage, the concurrence by the House in amendments made by the Senate to House bills, and the adoption of all reports of conference committee.
- (9) An enumeration of the bills introduced, sent to the printer, and returned from the printer each day, and he shall attest to the fact that bills returned from the printer have been correctly printed.
- (10) Such other matters as the House may direct.
- (c) He shall keep a record called the docket, in which shall be entered the number, title and sponsor or sponsors of each and every House or Senate bill, and the number and sponsor or sponsors of each and every resolution or memorial with proper indexing and continuing notations relative to the status and progress of each of the same until final disposition thereof.
- (d) He shall cause any Senate bill, resolution or memorial not appearing in the records of the House in the form

in which passed by the Senate to appear in correct form in the journal or otherwise, as the House may direct.

- (e) He shall deliver all bills and concurrent resolutions returned to the House by committees of reference, with the recommendations thereon, to the rules committee.
- (f) He shall prepare a list of all bills and concurrent resolutions arranged by the rules committee as general or special orders.
- (g) He shall prepare a list of all bills and concurrent resolutions, adopted by the House on second reading, entering same in the order in which adopted, which list shall be called "Third Reading -- Final Passage."
- (h) He shall cause the lists hereinabove specified, together with such other matters as the House may direct, to be posted on a bulletin board, and also printed and laid upon the desks of the members, and such shall constitute the calendar.
- (i) He shall also prepare and cause to be printed and laid upon the desks of the members at appropriate times a supplement to the calendar containing a list of conference committee reports, resolutions, memorials and other matters, in the order named.

- (j) He shall guard all documents and records of the House and shall permit no bill or record of any nature to be taken from his desk or out of his custody, except in the regular course of business of the House, and he shall not, at any time or place, allow the same to be handled or examined by any persons other than the Speaker, members, officers and employees of the House, or the authorized printer in the necessary performance of their official duties.
- (k) He shall take a receipt for every document which may pass from his custody in the regular course of the business of the House, and between the House and Senate, and shall keep record thereof; should any bill or other record in his custody be missing, he shall report the fact to the Speaker, immediately upon discovery.
- (l) All officers and employees at the chief clerk's desk and in the enrolling room shall be under his direction, and shall perform such duties as he may from time to time assign to them.

44. OTHER OFFICERS AND EMPLOYEES

- (a) The sergeant-at-arms shall attend the House during its sittings, shall maintain order in the House chamber and the approaches thereto at all times, under the direction of the clerk pending the election of the Speaker, and under direction of the Speaker there-

after, and shall at all times execute the commands of the House and all processes issued by its authority, as directed to him by the Speaker.

- (b) The sergeant-at-arms shall supervise the assistant sergeants-at-arms and clerks in the performance of their duties in the prompt delivery of mail to the members, distribution of stationery and supplies, placing of journals, bills and calendars on the desks of members in the binders provided for such purposes, and such other duties as may from time to time be assigned to them.
- (c) The chaplain shall be present each day at the hour to which the House stands adjourned and, following the call to order, he shall offer prayer.
- (d) All officers and employees of the House shall be present each day as directed by the chief clerk.
- (e) No expense shall be incurred by any officer or employee of the House in its behalf except upon authority and written order of the chief clerk or the chairman of the House services committee.
- (f) Any officer or employee of the House who shall invite, solicit or urge any member to vote for or against any bill or other measure or to use his influence for or against any bill or measure before the House or any of its committees shall be summarily dismissed

from service or employment.

45. PRINTING OF BILLS PRIOR TO SESSION

Any time after December 1st but preceding the convening of the General Assembly at its next regular session, a member or member-elect of the House of Representatives may pre-file a bill for introduction with the chief clerk or the chief clerk-designate. Prior to the convening of any legislative session, the Speaker shall order the printing of any bill pre-filed for introduction in order to facilitate the business of the pending session of the General Assembly.

45A. ACTING SPEAKER - SUCCESSION

In the event of the death, resignation, disability, or absence from the state of the Speaker, the majority floor leader, as acting Speaker, shall exercise all the powers and duties of the Speaker when the General Assembly is not in session, but the exercise of such powers and duties by the acting Speaker shall continue only until the General Assembly shall meet or until the disability or absence from the state of the Speaker is removed, whichever shall first occur. In the event of the death, resignation, disability, or absence from the state of such majority floor leader, then the following persons shall succeed to the office of acting Speaker: The chairman of each of the committees of reference of the House in the order listed in Rule 25 (a) of these Rules.

46. MATTERS NOT COVERED BY RULES

Any matter not covered by these rules shall be governed by the decision of the Speaker, subject to the right of appeal by any member as in these rules provided for.

47. AMENDMENT OF RULES

These rules or any part thereof may be suspended, amended, subtracted from, added to, or rescinded by the affirmative vote of two-thirds of all members elected.

RULES OF THE SENATE

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RULES OF THE SENATE OF THE
COLORADO GENERAL ASSEMBLY

1. HOUR OF MEETING -- PRESIDING OFFICER

- (a) The regular hour of meeting of the Senate, unless otherwise ordered, shall be 10 o'clock a.m. daily.
- (b) The President of the Senate, or in his absence the President pro tempore, shall take the chair every day promptly at the hour to which the Senate stands adjourned, shall call the Senate to order, and on the ascertainment of a quorum, shall proceed to business.
- (c) If at the hour for the convening of the Senate, the President and the President pro tempore shall be absent, the senior Senator present shall call the Senate to order and the first order of business thereafter shall be the election, by all members present, of a Senator to act as presiding officer, and such acting presiding officer, when elected, shall continue to preside, with all the powers and privileges of the President, until the President or President pro tempore shall appear.

2. QUORUM

A majority of all Senators elected shall constitute a quorum, but a smaller number

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may adjourn from day to day, or for less than a day, and compel the attendance of absent members.

3. ORDER OF BUSINESS

- (a) The order of business of the Senate shall be as follows:
- (1) Reading, correction and approval of the journal.
 - (2) Reports of committees of reference.
 - (3) Reports of special committees.
 - (4) Third reading of bills.
 - (5) General orders.
 - (6) Consideration of resolutions and memorials.
 - (7) Messages from the Governor.
 - (8) Communications from state officers.
 - (9) Messages from the House of Representatives.
 - (10) Presentation of petitions and memorials.
 - (11) Introduction of resolutions and memorials.
 - (12) Introduction of bills and first reading by title.

(b) When the Senate has proceeded to the general orders of the day, no other business, unless it be a special order, shall be in order until the general orders have been disposed of.

(c) Except as otherwise provided in Rules 3 (b), 6, 7, 9 (b), 9 (c), and 25 (b), the Senate may at any time, by the affirmative vote of a majority of all members present, proceed out of order to any order of business or return to an order already passed.

(d) Upon receipt of a message from the House demanding a recall of a bill, resolution or memorial, such message shall be read immediately before any other business excepting the matter under consideration and reading and approval of the journal of the previous day's session. The bill shall automatically be returned to the House without any other action thereon being taken by the Senate.

4. SPECIAL ORDERS

- (a) No bill or bills, or any other measure which takes the same course as a bill, may be made a special order unless approved by the affirmative vote of two-thirds of all members elected. In discussion of a motion to make a special order, no Senator shall speak more than once, nor longer than ten minutes, and a vote shall thereafter immediately be taken. Whenever any bill or other measure is made a special order

for a particular day and hour, and the consideration thereof shall not be completed at that sitting, it shall retain its place as a special order and be considered immediately following the reading and approval of the journal on the next succeeding day of actual session. When a special order is under consideration, it shall take precedence over any special order for a subsequent hour of the same day, but such subsequent special order may be taken up immediately after the previous special order has been disposed of.

- (b) Upon the affirmative vote of a majority of all members elected, a bill or other measure may be withdrawn from a committee of reference or the calendar committee, and upon such withdrawal the chairman of the committee which holds the bill or other measure shall forthwith deliver the bill to the Secretary of the Senate and it shall be placed on the calendar of the Senate as a general order.

5. MOTIONS AND AMENDMENTS

- (a) No second shall be required of any motion presented to the Senate. When a motion is made it shall be stated by the President, or, being in writing, shall be handed to the secretary and read aloud before debate. A motion shall be reduced to writing if the President or any Senator so requests.

- (b) Any motion or resolution except a concurrent resolution may be withdrawn or modified by the mover at any time before a decision, amendment or ordering of the ayes and noes, except a motion to reconsider, which shall not be withdrawn except by a majority vote of all members elected.

- (c) When a question is under debate, the President shall receive no motion except:
- (1) To adjourn.
 - (2) To take a recess.
 - (3) To question the presence of a quorum.
 - (4) To strike the enacting clause.
 - (5) To lay on the table.
 - (6) For the previous question.
 - (7) To close debate at a specified time.
 - (8) To postpone to a day certain.
 - (9) To commit.
 - (10) To amend.
 - (11) To postpone indefinitely.

and such motions shall take precedence in the order named; provided, however, that no one motion may be made more than once at any stage of any particular bill or proposition.

- (d) No motion or proposition on a subject different from that under consideration shall be admitted under color of amendment.
- (e) A motion to postpone to a day certain, or indefinitely, being decided, shall not again be allowed at the same stage of the bill or proposition; and if a bill or proposition be set for consideration on a certain day, it shall not be considered at an earlier day.
- (f) No person other than a Senator shall present any petition, memorial or address while the Senate is in session.
- (g) All so-called substitute motions and resolutions shall be considered as amendments only, and shall be subject to the rules relating thereto, except such matters as may be reported by committee.
- (h) All amendments to bills, resolutions, and memorials, to reports of the committee of the whole, or to reports of committees of reference, must be typed on appropriate amendment forms and presented to the secretary, who shall number such amendments as received, and when presented in this manner each such amendment shall be deemed to be pending and shall be considered in the order received. Each amendment should be checked for technical errors by the sponsor of the amendment before it is presented to the secretary.

6. QUESTIONS OF ORDER - APPEAL

All questions of order shall be decided by the President without debate, but any decision of the chair shall be subject to an appeal to the Senate by any Senator. The Senator making such appeal shall state his reasons therefor, using not more than ten minutes for such purpose, to which the President may respond. Such appeal shall be acted upon immediately, and no motion or other business, except a motion to adjourn or to take a recess, shall be entertained, until the question be determined by a majority vote of the members present.

7. MOTIONS TO ADJOURN OR RECESS

A motion to adjourn, or a motion to take a recess shall always be in order, but being decided in the negative, shall not be again entertained unless some motion other than a call of the Senate, motion to adjourn, or motion for recess shall have taken place.

8. DIVISION OF QUESTION

- (a) If the question in debate contains several points, any Senator may have the same divided; but on motion to strike out and insert, it shall not be in order to move for a division of the question; but a rejection of a motion to strike out and insert one proposition shall not prevent a motion

to strike out and insert a different proposition.

(b) Amendments of the House to a Senate bill, resolution or memorial, shall not be divisible.

9. DEBATE

(a) The following questions shall be decided upon without debate; provided, however, that any Senator making such a motion shall be given three minutes to explain his motion:

- (1) Fix the time to which to adjourn, except the fixing of sine die adjournment.
- (2) Adjourn.
- (3) Take a recess.
- (4) Call for orders of the day and questions relating to priority of business.
- (5) Suspension of the rules.
- (6) Objection to the consideration of a question.
- (7) Previous question, and motions to close, limit or extend the limits of debate.
- (8) Amend or reconsider an undebatable motion.

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(9) Dispense with reading of the journal.

(b) The previous question shall be stated in this form: "Shall the main question be now put?" and, until it is decided, shall preclude all amendments or debate. When it is decided that the main question shall not be put, the main question shall be considered as still remaining under debate. When, by the affirmative vote of a majority of all members elected, it is decided that the main question shall be put, it shall put an end to all debate and bring the Senate to a direct vote; first, upon all amendments reported or pending, in the inverse order in which they are offered. After the motion for the previous question has prevailed, it shall not be in order to move for a call of the Senate, unless it shall appear by the yeas and noes as taken on the main question that no quorum is present, and it shall not be in order to move to adjourn, prior to a decision on the main question.

(c) Debate may be closed at any time not less than one hour from the adoption of a motion to that effect, and upon a majority vote of the members elected, an hour may be fixed for a vote upon the pending measure. No other motion shall be entertained until the motion to close debate, or to fix an hour for the vote on the pending question, shall have been determined.

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10. LEGISLATIVE DAY

Each calendar day shall be considered a legislative day.

11. READING OF BILLS

Unless a member shall request the reading of a bill in full when the bill is being considered by the committee of the whole or on third and final reading, it shall be read by title only, and the unanimous consent of the members present to dispense with the reading of the bill in full shall be presumed.

12. PRESIDENT AND PRESIDING OFFICERS

(a) The President shall:

- (1) Preside over all sessions of the Senate, except as otherwise provided in these rules;
- (2) Appoint all committees except those enumerated in Rule 21 (a) and (b), unless otherwise ordered by the majority vote of all members elected;
- (3) Cast his vote only when the Senate is equally divided on any question, and his vote shall decide the question;

(4)

Administer all oaths required in the discharge of his duties; and issue, under his hand and attested by the secretary, all writs, warrants and subpoenas ordered by the Senate or any committee thereof;

(5)

Sign, in the presence of the Senate, all bills and concurrent resolutions passed by the General Assembly after their titles have been publicly read immediately before such signing; and sign all other resolutions, memorials and orders;

(6)

Have general direction of the Senate chambers and of approaches thereto, and preserve order and decorum, and in case of any disturbance or disorderly conduct in the lobby or galleries, have power to order the same to be cleared;

(7)

Designate, when he desires to leave the chair for a brief period and the President pro tempore is absent, a Senator to act as temporary presiding officer, who shall be invested during such time only with the duty of presiding over the Senate and preserving order, and such appointment shall not extend beyond the return of the President pro tempore or beyond an adjournment.

(b) At the beginning of each regular session convening after a general election and at such other times as may be necessary, the Senate shall, by a majority vote of its members elected, elect one of its members as President pro tempore, who shall, during the absence or inability of the President to serve, preside over the Senate and exercise and perform all the powers and duties of the President.

(c) Neither the President pro tempore nor any acting or temporary presiding officer shall be excused from voting on any question because of so presiding, but he shall not vote on appeals from his decision.

13. SECRETARY

(a) A secretary of the Senate shall be elected at the commencement of each session, and at such other times as may be necessary, to hold his office at the pleasure of the Senate. In addition to other duties imposed by these rules, he shall:

(1) Have custody and care of every bill, resolution and memorial, his and other papers coming into his possession, and of all records of the Senate, none of which shall he permit to be examined or to be taken from his custody except by the President, Senators, and officers and employees

of the Senate, and the printer of Senate papers, acting in the necessary performance of their official duties;

(2) Take a receipt for every document which passes from his possession in the due course of business of the Senate, and keep a record book of all such receipts;

(3) Report in writing to the President if any papers in his charge shall be missing, which report shall be publicly announced to the Senate;

(4) Keep a docket book of all bills, resolutions and memorials introduced in the Senate or received from the House, in which shall be entered the number, title and introducers of all such bills, and resolutions and memorials, and every action taken thereon and the date thereof, until final disposition of the same shall be made.

(5) Have general supervision over all employees of the Senate and report to the Senate services committed any misconduct or neglect of duty on the part of any such employee;

(6) Attend to the printing and distribution of all bills, journals, calendars and documents or other

papers printed by the Senate, and to the purchase of all Senate supplies, under the direction of the Senate services committee.

(7) Enter in the journal on a daily basis an enumeration of the bills or other measures ordered printed each day, an enumeration of the bills or other measures returned from the printer each day, and attest to the fact that the bills or other measures have been correctly printed.

14. JOURNAL

(a) The secretary shall keep a correct journal of each day's proceedings, which shall be printed after the close of each day's session, and before the convening of the next day's session, one copy shall be placed on the desk of each Senator.

(b) Before proceeding to the other order of business each day, the journal of the preceding day shall be corrected and approved, and on the last day of the session, immediately preceding the hour fixed for final adjournment, the journal of that day shall be read, corrected and approved. On any day, the journal for the preceding day shall be read at the request of any Senator. No corrections of the original journal after it is approved shall be made without consent of the Senate.

(c) After the journal for any particular day has been approved, the President shall sign, and the secretary shall attest, six copies as corrected and approved, one of which shall be filed in the office of the Governor and one in the office of the Secretary of State, the remaining four copies to be retained for the use of the Senate, or for such disposition as the Senate shall direct.

15. CALENDAR

(a) The secretary shall prepare a calendar for each day's order of business, and unless the Senate shall otherwise direct, have the same printed and distributed to the members before the convening of the day's session. Such calendar shall include:

(1) All bills and concurrent resolutions which are committed to a committee of the whole Senate and which are not made the order of the day for any particular day or hour, shall be listed under the title of "general orders," in the order in which they were reported from committees;

(2) All bills, resolutions, reports of committees and other business of the Senate, which have, by order of the Senate, been set down for consideration at some particular day and hour, shall be listed under the title of "special orders";

(3) All bills and concurrent resolutions which may be upon their third reading, shall be listed under the title of "third reading of bills," in the order in which they were ordered upon third reading unless the Senate shall, by a majority vote of members elected, otherwise direct;

(4) Miscellaneous orders which require action of the Senate, including "Consideration of resolutions and memorials," "House amendments to Senate bills," "reports of conference committees," shall each be listed under their respective titles.

(5) An enumeration of the bills or other measures announced for consideration by the committees of reference meeting on that day or that have been announced for consideration on subsequent days.

(b) The secretary shall include on the calendar any references or explanatory notes which, in his judgment, will be of aid to the members; and when a bill or resolution coming from the house does not appear in print in the form in which it was passed in the House, the secretary may have the amendments to the bill or resolution printed on the calendar.

(c) Bills, resolutions and memorials referred to the committee of the whole by standing committees shall be placed

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on the calendar the second actual day of session following the day on which the standing committee report is delivered to the Senate.

(d) Any objection to the calendar shall be made and disposed of before the Senate proceeds to the consideration of the orders of the day.

16. SENATORS

(a) Every Senator shall be present within the Senate chamber during sessions of the Senate unless duly excused, or necessarily prevented from attendance. No members shall be excused without the consent previously obtained of a majority of all members voting thereon.

(b) Any Senator rising to speak in debate or to present any matter, shall, before proceeding, first address the President and be recognized by him. If two or more Senators rise at the same time, the President shall name the Senator who is to speak first. No Senator shall speak longer than one hour at any one time without the consent of the Senate, and he shall confine himself to the question under debate and avoid personalities.

(c) Any Senator may call for a statement of the question. No Senator shall in any manner interrupt the business of

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the Senate while the President is putting the question or while journals, bills or other papers are being read, nor when any Senator is speaking, except to raise a question of order, or, with the consent obtained through the chair of the speaking Senator, to make a personal explanation or propound an inquiry.

(d) (1) If any Senator, in speaking or otherwise, transgresses the rules of the Senate, the President shall, or any member may, call him to order, in which case he shall immediately sit down, and shall not speak, except in explanation, until it shall have been determined whether or not he is in order.

(2) If any Senator is called to order for words spoken in debate, the person calling him to order shall repeat the words excepted to, and they shall be reduced to writing by the secretary; but no Senator shall be held to answer or be subject to censure of the Senate therefor if further debate or other business has intervened after the words spoken and before exception to them shall have been made.

(e) Any Senator shall have the right to protest or remonstrate against any action of the Senate, and such protest or remonstrance, with the

reasons therefor, if reduced to writing, shall without alteration or delay be, with the consent of the Senate, entered on the journal if the protest or remonstrance is not personal in its nature.

17. VOTING

(a) All votes shall be taken viva voce, except as otherwise provided in these rules. If the President is in doubt as to the result of any vote, or if a division is called for by any Senator, the Senators shall divide and those in the affirmative shall first rise and be counted, then those in the negative; and if the President is still in doubt, he shall direct that the roll be called.

(b) The vote shall be by ayes and noes and entered on the journal:

(1) Upon the final passage of a bill or of a concurrent resolution;

(2) Upon consideration of amendments to Senate bills or concurrent resolutions made by the House of Representatives;

(3) Upon consideration of reports of conference committees;

(4) On any question at the desire of any Senator;

(5) Upon consideration of resolutions

or motions providing for the expenditure of appropriated moneys.

(c) Any Senator having a personal or private interest in any question or bill pending, shall disclose such fact to the Senate and shall not vote thereon, and if the vote be by ayes and noes, such fact shall be entered on the journal.

(d) Every Senator present, when the question is put, shall vote, unless the Senate, for special reasons, excuses him, or unless he shall have a personal or private interest in the matter. A request to be excused from voting shall be determined without debate by a majority of members voting thereon. Any Senator present and not excused from voting who refuses to vote on any question, if the vote be by ayes and noes, shall be noted in the journal as "present but refusing to vote."

(e) Any Senator has the right to demand the ayes and noes upon any question and upon such demand, the President shall direct the secretary to call the names of Senators in their alphabetical order, and before the result is declared, the secretary shall read over the names of those voting in the affirmative, and those voting in the negative. After the alphabetical roll call of the ayes

and noes has commenced, no debate on the measure before the Senate shall ensue, except that any Senator may be allowed one minute to explain his vote at the time his vote is recorded. No Senator shall be permitted to vote, under any circumstances, after the decision on the voting has been announced by the chair.

(f) Any matter may be passed by a majority vote of a quorum except:

(1) Any bill on second or on third reading shall require 18 votes for passage, except as provided in (8).

(2) Any simple or joint resolution or memorial shall require 18 votes.

(3) Concurrent resolutions on second reading, which propose amendments to the state constitution or recommend the calling of a constitutional convention, shall require 18 votes for passage. However, on third reading such concurrent resolutions shall require 24 votes for passage.

(4) Concurrent resolutions which ratify proposed amendments to the United States Constitution shall require 18 votes for passage on both second and third readings.

- (5) To amend on third reading, it shall require 18 votes to present the amendment, but to present on third reading any amendment defeated on second reading shall require 24 votes.
- (6) To amend the rules shall require 24 votes for passage. To suspend the rules shall require 24 votes.
- (7) The confirmation of Governor's appointments shall require 13 votes for confirmation.
- (8) Bills to increase or diminish the number of district judges or increase or diminish the number of judicial districts shall require 18 votes for passage on second reading and 24 votes for passage upon third reading.
- (9) To reconsider any action of the Senate shall require 18 votes for passage. To recall from the House anything acted upon by the Senate shall require 18 votes for passage.
- (10) Passage on third or final reading of any measure, following concurrence in House amendments, shall require the same number of votes as is required on third reading for the original instrument for passage.
- (11) Overriding Governor's veto shall require 24 votes for passage.

(12) An amendment to the report of a committee of the whole which amendment in effect shows that a bill or concurrent resolution did pass shall require 18 votes showing passage of such bill or concurrent resolution.

18. RECONSIDERATION

(a) When a question has been decided by the Senate, any Senator voting on the prevailing side may, on the same day, or on either of the next two days of actual session thereafter, move a reconsideration; and if the Senate shall refuse to reconsider, or upon reconsideration shall affirm its first decision, no further motion to reconsider shall be in order unless by unanimous consent. Every motion to reconsider shall be decided by a majority vote of those elected, without debate, and may be laid on the table without affecting the question in reference to which the same is made, which shall be a final disposition of the motion.

(b) When a bill, resolution, memorial, report, amendment, order or message upon which a vote has been taken, shall have gone out of the possession of the Senate, and been communicated to the House, the motion to reconsider shall be accompanied by a motion to request the House to return the same; which last motion shall be acted upon immediately, and without debate, and

if determined in the negative shall be a final disposition of the motion to reconsider.

(c) Whenever a motion to reconsider and a motion to request the House to return the same has been adopted in accordance with the provisions of paragraph (b) of this rule, the bill, resolution, or memorial shall be returned.

(d) Upon notice being given by any Senator of his intention to move a reconsideration of any vote taken, the secretary shall enter the same in the journal, and shall retain the bill or other paper with reference to which the vote was taken (except petitions, enacted bills, and orders of inquiry), until the time for reconsideration has expired; provided, however, that the operation of this rule shall be suspended during the last week of the session.

19. DISAGREEMENT BETWEEN
SENATE AND HOUSE

In case of a disagreement between the Senate and House of Representatives, the Senate may either recede, insist and ask for a conference or adhere, and motions for such purpose shall take precedence in that order.

20. CALL OF THE SENATE

(a) Any five Senators may demand a call of the Senate, and require absent Senators to be sent for; but a call of the Senate cannot be made after alphabetical roll call has commenced; and the call of the Senate being in order, the President shall order that the doors of the Senate be closed, and that no Senator be allowed to leave the Senate chamber until the pending motion is voted upon, and shall direct the secretary to call the roll and note the absentees; after which the names of the absentees shall be again called, and those for whose absence no excuse or an insufficient excuse is made, shall be sent for and taken into custody by the sergeant-at-arms, or his assistant, and brought before the bar of the Senate, where, unless excused by a majority of the Senate present, they shall be reprimanded by the President for neglect of duty, and fined, respectively, at least to the extent of the expenses incidental to their apprehension. The roll call shall be entered in the journal unless the call shall be raised before the President announces the result of the roll call.

(b) No more than two calls of the Senate may be made at any particular stage of any proceeding, except by the unanimous consent of the members present.

(c) A call of the Senate may be raised by a majority of those members present in the chamber.

21. COMMITTEES

(a) The following committees of reference shall be appointed by resolution at the beginning of each regular session of the General Assembly, and convening after a general election, and shall remain constituted as such committees of reference until the first regular session convening after the next ensuing general election:

- (1) Agriculture and Livestock
- (2) Business Affairs and Labor
- (3) Education
- (4) Finance
- (5) Game, Fish, and Parks
- (6) Health and Welfare
- (7) Institutions
- (8) Judiciary
- (9) Local Government
- (10) Natural Resources and Water
- (11) State Affairs
- (12) Transportation

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(b) The following committees shall be appointed by resolution at the beginning of each regular session of the General Assembly convening after a general election, and shall remain constituted as such committees until the first regular session convening after the next ensuing general election:

- (1) Senate Services
- (2) Joint Budget Committee (Established by 63-2-17, C.R.S. 1963, as amended).

(c) No committee shall sit during the sessions of the Senate nor at any time occupy the Senate chamber without leave granted by the Senate.

(d) Committees shall report upon all matters referred to them without unnecessary delay, and in case of an adverse report, shall at all times state explicitly reasons therefor, in which case such adverse report shall not be acted upon until the following day. They shall return all petitions and other papers referred to them with the bill or resolution, if any, to which they relate.

(e) If a committee of reference decides that a bill referred to it should be referred to another committee it shall do so by means of a committee of reference report.

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- (f) The committee on Senate services shall examine and engross all bills, joint resolutions, joint memorials, and amendments, or other papers which are required to be engrossed before they go out of the possession of the Senate, and make report when they find them correctly engrossed before they are read a third time; they shall also compare such amendments as shall be made in the House to Senate bills, that are concurred in by the Senate, for the purpose of seeing if they are correct for enrollment in the bill. No bill shall have its third reading, unless it shall have been printed, nor until it has been engrossed and report made thereon by the committee that it has been correctly engrossed. The said committee shall examine all bills before third reading and final passage, for the purpose of avoiding repetitions, unconstitutional provisions, securing proper title and of insuring accuracy in the text and references and consistency with the language of existing statutes, and as to whether any amendments adopted by the Senate, if not already printed, are of that material character required by the constitution to be printed. The committee shall report the nature of errors, with a concise suggestion as to the change necessary to correct the same.
- (g) The committee on Senate services shall examine all bills originating in the Senate and which have passed both

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houses; see that they are correctly enrolled, signed by the President of the Senate and Speaker of the House, and shall make a report to the Senate that the bill has been presented to the Governor for signature.

(h) The committee on Senate services shall examine and report upon all questions of printing referred to it; and every resolution or motion to print any petition, resolution, report, message, or other document, shall be referred to the committee for report upon the actual or approximate cost thereof. The committee shall, from time to time, report any measure that it may deem useful to the economical and proper conduct of the public printing.

(i) The committee on Senate services shall examine and audit all requisitions and bills for supplies and expenditures of the Senate, of its members and committees, for stationery and other purposes, and shall certify to the correctness of the same; and no such requisition shall be made, nor bill be audited or paid, by any officer of the Senate or of the state, unless so certified by the chairman or other member of the committee. The committee on Senate services shall have leave to report at any time.

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- (j) A calendar committee of at least five members may be nominated and elected by vote of the Senate at any time, which committee shall be authorized to arrange all general and special orders and prepare calendars for same, provided that special orders may be made at any time by vote of the Senate, in accordance with the provisions of Rule No. 4 (a) and (b).

22. COMMITTEE RULES

- (a) (1) The committees of reference of the Senate shall meet at the times and places specified in the Schedule of Committee Meetings adopted by the Senate at the beginning of each regular session of the General Assembly.
- (2) A committee of reference may hold a special committee meeting at a time and place other than is provided in the Schedule of Committee Meetings, provided the chairman publicly announces the special meeting to the Senate as much in advance of the actual meeting as possible and provided the announcement is made while the Senate is in actual session.
- (3) If a regularly scheduled committee meeting is cancelled, the chairman shall announce such cancellation while the Senate is in actual session prior to the time the meeting is scheduled to take place.

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- (b) A majority of the members of each committee of reference shall constitute a quorum.
- (c) Proxies, either written or oral, shall not be permitted for any purpose.
- (d) No final committee action shall be taken upon a measure unless the chairman of the committee of reference shall announce on the floor of the Senate the measures that are to be considered at least one calendar day previous to the scheduled meeting at which the measures are to be considered. The numbers of the measures so announced shall be printed in the subsequent daily calendar of the Senate. Failure of the chairman to make such announcement shall not preclude the committee of reference from taking any action on a measure if such action shall receive a favorable vote of a majority of the members of the committee.
- (e) The chairman of each committee of reference shall determine the order of business for each committee meeting, including the measures that will be considered at each meeting. However, at least seven days after a measure has been delivered to the chairman, upon the request of a majority of all members of the committee of reference that a specific measure be considered, such request to be made at a regularly scheduled committee

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meeting, the chairman of the committee shall announce such fact, have it listed on the subsequent daily calendar of the Senate, and schedule such measure for consideration at the next regularly scheduled meeting of the committee.

(f) After a committee of reference has taken its final action on a measure, the chairman of the committee shall make a report of such action to the secretary of the Senate within three legislative days. Final action shall consist of reporting a measure out of committee, with or without amendment, for consideration by the committee of the whole, a recommendation for reference to another committee of reference, or postponing the measure indefinitely. A motion for more consideration of a measure for more than 30 days shall be considered a motion to postpone indefinitely.

(g) The staff assistant assigned to each committee of reference shall be responsible to the chairman of the committee for the proper preparation of all reports.

(h) Upon receipt of a measure by the chairman of a committee of reference, he shall be responsible for the safekeeping of the measure to he may give custody of the measure to a staff assistant.

(i) The chairman of a committee of reference shall have the right to vote on every question coming before the

committee.

(j) If a member of a committee of reference is absent from three consecutive scheduled committee meetings without being excused, the committee chairman shall report such fact to the floor leader of the party to which the member belongs.

(k) A recommendation of any committee of reference to amend a measure shall not become an integral part of the measure in question until adopted by the committee of the whole.

23. REFERENCE.

Motions to refer shall take precedence in the following order, viz:

(a) To a committee of reference of the Senate.

(b) To a special committee of the Senate.

(c) To a joint committee.

(d) To a joint special committee.

24. REPORTS

(a) Reports of committees, except such as do not propose final action, and reports of committees of conference, shall, unless otherwise ordered, be placed upon the calendar for the day

next succeeding that on which they are presented to the Senate. Provided, however, that a report of a committee referring a bill or current resolution to the committee of the whole shall be placed on the calendar for the second actual day of session following that on which such report is presented to the Senate. The operation of the preceding sentence shall be suspended during the last week of the session.

(b) In reports and other communications addressed to the President of the Senate, the words "State of Colorado, Senate Chamber," shall not be included as a part of the address; and in the journal the date shall be printed upon the same line as the words "Mr. President," and the word "Chairman" shall be printed on the same line as the name of the chairman.

(c) Reports of interim committees or other committees made pursuant to request or direction of the General Assembly or the Senate shall be referred to the appropriate standing committee for consideration at the discretion of the President.

(a) At the time of introduction of a bill, resolution or memorial, the secretary shall be furnished with the original and three copies thereof.

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(b) Every bill shall be read by title when introduced, and by title or at length when the bill is being considered by the committee of the whole or on third and final reading, in accordance with the provisions of Rule 9 of these rules. All substantial amendments thereto shall be printed and laid on the desks of Senators before third reading and final passage of the bill. The final vote shall be taken by ayes and noes, and the names of those voting for and against the same be entered on the journal. No bill shall be declared passed, or signed by the President, unless a majority of all the Senators elected to the Senate shall be recorded as voting for the same; nor shall any bill be signed by the President or secretary of the Senate until it has been properly enrolled and initialed to so indicate by the bill proof readers of both the Senate and the House.

(c) Every Senate bill, upon introduction, shall be assigned to the appropriate committee of reference, and shall be printed, unless previously printed under Rule 38 or unless the Senate orders otherwise or unless the Senate thereof requests otherwise. Following the printing of any bill, the original bill shall be delivered to the chairman of the committee of reference by the docket clerk, taking his receipt therefor.

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If there be no objection, the report of a committee of reference to the committee of the whole, shall be deemed automatically adopted, except in case of:

- (1) An adverse report.
- (2) Recommendation for tabling or indefinite postponement.

(3) Majority and minority report on the same bill, in which cases a vote shall be taken for adoption or rejection, and for such purposes a minority report shall be deemed a proposed amendment to the majority report.

The adoption of such report shall not preclude amendments to such report by the Senate.

(d) Notwithstanding any other provisions of these rules, each bill which provides directly for the increase of any salary or which causes in appropriation from the state treasury, or which provides that any money or revenue under the control of the state shall be devoted to any purpose other than that to which it is devoted under existing law, shall be referred to the finance committee prior to its consideration either by the Senate or by the committee of the whole, and no bill shall be considered by the committee of the whole or by the Senate until it has been so re-

ferred; but this section shall not be construed to compel such reference of any bill merely by reason of the fact that it provides for the enactment without change of any continuing appropriation or salary.

(e) Three days after the reference of a bill or resolution to any committee, any Senator may, by giving at least one day's notice, call for the report of the committee to which the bill or resolution was referred; and unless excused by the Senate, the committee shall within three days of the time of notice make a report, unless the Senate grants further extension of time to a report. The bill shall accompany the report and thereafter shall be returned to the committee unless action is taken by the Senate directing a different disposition of the bill.

(f) The final question upon the second reading of every bill or concurrent resolution shall be whether it shall be engrossed or revised and considered on third and final reading. After the Senate shall adopt, by a majority of all members elected, any report of the committee of the whole, the President of the Senate shall publicly make a declaration that all bills included in the report which were adopted, were adopted by the required constitutional majority, and such declaration shall be noted in the journal. Prior to the adoption of the committee of the whole report

any member may request a roll call on any bill considered in the committee of the whole and such bill shall receive 18 votes before it is ordered passed. Prior to adoption of committee of the whole report amendments submitted thereto shall first be considered.

- (g) No amendments to bills, concurrent resolutions, joint resolutions or joint memorials by the House shall be concurred in by the Senate except by the vote of a majority of the members elected thereto, taken by ayes and noes, and the names of those voting for and against recorded upon the journal.
- (h) A motion to strike out the enacting clause of a bill shall have precedence of a motion to amend, and if carried shall be equivalent to its rejection.
- (i) When an amendment made by the Senate to a House bill shall be disagreed to by the House, and the Senate amendment is not adhered to by the Senate, the bill shall be considered as standing on third reading.
- (j) The word "bill" as used in these rules shall be deemed to include concurrent resolutions.
- (k) A bill may be amended on third reading, leave having first been obtained by a two-thirds vote of all members elected to present such amendment.

In the event a substantial amendment is presented to any bill on third reading, said amendment shall be printed in the journal or reproduced and placed on the members' desks; action on the amendment and final consideration of said bill on third reading shall be laid over until the next legislative day.

(1) The physical loss or misplacing a bill shall not deem the bill lost. Should a bill or any other Senate document be lost or misplaced at any stage of action the secretary of the Senate shall report same to the President under Rule 13 (a) (3). He shall then under the direction of the Senate services committee have reproduced a true and correct copy of the bill, entering thereon from the docket book all action and date of such action taken up to the time of misplacement or loss of the bill. He shall further certify on the bill, along with the President of the Senate, that it is a true and correct copy of the original lost or misplaced bill. Should the bill be a House bill, or if a Senate bill and the House has taken action thereon, the Speaker and chief clerk of the House shall also certify as to its being an exact copy. The Senate services committee shall then report by committee of reference report to the effect that such duplicated bill shall hereafter be considered in place of the original bill.

(m) After the introduction of a bill, a member's name may be added as a co-sponsor thereof only if such member, immediately following the adoption thereof on third reading, rises and indicates to the presiding officer that he wishes his name to be added as a co-sponsor.

26. CONFERENCE COMMITTEES

(a) Every report of a committee of conference shall be printed for use of the members, before action shall be had on such report; provided, that this rule shall be suspended during the last three days of the session, except in case of a substantial amendment which must be printed before final action is taken.

(b) The vote on concurring in bills amended in the House or on adopting reports of committees of conference, shall not be taken until said bills and reports have been placed in the files of Senators, and particularly referred to in their calendars; provided, that this rule shall be suspended during the last three days of the session.

(c) When a conference committee has reached a decision, at least three of its members shall go to the Legislative Drafting Office and explain the findings and agreements of the committee. No report of a conference committee shall be returned unless

drafted by the Legislative Drafting Office.

27. SECRET AND EXECUTIVE SESSIONS

(a) On a motion being made and seconded to close the doors of the Senate on the discussion of any business which may, in the opinion of any Senator require secrecy, or on motion being made and carried that the Senate go into executive session, the President shall direct all except the Senators and secretary and sergeant-at-arms to withdraw, and during the executive session and the discussion of said motion the doors shall remain shut, and every member and officer shall keep secret all matters, words, and proceedings that have transpired during the course of said executive session.

(b) Whenever the Senate shall go into the consideration of executive business the proceedings of the Senate in such business shall be kept in a separate journal, which shall not be inspected by any others than the members of the Senate and the Lieutenant Governor unless otherwise ordered by the Senate. The Governor shall, from day to day, be notified by the secretary of the action of the Senate, upon executive nominations, but no further extract from the executive journal shall be furnished, published or otherwise communicated, except by special order of the Senate.

(c) When nominations shall be made in writing by the Governor to the Senate, the members of the Senate shall be informed in executive session of said nomination at least two legislative days prior to action thereon and shall be furnished a written statement outlining the qualifications of said nominee for the office in question.

Said appointments shall be referred immediately to the appropriate committee and acted upon at the next executive session, unless the Senate by a majority vote otherwise directs.

(d) Any Senator, and officer of the Senate convicted of disclosing any words, statements, matters, or proceedings occurring during an executive session shall be liable, if a Senator, to expulsion, and if an officer, to dismissal from the service of the Senate. All matters, words, discussions and proceedings, save for exception set forth in paragraph (b) of this rule shall be deemed to be secret and in confidence, unless the Senate shall by a majority vote during an executive session direct otherwise.

28. COMMITTEE OF THE WHOLE

(a) Upon the adoption of a motion to go into the committee of the whole Senate, the President, unless otherwise ordered by the Senate, shall appoint

the chairman thereof, who shall for the time being exercise all the powers of the President necessary to the conduct of the business of the committee.

(b) The rules of the Senate shall govern, as far as practicable, the proceedings of the committee, except that a member may speak more than twice on the same subject, that a call for the ayes and noes cannot be made, nor can an appeal from the decision of the chair be taken.

(c) The committee may rise, report progress and beg leave to sit again on the same day or on the following day.

(d) A motion that the committee rise shall always be in order, and shall be decided without debate.

(e) All bills shall be considered in committee of the whole; all amendments made therein shall be reported by the chairman to the Senate, and shall by him be moved to be entered in the journal. Every bill shall be read at length in committee of the whole if any Senator shall request such reading.

(f) In committee of the whole, amendments recommended by committees of reference shall be considered as adopted if there is no objection.

(g) Any amendments to the report of the committee of the whole adopted shall

be entered in the journal, together with the vote thereon. Any amendments which are defeated may, if requested by five members of the Senate, be either printed in the journal or reproduced and placed on the members' desks and specifically referred to in the journal. The vote on such amendment shall also be recorded in the journal.

29. MESSAGES

- (a) Messages shall be sent to the House by the secretary or assistant secretary, the secretary having previously endorsed the final determination of Senate thereon.
- (b) Messages from the Governor or House of Representatives may be received at any time.

30. RESOLUTIONS AND MEMORIALS

Resolutions and memorials shall be of the following classes:

- (a) Senate concurrent resolutions, which shall:
 - (1) Propose amendments to the state constitution or recommend the holding of a constitutional convention;
 - (2) Ratify proposed amendments to

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the federal constitution.

Such resolutions shall be treated in all respects as bills, except that they shall not be limited as to the time of introduction, and they shall be entered in full on the journal when a record vote thereon is taken. All other provisions of these rules or the joint rules applying to bills, shall also apply to concurrent resolutions.

- (3) Concurrent resolutions of either house shall be referred to an appropriate committee of reference.
- (b) Senate joint resolutions, which pertain to:
 - (1) The transaction of the business of both houses;
 - (2) The establishment of investigating committees composed of members of both houses;
 - (3) An expression of the will or sentiment of both houses on any matter.

Such resolutions shall be printed at the time of introduction, unless the Senate by majority vote of all members elected shall otherwise direct, and shall then be referred to a standing committee. Upon being reported out of committee, such resolution shall be placed upon the calendar

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for final reading.

(c) Senate resolutions, which shall not require the concurrence of the House, and shall cover any purpose similar to a joint resolution, but relate solely to the Senate. Such resolutions shall be treated in all respects as joint resolutions.

(d) Senate joint memorials or Senate memorials, which shall pertain to resolutions memorializing the Congress of the United States on any matter, or to an expression of sentiment on the death of any person or persons. Such memorials shall be treated in all respects as joint resolutions, except that Senate memorials shall not require the concurrence of the House.

(e) House joint resolutions and House joint memorials shall be referred to a standing committee upon introduction into the Senate, and upon being reported out of committee, such resolutions and memorials shall be placed upon the calendar for final reading.

31. USE OF SENATE CHAMBER
AND PRIVILEGES

(a) No person not a member of the General Assembly or an officer or employee required to be on the floor of the Senate in the course of legislative business, other than the judges of the district and supreme courts, the Governor and state elected officers, members of the congressional

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delegation, ex-members of the Senate, duly accredited representatives of the state press, and such other persons as may be invited by the President or members of the Senate and families of members of the Senate, shall be admitted to the Senate chamber and adjoining cloak rooms, and any such person shall only be entitled to the quiet and orderly occupancy of the seats provided for visitors or for representatives of the press, and in no event to the privileges of the floor. Persons invited by members of the Senate shall occupy the seats in the rear of the floor of the Senate and on the sides back of the first column, and any five Senators may demand that the Senate floor be cleared of persons invited by members of the Senate. Other persons shall be admitted to the galleries of the Senate or behind the railing located at the main entrance of the chamber. It shall be the duty of the sergeant-at-arms to enforce this rule.

The desks, materials, and papers of Senators are not to be touched by any person other than Senate employees under the direction of the sergeant-at-arms or the secretary of the Senate. Lobbyists and other persons, except in official state capacity, visiting Senate chambers are not permitted to place material upon the desks of Senators. Any material which any person desires to have distributed to the desks of one or more

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Senators, except through the mail, must be delivered to the sergeant-at-arms. Such material must bear the name of the organization or person who was responsible for its preparation and distribution. It should be constructively stated and courteously expressed. If facts or statistics from other sources are used, such sources should be identified. Lobbyists and the public are encouraged to communicate with their Senators and to furnish to them factual data concerning the merits of legislative proposals. If the sergeant-at-arms has any question as to the propriety of the material which he is asked to distribute to the members of the Senate, he shall consult the President of the Senate, or in his absence the President Pro Tempore, or in the absence of both, the majority and minority floor leaders.

Guest cards heretofore and hereafter issued shall not permit lobbyists to the main room of the Senate chambers but are designed to facilitate and encourage the admission of guests interested as observers in the Senate chambers.

Lobbyists shall not be permitted on the floor of the Senate between 9:00 a.m. and adjournment except on the invitation of a Senator.

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(b) No committee of the Senate shall occupy the Senate chamber for public hearings on any matter, without permission having been granted by the consent of a majority of the members elected.

(c) At no time, whether the Senate be in session or not, shall any employee of the Senate, or any person whatsoever other than the President or a Senator or a Representative be permitted to occupy the chair or use the desk of the President or that of any Senator.

(d) Any employee of the Senate or of its committees, soliciting or inviting any Senator to vote or use his influence for any bill or matter before the Senate shall be at once dismissed from service and employment; and any person entitled to the privileges of the floor of the Senate who shall while on the floor during the session of the Senate, solicit or invite any Senator to vote or use his influence for any bill or matter before the Senate, shall forfeit his privilege.

(e) Any person commonly known as a lobbyist desiring to appear before any committee of the Senate shall signify such intention by registering as a lobbyist with the secretary of the Senate. Such person shall register in a book kept for that purpose, entering his name, address, and the interest he represents, together with the matters upon which he desires to

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be heard. The secretary shall issue a card to such person which will en- title said person to appear before the committee to which any bill or matter has been referred. This amend- ment to the rule shall supersede any Senate rule, regulation, or resolu- tion to the contrary.

32. PRESENTING PETITIONS, MEMORIALS, ETC.

(a) In presenting a petition, memorial, remonstrance, or other communica- tion addressed to the Senate, the Senator, from his place, shall make a brief, verbal statement of the gen- eral purport of it, and, if it be not insulting, profane, or obscene, it shall be received.

(b) Every petition, memorial, remonstrance, resolution, bill and report of commit- tee shall be endorsed with its appro- priate title, and immediately there- under the name of the Senator present- ing the same shall be written.

(c) Every petition, memorial and other paper shall be referred, as of course, without putting the question, unless the reference be objected to when pre- sented.

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33. CONTESTED ELECTIONS

All contests of the election of a Sena- tor, and all questions affecting or relat- ing to the qualification or eligibility of a Senator, or the right of any Senator to a seat or membership in the Senate, shall be referred to the committee on state affairs, which shall proceed to hear and determine said matters, and each of them, in such manner, at such times, in such places and under such rules, as said committee may adopt, for the purpose of facilitating such hearing.

34. ABROGATION, SUSPENSIONS OR AMENDMENTS OF THE RULES

(a) To amend or abrogate or suspend a rule or rules shall require a major- ity vote of all members elected pro- vided one day's notice thereof shall have been given. To amend or abro- gate or suspend a rule or rules without such prior notice shall re- quire two-thirds vote of all members elected.

(b) These rules may be revised by a reso- lution adopted by a majority vote of all members elected. The resolution shall set forth the fact of revision and a copy of the revised rules shall be attached to and incorporated in the resolution by reference. The resolution, without the rules, shall be published in the journal. The journal shall show that a certified

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copy of the resolution, together with the revised rules has been filed in the office of the Secretary of State. Two certified copies of the revised rules shall be kept at the desk of the secretary of the Senate, which shall be the official rules of the Senate. The certification above provided for shall be by the President and secretary of the Senate. The certificate shall refer to the journal giving the date when the page where the resolution was adopted, and shall show the date when the resolution was filed in the office of the Secretary of State.

35. ON VETO BILLS

- (a) In the event of the veto of any bill passed by the General Assembly, the veto message of the Governor shall be read together with the bill vetoed.
- (b) It shall then be in order to proceed to consideration of the bill, in which event the motions shall be:
- (1) That the bill do pass notwithstanding the veto, and the affirmative vote of two-thirds of all members elected shall be required for the adoption of such motion;
 - (2) That consideration of the bill be postponed to a day certain.

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(c) The merits of the bill may be debated before the vote be taken, but the vote on a vetoed bill shall not be reconsidered. In the case of a bill containing several items or sections, one or more of which has been vetoed, and approval given to the remaining items or sections, each item or section so vetoed shall be separately voted upon by the Senate.

(d) Action by the Senate upon all vetoed bills shall be endorsed on the bill and certified by the President. The bill shall then be filed immediately with the Secretary of State by the secretary of the Senate.

36. PARLIAMENTARY AUTHORITY

The latest edition of Mason's Manual of Legislative Procedure shall govern the Senate in all cases in which it is applicable, and in which it is not inconsistent with these rules and the joint rules of the Senate and House.

37. MISCELLANEOUS

(a) When the reading of any paper is called for, and not as a part of the remarks of any Senator, and objection is made, it shall be determined by a vote of the Senate, without a debate.

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(b) Questions of privilege shall be first, those affecting the rights of the Senate, collectively, its safety, dignity, and integrity of its proceedings; second, the rights, reputation, and conduct of members individually in their senatorial capacity only; and third, public affairs.

Expressions of personal privilege shall be made after the conclusion of business as called for on the printed calendar, except by a majority vote of members present; provided, that introduction of guests may be made at any time with the consent of the presiding officer except during deliberations of the committee of the whole. Any Senator who speaks on privilege shall be the sole judge as to whether his remarks are privileged and shall be limited to ten minutes to present his remarks, except that they may be extended by consent of the Senate.

(c) It shall be improper on roll call for any Senator to state or attempt to state the vote or sentiments of any absent Senator, or for the clerks of the Senate to make any reference in the journal to such attempt.

38. PRINTING OF BILLS
PRIOR TO SESSION

Any time after December 1st but preceding the convening of the General Assembly at its next regular session, a member or member-elect of the Senate may pre-file

a bill for introduction with the Secretary of the Senate or the Secretary-designate. Prior to the convening of any legislative session, the President of the Senate shall order the printing of any bill pre-filed for introduction in order to facilitate the business of the pending session of the General Assembly.

JOINT RULES OF THE
SENATE AND HOUSE OF REPRESENTATIVES

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JOINT RULES OF THE SENATE AND HOUSE OF REPRESENTATIVES

JOINT RULE NO. 1

Each house shall transmit to the other all papers on which any bill or resolution shall be founded.

JOINT RULE NO. 2

When a bill or resolution which shall have passed in one house shall be rejected in the other, notice thereof shall be given to the house in which the same may have passed.

JOINT RULE NO. 3

Message from one house to the other shall be communicated by the secretary of the Senate and the chief clerk of the House, unless the house transmitting the message shall specifically direct otherwise, provided, however, that after one house has passed a bill or a concurrent resolution, it shall be transmitted to the office of the revisor of statutes for suggestions or revisions before being sent to the other house; and such bill or concurrent resolution shall also be submitted to the office of the revisor of statutes if it is amended and passed in the second house, before transmission back to the house of origin.

JOINT RULE NO. 4

(a) In any case of difference between the two houses upon any subject of legislation, either house may request a conference and appoint a committee for that purpose and the other house shall also appoint a committee to confer. Each such committee shall consist of three members of the house appointing the same, with a chairman designated, and the two committees jointly shall constitute a conference committee. A majority of the members of each committee appointed by each house shall be necessary to approve a majority report of any conference committee submitted to the General Assembly; provided, any lesser number of such members may submit a minority report.

(b) The conference committee shall meet at such house and place as shall be designated by the chairman of the committee on the part of the house requesting such conference. The conferees shall confer fully on the reasons of their respective houses concerning the differences between the two houses on the legislation before them.

(c) The conference committee shall report in writing, and with the consent of a majority of members elected to each of the two houses, may consider and report on matters other than those which are at issue between the two houses; otherwise no committee shall consider and report on any matters except those directly at issue between the two houses.

(d) The papers shall be left with the conferees of the house assenting to such conference, and they present the report of the conference committee to their house. When such house shall have acted thereon, they shall transmit the same and the papers relating thereto to the other house, with a message certifying its action thereon.

(e) Every report of a conference committee shall be read through in each house before a vote is taken on the same.

JOINT RULE NO. 5

It shall be in order for either house to recede from any subject matter of difference existing between the two houses at any time prior to the consideration of a conference committee report by either house, whether the papers on which such differences arose are before the house receding, formally or informally, and on such vote to recede, the same number shall be required to constitute a quorum to act thereon, and to assent to such a receding, as was required on the original question out of which the difference arose.

JOINT RULE NO. 6

If a conference committee report is rejected by one house, it shall be in order for either house to recede from its position on the bill which is the subject of the conference and pass the

bill; provided, however, that such action to recede must be taken not later than the next legislative day after such conference committee report is rejected.

JOINT RULE NO. 7

Every conference committee which shall not have previously reported shall report during the last five days before the day fixed for final adjournment. After the expiration of one day of actual session after the day when a bill has been referred to a conference committee, it shall be in order for either house to demand, by a vote of a majority of all members elected, that a report be made by the conference committee not later than the second legislative day after such demand is made; provided, however, that in the last five days of the session, such report must be made before the close of the legislative day during which the demand is made. If any conference committee shall fail to make such report within the time specified, such committee shall be deemed to be automatically discharged and a new conference committee shall be appointed.

JOINT RULE NO. 8

After each house shall have adhered to their disagreement, the bill which is the subject of difference shall be deemed lost and shall not again be reviewed during the same session in either house.

JOINT RULE NO. 9
Unless otherwise specially ordered by joint resolution, all joint committees of the two houses, other than conference committees, shall consist of two Senators and three Representatives, and all conference committees shall consist of three Senators and three Representatives.

JOINT RULE NO. 10

There shall be printed 450 copies of all bills ordered printed by standing committees of either house, unless the Senate or House of Representatives, or any standing committee shall otherwise order, in which event not less than 200 nor more than 600 copies shall be printed as ordered by either house.

JOINT RULE NO. 11

When the same document shall, by separate orders, be directed to be printed by both houses, it shall be regarded as but one order unless otherwise expressly directed by either house.

JOINT RULE NO. 12

There shall be a joint bill room to be staffed by such employees as shall be required at the discretion of the chief clerk of the House and

the secretary of the Senate; and there shall be delivered to the secretary of the Senate and the chief clerk of the House sufficient copies of each printed bill, journal and calendar to supply each member of the General Assembly with a copy thereof, and to supply all officers, clerks and other persons requiring the use of such printed matter within the chambers or by committees.

JOINT RULE NO. 13

Whenever a motion to reconsider and a motion to request the other house to return the same has been adopted, the other house shall return said bill to the house making the request.

JOINT RULE NO. 14

Communications of notice of recall of a bill by the other house shall preclude any subsequent valid action thereon except to return the bill in accordance with the notice of recall.

JOINT RULE NO. 15

There shall be a joint proofreading room to be staffed by such employees as shall be required at the discretion of the chief clerk of the House and the secretary of the Senate.

JOINT RULE NO. 16

The chief enrolling clerk of the Senate and of the House, under the direction of the chairman of the Senate and House services committees, respectively, shall have authority to correct, before engrossment or enrollment, any typographical errors found in bills, any obvious errors in punctuation; provided, however, that before any corrections shall be so made, they shall be approved by the chairman of the Senate services committee in the case of Senate bills, and the chairman of House bills, who in turn shall require the approval of the first introducer of any such bill being corrected if any doubt exists as to the advisability of making any such correction. All corrections made shall be listed by the enrollment clerks and printed in the journals of the respective houses at least once each week, in the form of reports of the services committee. Such reports shall be assumed to have been adopted by the respective houses as printed unless objection to all or any part of any such report is made.

JOINT RULE NO. 17

Generally, capitals should be used only for:

- (a) The first word of a sentence or following a colon;
- (b) The first word of each entry of an enumeration paragraphed after a colon;

- (c) The short title of a particular act;
- (d) Proper names, such as names of counties, rivers, Colorado Revised Statutes, etc.

Generally capitals should not be used for:

- (a) The titles of federal, state, county, municipal or other public officers, or substitutes for such titles, such as "the commissioner", "the director", etc.;
- (b) The titles of federal, state, county, municipal or other public departments, agencies, institutions, boards or funds, or substitutes for such titles, such as "the department", "the university", etc.;
- (c) Laws on a particular subject, such as "insurance statutes";
- (d) The words "federal" and "state";
- (e) The words "article", "act", "chapter", "section", and "subsection".

JOINT RULE NO. 18

When any bill shall have been passed by both houses, the enrollment clerk of the originating house shall furnish the public printer the bill as passed in final form and shall order such bill to be printed in the form and type-face which shall appear in the session laws of Colorado for the current year. Bills so printed shall further be prepared in the form necessary for

signature by the President and secretary of the Senate, the Speaker and chief clerk of the House of Representatives, and for the approval and signature of the Governor. The bill shall be proof-read in each house or by the houses jointly before presentation for signature. At the time the correctly enrolled bill is printed by the printer he shall deliver an additional 50 copies to the enrollment clerk.

JOINT RULE NO. 19

When any bill shall pass on second reading without amendment, the original bill shall be accepted as the engrossed bill by stamping on the outside cover thereof the words "original bill -- not amended. Accepted as engrossed bill."

Further, when any bill shall pass on second reading and shall have been amended, the printed bill shall be prepared by the enrollment clerk to reflect such amendment and "engrossed bill" shall be stamped on the outside of the cover. However, in the event any such amendment shall have been substantial as to length or form, the bill, as amended, shall be retyped to reflect such changes. These amendments shall be indicated in red on the engrossed bill.

When any bill, resolution or memorial has numerous or substantial amendments, the chief clerk of the House or the secretary of the Senate may direct that a necessary number of copies of the bill, resolution or memorial be reproduced as amended.

JOINT RULE NO. 20

After a bill has passed both houses and prior to the time the final enrolled bill is presented to the President of the Senate or the Speaker of the House, as the case may be, for signature, a copy of the final enrolled bill shall be delivered to the original sponsor.

JOINT RULE NO. 21

(a) Bills which would amend existing law shall show the specific changes to be made to existing law in the following manner:

(1) All new material shall be capitalized, except that where a new article, section, or subsection is added to existing law, such new material need not be capitalized if the addition of said new article, section, or subsection is specifically stated in the text of the act to be new material.

(2) All material which is to be omitted from existing law shall be shown in its proper place in cancelled letter type; such material, however, shall not be deemed a part of the bill.

(3) The bill as printed shall show the following explanation at the bottom of the first page: 1) "Capital letters indicate new material to be added to existing statute;" 2) "Dashes through words indicate deletions from existing statute."

The foregoing shall not apply to those bills or sections of bills which repeal and reenact existing law with amendments, or where compliance is not feasible in the discretion of the legislative reference office.

(b) All bills before being introduced shall be submitted to the legislative reference office for approval as to form pursuant to the provisions of this rule.

(c) If through error or omission any change in existing law is not shown in compliance with this rule, such error or omission shall not affect the validity of any bill enacted into law.

(d) Bills approved by both houses of the General Assembly shall be enrolled in final form by the respective houses in accordance with Section 109-2-4, Colorado Revised Statutes, 1963.

JOINT RULE NO. 22

- (a) All bills and resolutions having an effect on the revenues, expenditures, or fiscal liability of the state, or any political subdivision thereof, except appropriation measures carrying specific dollar amounts, shall include a fiscal note incorporating an estimate of such effect, such note to be prepared by the state controller upon request as herein-after provided for.
- (b) If under the provisions of this rule a fiscal note is required:
- (1) The note shall be requested by the sponsor before introduction of his bill or resolution;
- (2) If a measure is introduced without a fiscal note notwithstanding the provisions of paragraph (b)(1) of this rule, the chairman of the standing committee to which the measure is referred shall request such fiscal note prior to ordering the measure printed; or
- (3) If a measure is substantially amended by the standing committee to which it is referred so as to require a fiscal note even though such measure as originally introduced was not within the provisions of this rule, the required note shall be obtained and included as a part of the committee report.
- (c) No measure subject to this rule shall be approved on second reading nor passed on

final reading until a fiscal note applicable thereto has been prepared and distributed for the use of all the members, if so requested in the House by ten members, or in the Senate by five members.

- (d) A request for a fiscal note shall be made to the state controller, who shall determine the department, institution, or agency affected by the bill. He shall be responsible, in cooperation with such department, institution, or agency, for preparation of the fiscal note. Subject matter and sponsor of the measure referred to the controller shall be kept in strict confidence by him, and no information relating thereto shall be divulged prior to introduction of the measure.
- (e) If the controller fails to submit a fiscal note within five days from submission of the request to him, the requirement for such note prior to printing may be waived by the committee, and the fact that a fiscal note was requested but not obtained shall be printed at the end of the measure.
- (f) Fiscal notes shall, where possible, cite effect in dollar amounts; and shall cite statutes affected, estimated increases or decreases in revenues or expenditures, costs which may be absorbed without additional funds, and, so far as possible, long-range financial implications. No comment or opinion relative to merits

of the bill shall be included, but technical or mechanical defects may be noted.

(g) If the sponsor of the bill disagrees with the contents of the fiscal note, he may have his dissent and a brief statement of the reasons therefor attached to the fiscal note.

(h) The application of this rule to any measure, may be waived in part or in its entirety upon the affirmative vote of a majority of members elected in either house, but such action by one house shall not constitute a waiver of this rule for the other house.

JOINT RULE NO. 23

No bill shall be introduced in either house of the General Assembly after the close of the fiftieth calendar day after the convening of the first regular session of any General Assembly, but this restriction shall not apply to appropriation bills, nor shall it apply to any bill the introduction of which is consented to by a majority vote of the members elected to the house in which such bill is to be introduced.

JOINT RULE NO. 24

A bill may be introduced in either house by one or more members of that house and the joint sponsorship of one or more members of the other house.

JOINT SESSION RULES OF
THE SENATE AND HOUSE OF REPRESENTATIVES

JOINT SESSION RULE NO. 1

Joint Sessions shall be held in the chamber of the House of Representatives, and the President of the Senate shall preside.

JOINT SESSION RULE NO. 2

The secretary of the Senate and chief clerk of the House of Representatives shall be secretaries of the joint session, and the proceedings of the convention shall be published with the journals of the House, and the final result, as announced by the President on return of the Senate to their chamber, shall be entered on the journals of the Senate.

JOINT SESSION RULE NO. 3

The rules of the House of Representatives, so far as the same may be applicable, shall govern the proceedings in joint session.

JOINT SESSION RULE NO. 4

Whenever a President pro tempore presides, he shall be entitled to vote upon all occasions, and in case of a tie the question shall be declared lost.

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JOINT SESSION RULE NO. 5

Joint sessions shall have the power to compel the attendance of absent members in the mode and under the penalties prescribed by the rules of the house to which such members respectively belong, and for that purpose the sergeant-at-arms of each house shall attend.

JOINT SESSION RULE NO. 6

Joint sessions may adjourn from time to time, as may be found necessary; and it shall be the duty of the House of Representatives to prepare to receive the Senate, and of the Senate to proceed to the hall of the House of Representatives at the time fixed by law or resolution, or to which the joint session may have adjourned.

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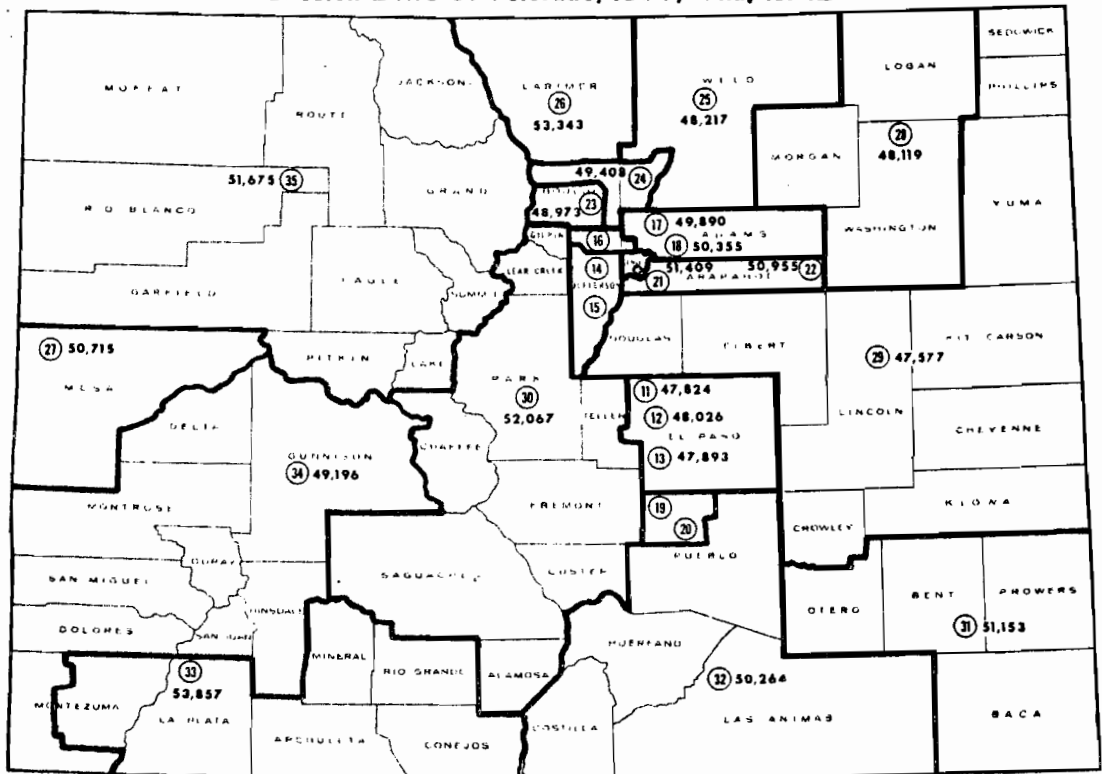
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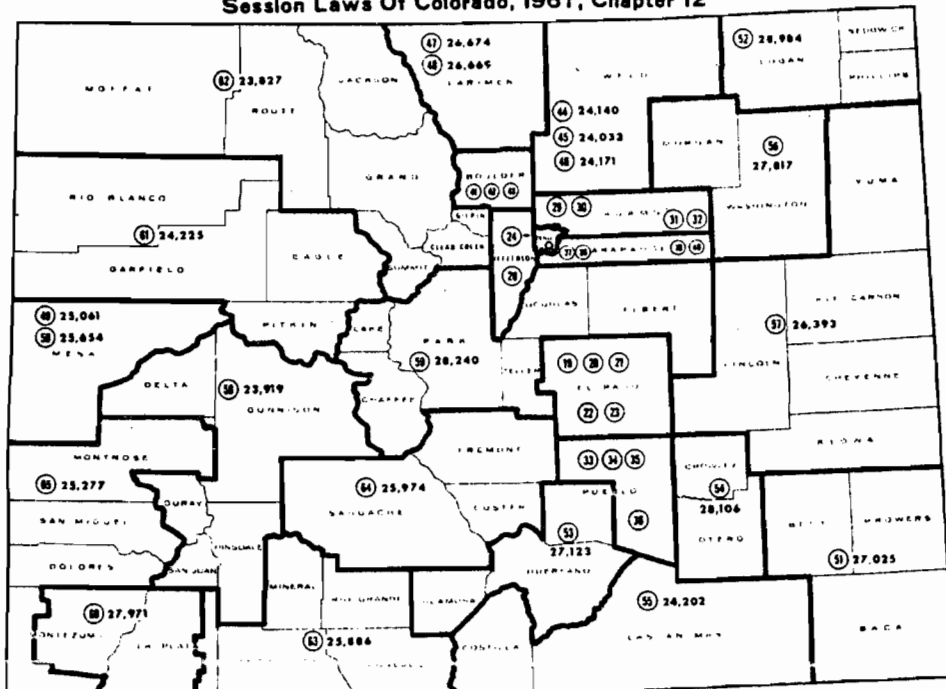


3d.
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DENVER ① 49,954 ② 49,385 ③ 50,153 ④ 50,245 ⑤ 49,477
 ⑥ 49,996 ⑦ 49,230 ⑧ 49,573 ⑨ 49,972 ⑩ 49,965
 ⑪ 47,824 ⑫ 48,026 ⑬ 47,893 ⑭ 31,409 ⑮ 50,955
 ⑯ 49,890 ⑰ 50,355 ⑱ 47,026 ⑲ 47,026 ⑳ 50,264
 ㉑ 51,153 ㉒ 50,336

Source: Colorado Legislative Council

STATE OF COLORADO, REPRESENTATIVE DISTRICTS
Session Laws Of Colorado, 1967, Chapter 12

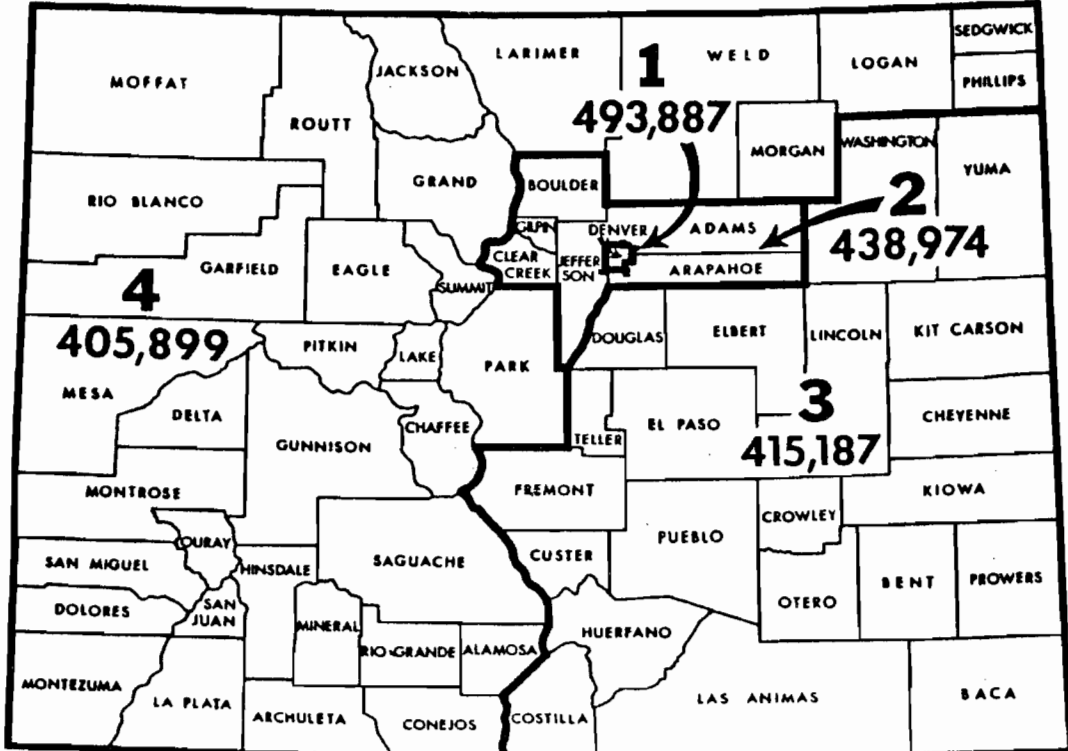


○ DENVER	① 27,467	② 27,968	③ 27,719	④ 27,702	⑤ 27,317	EL PASO	JEFFERSON	ADAMS
	⑥ 27,980	⑦ 27,978	⑧ 27,192	⑨ 28,013	⑩ 27,631	⑪ 28,432	⑫ 25,356	⑬ 30,610
	⑭ 27,817	⑮ 27,583	⑯ 27,330	⑰ 27,737		⑱ 29,362	⑲ 25,407	⑳ 29,921
	⑳ 27,515	㉑ 27,588	㉒ 27,568	㉓ 27,645		㉔ 29,072	㉕ 25,682	㉖ 27,215
						㉗ 28,404	㉘ 25,136	㉙ 27,201
						㉚ 28,272	㉛ 25,592	㉜ 27,831
								㉝ 27,204
						ARAPAHOE	BOULDER	
						① 24,815	② 25,075	③ 25,281
						④ 26,594	⑤ 25,880	⑥ 24,831

4d.
10/68

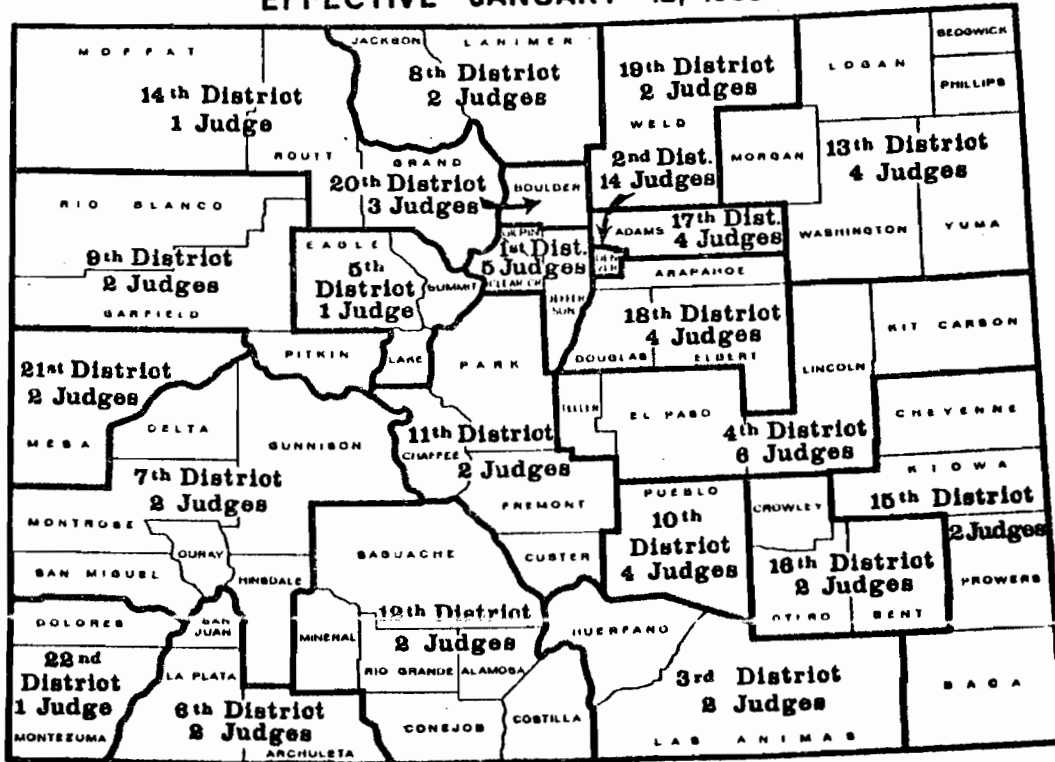
Source: Colorado Legislative Council

CONGRESSIONAL DISTRICTS IN COLORADO
AS ADOPTED BY 44TH GENERAL ASSEMBLY, FIRST EXTRAORDINARY SESSION, APRIL 29, 1964



5d.
10/68

JUDICIAL DISTRICTS OF COLORADO EFFECTIVE JANUARY 12, 1965

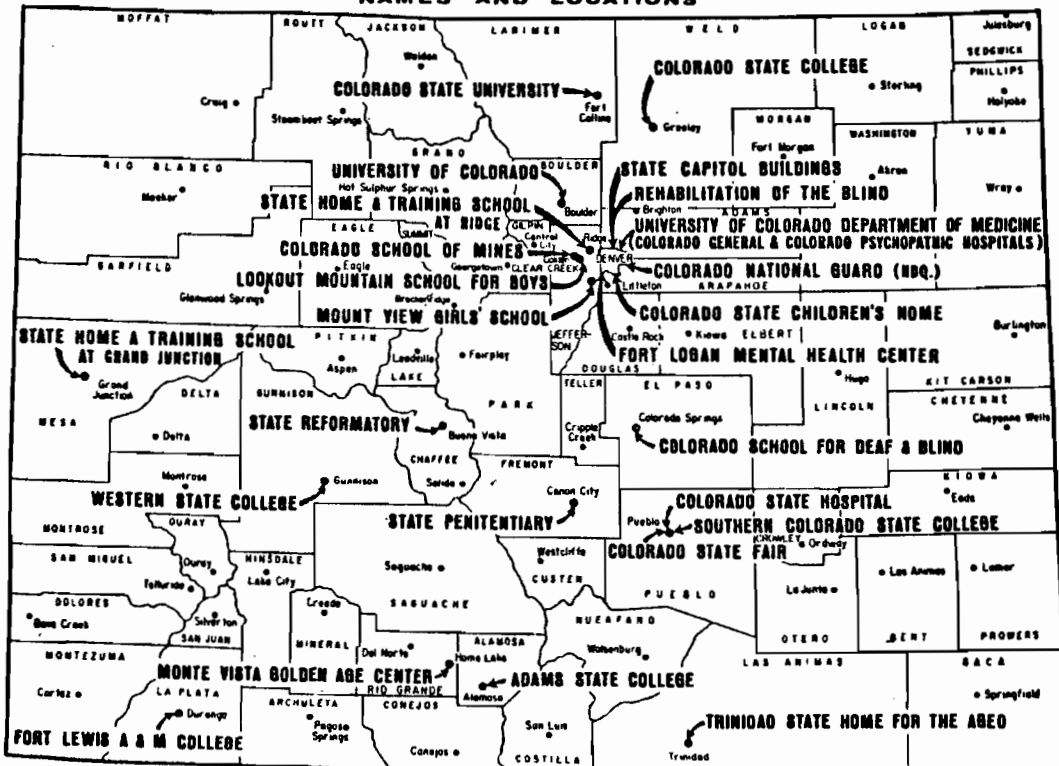


NOTE: Each of the four districts (1st, 8th, 17th, and 18th) will receive an additional judge in January 1969 -- to be elected at the 1968 general election

Prepared by State Planning Division

10/68

COLORADO STATE INSTITUTIONS NAMES AND LOCATIONS

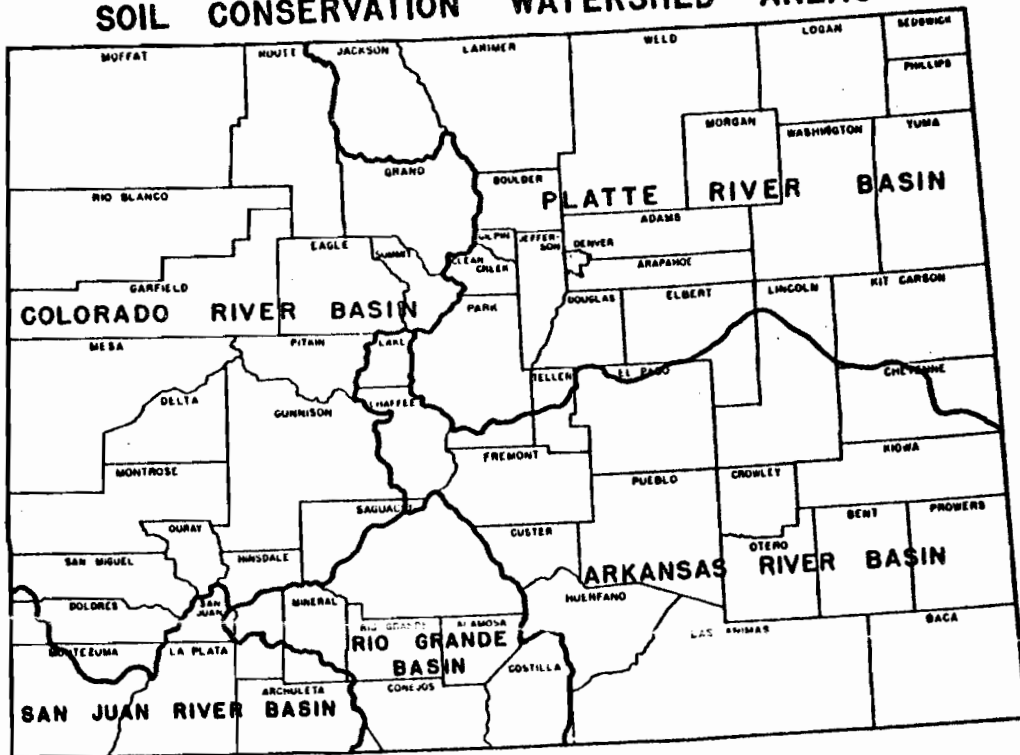


PREPARED BY STATE PLANNING DIVISION

7d.

10/68

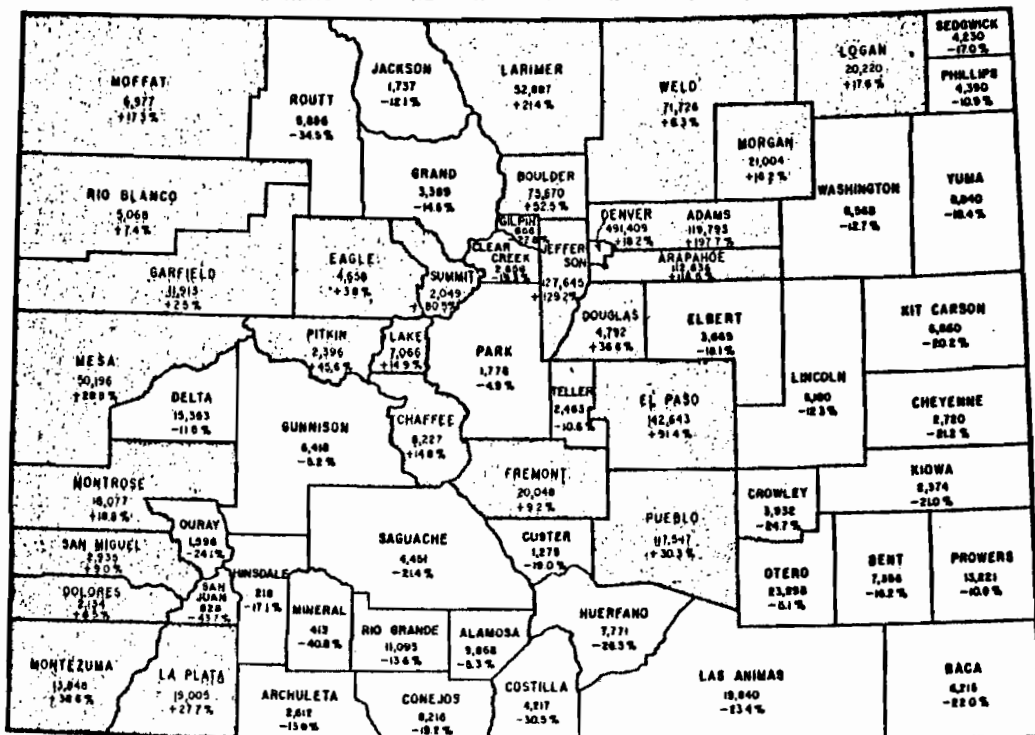
SOIL CONSERVATION WATERSHED AREAS



8d.

10/68

COLORADO POPULATION BY COUNTY 1960 TOTAL AND 1950-1960 PERCENTAGE CHANGE BUREAU OF THE CENSUS PRELIMINARY FIGURES



9d.

10/68

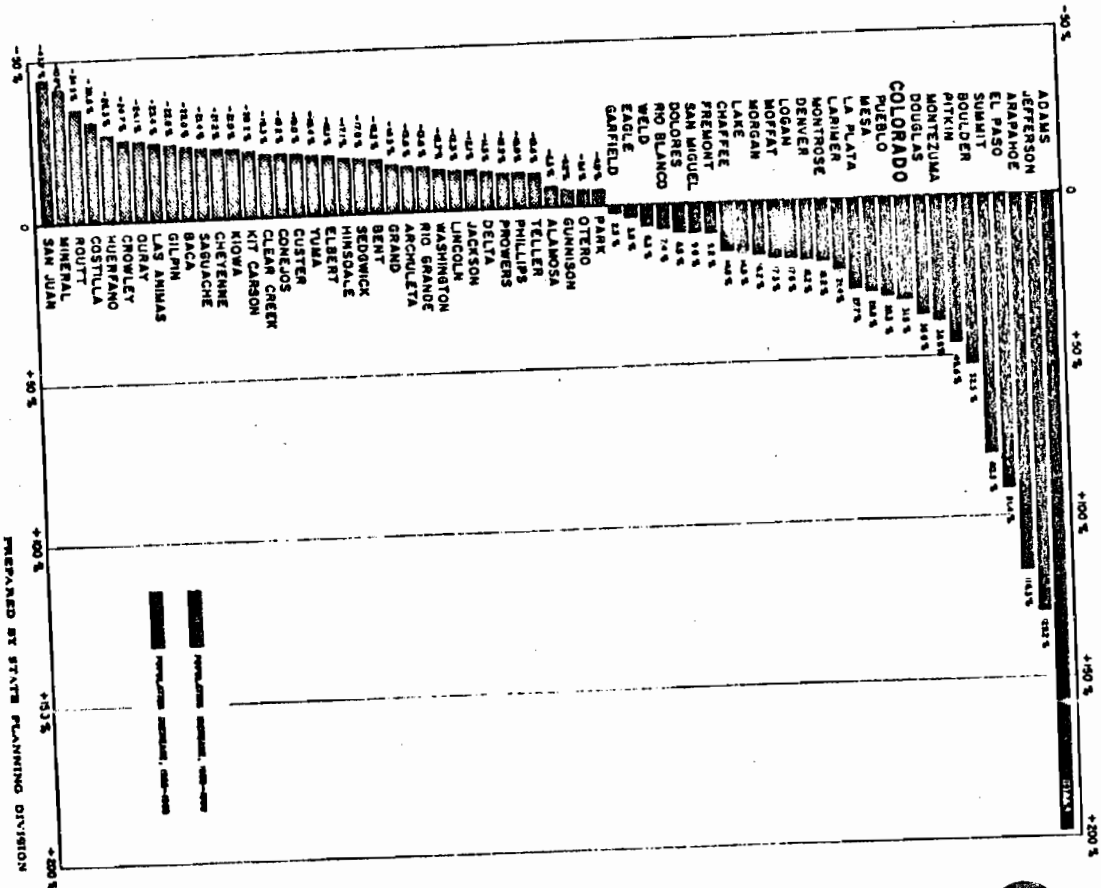
POPULATION INCREASE, 1950-1960

POPULATION DECREASE, 1950-1960

POPULATION
ENTIRE STATE
1,749,029
+51.5%

FINANCED BY STATE PLANNING DIVISION

**COLORADO POPULATION
RANK OF COUNTY BY PERCENTAGE CHANGE, 1950-1960
BUREAU OF THE CENSUS PRELIMINARY FIGURES**



10d. 10/68
PREPARED BY STATE PLANNING DIVISION

LAWS OF INTEREST TO GENERAL ASSEMBLY

	Page
General Assembly -- Membership and Apportionment	3e
General Assembly -- Organization and Operation	17e
Joint Budget Committee	22e
Legislative Drafting Office	24e
Legislative Council	29e
Commission on Interstate Cooperation	32e
Colorado Commission on Uniform State Laws	35e
Legislative Auditor	36e
Legislative Audit Committee	37e
Congressional Districts	42e

GENERAL ASSEMBLY -- MEMBERSHIP AND APPOINTMENT

C.R.S. 1963 (1967 Supp.)

63-6-1. Number of members of general assembly - election from districts. -- The senate of the general assembly shall consist of thirty-five members and the house of representatives thereof shall consist of sixty-five members, with one member of the senate to be elected from each senatorial district and one member of the house of representatives to be elected from each representative district, as hereinafter established.

63-6-2. Senatorial districts - number - composition. -- (1) Districts 1-10 -- city and county of Denver. -- There shall be ten senatorial districts within the city and county of Denver which shall be numbered as follows and shall consist of the following whole general election precincts:

District 1: Precincts 101, 102, 104, 106, 107, 108, 109, 110, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 201, 202, 203, 209, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 614, 712, and 724.

District 2: Precincts 103, 105, 111, 204, 205, 206, 207, 208, 210, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 701, 702, 703, 901, 902, 903, 904, and 905.

District 3: Precincts 308, 309, 310, 704, 705, 706, 707, 708, 709, 710, 711, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 725, 906, 908, 909, 911, 913, 915, 917, 918, 919, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1008, 1009, 1011, 1012, 1013, 1015, 1020, 1021, 1023, and 1024.

District 4: Precincts 301, 302, 303, 304, 305, 306, 307, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 415, 419, 801, 802, 803, 804, and 805.

District 5: Precincts 414, 417, 418, 420, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 806, 807, 809, 810, 811, 812, 814, 815, 816, 818, 819, 822, 823, and 826.

District 6: Precincts 907, 910, 912, 914, 916, 920, 921, 922, 923, 1501, 1502, 1503, 1504, 1505, 1506, 1507, 1508, 1509, 1510, 1511, 1512, 1513, 1514, 1515, 1516, 1517,

1518, 1519, 1520, 1521, 1522, 1523, 1524, 1525, 1601, 1602, 1603, 1605, 1607, 1608, 1610, and 1612.

District 7: Precincts 1010, 1014, 1016, 1017, 1018, 1019, 1025, 1026, 1027, 1028, 1029, 1030, 1031, 1032, 1033, 1034, 1035, 1101, 1102, 1103, 1104, 1105, 1106, 1107, 1108, 1109, 1110, 1111, 1112, 1113, 1121, 1122, 1124, 1125, 1126, 1127, 1128, 1701, 1702, 1703, 1704, 1705, 1706, 1707, 1708, 1709, 1714, 1715, 1716, 1718, 1722, 1723, and 1726.

District 8: Precincts 808, 813, 817, 820, 821, 824, 825, 1114, 1115, 1116, 1117, 1118, 1119, 1120, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, 1213, 1214, 1215, 1216, 1217, 1218, 1219, 1220, 1221, 1224, 1225, 1226, 1227, 1305, 1308, 1309, 1315, 1316, 1317, 1401, 1402, 1403, 1404, 1405, and 1410.

District 9: Precincts 1604, 1606, 1609, 1611, 1613, 1614, 1615, 1616, 1617, 1618, 1619, 1620, 1621, 1622, 1623, 1624, 1625, 1626, 1710, 1711, 1712, 1713, 1717, 1719, 1720, 1721, 1724, 1725, 1727, 1728, 1801, 1802, 1803, 1804, 1805, 1806, 1807, 1808, 1809, 1810, 1811, 1812, 1813, 1814, 1815, 1816, 1817, 1818, 1819, 1820, and 1821.

District 10: Precincts 1222, 1223, 1228, 1230, 1231, 1232, 1301, 1302, 1303, 1304, 1307, 1309, 1310, 1311, 1312, 1313, 1314, 1318, 1319, 1320, 1321, 1322, 1323, 1324, 1325, 1326, 1327, 1328, 1329, 1330, 1406, 1407, 1408, 1409, 1411, 1412, 1413, 1414, 1415, 1416, 1417, 1418, 1419, 1420, 1421, 1422, 1423, 1424, 1425, 1426, 1427, 1428, 1429, 1822, 1823, 1824, 1825, and 1826.

(2) Districts 11-13 -- El Paso county. -- There shall be three senatorial districts within the county of El Paso which shall be numbered as follows and shall consist of the following whole general election precincts:

District 11: Precincts 1, 9, 10, 19, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 69, 70, 71, 72, 73, 74, 75, 76, 97, 101, 102, 103, 104, 105, and 106.

District 12: Precincts 11, 12, 13, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24, 25, 26, 27, 28, 31, 32, 33, 34, 37, 38, 39, 64, 65, 66, 67, 68, and 98.

District 13: Precincts, 2, 3, 4, 5, 6, 7, 8, 29, 30, 35, 36, 56, 57, 58, 59, 60, 61, 62, 63, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 99, and 100.

(3) Districts 14 and 15 -- Jefferson county. -- There shall be two whole senatorial districts within the county of Jefferson which shall be numbered as follows and shall consist of the following whole general election precincts:

District 14: Precincts 301, 303, 304, 305, 307, 308, 309, 310, 311, 312, 313, 315, 317, 401, 402, 403, 404, 407, 408, 409, 410, 411, 413, 501, 502, 504, 505, 506, 508, 509, 511, 512, 513, 514, 515, and 516.

District 15: Precincts 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 302, 314, 316, 318, 319, 320, 405, 406, 412, 503, 507, 510, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 701, 702, 703, 704, 705, 706, 707, and 708.

(4) District 16 -- Jefferson and Adams counties. -- There shall be one senatorial district partly within the county of Jefferson and partly within the county of Adams which shall be numbered as follows and shall consist of the following whole general election precincts in said counties:

District 16: Precincts 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, and 306, all in Jefferson county; and precincts 200, 201, 202, 203, 205, 208, 209, 210, 211, 212, 229, 230, and 231, all in Adams county.

(5) Districts 17 and 18 -- Adams county. -- There shall be two whole senatorial districts within the county of Adams which shall be numbered as follows and shall consist of the following whole general election precincts:

District 17: Precincts 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 206, 207, 213, 214, 215, 216, 219, 220, 221, 222, 223, 228, 232, 233, 234, 235, 238, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 500, 501, 502, 503, and 504.

District 18: Precincts 204, 217, 218, 224, 225, 226, 227, 236, 237, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, and 322.

(6) Districts 19 and 20 -- Pueblo county. -- There shall be two senatorial districts within the county of Pueblo to which shall be numbered as follows and shall consist of the following whole general election precincts:

District 19: Precincts 27, 28, 33, 34, 38, 40, 41, 44,

47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 68, 69, 70, 71, 72, 73, 74, 76, 76, 108, and 109.

District 20: Precincts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 19, 20, 21, 22, 23, 24, 25, 29, 30, 31, 32, 35, 37, 39, 42, 43, 45, and 46.

(7) Districts 21 and 22 -- Arapahoe county. -- There shall be two senatorial districts within the county of Arapahoe which shall be numbered as follows and shall consist of the following whole general election precincts:

District 21: Precincts 1, 2, 2a, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 54a, 55, 56, 57, 58, 59, 60, 61, 62, 63, and 64.

District 22: Precincts 21, 22, 23, 23a, 24, 25, 26, 27, 28, 29, 30, 31, 32, 32a, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 44a, 65, 65a, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 77a, 78, 78a, 79, 79a, 80, 81, 82, 83, 84, 85, 85, 87, 88, and 89.

(8) District 23 -- Boulder county. -- There shall be one whole senatorial district within the county of Boulder which shall be numbered as follows and shall consist of the following whole general election precincts:

District 23: County precincts 5, 6, 7, 8, 10, 11, 12, 13, 16, 21, and 22; and Boulder city precincts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, and 35.

(9) District 24 -- Boulder and Weld counties. -- There shall be one senatorial district partly in the county of Boulder and partly in the county of Weld which shall be numbered as follows and shall consist of the following whole general election precincts in said counties:

District 24: County precincts 1, 2, 3, 4, 9, 14, 15, 17, 18, 19, 20, and city of Longmont precincts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12, all in Boulder county; and precincts 3 and 4 in ward two in the city of Greeley, precincts 1, 2, 3, and 4 in ward three in the city of Greeley, and county precincts 5, 6, 7, 8, 14, 22, 24, 28, and 29, all in Weld county.

(10) District 25 -- Weld county. -- There shall be one whole senatorial district within the county of Weld which

shall be numbered as follows and which shall consist of the following whole general election precincts:

District 25: Precincts 1, 2, 3, 4, 5, 6, 7, 8, and 9 in ward one in the city of Greeley; precincts 1, 2, 5, and 6 in ward two in the city of Greeley; and precincts 1, 2, 3, 4, 9, 10, 11, 12, 13, 15, 16, 17, 18, 19, 20, 21, 23, 25, 26, 27, 30, 31, 32, 33, and 34 in the county of Weld.

(11) District 26 -- Larimer county. -- The county of Larimer shall constitute the twenty-sixth senatorial district.

(12) District 27 -- Mesa county. -- The county of Mesa shall constitute the twenty-seventh senatorial district.

(13) District 28. -- The counties of Logan, Morgan, and Washington shall constitute the twenty-eighth senatorial district.

(14) District 29. -- The counties of Cheyenne, Crowley, Douglas, Elbert, Kiowa, Kit Carson, Lincoln, Phillips, Sedgwick, and Yuma shall constitute the twenty-ninth senatorial district.

(15) District 30. -- The counties of Alamosa, Chaffee, Clear Creek, Custer, Fremont, Gilpin, Park, Saguache, and Teller shall constitute the thirtieth senatorial district.

(16) District 31. -- The counties of Baca, Bent, Otero, and Prowers shall constitute the thirty-first senatorial district.

(17) District 32. -- The counties of Costilla, Huertano, and Las Animas, and precincts 65, 66, 67, 75, 77, 78, 103, 104, 105, 106, 107, 110, 111, 112, 116, and 117 in Pueblo county shall constitute the thirty-second senatorial district.

(18) District 33. -- The counties of Archuleta, Conejos, La Plata, Mineral, and Rio Grande, and precincts 1, 2, 3, 6, 7, 8, 9, 10, 15, 16, 17, 18, 19, and 20 in Montezuma county shall constitute the thirty-third senatorial district.

(19) District 34. -- The counties of Delta, Dolores, Gunnison, Hinsdale, Montrose, Ouray, San Juan, and San Miguel, and precincts 4, 5, 11, 12, 13, and 14 in Montezuma county shall constitute the thirty-fourth senatorial district.

(20) District 35. -- The counties of Eagle, Garfield,

Grand, Jackson, Lake, Moffat, Pitkin, Rio Blanco, Routt, and Summit shall constitute the thirty-fifth senatorial district.

63-6-3. Election of senators. -- (1) Senators from the following senatorial districts shall be elected at the general election held in November, 1968, and every four years thereafter: 4, 5, 6, 7, 9, 10, 12, 13, 14, 16, 17, 18, 19, 21, 22, 23, 24, and 35.

(2) Senators from the following senatorial districts shall be elected at the general election held in November, 1970, and every four years thereafter: 1, 2, 3, 8, 11, 15, 20, 25, 26, 27, 28, 29, 30, 31, 32, 33, and 34.

63-6-4. Holdover senators keep office - vacancies. -- Nothing in this article shall be construed to cause the removal of any senator from his office for the term for which he was elected, but each such senator shall serve the term for which he was elected. In the event of a vacancy in the senate, such vacancy shall be filled as provided by law; if any senator elected at the 1966 general election from a county which by this article contains all or part of two or more senatorial districts, shall vacate his seat on or after the second Tuesday in January, 1969, and prior to the expiration of his term of office in January, 1971, such vacancy shall be filled from the county at large.

63-6-5. Representative districts - number - composition. -- (1) Districts 1-18 -- city and county of Denver. There shall be eighteen representative districts within the city and county of Denver which shall be numbered as follows and shall consist of the following whole general election precincts:

- District 1: Precincts 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 127, 128, and 129.
- District 2: Precincts 126, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 221, and 222.
- District 3: Precincts 220, 223, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, and 322.
- District 4: Precincts 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 810, and 826.

District 5: Precincts 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 814, 818, and 822.

District 6: Precincts 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, and 901.

District 7: Precincts 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 720, 721, 722, 723, 724, and 725.

District 8: Precincts 801, 802, 803, 804, 805, 806, 807, 808, 809, 811, 812, 813, 815, 816, 817, 819, 820, 823, 824, and 825.

District 9: Precincts 905, 906, 907, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 1514, and 1516.

District 10: Precincts 719, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1012, 1013, 1014, 1015, 1016, 1017, 1018, 1020, 1021, 1022, 1023, 1024, 1025, 1026, 1027, 1028, 1029, 1030, 1031, 1032, and 1105.

District 11: Precincts 1019, 1033, 1034, 1035, 1101, 1102, 1103, 1104, 1106, 1107, 1108, 1109, 1110, 1111, 1112, 1114, 1115, 1116, 1117, 1118, 1119, 1120, 1121, 1122, 1123, 1124, 1125, 1126, 1127, and 1129.

District 12: Precincts 323, 1128, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, 1213, 1214, 1215, 1216, 1217, 1218, 1219, 1220, 1221, 1222, 1223, 1224, 1225, 1226, 1227, 1228, 1229, 1231, and 1232.

District 13: Precincts 1230, 1301, 1302, 1303, 1304, 1305, 1306, 1307, 1308, 1309, 1310, 1311, 1312, 1313, 1314, 1315, 1317, 1318, 1319, 1320, 1321, 1322, 1323, 1324, 1325, 1326, 1327, 1328, 1330, and 1826.

District 14: Precincts 821, 1316, 1329, 1401, 1402, 1403, 1404, 1405, 1406, 1407, 1408, 1409, 1410, 1411, 1412, 1413, 1414, 1415, 1416, 1417, 1418, 1419, 1420, 1421, 1422, 1423, 1424, 1425, 1426, 1427, 1428, and 1429.

District 15: Precincts 902, 903, 904, 1501, 1502, 1503, 1504, 1505, 1506, 1507, 1508, 1509, 1510, 1511, 1512, 1513, 1515, 1517, 1518, 1521, 1522, 1523, and 1524.

District 16: Precincts 1519, 1520, 1525, 1601, 1602,

1603, 1604, 1605, 1606, 1607, 1608, 1609, 1610, 1611, 1612, 1614, 1615, 1616, 1617, 1618, 1619, 1620, 1621, 1622, 1624, 1626, and 1806.

District 17: Precincts 1113, 1625, 1701, 1702, 1703, 1704, 1705, 1706, 1707, 1708, 1709, 1710, 1711, 1712, 1713, 1714, 1715, 1716, 1717, 1718, 1719, 1720, 1721, 1722, 1723, 1724, 1725, 1726, and 1728.

District 18: Precincts 1613, 1623, 1727, 1801, 1802, 1803, 1804, 1805, 1807, 1808, 1809, 1810, 1811, 1812, 1813, 1814, 1815, 1816, 1817, 1818, 1819, 1820, 1821, 1822, 1823, 1824, and 1825.

(2) Districts 19-23 -- El Paso county. -- There shall be five representative districts within the county of El Paso which shall be numbered as follows and shall consist of the following whole general election precincts:

District 19: Precincts 7, 8, 24, 33, 34, 37, 38, 47, 56, 57, 58, 59, 63, 77, 78, 79, 80, 81, 82, 83, 84, 85, 93, 94, 96, 98, 99, 101, and 102.

District 20: Precincts 3, 4, 5, 6, 13, 14, 15, 16, 17, 18, 23, 25, 26, 27, 28, 29, 30, 35, 36, 45, 46, 51, 92, 95, and 100.

District 21: Precincts 60, 61, 62, 64, 65, 66, 67, 68, 86, 87, 88, 89, 90, and 97.

District 22: Precincts 19, 20, 21, 22, 31, 32, 39, 40, 41, 42, 48, 49, 50, 51, 54, 65, 70, and 106.

District 23: Precincts 1, 2, 9, 10, 11, 12, 43, 44, 52, 53, 55, 71, 72, 73, 74, 75, 76, 103, 104, and 105.

(3) Districts 24-28 -- Jefferson county. -- There shall be five representative districts within the county of Jefferson which shall be numbered as follows and shall consist of the following whole general election precincts:

District 24: Precincts 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, and 225.

District 25: Precincts 301, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 315, 317, 403, 408, 410, and 411.

District 26: Precincts 401, 402, 404, 407, 409, 413,

501, 502, 504, 505, 506, 508, 509, 511, 512, 513, 514, 515, and 516.

District 27: Precincts 101, 102, 104, 105, 106, 107, 108, 109, 110, 111, 112, 302, 314, 316, 318, 319, 320, 405, and 412.

District 28: Precincts 103, 503, 507, 510, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 701, 702, 703, 704, 705, 706, 707, and 708.

(4) Districts 29-32 -- Adams county. -- There shall be four representative districts within the county of Adams which shall be numbered as follows and shall consist of the following whole general election precincts:

District 29: Precincts 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 217, 229, 230, 231, 300, 301, and 302.

District 30: Precincts 304, 305, 306, 307, 308, 310, 311, 312, 313, 314, 315, 316, 317, 318, and 320.

District 31: Precincts 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 213, 214, 215, 216, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 232, 233, 234, 235, 236, 237, 238, 303, and 309.

District 32: Precincts 319, 321, 322, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 500, 501, 502, 503, and 504.

(5) Districts 33-36 -- Pueblo county. -- There shall be four representative districts within the county of Pueblo which shall be numbered as follows and which shall consist of the following whole general election precincts:

District 33: Precincts 38, 45, 46, 47, 48, 49, 52, 53, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 68, and 69.

District 34: Precincts 3, 10, 11, 12, 13, 14, 15, 35, 37, 39, 40, 41, 42, 43, and 44.

District 35: Precincts 1, 2, 4, 5, 6, 7, 8, 9, 18, 19, 20, 21, 22, 23, 24, 25, 29, 30, 31, 32, 33, and 34.

District 36: Precincts 27, 28, 50, 51, 54, 70, 71, 72, 73, 74, 76, 103, 104, 105, 106, 107, 108, 109, 110, 111, and 112.

(6) Districts 37-40 -- Arapahoe county. -- There shall be four representative districts within the county of Arapahoe which shall be numbered as follows and shall consist of the following whole general election precincts:

District 37: Precincts 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and 20.

District 38: Precincts 2, 2a, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 54a, 55, 56, 57, 58, 59, 60, 61, 62, 63, and 64.

District 39: Precincts 41, 42, 65, 65a, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 77a, 78, 78a, 79, 79a, 80, 81, 82, 83, 84, 85, 86, 87, 88, and 89.

District 40: Precincts 21, 22, 23, 23a, 24, 25, 26, 27, 28, 29, 30, 31, 32, 32a, 33, 34, 35, 36, 37, 38, 39, 40, 43, 44, and 44a.

(7) Districts 41-43 -- Boulder county. -- There shall be three representative districts within the county of Boulder which shall be numbered as follows and which shall consist of the following whole general election precincts:

District 41: County precincts 8, 10, 11, 13, 16, and 22; and Boulder city precincts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, and 23.

District 42: County precincts 5, 6, 7, 11, and 21; and Boulder city precincts 16, 19, 20, 21, 22, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, and 35.

District 43: County precincts 1, 2, 3, 4, 9, 14, 15, 17, 18, 19, and 20; and Longmont city precincts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, and 12.

(8) Districts 44-46 -- Weld county. -- There shall be three representative districts within the county of Weld which shall be numbered as follows and which shall consist of the following whole general election precincts:

District 44: Precincts 4, 5, 6, 7, and 8 in ward one in the city of Greeley; precincts 2 and 6 in ward two in the city of Greeley; and precincts 2, 3, 4, 12, 13, 15, 16, and 24 in the county of Weld.

District 45: Precincts 3, 4, and 5 in ward two in the city of Greeley; precincts 1, 2, 3, and 4 in ward three in the city of Greeley; and precincts 5, 6, 7, 8, 14, 22, 28,

and 29 in the county of Weld.

District 46: Precincts 1, 2, 3, and 9 in ward one in the city of Greeley; precinct 1 in ward two in the city of Greeley; and precincts 1, 9, 10, 11, 17, 18, 19, 20, 21, 23, 25, 26, 27, 30, 31, 32, 33, and 34 in the county of Weld.

(9) Districts 47 and 48 -- Larimer county. -- There shall be two representative districts within the county of Larimer which shall be numbered as follows and which shall consist of the following whole general election precincts:

District 47: Precincts 2, 4, 5, 6, 18, 19, 20, 26, 30, 39, 40, 41, 44, A-1, B-3, B-4, C-1, C-3, C-6, D-1, E-1, E-2, E-4, and E-6.

District 48: Precincts 1, 7, 17, 21, 22, 22a, 23, 23a, 25, 27, 31, 33, 34, 35, 37, 38, 46, 47, B-1, C-7, C-9, C-10, and E-5.

(10) Districts 49 and 50 -- Mesa county. -- There shall be two representative districts within the county of Mesa which shall be numbered as follows and which shall consist of the following whole general election precincts:

District 49: Precincts 2, 3, 6, 7, 9, 10, 11, 14, 17, 18, 21, 22, 23, 24, 25, 27, 28, 29, 31, 33, 34, 35, 36, 41, 43, 45, 46, 48, 50, 51, 54, 57, 63, and 64.

District 50: Precincts 1, 4, 5, 8, 12, 13, 15, 16, 19, 20, 26, 29, 30, 32, 37, 38, 39, 40, 42, 44, 47, 49, 52, 53, 55, 56, 58, 59, 60, 61, and 62.

(11) District 51. -- The counties of Baca, Bent, and Prowers shall constitute representative district 51.

(12) District 52. -- The counties of Logan, Phillips, and Sedgwick shall constitute representative district 52.

(13) District 53. -- The counties of Alamosa and Huerfano and precincts 65, 66, 67, 75, 77, 78, 116, and 117 in the county of Pueblo shall constitute representative district 53.

(14) District 54. -- The counties of Crowley and Otero shall constitute representative district 54.

(15) District 55. -- The counties of Costilla and Las Animas shall constitute representative district 55.

(16) District 56. -- The counties of Morgan and Washington shall constitute representative district 56.

(17) District 57. -- The counties of Cheyenne, Kiowa, Kit Carson, Lincoln, and Yuma shall constitute representative district 57.

(18) District 58. -- The counties of Delta, Gunnison, Hinsdale, Ouray, and San Juan, and precinct 11 in Montrose county shall constitute representative district 58.

(19) District 59. -- The counties of Chafee, Douglas, Elbert, Lake, Park, and Teller shall constitute representative district 59.

(20) District 60. -- Representative district 60 shall consist of the following precincts in La Plata and Montezuma counties:

Montezuma: Precincts 1, 2, 3, 6, 7, 8, 9, 10, 15, 16, 17, 18, 19, and 20.

La Plata: Precincts 1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, 15, 16, 18, 20, 23, 24, 25, 26, 27, and 29.

(21) District 61. -- The counties of Eagle, Garfield, Pitkin, and Rio Blanco shall constitute representative district 61.

(22) District 62. -- The counties of Clear Creek, Gilpin, Grand, Jackson, Moffat, Routt, and Summit shall constitute representative district 62.

(23) District 63. -- The counties of Archuleta, Conejos, Mineral, and Rio Grande, and precincts 9, 14, 19, 21, 22, and 28 in La Plata county shall constitute representative district 63.

(24) District 64. -- The counties of Custer, Fremont, and Saguache shall constitute representative district 64.

(25) District 65. -- The counties of Dolores and San Miguel, and precincts 4, 5, 11, 12, 13, and 14 in Montezuma county, and precincts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, and 30 in Montrose county shall constitute representative district 65.

63-6-6. Districts to coincide with county line changes.
-- (1) To the extent that boundaries of senatorial and rep-

resentative districts established pursuant to this article coincide with county lines, such senatorial and representative districts shall continue to coincide therewith in the event that such county lines are changed.

(2) In cases involving changes in county lines where newly acquired territory is contiguous to two or more senatorial districts, or to two or more representative districts, or both, within the county to which annexed, such annexed territory shall be included in that contiguous senatorial or representative district, or both, containing the lesser population as determined by the last preceding federal decennial census.

63-6-7. Meaning and scope of terms -- changes in precinct boundaries. -- (1) As used in this article, for the purpose only of describing senatorial and representative districts, the terms "whole general election precincts" or "precincts" mean those precincts existing on January 16, 1967, as fixed by the election commission of the city and county of Denver and the boards of county commissioners of all other counties containing all or part of two or more senatorial or representative districts.

(2) Changes in the precinct boundaries in any county shall be made only within the district boundaries of each senatorial and representative district as established by this article.

63-6-8. Applicability of article. -- This article shall apply to the forty-seventh general assembly and subsequent general assemblies, and sections 63-5-1 through 63-5-7, Colorado Revised Statutes 1963, as amended, which are repealed by this article, shall remain in effect as they existed prior to such repeal for all purposes of the forty-sixth general assembly.

63-6-9. Declaration of policy. -- (1) (a) The general assembly hereby declares the policy of the state of Colorado concerning the apportionment of seats in said general assembly to be as follows and enacts the legislation to carry out that policy:

(b) The membership of the senate shall be thirty-five members and the membership of the house of representatives shall be sixty-five members all of which shall be elected from single-member districts into which the state of Colorado is hereby divided. Each legislative district has a population herein, based on the 1960 federal enumeration of the population of the state of Colorado, as nearly equal as may

be; is as compact in area as possible; and consists of contiguous whole election precincts.

(c) To establish the state average population for the respective senatorial districts established in the state of Colorado, the official population figure for the state was divided by the number of seats established in this article for the senate; i.e., thirty-five. To establish the state average population for the respective representative districts established in the state of Colorado, the official population figure for the state was divided by the number of seats established in this article for the house of representatives; i.e., sixty-five. After the state average was determined, as set out above, the sixty-two counties and the city and county of Denver were divided into two categories, those with insufficient population to entitle them to a single senate or house seat and those with sufficient population to entitle them to one or more senate or house seats.

(d) The counties with insufficient population were combined to form senatorial and representative districts, keeping county boundaries intact wherever feasible. The counties with a population exceeding the state average were assigned one legislative seat or were divided into legislative districts within the county when assigned two or more seats.

(e) Where counties were combined, the county boundaries of each county remained intact as to legislative districts in all instances except where natural topographic conditions made communication within the legislative district virtually impossible. In senatorial districts 16, 24, 32, 33, and 34 and in representative districts 53, 58, 60, 63, and 65, to meet the equal population requirements of section 46 of article V of the constitution of the state of Colorado, it was necessary to add part of one county to another county. In all other instances the integrity of political subdivisions was preserved although this results in minimal variances from a mathematical equal population total.

(f) Where counties were divided into legislative districts the variation from the state average was minimized requiring in five instances the combination of whole election precincts from an adjoining county to retain this minimal variance.

GENERAL ASSEMBLY -- ORGANIZATION AND OPERATION

Article 2, Chapter 63, C.R.S. 1963, As Amended

63-2-1. Call of houses to order. -- At the time fixed by the constitution for the meeting of the first regular session of the general assembly next after the general election, the holdover senators and senators elect shall meet in the hall of the senate, and the members elect of the house of representatives shall meet in the hall of the house of representatives. The lieutenant governor, or in case of his absence the president pro tem of the next preceding session of the senate, or in case of his absence the holdover senator or one of them having served the longest continuous time in the senate, shall call the senate to order. The speaker of the next preceding session of the house of representatives, or in his absence the person or one of them holding a certificate issued by the secretary of state under the authority of the state canvassing board as a member and having served the longest continuous time in the house of representatives, shall call the house of representatives to order.

63-2-2. Clerks to file certificates - roll - officers. -- The clerks of each house shall file the certificates presented by the members, each for his own house, and make a roll of the members who thus appear to be elected, and the persons thus appearing to be elected members shall proceed to elect such other officers as may be required for the time being.

63-2-3. Committee on credentials - permanent organization. -- When the houses are temporarily organized, the presiding officer in each house with the consent of said house shall appoint a committee of three members thereof which committee shall report upon the credentials of those claiming to be elected members of their respective houses. When such report is made, those reported as elected shall proceed to the permanent organization of their respective houses. Each house shall be the sole judge of the election returns and qualifications of its own members.

63-2-4. Members not to be questioned. -- No members of the legislative assembly shall be questioned in any other place for any speech or word spoken in debate in either house.

63-2-5. Legislative employees - compensation. -- Until

otherwise provided for, the officers and employees of each house of the general assembly of the state of Colorado and their compensation shall be as determined by joint resolution of both houses, and such officers and employees shall be appointed irrespective of and without regard to the classified service of the civil service of the state.

63-2-6. Appointment - qualifications - duties. -- All such officers and employees, except as otherwise provided in this article, shall be selected by the house employing them, and they shall perform the duties usually performed by like officers and employees, and such other duties as may be required of them by the house employing them. All clerks herein provided for shall be assignable and all printing clerks shall be skilled and competent proofreaders.

63-2-7. Compensation of members. -- (1) (a) Each member of the general assembly shall receive as compensation for his services:

(b) The sum of two hundred dollars per month for each month of the term to which he shall have been elected;

(c) The further sum of four thousand eight hundred dollars for each legislative biennial period, payable at the rate of thirty dollars per day during both regular and special sessions, the remainder, if any, payable on the first day of the last month of such biennial period; and

(d) All actual and necessary expenses incurred in traveling to the state capital for one round trip for each regular or special session of the general assembly, such expenses to be paid after the same shall have been incurred and audited. The mileage allowance shall not exceed fifteen cents per mile.

(e) The general assembly may provide by joint resolution to suspend its compensation, or any portion thereof, during a period of adjournment to a day certain.

(f) The compensation of members of the general assembly as fixed in subsections (1) (b) and (1) (c) shall apply to all members of the senate and all members of the house of representatives elected at the 1969 general election and thereafter, and to members appointed to fill vacancies for the unexpired terms of any such members. Members of the senate elected at the 1966 general election, and members appointed to fill vacancies for the unexpired terms of any such members, shall continue to receive the same compensation for the remainder of the terms for which elected or appointed.

under laws in effect at the time of their election or appointment.

(2) (a) In addition to the compensation specified in subsection (1) of this section, the members of the general assembly shall be entitled to:

(b) The further sum of twenty dollars per day, not to exceed six hundred dollars in any calendar year, for necessary attendance while the general assembly is not in session at meetings of the legislative council, or committees established by the legislative council, or interim committees authorized by law, or by joint resolution of the two houses, except as provided in paragraphs (c) and (d) of this subsection (2); together with all actual and necessary traveling expenses to be paid after the same shall have been incurred and audited. Mileage rates shall not exceed those authorized for the executive department;

(c) The further sum of twenty dollars per day, not to exceed two thousand dollars per calendar year, for members of the joint budget committee for attendance at meetings of the joint budget committee while the general assembly is not in session; together with all actual and necessary traveling expenses to be paid after the same shall have been incurred and audited. Mileage rates shall not exceed those authorized for the executive department;

(d) The further sum of twenty-five dollars per day, not to exceed six hundred dollars in any calendar year, for necessary attendance by the speaker of the house, while the general assembly is not in session, to matters concerning the general assembly, together with all actual and necessary traveling expenses to be paid after the same shall have been incurred and audited. Mileage rates shall not exceed those authorized for the executive department.

(3) The state controller, upon taking official notice of the existing membership of the general assembly, shall issue vouchers and draw warrants for the monthly and semi-monthly per diem compensation and for reimbursement of traveling expenses due each member as specified in this section.

Editor's note: The effective date of subsections (1) (b) and (1) (c) of this section is January 8, 1969. See L. 67, p. 600 § 3.

63-2-8. Officers and employees - pay crises, when - exceptions. -- (1) The compensation of officers and employees of each house of the general assembly shall cease upon final adjournment of each session, but prior to final adjournment of a session, each house may by resolution designate such officers and employees as shall be deemed necessary to complete the clerical work and records of the proceedings of such session and fix their terms of service; also, prior to adjournment of a session to a day certain, the general assembly may by joint resolution terminate the compensation of its officers and employees during such period of adjournment, but each house may by resolution designate such officers and employees as shall be deemed necessary to complete to the extent possible during such period of adjournment the clerical work and records of the proceedings of such session and fix their terms of service.

(2) The presiding officer of either house is hereby authorized to recall such officers or employees of his house as may be required to render clerical or other services to committees of his house, or joint committees of both houses, meeting between sessions of the general assembly.

63-2-9. Method of payment. -- The presiding officer of each house semi-monthly during each session and at such times as may be necessary thereafter, shall certify the number of days of service rendered by each officer and employee of his respective house and the amount payable for such service, and the state controller, upon receipt of such certification, shall issue vouchers and draw warrants for the compensation due each officer and employee, without certification from the civil service commission, and the state treasurer shall pay the same out of the moneys appropriated for the purpose.

63-2-10. Members' certificates - warrants. -- The presiding officer of each house shall semi-monthly during each session certify the number of days for which each member of his respective house shall be compensated, and the amount due each such member, and the state controller, upon receipt of such certification, shall issue vouchers and warrants for the compensation due each member, as provided by law.

63-2-11. Senate and house journals published. -- The speaker of the house of representatives and the president of the senate shall cause copies of each of the journals of the house of representatives and the senate to be published as soon as practicable after the adjournment of each session of the general assembly. The journals covering regular sessions and special sessions may be combined in a single volume for

this purpose. The chief clerk of the house of representatives and the secretary of the senate shall as soon as possible after adjournment of any session of the general assembly deliver to the secretary of state the original journals of their respective houses. They shall also deliver to the printer a complete and accurate copy of the same, indexed and ready for printing, and also a brief index of all bills, resolutions, and memorials introduced in each of their respective houses during the session. The speaker of the house of representatives and the president of the senate shall certify to the correctness of the published copies of said journals, which certifications shall be included in and made a part of such publications. Said journals, when printed and certified as aforesaid, together with all former printed volumes of house and senate journals of preceding sessions of general assemblies of the state of Colorado published by authority of the state of Colorado, shall be taken and held as prima facie evidence of the originals thereof.

63-2-12. Disposition of journals. -- The secretary of state shall deliver one copy of each of the published journals to the county clerks of the several counties of the state who shall keep them on file for public inspection, one copy to each member of the general assembly, and one copy to the supreme court library. The secretary of state shall retain sufficient copies for other official uses.

63-2-13. Cost of publication. -- The services required to be performed by the secretary of state shall be done and performed by him as one of the duties of his office and without any extra fee, charge or compensation whatsoever. The cost of the publication of said journals shall be paid out of any money available and appropriated for the payment of the incidental and contingent expenses of the general assembly.

63-2-14. Witnesses - attendance before assembly. -- The general assembly, or either house thereof, by resolution or otherwise, as it deems best, may prescribe the conditions under which and the manner in which a witness may be summoned to attend, with or without documents in his possession or under his control, before any committee of said general assembly or of either house thereof.

63-2-15. Violation - penalty. -- Any person failing or refusing to obey any such summons so issued shall be guilty of a misdemeanor, punishable by a fine not exceeding five hundred dollars, or imprisonment in the county jail for a term not exceeding one year or by both such fine and imprisonment.

63-2-16. Member may administer oath. -- The chairman or any member of any committee, appointed by either branch of the legislative assembly of this state, or any member of any joint committee, appointed by the two houses of the legislative assembly, shall be authorized to administer oaths and affirmations to witnesses, touching any matter or thing which may be under the consideration or investigation of the committee.

63-2-17. Joint budget committee established. -- (1) There is hereby established a joint committee of the senate and house of representatives to be officially known as the joint budget committee, and to consist of the chairman of the house appropriation committee plus one majority party member and one minority party member thereof, and the chairman of the senate finance committee plus one majority party member and one minority party member thereof. Members of the joint committee shall be chosen in each house in the same manner as members of other standing committees are chosen. The committee shall function during the legislative sessions and during the interim between sessions.

(2) In order to expedite the work of the committee, appointees may be designated by the respective majority and minority parties prior to the convening of the general assembly at which such committee is to serve, whether such appointees are members of the then current general assembly or members-elect of the next general assembly, or both; and such appointees shall have all the powers and duties and be entitled to the same compensation and expense allowance as members duly appointed under the provisions of subsection (1) of this section.

(3) The committee shall elect a chairman and a vice-chairman, one from the senate membership of the committee and one from the house membership of the committee. The chairman so elected shall serve as chairman for the first regular session of the general assembly at which the committee is to serve, and as vice-chairman for the second regular session; the vice-chairman so elected shall serve as chairman for the second regular session of said general assembly.

63-2-18. Organization and meetings. -- The committee may prescribe its own rules of procedure and may appoint subcommittees from the membership of the general assembly, and shall meet as often as is necessary to perform its functions.

63-2-19. Powers and duties. -- (1) (a) The joint budget committee shall have the following powers and duties:

(b) To study the management, operations, programs and fiscal needs of the agencies and institutions of Colorado state government;

(c) To hold hearings as required and to review the executive budget and the budget requests of each state agency and institution, including proposals for construction of capital improvements, and to make appropriation recommendations to the house appropriations and senate finance committees;

(d) To make estimates of revenue from existing and proposed taxes and to make its staff facilities available, upon request, to the finance committee of either house for the development and analysis of proposed revenue measures;

(e) To study, and from time to time review the state's fund structure, financial condition, fiscal organization, and its budgeting, accounting, reporting, personnel and purchasing procedures.

63-2-20. Staff director, assistants and consultants. -- The committee shall appoint a staff director who shall be responsible to the committee for the collection and assembling of all data and the preparation of reports and recommendations. The staff director shall also be responsible for preparing for consideration of the committee analyses of all requests for funds. With the approval of the committee, he may appoint such additional professional, technical, clerical or other employees necessary to perform the functions assigned to the committee. The staff director and such additional personnel shall be appointed without reference to party affiliation and solely on the basis of ability to perform the duties of the position. They shall be employees of the general assembly and shall not be subject to the civil service provisions of the state of Colorado. The committee shall establish appropriate qualifications and compensation for all positions. With the consent of the committee the chairman may contract for professional services by private consultants as needed.

63-2-21. Expenses - vouchers. -- All expenses incurred by the committee, including salaries and expenses of employees, shall be paid upon vouchers signed by the chairman and drawn on funds appropriated generally for legislative expenses, and allocated to the joint budget committee.

63-2-22. Recommendations and findings. -- The committee may issue a written report setting forth its recommendations, findings and comments as to each appropriation recommendation which it submits to the house appropriations and

senate finance committees. Other reports may be issued from time to time by the committee as it deems appropriate or as requested by the general assembly.

LEGISLATIVE DRAFTING OFFICE

Article 3, Chapter 63, C.R.S. 1963 (as Reenacted
by Sections 178, 179 and 180 of Chapter 53,
Session Laws of Colorado 1968)

63-3-1. Legislative declaration - office created. -- In order to provide a service to promote the careful consideration of bills before their presentation to the general assembly by making the best technical advice and information more readily available to legislators, the governor and others; and to improve the statement of laws by bringing about professional preparation and drafting of laws, a legislative drafting office, hereinafter referred to as the "office", is hereby established as a part of the legislative department of the state government.

63-3-2. Legislative drafting committee - creation. -- (1) There is hereby created a legislative drafting committee, hereinafter referred to as the "committee", which shall supervise and direct the operation of the office. The membership of the committee shall consist of eight members of the general assembly, to wit: The president pro tempore of the senate, majority leader of the senate, minority leader of the senate, speaker of the house of representatives, majority leader of the house of representatives, minority leader of the house of representatives, one member from the minority party of the senate to be appointed by the president of the senate, and one member from the minority party of the house of representatives to be appointed by the speaker of the house of representatives. Except for the members of the initial committee, appointments of the two appointive members of the committee shall be made no later than ten days after the convening of the first regular session of the general assembly held in each odd-numbered year. Membership on the committee of each appointive member shall terminate with the appointment of his successor or upon the termination of his term of office in the general assembly, whichever occurs first, and such member may be appointed to succeed himself on the committee. Vacancies in the committee's membership shall be filled in the same manner as original appointments.

(2) The committee shall select a chairman and vice-chairman from among its membership. The committee may meet as often as may be necessary, but it shall meet at least twice in each calendar year.

(3) Members of the committee shall be reimbursed for necessary expenses in connection with the performance of their duties, and shall be paid the same per diem as other members of interim committees in attendance at meetings.

63-3-3. Function of committee. -- (1) (a) It shall be the function of the committee:

(b) To appoint a director of the office who shall be an attorney at law, and who shall be responsible to the committee for the administration of the office. The director, with the approval of the committee, may appoint such attorneys at law, technical, and clerical personnel as may be necessary for the efficient operation of the office. The director and all employees of the office shall be appointed without regard to party affiliation, and solely on the basis of their ability to perform their duties. The committee shall fix the compensation of all personnel so employed.

(c) To continually review the operation and activities of the office; to coordinate the functions of the office with other legislative service agencies of the state; and to permit any member of the general assembly to attend any of the meetings of the committee and to present his views on any of the activities of the office.

63-3-4. Duties of office. -- (1) (a) The office shall:

(b) Upon the request of any member of the general assembly or the governor, draft or aid in drafting legislative bills, resolutions, memorials, amendments thereto, conference reports, and such other legislative documents and papers as may be required in the legislative process;

(c) Prepare a digest of laws enacted by the general assembly, and approved or vetoed by the governor, immediately upon the adjournment of any regular or special session;

(d) In interims between sessions of the general assembly, prepare drafts of proposed legislation for legislative interim committees appointed by the legislative council or otherwise;

(e) Prepare, at the request of any legislative committee, summaries of existing laws affected by proposed legis-

lation, compilation of laws in other states relating to the subject matter of such legislation, and statements on the operation and effect of such laws.

(f) Keep on file records concerning legislative bills and the proceedings of the general assembly with respect to such bills; subject indexes of bills introduced at each session of the general assembly; files on each bill prepared for members of the general assembly and the governor; and such documents, pamphlets, or other literature relating to proposed or pending legislation, without undue duplication of material contained in the office of the legislative council or in the supreme court library. All such records and documents shall be made available in the office at reasonable times to the public for reference purposes, unless such records shall be classed as confidential under this article;

(g) Cooperate with legislative drafting offices or corresponding services of other states, and with other legislative drafting service agencies, either public or private.

63-3-5. Requests for drafting bills - Confidential nature thereof - Lobbying for bills. -- All requests made to the office for the drafting of bills shall be submitted, either in writing or orally, by the legislator, or the governor or his representative, making the request, with a general statement respecting the policies and purposes which the person making the request desires the bill to accomplish. The office shall draft each bill to conform to the purposes so stated or to supplementary instructions of the person making the original request. Prior to the introduction of a bill in the general assembly, no employee of the office shall reveal to any person outside the office the contents or nature of such bill except with the consent of the person making the request, nor shall any employee of the office lobby, personally or in any other manner, directly or indirectly, for or against any pending legislation before the general assembly.

63-3-6. Use of supreme court library. -- The librarian of the supreme court library shall facilitate the work of the office by permitting the liberal withdrawal of materials and data therefrom, subject to such reasonable rules as may be necessary for the proper operation of the library.

63-3-7. Office space in capitol - Office hours. -- (1) The office shall be provided with suitable office space in the state capitol, so situated as to be convenient for the members of the general assembly. Throughout the year, the office shall be kept open during the hours prevailing in

other offices in the state capitol, and at such other times in order to efficiently serve the general assembly.

(2) Adequate appropriations shall be made to carry out the purposes of this article, to be included in the appropriation to the legislative department. The state controller is authorized and directed to draw warrants monthly in payment of the salaries of personnel, and in payment of expenditures of the office, on vouchers signed by the chairman of the committee.

63-3-8. Substitution for legislative reference office. -- Whenever any law of this state refers to the legislative reference office, said law shall be construed as referring to the legislative drafting office, it being the intent of the general assembly to substitute the legislative drafting office for the legislative reference office.

63-3-9. Initial legislative drafting committee -- duties. -- (1) The president pro tempore of the senate, the majority leader of the senate, the minority leader of the senate, the speaker of the house of representatives, the minority leader of the house of representatives, one member of the minority party of the senate appointed by the president of the senate, and one member of the minority party of the house of representatives appointed by the speaker of the house of representatives, shall constitute the initial legislative drafting committee to serve as such until the convening of the first regular session of the forty-seventh general assembly in January, 1969. Thereafter, the membership of the said committee shall be as provided in section 63-3-2, C.R.S. 1963, as amended. Appointments pursuant to this subsection (1) shall be made within thirty days after the effective date hereof.

(2) Not later than July 1, 1968, the committee shall appoint, as of July 1, 1968, a director of the legislative drafting office created by this act, hereinafter referred to as the "director". The director shall be an attorney at law and shall be responsible to the committee for the administration of the legislative drafting office. Subject to section 63-3-10, C.R.S. 1963, as amended, the director with the approval of the committee, may appoint, as of July 1, 1968, or thereafter, such attorneys at law, and such technical and clerical personnel, as may be necessary to efficiently perform the functions of the office. The director and all employees of the office shall be appointed without regard to party affiliation, and solely on the basis of their ability to perform their duties in the office. The committee shall

fix the compensation of all personnel so employed. Members of the committee shall receive such allowances and reimbursements for necessary expenses incurred in the performance of their duties as are provided by law for members of other legislative committees.

(3) On and after July 1, 1968, the functions of the committee shall be as prescribed in section 63-3-3, C.R.S. 1963, as amended.

(4) This section shall take effect on the passage of this act.

63-3-10. Transfer of employees and property of legislative reference office - name change. -- (1) On July 1, 1968, all employees of the legislative reference office who were employed in said office on an annual or permanent basis shall be transferred to the legislative drafting office, to perform such duties and functions as shall be assigned to them by the committee. Such employees shall retain all accrued rights to retirement and annual and sick leave benefits under the laws of the state and their service shall be deemed to have been continuous in such transfer.

(2) On July 1, 1968, all property, including office furniture and fixtures, books, documents, and records of the legislative reference office shall be transferred to the legislative drafting office.

LEGISLATIVE COUNCIL

Article 4, Chapter 63, C.R.S. 1963

63-4-1. Legislative council created. -- (1) There is hereby created a legislative council, hereinafter referred to as "council", which council shall consist of five senators to be appointed by the president of the senate with the approval of a majority vote of the members elected to the senate and six representatives to be appointed by the speaker of the house of representatives with the approval of a majority vote of the members elected to the house of representatives. The president of the senate and the speaker of the house shall be ex officio members with all the powers, privileges and duties of other members.

(2) Appointments are to be made to the council not less than twenty days prior to the close of the regular session of the general assembly held in 1953. Thereafter appointments or reappointments of all members of the council shall be made not less than twenty days prior to the close of the regular session of the general assembly held in odd numbered years. Membership on the council shall terminate with the appointment of a member's successor or upon the termination of a member's term of office in the general assembly, whichever shall first occur. A member may be appointed to succeed himself.

(3) The party representation of the council shall be in proportion generally to the relative number of members of the two major political parties in each house of the general assembly, but in no event shall a minority party be represented by less than one council member from the senate and two council members from the house of representatives.

(4) Vacancies in the membership of the council shall be filled in the same manner as original appointments are made.

63-4-2. Organization - meetings. -- (1) The council shall select its chairman and vice-chairman from among its membership; and it shall prescribe its own rules of procedure, and may appoint subcommittees from the membership of the general assembly and other persons to assist the council in carrying out its functions.

(2) The council shall meet as often as may be necessary to perform its functions, but it shall not meet less frequently than once in each quarter of the calendar year.

(3) Seven members shall constitute a quorum, and a majority thereof, or of the number of members present if more than a quorum, shall have authority to act on any matter within the jurisdiction of the council.

63-4-3. Functions. -- It shall be the function of the council to collect information concerning the government and general welfare of the state, to examine the effects of constitutional provisions and statutes and recommend desirable alterations, to consider important issues of public policy and questions of statewide interest, and to prepare for presentation to the members and various sessions of the general assembly such reports, bills, or otherwise, as the welfare of the state may require, and to expend moneys or authorize the expenditure of moneys to accomplish the functions contained in this section out of moneys appropriated to the council by the general assembly.

63-4-4. Director of research - assistants. -- The council shall appoint a director of research who shall be responsible to the council for the collection and assembling of all data, and for the preparation of reports, recommendations, and bills. He shall, subject to the general policies of the council, have administrative direction over the activities of the council. He shall be paid a salary to be determined by the council. He shall be an employee of the general assembly and shall not be subject to the civil service provisions of the state of Colorado. He shall be appointed without reference to party affiliation and solely on the basis of his ability to perform the duties of the position. The director of research, with approval of the council, may appoint such additional professional, technical, clerical, or other employees necessary to perform the functions assigned to the director of research by the council.

63-4-5. Requests of the governor. -- The governor may present, at any meeting of the council, in person or in writing, requests, recommendations, reports, and explanations of the policies of the administration, or any other matters pertaining to the government of the state or its policies.

63-4-6. Authority to subpoena witnesses. -- The council shall have the power to subpoena witnesses, take testimony under oath, and to assemble records and documents, by subpoena duces tecum or otherwise, with the same power and authority as courts of record, and may apply to courts of record for the enforcement of these powers. The sheriff of any county shall serve any subpoena on written order of the council in the same manner as process is served in civil actions. Witnesses subpoenaed to appear before the council

shall receive the same fees and expenses as witnesses in civil cases.

63-4-7. Minutes of council. -- The council shall keep minutes of its meetings which shall be available to all members of the general assembly upon request. Any member of the general assembly shall have the right to attend any of the meetings of the council and may present his views on any subject which the council may be considering.

63-4-8. Recommendations and findings. -- The recommendations and findings of the council shall be sent to each member of the general assembly, to the governor, and to the state library at least thirty days prior to any regular session of the general assembly, or at such other times as the council deems necessary or as requested by the general assembly.

63-4-9. Reimbursement of members for expenses. -- Members of the council shall be reimbursed for necessary expenses in connection with the performance of their duties.

63-4-10. Centralized legislative accounting service.
-- (1) The legislative council shall establish and maintain a centralized legislative accounting service under the supervision of the director of research of the council, which service shall maintain all accounting records, process all vouchers, and prepare all related documents for the legislative department of state government, including all offices and agencies thereof. The council may authorize any and all of such offices and agencies to maintain subsidiary accounting records and to prepare vouchers, but such records and vouchers shall conform to the system of accounting established by said accounting service, and each such office and agency shall make such reports to said service as may be necessary for it to maintain current and complete records for the legislative department.

(2) The provisions of this section shall not apply to the procurement and budgetary functions of offices and agencies in the legislative department.

COMMISSION ON INTERSTATE COOPERATION

The law concerning the Commission on Interstate Cooperation is found in article 1 of chapter 74:

74-1-1. Colorado commission on interstate co-operation. -- (1) (a) There is hereby established a commission on interstate co-operation to be known as the "Colorado commission on interstate co-operation." The commission shall be composed of fifteen members, namely:

(b) Five members of the senate, to consist of the president pro tem, the majority and minority leaders, and two members to be appointed by the lieutenant governor, one from the majority and one from the minority party;

(c) Five members of the house of representatives to consist of the speaker, the majority and minority leaders, and two members to be appointed by the speaker, one from the majority and one from the minority party;

(d) Five members to be appointed by the governor from administrative officials and employees of the state.

(2) Appointments of members to the commission shall be made on or as soon as possible after the convening of the first regular session of a general assembly, provided that appointments of members first appointed to the commission shall be made as soon as possible after the effective date of this section. Membership on the commission shall terminate upon the convening of the first regular session of the general assembly held next after appointment to membership. A member of the commission may be appointed to succeed himself, and vacancies in the membership shall be filled in the same manner as original appointments are made.

(3) The commission shall meet as often as may be necessary to perform its functions, but it shall not meet less frequently than once in each quarter of the calendar year. The commission shall function during sessions of the general assembly and also during the interim periods between such sessions. The commission shall elect from its membership a chairman and vice-chairman, and the director of the legislative council shall serve as secretary of the commission, without a vote. Eight members shall constitute a quorum, and a majority thereof, or of the number of members present at any meeting if more than a quorum, shall have authority to act on any matter within the jurisdiction of the commission.

74-1-2. Functions. -- It shall be the function of this commission:

(1) To carry forward the participation of this state as a member of the council of state governments.

(2) To encourage and assist the legislative, executive, administrative and judicial officials and employees of this state to develop and maintain friendly contact by correspondence, by conference, and otherwise, with officials and employees of the other states of the federal government, and of local units of government.

(3) (a) To endeavor to advance co-operation between this state and other units of government whenever it seems advisable to do so by formulating proposals for, and by facilitating:

(b) The adoption of compacts;

(c) The enactment of uniform or reciprocal statutes;

(d) The adoption of uniform or reciprocal administrative rules and regulations;

(e) The informal co-operation of governmental offices with one another;

(f) The personal co-operation of governmental officials and employees with one another, individually;

(g) The interchange and clearance of research and information; and

(h) Any other suitable process.

(4) In short, to do all such acts as, in the opinion of this commission, will enable this state to do its part or more than its part in forming a more perfect union among the various governments in the United States and in developing the council of state governments for that purpose.

74-1-3. Establishment of delegations and committees. -- The commission shall establish such delegations and committees as it deems advisable, in order that they may confer and formulate proposals concerning effective means to secure intergovernmental harmony, and may perform other functions for the commission in obedience to its decisions. Subject to the approval of the commission, the member or members of each such delegation or committee shall be appointed by the

COLORADO COMMISSION ON UNIFORM STATE LAWS

ARTICLE 7

(Note: Supersedes 135-2-1 to 135-2-4
Which was Repealed, Session
Laws of Colorado 1968)

chairman of the commission. State officials or employees who are not members of the commission on interstate co-operation may be appointed as members of any such delegation or committee, but private citizens holding no governmental position in this state shall not be eligible. The commission may provide such other rules as it considers appropriate concerning the membership and the functioning of any such delegation or committee. The commission may provide for advisory boards for itself and for its various delegations and committees, and may authorize private citizens to serve on such boards.

74-1-4. Report - expenses. -- (1) The commission shall prepare and transmit annually, in the form and manner prescribed by the controller pursuant to the provisions of section 3-3-17, CRS 1953, a report accounting to the governor and to the general assembly for the efficient discharge of all responsibilities assigned by law or directive to the commission.

(2) Legislative members serving on the commission shall be considered members of an interim committee of the general assembly under the provisions of section 63-2-6 (4) (d), CRS 1953, as amended, and shall be compensated and reimbursed for necessary expenses incurred in accordance therewith. Other members of the commission and the members of all delegations and committees which it establishes shall serve without specific compensation for such services, but they shall be paid their necessary expenses in carrying out their obligations under this article.

(3) The commission may employ such personnel and may incur such other expenses as may be necessary for the proper performance of its duties, and, by contributions to the council of state governments, it may participate with other states in maintaining the council's district and central secretariats, and its other governmental services. Vouchers covering expenses of the commission shall be signed by the chairman, and warrants shall be drawn by the state controller in payment thereof as provided by law.

Editor's note: This section was enacted by section 76 of chapter 29, S.L. 1964.

74-1-5. Council as joint governmental agency. -- The council of state governments is hereby declared to be a joint governmental agency of this state and of the other states which co-operate through it.

63-7-1. Commission on uniform state laws - creation.
-- (1) There is hereby created the Colorado commission on uniform state laws which shall consist of four members who shall be appointed for terms of two years each, and until their successors are appointed, and in addition thereto any citizen of this state, who because of long service in the cause of the uniformity of state legislation, shall have been elected a life member of the national conference of commissioners on uniform state laws.

(2) The four members shall be appointed or reappointed by joint resolution of the general assembly no later than ten days after the convening of the first regular session of the general assembly held in each odd-numbered year. Two commissioners shall be appointed from the general assembly and two commissioners from the public at large. Appointments to fill vacancies shall be made by the legislative drafting committee for the unexpired term of the vacant office.

(3) The four members of the commission shall be attorneys admitted to practice law in the state of Colorado.

63-7-2. Compensation - expenses. -- The members of the commission shall receive a per diem of twenty dollars for each day actually spent in the transaction of official business of the commission in the state of Colorado. In addition thereto, each member shall be reimbursed for expenses incurred in the performance of official duties.

63-7-3. Meetings - organization. -- The commissioners shall meet at least once a year and shall organize by the election of a chairman who shall hold office for a term of one year and until his successor is elected. The director of the legislative drafting office shall be ex officio the secretary of the commission.

63-7-4. Duties of commissioners. -- Each commissioner shall attend the meeting of the national conference of commissioners on uniform state laws, and both in and out of such national conference shall do all in his power to promote uniformity in state laws where uniformity may be deemed de-

sirable and practicable; said commission shall prepare and transmit a report and their recommendations to the general assembly on or before January 1 of each year concerning subjects of legislation upon which uniformity among the states may be deemed desirable, and concerning the proceedings and recommendations of the most recent meeting of the national conference of commissioners on uniform state laws.

63-7-5. Terms of present commissioners extended. -- The commissioners for the promotion of uniform state laws, appointed pursuant to article 2 of chapter 135, C.R.S. 1963, shall, on the effective date of this article, constitute the initial commissioners under this article, to serve until the convening of the first regular session of the forty-seventh general assembly; but nothing in this article shall be construed to prevent the reappointment of any such commissioner by the general assembly pursuant to section 63-7-1.

LEGISLATIVE AUDITOR

Section 21 of Article IV and Section 49 of Article V, Colorado Constitution

At the election in November, 1964, the voters of Colorado adopted an amendment to the Colorado Constitution to replace the elected Auditor of State with a State Auditor appointed by the General Assembly. The pertinent sections are given below.

Section 21. Elected auditor of state - powers and duties. -- The auditor of state elected at the general election in 1962 shall hold his office until the second Tuesday of January of 1967. In case of a vacancy in the office prior to said date, such vacancy shall be filled by the governor. The provisions of this amendment shall not affect the powers and duties of such auditor of state during his term of office, but thereafter such powers and duties as prescribed by this constitution and by statute law, and not by this amendment specifically transferred to other state officers, shall devolve upon such state officers as the general assembly may prescribe.

Section 49. Appointment of state auditor - term - qualifications - duties. -- The general assembly, by a majority vote of the members elected to and serving in each house, shall appoint, without regard to political affiliation, a state auditor, who shall be a certified public accountant

licensed to practice in this state to serve for a term of five years and until his successor is appointed and qualified. He shall be ineligible for appointment as state auditor for more than two consecutive terms, or for appointment or election to any other public office in this state from which compensation is derived while serving as state auditor and for two years following the termination of his services as such state auditor. He may be removed for cause at any time by a two-thirds vote of the members elected to and serving in each house. It shall be his duty to conduct post audits of all financial transactions and accounts kept by or for all departments, offices, agencies, and institutions of the state government, including educational institutions notwithstanding the provisions of section 14 of article IX of this constitution, and to perform similar or related duties with respect to such political subdivisions of the state as shall from time to time be required of him by law.

Not more than three members of the staff of the state auditor shall be exempt from the classified civil service.

LEGISLATIVE AUDIT COMMITTEE

ARTICLE V

CRS 1963 (As Amended 1965)

3-21-1. Legislative audit committee - membership - meetings - powers and duties. -- (1) There is hereby created a legislative audit committee, hereinafter referred to as "committee". The membership of the committee shall consist of four senators, two from each major political party, to be appointed by the president of the senate with the approval of a majority of the members elected to the senate, and four representatives, two from each major political party, to be appointed by the speaker of the house of representatives with the approval of a majority of the members elected to the house of representatives. Appointments to the committee shall be made no later than sixty days after the convening of the first regular session of the general assembly held in each odd-numbered year. Membership on the committee shall terminate with the appointment of a member's successor or upon the termination of a member's term of office in the general assembly, whichever occurs first, and any member may be appointed to succeed himself on the committee. Vacancies in the committee's membership shall be filled in the same manner as original appointments except that the approval of the members elected to the general assembly is not necessary if any such appointment is made when the general assembly is not in session.

(2) The committee shall select its chairman and vice-chairman from among its membership, and it shall prescribe its own rules of procedure. The committee may appoint subcommittees from the membership of the general assembly and other persons to assist the committee in carrying out its functions. The committee may meet as often as may be necessary to perform its functions, but it shall meet at least once in each quarter of the calendar year.

(3) (a) It shall be the function of the committee:

(b) To examine persons applying for the position of state auditor as to qualifications and ability, but without regard to political affiliation, and to place the name of the most qualified candidate or candidates in nomination before the general assembly for the position of state auditor;

(c) To review the activities and reports of the state auditor relating to post audits of the financial transactions and accounts of all departments, institutions, and agencies of the state government, and of other public agencies, and to submit its reports and recommendations thereon to the general assembly, the governor, and other interested officials within ten days after the convening of each regular session of the general assembly and at such other times as the committee considers necessary;

(d) To keep minutes of its meetings which shall be available to all members of the general assembly upon request, and to allow any member of the general assembly to attend any of the meetings of the committee and to present his views on any subject which the committee may be considering; and

(e) To conduct such other activities as may be required by law or by joint resolution of the general assembly.

(4) Members of the committee shall be reimbursed for necessary expenses in connection with the performance of their duties, and shall be paid the same per diem as other members of interim committees in attendance at meetings.

3-21-2. State auditor - qualifications and appointment term of office. -- The state auditor shall be a certified public accountant licensed to practice in this state. He shall be appointed without regard to political affiliation by a majority vote of the members elected to and serving in each house of the general assembly to serve for a term of five years and until his successor is appointed and quali-

fied, with the first such term beginning on July 1, 1966. If a vacancy occurs in the position of state auditor when the general assembly is not in session, the committee may designate a temporary state auditor until a replacement is appointed by the general assembly.

3-21-3. Duties of state auditor. -- (1) It shall be the duty of the state auditor to conduct or cause to be conducted post audits of all financial transactions and accounts kept by or for all departments, institutions, and agencies of the state government, including educational institutions, and to perform similar or related duties with respect to such political subdivisions of the state as may be required by law.

(2) The state auditor shall prepare for the committee reports and recommendations on the post audits conducted, and, under the direction of the committee, he shall prepare an annual report to contain, among other things, copies of, or the substance of, audit reports on the various departments, institutions, and agencies, as well as a summary of recommendations made in regard thereto. All reports shall be open to public inspection after they have been filed with the committee, the governor, and the department, institution, or agency concerned; provided, that that portion of any report containing recommendations, comments, and any narrative statements shall be released only upon the approval of a majority vote of the committee.

(3) The state auditor shall keep a complete and accurate set of records on the fiscal transactions of his office, and he shall also keep a complete file of copies of all audit reports, including work papers, and copies of examinations, investigations, and any other reports or materials issued by him, his staff, or by the committee.

3-21-4. Salary and staff of state auditor. -- The state auditor shall be paid a salary to be determined by the committee. The state auditor, with the approval of the committee, may appoint such additional professional, technical, clerical, or other employees, or to contract for such services, necessary to perform the functions assigned to the state auditor. No more than three members of the staff of the state auditor shall be exempt from the classified civil service.

3-21-5. Transfer of property, records, funds, and employees. -- (1) On the second Tuesday in January, 1967, all property, equipment, records, and funds belonging or assigned to, and remaining to the credit of, the elected auditor of

state shall be transferred, assigned, and credited to the state auditor. Until said second Tuesday in January, 1967, the state auditor appointed by the general assembly under the provisions of this article shall work in conjunction with the elected auditor of state, and may be assigned of-
fice space in the office of said auditor of state.

(2) On the second Tuesday in January, 1967, all em-
ployees of the department of auditing who are under the
classified civil service of the state shall become employees
of the state auditor appointed by the general assembly, and
such employees so transferred shall retain all rights to
civil service and retirement benefits under the laws of the
state, and their services shall be deemed to be continuous.

3-21-6. Bond. -- Within ten days following his appoint-
ment, or within ten days after assuming the office of state
auditor, whichever occurs later, the state auditor shall
execute a bond in the sum of thirty thousand dollars, pay-
able to the state of Colorado, conditioned for the faithful
discharge of the duties of his office. Said bond shall be
approved by the president of the senate and the speaker of
the house of representatives, and shall be filed in the of-
fice of secretary of state. The premium on such bond shall
be paid by the state.

3-21-7. Authority to subpoena witnesses. -- access to
records. -- (1) For the purposes of this article the commit-
tee shall have the power to subpoena witnesses, take testi-
mony under oath, and to assemble records and documents, by
subpoena duces tecum or otherwise, with the same power and
authority as courts of record, and may apply to courts of
record for the enforcement of these powers. The sheriff of
any county shall serve any subpoena on written order of the
committee in the same manner as process is served in civil
actions. Witnesses subpoenaed to appear before the commit-
tee shall receive the same fees and expenses as witnesses in
civil cases.

(2) The state auditor or his designated representative
shall have access at all times except as provided by sections
137-1-16, 137-4-3, and 137-5-20, C.R.S. 1963, as amended, to
all of the books, accounts, reports, confidential or other-
wise, vouchers, or other records or information in any de-
partment, institution, or agency. Nothing in this subsection
shall be construed as authorizing or permitting the publica-
tion of information now or hereafter prohibited by law. Any
officer or employee who shall fail or refuse to permit such
access or examination for audit, or who shall in any way
interfere with such examination, shall be guilty of a misde-

meanor and upon conviction thereof shall be fined not less
than one hundred dollars nor more than one thousand dollars,
or be imprisoned in the county jail for not less than one
month nor more than twelve months, or be punished by both
such fine and imprisonment.

(3) In verifying any of the audits made, the state
auditor shall have the right to ascertain the amounts on de-
posit, in any bank or other depository, belonging to any de-
partment, institution, or agency required to be audited, and
he shall have the right to audit said account on the books
of any such bank or depository. No bank or other depository
shall be liable for making available to the state auditor
any of the information required under the provisions of this
subsection.

3-21-8. Special audits. -- Any member of the general
assembly or the governor may request the committee to direct
a special audit of any department, institution, or agency,
and upon the vote of the majority of the committee approving
such request, the state auditor shall make or cause to be
made such audit.

3-21-9. Emergency reports. -- (1) If the state audi-
tor finds, in the course of an audit, evidence of improper
practices of financial administration or inadequacy of fis-
cal records, he shall report the same immediately to the
committee, and to the general assembly when in session.
With the approval of the committee, the state auditor shall
also report the same to the governor and the head or heads
of any department, institution, or agency affected thereby.

(2) If the state auditor, in the course of an audit,
shall find evidence of apparently illegal transactions or
misuse or embezzlement of public funds, or property, he shall
forthwith report such transactions to the committee, and to
the general assembly when in session; moreover, with the ap-
proval of the committee, he shall file a written copy of
such report with the governor and also give notice thereof
to the district attorney of the district wherein such trans-
actions are reported to have taken place.

3-21-10. Change in title to effectuate transfer in
functions. -- (1) As of the second Tuesday in January, 1967,
wherever in the following sections of the Colorado Revised
Statutes 1963, the title "auditor" or "auditor of state"
shall appear, it shall mean the state auditor appointed by
the general assembly under the provisions of this article,
and the revisor of statutes is hereby directed to indicate
such change by editorial note accordingly: 3-7-6; 3-9-1 (1)

(b), as amended; 81-15-23, as amended; 24-1-7; 62-3-9; 92-11-3; 109-2-28, 109-2-29, and 109-2-30; 111-1-3; and 120-13-32.

(2) As of the second Tuesday in January, 1967, wherever in the following sections of the Colorado Revised Statutes 1963, the title "state auditor" shall appear, it shall mean the state auditor appointed by the general assembly under the provisions of this act: 19-1-4; 94-1-64; 120-13-20; 137-6-6; 137-9-1 and 137-9-5 (2), as amended.

(3) As of the second Tuesday in January, 1967, the state auditor appointed by the general assembly under the provisions of this article, shall replace the auditor of state as a member of the public employees' retirement board; the board of claims of the game, fish, and parks department; and the state board of equalization as provided by section 15 of article X of the state constitution.

Editor's note: Section 137-6-6 referred to in subsection (2) refers to the law as it existed prior to 1964 and 1965 amendments to article 6 of chapter 137.

CONGRESSIONAL DISTRICTS

H.B. No. 1001, First Extra-ordinary Session, 1964

House Bill No. 1001, First Extraordinary Session, 1964, repealed and re-enacted section 63-4-1, CRS 1953, on congressional apportionment. (In C.R.S. 1963 the section number was changed to 28-1-1.) The provisions of H.B. No. 1001 are as follows:

SECTION 1. 63-4-1, Colorado Revised Statutes 1953, is hereby REPEALED AND RE-ENACTED, WITH AMENDMENTS, to read:

63-4-1. Congressional districts. For the election of representatives to congress, the state of Colorado is hereby divided into four congressional districts as follows:

(1) The first congressional district shall consist of the city and county of Denver.

(2) The second congressional district shall consist of the counties of Adams, Arapahoe, Boulder, Clear Creek, Gillpin, and Jefferson.

(3) The third congressional district shall consist of

the counties of Baca, Bent, Cheyenne, Costilla, Crowley, Custer, Douglas, Elbert, El Paso, Fremont, Huertano, Kiowa, Kit Carson, Las Animas, Lincoln, Otero, Prowers, Pueblo, Teller, Washington, and Yuma.

(4) The fourth congressional district shall consist of the counties of Alamosa, Archuleta, Chaffee, Conejos, Delta, Dolores, Eagle, Garfield, Grand, Gunnison, Hinsdale, Jackson, Lake, La Plata, Larimer, Logan, Mesa, Mineral, Moffat, Montezuma, Montrose, Morgan, Ouray, Park, Phillips, Pitkin, Rio Blanco, Rio Grande, Routt, Saguache, San Juan, San Miguel, Sedgwick, Summit, and Weld.

SECTION 2. Safety clause. The general assembly hereby finds, determines, and declares that this act is necessary for the immediate preservation of the public peace, health, and safety.

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ORGANIZATION OF THE GENERAL ASSEMBLY

Convening of the Senate and House: The General Assembly meets in regular session at 10 o'clock a.m. on the first Wednesday after the first Tuesday in January of each year. The Senate is called to order by the ranking officer present. In this order: the Lieutenant Governor of the preceding session; the president pro tem of the preceding session; the Senator having the longest continuous service in the Senate. The House is called to order by the Speaker of the preceding session, or in his absence, the member who has served the longest continuous time in the House. Following the call to order in each house, the respective chaplains lead the Senate and House in prayer.

Procedure of Business in the General Assembly on the Opening Day of the First Regular Session: With slight variations, a similar order of business is followed in both houses:

1. Reading of transmittal letter from the Secretary of State together with membership lists. In the Senate, this includes hold-overs and members-elect; in the House, members-elect.
2. Roll call.
3. Committee on Credentials: The law requires that a credentials committee of three be elected by the members of each house; however, in practice, the presiding officers of both houses have been appointing the credentials committees. Both houses recess while these committees prepare reports upon the credentials of those claiming to be elected members of their respective houses. Upon reconvening the reports are read and adopted.
4. Administration of Oath to Members: The presiding officers of both houses appoint three-member committees to escort the Chief Justice (and/or associate justices) to each chamber, to administer the oath of office to the members-elect.
5. Election of Presiding Officers: Nominations are taken from the floor, and votes are cast by all members for the President pro tem of the Senate and the Speaker of the House.
6. Election or Appointment of the Secretary of the Senate and Chief Clerk in the House.

7. Adoption of Temporary Rules (Rules of the previous session).

8. The President pro tempore of the Senate appoints a committee of three to notify the House that the Senate is organized and ready for business; the Speaker of the House takes similar action to notify the Senate.

9. Introduction and Consideration of Resolutions:

a. A Senate Joint Resolution is adopted by both houses to appoint a joint committee to notify the Governor that the First Regular Session of the General Assembly is organized and ready for business, and to inquire of the Governor if he has any communication to present to the Assembly in Joint Session.

b. A Senate Joint Resolution is adopted, providing for appointment of a joint committee to arrange for the inauguration of the Governor-elect and other elected state officials. (Inaugural years)

c. A Senate Joint Resolution is adopted for a joint session, to canvass the votes cast for certain state officials elected at the last general election.

d. Separate resolutions are adopted in each house, authorizing employment of individuals to fill specific service and clerical positions in the General Assembly for the duration of the session.

10. Joint Session for Governor's Message: Both houses are recessed for a joint session in the House. The call to order by the President of the Senate is followed by a roll call. The joint committee escorts the Governor to the rostrum from which he addresses the General Assembly. His address is ordered printed in the House Journal by the assembled legislators. The joint session dissolves, and both houses convene in their respective chambers for consideration of other business, introduction of additional resolutions, reading of further communications, etc.

11. Adjournment or Recess.

Daily Order of Business: The regular hour of meeting of both the Senate and the House is 10:00 a.m. daily, unless other-

wise ordered. The President of the Senate and the Speaker of the House call their respective bodies to order.

Attendance: Each member must answer the roll call, unless he has been properly excused, and he is expected to remain until adjournment at the close of day. To be excused, a member must request permission of the President of the Senate or the Speaker of the House. If he is unable to do this in person, he may ask another member to request his excuse.

Quorum: It is necessary to have a quorum present in order to transact business. A quorum consists of a majority of all members elected -- eighteen members in the Senate and thirty-three members in the House. However, a smaller number may adjourn from day to day, or for less than a day, and compel the attendance of absent members.

Daily Calendar: A copy of the Daily Calendar, showing the business to come before the General Assembly, is placed on each member's desk early in the morning. After this business is accomplished, both houses usually recess for committee meetings. Each house proceeds with the order of business as follows:

1. Reading, correction, and approval of the Journal. (The Constitution requires that a correct Journal of each day's proceedings be kept. Each day's Journal is printed following adjournment for the day, and a copy of the previous day's proceedings is placed on each legislator's desk the next morning.)

2. Reports of committees of reference.

3. Reports of special committees.

4. Introduction of bills (by title) first	4. General Orders - Second reading
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5. Third reading of bills	5. Third reading of bills
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6. General orders - Second reading	6. Consideration of resolutions and memorials
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7. Messages - Senate, Governor, and communications from state officers	7. Messages - Governor, House, and communications from state officers
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<u>House</u>	<u>Senate</u>
8. Introduction of resolutions and memorials	8. Presentation of petitions and memorials
9. Conference committee reports - majority and minority reports	9. Introduction of resolutions and memorials
10. Consideration of resolutions and memorials	10. Introduction of bills - first reading by title

Committees of Reference: The members of each house are assigned to various committees of reference, to which all bills are referred immediately following the first reading by title. House committees of reference are appointed by the Speaker, and Senate committees of reference in both houses are appointed at the beginning of each regular session following a general election and the members serve until after the next general election. The Speaker is responsible for referring bills to committees in the house; similarly, in the senate, bills are referred to committees by the President of the Senate. These committees, which deal with particular subject areas, are listed in the table below, with the number of members indicated for each committee.

The committee system makes it possible for a smaller group to give more detailed study to a bill than would be practicable were the full body of each house to consider all bills. The committees of reference are authorized to hold public hearings, as well as to hold closed or executive sessions.

COLORADO GENERAL ASSEMBLY
COMMITTEES OF REFERENCE

<u>HOUSE:</u>	<u>NUMBER OF MEMBERS</u>
Agriculture and Livestock.....	15
Appropriations.....	15
Business Affairs.....	15
Education.....	15
Finance.....	13
Game, Fish, and Parks.....	15
Health, Welfare, and Institutions.....	15

HOUSE: (cont'd.)

Judiciary.....	15
Labor and Employment Relations.....	15
Local Government.....	15
Natural Resources.....	15
State Affairs.....	15
Transportation and Highways.....	15

SENATE:

Agriculture and Livestock.....	11
Business Affairs and Labor.....	12
Education.....	11
Finance.....	14
Game, Fish, and Parks.....	11
Health and Welfare.....	12
Institutions.....	12
Judiciary.....	12
Local Government.....	12
Natural Resources and Water.....	9
State Affairs.....	12
Transportation.....	12

PERMANENT COMMITTEES

HOUSE:

House Services.....	5
Joint Budget Committee.....	3
Rules.....	7

SENATE:

Senate Services.....	5
Joint Budget.....	3

The House Rules Committee, consisting of seven members, including the Speaker, decides which bills reported out of the other committees of reference will be presented to the Committee of the Whole for second reading. The Rules Committee prepares a calendar which must be posted on the bulletin board at least twenty-four hours prior to consideration by the House, except during the last five days of the session. In the ab-

sence of a rules committee in the Senate, bills appear on the calendar in the order in which they were reported out of the committees of reference.

In accordance with Senate Rule 20 (k), a Calendar Committee of at least five (5) members, may be nominated and elected by vote of the Senate at any time, which committee shall be authorized to arrange all general and special orders and prepare calendars for same, provided that special orders may be made at any time by vote of the Senate.

Committee of the Whole: Every bill on general orders (second reading) or special orders (scheduled out of usual order) must be considered by each house sitting as a Committee of the Whole. The Committee of the Whole is the entire membership of either house sitting as a committee. The purpose of sitting as the Committee of the Whole is to allow a greater latitude in debate than is permitted under legislative rules. The committee is formed in each house upon adoption of a motion; the President of the Senate and the Speaker of the House appoint the respective chairmen who exercise the powers of the respective presiding officers during Committee of the Whole deliberations.

Conference Committees: In case the Senate and House cannot agree on an amendment to a bill, the question is referred to a Conference Committee for further consideration. A separate conference committee is appointed to consider each bill on which there is disagreement. A conference committee is composed of six members -- three appointed by the President of the Senate and three by the Speaker of the House. The vote on concurrence with the conference committee is taken following distribution of the conference committee report to the members of both houses.

Special Committees: In addition to the committees already mentioned which assist in various ways with the conduct of legislative business, there are many special committees such as interim committees appointed to study or investigate certain problems or areas of interest; the committees which notify the Governor that the General Assembly is in session and assist with inaugurations; funeral and flower committees, etc. In the Senate these special committees are appointed by the President unless otherwise ordered by the majority vote of all members elected; the Speaker appoints all special committees in the house.

Officers and Employees of the General Assembly

Presiding Officers: The Lieutenant Governor acts as President

of the Senate; in his absence the President pro tempore serves in this capacity. The Speaker is elected by the House members to preside over the House; he designates a number to serve in his absence.

The presiding officer of each house preserves order; decides all questions of order, subject to a member's right of appeal; refers all legislative acts to committees of reference; and signs in open session all bills, resolutions, memorials and orders.

The Speaker of the House makes all committee appointments in that body, and the Lieutenant Governor appoints all committees in the Senate except committees of reference, unless otherwise ordered by the majority vote of all members elected.

In both houses, the majority and minority parties each choose a floor leader whose function it is to lead his party and to expedite legislative business. The majority floor leaders assume the responsibility of maintaining the flow of legislative business.

Secretary of the Senate and Clerk of the House: Duties of these two officers are similar:

1. Responsible for preparation of the daily journal in which are entered roll call results; titles of all bills introduced, texts of memorials and resolutions (except concurrent, which are printed separately); all committee reports; amendments to bills; messages from the Governor and the other house; communications from other state officers and departments; and results of voting.
 2. Responsible for preparation of daily calendar.
 3. Have in their custody all documents and records and permit same to be used and examined only by authorized personnel. Missing papers will be reported immediately to the presiding officer.
 4. Supervise maintenance of pay records of legislators and all personnel employed by the General Assembly.
- Assistant Secretary of the Senate and Clerk of the House:
1. Keep a record of all officers and employees and prepare pay records.

2. Perform other assigned duties and serve in the absence of the Secretary of the Senate or the Chief Clerk of the House, as applies.

Amendment Clerk:

1. Is responsible for the accurate preparation of proposed amendments to such measures as come before the houses. This is an extremely critical operation and the members are requested to have their proposed amendments prepared in advance of debate if at all possible.

Docket Clerk:

1. Keeps record, called "docket", in which he registers the numbers, titles, and sponsors of all legislative bills, resolutions, and memorials, with record of all action taken on these documents.
2. Distributes to the proper committees or officers all bills or other documents referred by the presiding officers.

Reporter:

Makes record of, collates, and transcribes in logical order information required for the official journal.

Reading Clerk:

1. Calls the roll;
2. Reads aloud, from the rostrum, all matters that come before the two houses -- journals, bills, committee reports, papers, etc., -- as designated by the Secretary of the Senate or Chief Clerk of the House.
3. Acts as clerk for the Committee of the Whole.

Historian:

1. Is hired by the House of Representatives and is responsible for the preparation of the daily status sheet, the subject index of all measures introduced and the committee chairmen's weekly bill list. This information is prepared to cover both houses.

Enrolling Clerk:

1. Engrosses all bills. After passage of a bill on second reading in the house of origin, it is given to the engrossing clerk. To "engross" means to type an exact copy of the bill, with amendments, as it stands after second reading in the house of origin. If no amendment is made on second reading, the original bill itself is accepted as the engrossed bill. In the case of minor amendments, such amendments may be indicated in red on the printed bill for use as the engrossed bill. (Joint Rule 19).

2. Revises all bills. When the bill passes on second reading in the second house, with amendments, it is revised. To "revise" means to type amendments on slips of paper and clip these to the bill in appropriate places so that the bill reads exactly as it passed the second house on second reading.

3. Makes copies of such other documents, journals, reports, or papers as are needed.

4. Prepares a true copy of each bill in its final form after it has been approved by both houses. The original is transmitted to the Governor for his action, and a copy is given to the sponsor. It is most important that the sponsor review very carefully the enrolled bill. If a bill passes both houses without amendment, and the printed bill is in such form that it may be used as the enrolled bill the clerk of the house or the secretary of the senate may so direct. The enrolling clerk then prepares the printed bill in the prescribed form for necessary signatures.

Printing Clerk:

1. Keeps record of all bills assigned to him while in the process of printing. The Printing Clerk is responsible for recording this information and sending the bill to the printer.

2. Proofreads the Journals and calendars.

3. Receives the printed copies and maintains record of quantities printed.

Bill Clerk:

1. Maintains stock of all printed legislative documents

- and and arranges for distribution of bills, journals, calendars, etc., to authorized persons and agencies.
2. Prepares for mailing packets of bills and other documents to authorized persons and agencies.

Sergeant-at-Arms:

1. Has charge of all police regulations.
2. Supervises lighting, ventilation, and other house-keeping services.
3. Serves subpoenas and warrants.
4. Distributes materials to legislators as requested.
5. Keeps order in the lobby, and seats authorized visitors on the floor of either house.

House Visitors Aides and Senate Gallery Matrons:

1. Are stationed on the third floor and act as hostesses and information clerks in dealing with school groups and other visitors to the legislative galleries. They will notify members of the presence of visitors from their legislative districts.

Messengers and Clerks:

1. Receipt for and distribute the mails under the supervision of the Sergeant-at-Arms Department.
2. Arrange in each legislator's desk file, printed bills, resolutions, journals, etc., as they are printed.
3. Perform such other duties as assigned by the Secretary of the Senate or the Chief Clerk of the House.

Stenographic and Typing Pool:

Stenographers and typists are assigned to pools in both houses to assist legislators in handling of correspondence, reports and other clerical tasks.

Machine Operators:

The Legislative Council operates a machine room where legislators may have copies of official material reproduced for distribution or personal use, within reason. In the machine

room are a Xerox machine (this photographic equipment can be used to reproduce materials as is, or enlarge or reduce it in size) and a multilith machine, which can turn out a sufficient number of copies of material necessary for legislative use. Requests for this service should be given to the Chief Clerk of the House or Secretary of the Senate.

LAW-MAKING PROCESS

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THE LAW-MAKING PROCESS IN COLORADO

Types of Legislative Enactments

Bills: A bill is a draft of a proposed law. It either proposes new legislation or amends or repeals an existing law. Every bill must contain but one subject which should be clearly expressed in the title. Immediately following the title, this enacting clause must appear: "Be it enacted by the General Assembly of the State of Colorado."

Resolutions: There are three kinds of resolutions used in the General Assembly, simple resolutions, joint resolutions and concurrent resolutions. Simple resolutions are adopted by the house of origin only; concurrent and joint resolutions require consideration and adoption by both houses.

A concurrent resolution proposes amendments to the state constitution, or recommends the holding of constitutional conventions, or ratifies proposed amendments to the federal constitution. It is treated as a bill, except that a two-thirds affirmative vote of all elected members is required on third reading and final passage -- 44 votes in the House and 24 votes in the Senate. A bill requires a simple majority vote of all those elected, with certain exceptions such as bills relating to judicial districts.

A joint resolution pertains to transaction of business which applies to both houses; establishment of a committee comprised of members of both houses; or an expression of the will or sentiment of both houses on any matter.

A simple resolution pertains to a matter which relates to only one house of the General Assembly.

Memorials: Memorials pertain to resolutions memorializing the United States Congress on any matter; or expressions of sentiment on the death of any person or persons. Joint memorials require concurrence of both houses, while house memorials apply to only one house.

Preparation of Bills: Bills originate as ideas which can be traced to one of several sources -- citizen groups, political party leaders, special interest groups, state officials or department heads or individual citizens. Prior to offering a bill for introduction, the author must submit to the Chief Clerk of the House or to the Secretary of the Senate -- depending on house of origin -- a typed original with three carbon copies of the text of the bill. The bill is placed in

Printed cover -- House bills in blue and Senate bills in white -- provided for this purpose. On the cover is sufficient space in which to record information denoting progress of the bill. A bill must contain the names of the sponsor or sponsors, the title, enacting clause, and the body of the bill. All bills must be typed and approved by the Legislative Drafting Office as to form.

In order that bills may be properly drafted, the General Assembly has established within the Legislative Branch of state government, the Legislative Drafting Office. The functions of this office are discussed more fully in the section devoted to "Legislative Services".

In accordance with Joint Rule No. 23 of the Colorado General Assembly, no bill may be introduced in either house after the close of the fiftieth (50) calendar day after the convening of the first regular session. However, this restriction does not apply to appropriation or revenue bills or to any bill the introduction of which is consented to by a majority vote of members elected to the house in which such bill is introduced.

Certain clauses or provisions which appear in proposed legislation and have in the past proved of interest and of some confusion to members of the general assembly are listed and explained below. These are:

1. Severability, separability or constitutionality clause
2. Effective date
3. Safety clause

Severability, separability or constitutionality clause: This clause, which can be stated in many ways, provides in essence that if any provision of an act or the application thereof to any person or circumstance is held invalid by a court, such invalidity shall not affect other provisions of applications of the act which can be given effect without the invalid provision or application, and to this end all provisions of the act are severable.

While in many cases this clause is inserted in proposed legislation at the instance of attorneys and some members, in the opinion of other attorneys and of the Legislative Drafting Office it is deemed unnecessary, particularly in view of the fact that in 1953, the Committee on Statute Revision put in their report, which was subsequently adopted by the General Assembly as a part of the statute law of the state, the following:

(C.R.S. 1963) Sec. 135-1-5. Severability of statutes. If any provision of a statute is found by a court of competent jurisdiction to be unconstitutional, the remaining provisions of the statute are valid, unless it appears to the court that the valid provisions of the statute are so essentially and inseparably connected with, and so dependent upon, the void provision that it cannot be presumed the legislature would have enacted the valid provisions without the void one; or unless the court determines that the valid provisions, standing alone, are incomplete and are incapable of being executed in accordance with the legislative intent.

Moreover, courts generally apply the above principle of severability even though it is not expressed specifically, or in a general statute applying to all legislation as in the section quoted above.

Effective date: The date a bill enacted by the General Assembly becomes law is most important. Under the state constitution, a bill, if it has a safety clause and unless another date is specified in the act, will go into effect "upon its passage." (Art. V, secs. 1 and 19). The words "upon its passage" have been construed by our Supreme Court to mean on approval by the governor (Rio Grande Co. vs. Brenhaman, 45 Colo. 264). If a bill does not have a safety clause (with certain appropriation bills excepted), it goes into effect ninety days from the day of adjournment, unless a later date is specified in the act. See further explanation below under the safety clause.

It should also be emphasized that the sponsor of legislation should consider carefully the date such legislation should become effective if enacted. If it is necessary to allow some time for a new state agency to become established or for an established agency to put into effect new functions, or if information concerning the effect of a new statute should be disseminated to the public, to the attorneys of the state, to the professions or businessmen, in order to give them time to comply with the new act, the effective date of the act or certain parts thereof should be delayed until these things can be accomplished. Too often in the past, acts have become effective immediately upon approval by the governor, when it was not feasible or even possible for them to become operative immediately.

Safety clause: The safety clause, which causes more confusion in the General Assembly and among attorneys than any other provision in acts of the assembly reads as follows:

"SECTION ____ The general assembly hereby finds, determines, and declares that this act is necessary for the immediate preservation of the public peace, health, and safety."

This clause has its origin under the provisions of the referendum. (Art. V, sec. 1, state const.) Pertinent provisions of this section read:

" * The second power hereby reserved is the referendum and it may be ordered, except as to laws necessary for the immediate preservation of the public peace, health or safety, and appropriations for the support and maintenance of the department of state and state institutions, against any act, section or part of any act of the general assembly, either by a petition signed by five per cent of the legal voters or by the general assembly. Referendum petitions shall be addressed to and filed with the Secretary of State not more than ninety days after the final adjournment of the session of the general assembly, that passed the bill on which the referendum is demanded."

Our Supreme Court has held that acts which are referable to the people (those acts which are not necessary for the immediate preservation of the public peace, health or safety) take effect at the expiration of ninety days from the adjournment of the session and not before. (Interrogatories of the Governor, 66 Colo. 319). In other words, the people have ninety days from the date of adjournment to refer a referable act of the General Assembly, or part thereof, to themselves by petition.

In summation of the above, acts become effective:

1. If they have the safety clause -- On signature of the Governor or on the date specified in the act;
2. If they do not have the safety clause -- 90 days from the date of adjournment of the General Assembly, or on the date specified in the act, provided said date is after 90 days from the date of adjournment. Also, these acts are referable to the people. Certain appropriation acts as noted above are not referable and hence do not need the safety clause in any case.

How A Bill Becomes A Law In Colorado

On first appearance, the journey of a bill through a legislative body presents a complex picture. However, the procedure followed in the passage of a bill may perhaps afford a clearer understanding by observing a step-by-step account of action taken on it. For illustrative purposes, the following calendar of events relative to Senate Bill No. 3 -- AN ACT PROVIDING FOR INSPECTION OF PUBLIC RECORDS AND FOR THE COPYING OR PHOTOGRAPHING OF SUCH RECORDS -- Introduced in the Second Regular Session, Forty-sixth General Assembly of the State of Colorado, in 1968, will show the mechanics of the law-making procedure in action during a session of the Colorado General Assembly.

January 3, 1968: S. B. No. 3 was introduced in the Senate, read by title, and referred to the Committee on Local Government. (The Bill was numbered "3" because it was the third Senate bill introduced in the Second Regular Session, Forty-sixth General Assembly of the State of Colorado, in 1968. In the course of handling bills, they are given to the Secretary of the Senate who assigns numbers to them in consecutive order as received. As bills are introduced, they are handed to the Reading Clerk to read the title. Immediately following the reading of the title, the Lieutenant Governor as President of the Senate refers the bill to a committee to consider and act upon it before presentation to the Senate. All bills are referred to committees of reference not later than the close of the next day of the session. Prior to actually turning the bill over to the committee of reference, it is printed.)

January 8, 1968: The Committee on Senate Services reported that it had correctly printed S. B. No. 3. (Printed copies of the bill were delivered to the Bill Room from which they were distributed to authorized officers, departments, agencies and individuals. Copies were also filed in each legislator's looseleaf binder at his desk by legislative clerks. The original bill was returned to the Committee on Local Government.)

January 26, 1968: The Committee on Local Government recommended that S. B. No. 1 be amended and that it be referred to the Committee of the Whole with favorable recommendation. (The committee might have taken alternate action on the bill as follows: (1) recommend bill favorably without amendments; (2) submit bill without recommendation; or (3) decide to postpone indefinitely consideration of the bill, or allow it to "lie on the table.")

February 1, 1968: S. B. No. 3 was brought up for Second Reading with amendments as proposed on January 26 and was adopted

on second reading, and was ordered engrossed and placed on the Calendar for Third Reading and Final Passage.

February 1, 1968: The Committee on Senate Services reported that it had correctly engrossed S. B. No. 3.

February 2, 1968: On Third Reading, the title to S. B. No. 3 was read, and by unanimous consent, the Senate dispensed with the reading of the bill at length.

The bill was put to a vote and roll call taken, resulting in 28 ayes, 4 noes, and 3 absent, excused and not voting. Since a majority of the members of the Senate voted in the affirmative, the bill was declared passed. The names of several members were added as co-sponsors. A Senator who originally sponsored the bill requested that his name be withdrawn as a sponsor.

February 2, 1968: On the same day, the Senate sent a Message to the House stating that it had passed on Third Reading and transmitted to the Revisor of Statutes S. B. No. 3, as amended; also, the Revisor of Statutes transmitted S. B. No. 3, without comment, to the House. Subsequently, S. B. No. 3 was introduced on the floor of the House by title and referred to the Committee on Business Affairs by the Speaker of the House.

February 21, 1968: The Committee on Business Affairs recommended that S. B. No. 3 be amended and that it be referred to the Committee of the Whole with favorable recommendation.

February 22, 1968: S. B. No. 3 was read by title, and by unanimous consent reading the bill at length was dispensed with.

After the committee amendments were read, other amendments were offered by various Representatives; and, as amended, the bill was adopted on second reading and ordered revised and placed on the Calendar for Third Reading and Final Passage.

February 23, 1968: S. B. No. 3 was considered on Third Reading by the House. The title was publicly read, the bill was not read at length by unanimous consent, and the roll call vote was taken, with the result that S. B. No. 3 was passed by a vote of 47 ayes, 12 noes, and 7 absent, excused and not voting. Since a majority of all members voted in the affirmative, S. B. No. 3 passed on Third Reading.

Several members added their names as co-sponsors to S. B. No. 3.

In a message from the House, the Senate was advised that the House had amended and passed on Third Reading and transmitted to the Revisor of Statutes S. B. No. 3, as amended. On the same day, the Revisor of Statutes transmitted S. B. No. 3, as amended, without comment.

February 26, 1968: A motion was made and adopted not to concur with House amendments to S. B. No. 3 and to request a conference committee be appointed. The President of the Senate appointed the conferees to the First Conference Committee on S. B. No. 3.

(In accordance with Joint Rule No. 4, "...differences between the two houses upon any subject of legislation, either house may request a conference and appoint a committee for that purpose and the other house shall also appoint a committee to confer. Each such committee shall consist of three members of the house appointing the same, with a chairman designated, and the two committees jointly shall constitute a conference committee. A majority of the members of each committee appointed by each house shall be necessary to approve a majority report of any conference committee submitted to the General Assembly; provided, any lesser number of such members may submit a minority report.")

February 27, 1968: The House was notified that the Senate did not concur in House amendments to S. B. No. 3 and that a conference committee had been requested. The Speaker thereupon appointed the conferees on behalf of the House.

March 4, 1968: The House conferees submitted the Report of the First Conference Committee on S. B. No. 3 for House consideration and action. Subsequently, a motion was made that the report be adopted. A majority of all members elected adopted the report by the following roll call: 59 ayes, 5 noes, and 1 absent, excused and not voting.

Then the House passed S. B. No. 3, as amended by the conference committee report, by the following vote: 41 ayes, 19 noes, and 5 absent, excused and not voting.

Following House adoption of S. B. No. 3, as amended, a motion was made to immediately reconsider S. B. No. 3, as amended. A roll call vote was taken; however, since a two-thirds majority of all members failed to vote in the affirmative, the motion was declared lost.

The House advised the Senate that it had adopted the report of the First Conference Committee on S. B. No. 3; that it had passed the bill as amended; and that it was returning the bill to the Senate.

Following the action of the House, Senate conferees submitted the First Conference Committee Report on S. B. No. 3, to the Senate and recommended that it be adopted. A motion was made in this connection, and S. B. No. 3 was adopted by a majority of all members elected as follows: 33 ayes, 2 noes, and none absent, excused and not voting.

Following the adoption of the report, the Senate re-passed S. B. No. 3, as amended by the conference committee report, by the following roll call vote: 25 ayes, 6 noes, and 4 absent, excused and not voting.

March 5, 1968: The Senate advised the House that it had adopted the First Conference Committee Report on S. B. No. 3, and had re-passed the bill as amended.

March 25, 1968: President of the Senate signed S. B. No. 3.

March 25, 1968: Speaker of the House of Representatives signed S. B. No. 3.

April 23, 1968: Governor signed S. B. No. 3 into law.

July 1, 1968: Effective date of the act, as included in the bill.

Voting: When the rules require that a record be made of the voting in the Colorado General Assembly, a roll call vote is taken. The Reading Clerk reads aloud the names of the members of the House or Senate, as applies, and the individual members indicate their preference by either an aye or a no vote. A member who is present in the chamber when the question is called for on roll call vote must vote "aye" or "no" unless excused because of personal interest, or for other sufficient reason. The Clerk records each vote on a roster prepared for this purpose. The presiding officer announces the result, and the names of members voting for and against a measure are entered in the journal. The foregoing applies to the following instances:

1. Third reading and final passage of all bills and current resolutions;
2. Concurrence by either house in amendments to bills made by the other house;
3. Adoption of Conference Committee reports.

All other votes are taken viva voce (vocally, in unison), with the presiding officer announcing the decision. However,

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any member of the House may demand a roll call vote on any question before a decision is made by the Speaker; in the Senate, any Senator may ask for roll call on any question.

Action by the Governor

After S. B. No. 3 was signed by both the Lt. Governor and the Speaker, a messenger delivered it to the office of the Governor. The Governor had several choices in consideration of this bill.

1. He can approve and sign a bill, whereupon it becomes a law. In the absence of a specified effective date, the bill becomes a law immediately following the Governor's signature. The effective date of S. B. No. 3 was written into the bill.
2. The Governor could have vetoed S. B. No. 3 (or disapproved it), in which case he would have returned the bill, with his objections, to the house of origin. The house of origin (the Senate in the case of S. B. No. 3) would then have recorded the Governor's objections in full in the Journal and reconsidered the bill. If two-thirds of the members of the Senate agree to pass the bill again, it would be sent together with the Governor's objections, to the House of Representatives for reconsideration. If approved by two-thirds of the House members, the bill becomes a law, in spite of the Governor's veto.
3. The Governor might have kept the bill for ten days without taking action, in which case the bill would automatically have become a law, provided the General Assembly is still in session. If the General Assembly adjourns within the ten-day period, the Governor has thirty days following adjournment to consider a bill. He may either file the bill, with his objections, in the office of the Secretary of State or allow it to become a law without his signature.

The Governor does not have the power to veto a law proposed by the citizens through initiative, nor a law referred to the electorate through the referendum. The Governor's veto of one item or several items in an appropriation bill does not void the entire bill; items vetoed are submitted to the house of origin, together with objections, and the items are reconsidered separately. Each item takes the same course as is prescribed for the passage of bills over the Governor's veto.

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LEGISLATIVE SERVICES

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LEGISLATIVE SERVICES

The Legislative Council

Created in 1953, the Legislative Council serves as the fact-finding and information-collecting agency of the General Assembly. This 13-member body consists of the President of the Senate and the Speaker of the House, who serve ex officio, and 11 appointed legislators -- five senators and six representatives.

The council concept in Colorado grew out of a need for a continuing and permanent research staff to work directly for the legislature -- a need for a "leg man" to get facts for individual legislators and committees of reference during the session and to coordinate the work of specific study committees between sessions.

The Council appoints a Director of Research who, with the approval of the Council, may appoint such additional professional, technical, clerical, and other employees as are necessary to perform the functions assigned. The Council also appoints committees which concentrate on specific legislative study assignments with the assistance of the professional members of the staff. The staff member, in addition to doing the research, also serves as committee coordinator, initiates necessary correspondence, arranges meetings, compiles minutes, and prepares memorandums and reports on findings. Progress on these committee projects is effected through a series of periodic meetings or hearings and culminates in published reports which give pertinent data in the form of facts, figures, arguments, and alternatives, and usually include recommendations for action. Staff services are often provided for interim committees not directly under the Legislative Council, as well as for Council committees.

The offices of the Legislative Council are located in Room 46 in the basement at the north end of the State Capitol. In addition to research and fact-finding services, the Council fulfills other needs and demands which, with passage of but a few years, have become numerous and varied:

Individual Legislative Requests: Individual legislators who are interested in obtaining specific facts or in developing certain information may request council staff assistance, either in person or through correspondence. These requests are assigned to the professional staff, who, through the director, furnish the legislator with the desired information or material. The staff attempts to answer all individual re-

search requests as quickly as possible. Only those involving extensive research are submitted to the Council for specific approval.

Library Service: The Council maintains a sizable reference library of documents relating to governmental functions which is at the disposal of interested legislators. The Council staff, at the request of an individual legislator, will assemble or order reference material suitable to his needs. This material may be checked out for a reasonable length of time. Other state agencies and departments often utilize the Council library material and are encouraged to do so.

Information Service: When information is received which the director feels will be of value or interest to members of the General Assembly, it is reproduced and distributed to them. In addition, representatives of many clubs, organizations, and student groups, as well as interested citizens, visit the Council offices in pursuit of study projects concerning governmental affairs. Many telephone requests covering a multitude of legislative topics are handled from a wide range of sources.

Staffing Committees of Reference: The Legislative Council instituted a program of staffing committees of reference during the 1967 session. The Council's objectives during legislative sessions are:

- (1) To provide research assistance directly to all committees of reference;
- (2) To assist committee chairmen in administrative matters so as to expedite committee business; and
- (3) To make available individual staff members for the purposes of providing spot research and other duties so as to facilitate readily legislative informational services required by the committees under this arrangement.

General Assembly Documentary: In 1966, the General Assembly appropriated funds to the Legislative Council for the production of a motion picture concerning the Legislative process for public distribution. Thus, COLORADO: THE LEGISLATIVE PROCESS, a 28 1/2 minute, 16mm., sound, color motion picture, was produced in 1967.

The Legislative Council has arranged for the distribution of the motion picture through the State Historical Society of Colorado, and inquiry on loan should be directed to:

Curator
School and Interpretative Services Department
STATE HISTORICAL SOCIETY OF COLORADO
East 14th Avenue and Sherman Street
Denver, Colorado 80203

The motion picture is available to members of the General Assembly at no charge other than return postage and insurance coverage for a value of \$150, which costs approximately \$1.50.

Since the motion picture has gained wide popularity, members of the General Assembly are advised to make arrangements for loan several weeks in advance of their plans for a showing. Loan period is for one week.

Public Appearances: Members of the staff make themselves available upon request for public appearance before various civic and professional groups in order to discuss the legislative aspects of state governmental topics which have been assigned to the Council for study and which are pertinent to the interest of the requesting group.

Correspondence: The Legislative Council, as a member of the Council of State Governments, is called upon to furnish information for compilation of material on matters of immediate interest to other governmental jurisdictions. Also, the Council, on a reciprocal basis, conducts an interchange of information and reports and completion of forms and questionnaires circulated by similar agencies in other states. Other correspondence processed by the Council includes requests from business and industrial firms relative to legislative provisions which affect individual situations, etc.

Reports: Each legislator receives a copy of every report published by the Council. A limited number of reports are distributed upon request, if available, to interested state officials, civic and professional organizations, and study groups. The Council has also arranged for exchange of reports with research agencies of other states, tax associations, etc.

Analysis of Ballot Proposals: In conformance with provisions of Chapter 63-4-3, C.R.S. 1963, the Legislative Council, among other duties, examines "the effects of constitutional provisions..." The Council, prior to each general

election, distributes several thousand pamphlets which contain a summary of the provisions, comments, arguments for, and arguments against each of the ballot proposals appearing on the ballot.

Duplicating Service: The Legislative Council maintains its own print room and duplicating equipment. Memorandums and reports for legislators and legislative committees are reproduced by the Council's duplicating department. Similar services are sometimes provided for other agencies.

Centralized Legislative Accounting Service: Under the supervision of the director of the Council, a centralized accounting service is maintained for the legislative department of government, including all offices and agencies thereof.

Joint Budget Committee

The Joint Budget Committee is the permanent fiscal and budget review agency of the Colorado General Assembly, appointed by the presiding officers of both houses. The six member committee consists of the Chairman, House Appropriations Committee, the Chairman, Senate Finance Committee, and one majority and one minority party member from each house of the legislature.

The Committee elects a chairman and a vice-chairman, one from the Senate membership of the Committee and one from the House membership of the Committee. The chairman so elected serves as chairman for the first regular session of the General Assembly at which the Committee is to serve, and as vice-chairman for the second regular session; the vice-chairman so elected serves as chairman for the second regular session of said General Assembly.

Established by statute in 1959, the Committee succeeded the former Joint Subcommittee on Appropriations. The Subcommittee was established on a year-round operating basis, with permanent staff, in 1956.

The Committee's offices are located in Room 341 of the State Capitol.

The Committee studies the programs, management, operations and fiscal needs of all state agencies. It reviews agency and executive budget requests, conducts budget hearings, and prepares appropriation recommendations to the House Appropriations Committee and the Senate Finance Committee.

The Committee travels to state institutions and colleges to hold budget hearings.

The Committee prepares the appropriation bills for introduction in the legislature. The annual "Appropriation Report" by the Committee, following the legislative session, expresses legislative intent and program guidance for state agencies.

Interim studies focus on selected management and fiscal needs.

The Committee files are available to all members of the General Assembly and members are invited to attend Committee hearings.

The Legislative Drafting Office

The Legislative Drafting Office was created by the "Administrative Organization Act of 1968", under the direction of the Legislative Drafting Committee. The Drafting Office is the successor to the Legislative Reference Office, created in 1927, under the Department of Law.

The Legislative Drafting Committee is composed of four Senators and four Representatives, to wit: the President Pro Tem of the Senate, the Majority and Minority Floor Leaders of the Senate, and one minority member of the Senate; and the Speaker of the House of Representatives, the Majority and Minority Floor Leaders of the House of Representatives, and one minority member of the House of Representatives.

The regular professional staff of the Drafting Office includes the Director who is an attorney appointed by the Drafting Committee, and three staff attorneys and one Administrative Secretary appointed by the Director with the approval of the Drafting Committee. During legislative sessions additional stenographic and clerical personnel are employed to assist with the preparation of bills, resolutions, memorials, and conference committee reports, and to maintain necessary legislative records.

Drafting Services: The Legislative Drafting Office drafts most and types all of the bills, resolutions, and memorials introduced in the General Assembly. In addition, all conference committee reports must be prepared by the Legislative Drafting Office.

Under the law establishing the Office, no bill can be drafted without the written request of a member of the General Assembly or the Governor. All requests received by the Office are held in confidence and not discussed or released outside the Office without the prior permission or instruction of the member making the request. The Office maintains an attorney-client relationship with each member of the General Assembly and with the Governor.

Legislative Records: The Office maintains complete legislative records on bills, resolutions, and memorials considered and enacted by the General Assembly, and on other legislative actions, such as appointment of interim committees, rule changes, reports submitted, etc. During a session of the General Assembly, a comprehensive subject index is maintained of all bills and resolutions introduced, and a progress report is kept daily following the consideration and passage of a bill through the General Assembly. Copies of enrolled bills are available for reference purposes soon after passage.

Copies of all bills drafted by the Office and all bills printed by the General Assembly are kept on file for reference purposes. These are available back several years. Following adjournment, the Office prepares a Digest of Bills Enacted, summarizing the major provisions of each bill passed during the preceding session.

Legislative Reference Services: The Office maintains a legislative informational service for members of the General Assembly. The purpose of this service is to make available information on legislative subjects and laws of other states. A small but selective legislative library is maintained. The Office works closely with the office of the Legislative Council, the Revisor of Statutes, and the Supreme Court Library so as to eliminate unnecessary duplication of legislative or law library facilities.

Other Services: In addition to the above services, the Legislative Drafting Office gives assistance to Legislative Council committees and interim committees not working directly under the Council. The Office also works closely with the Revisor of Statutes in checking enacted bills before insertion in the Session Laws and Supplement.

Clerk of the House

The Clerk of the House of Representatives is a year-round legislative employee. His duties during the legisla-

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tive session are described elsewhere in this handbook. Between sessions, he provides access to legislative records and handles administrative details for the General Assembly. Copies of bills are available in his office.

Secretary of the Senate

The duties of the Secretary of the Senate during the legislative session are described in other sections of this handbook. The office of the Secretary is not open between sessions.

Commission on Interstate Cooperation

The Colorado Commission on Interstate Cooperation was created in 1937 to carry forward the participation of the State of Colorado as a member of the Council of State Governments. The role of the Commission is to encourage and assist in fostering cooperation between federal, state, and local units of government.

Membership of the Colorado Commission on Interstate Cooperation consists of five senators -- President pro tem, majority and minority leaders, and two additional members, one each from the majority and minority parties; five representatives -- Speaker of the House, majority and minority leaders, and two additional members, one each from the majority and minority parties; and five administrative officials appointed by the Governor. The staff director of the Legislative Council serves as secretary to the Commission and is a non-voting member. The legislative members of the Commission also are considered as members of an interim committee of the General Assembly and are reimbursed for necessary expenses incurred while serving with the Commission.

The primary duties of the Commission are to participate in formulating, developing, and facilitating enactment of legislation to advance cooperation between governmental units, including review of proposals for interstate compacts and uniform or reciprocal statutes, as well as the standardization of administrative rules and regulations. In addition, through regional and national meetings, correspondence, etc., Commission members endeavor to promote informal cooperation of governmental officials, provide an interchange of research and information, and generally attempt to improve the union among the various governments of the United States.

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Commission on Uniform State Laws

Under the "Administrative Organization Act of 1968", the Colorado Commission on Uniform State Laws was placed under the legislative department of state government and was increased from a 3-man commission to a 4-man commission. Each member of the commission must be an attorney admitted to practice law in the state of Colorado and two of the four members must be members of the General Assembly. The Colorado Commission represents the state of Colorado at the National Conference of Commissioners on Uniform State Laws. The Director of the Legislative Drafting Office is designated by law to serve as the secretary to the Colorado Commission.

The purpose of the National Conference is to promote uniformity of state laws on all subjects where uniformity is deemed desirable and practicable; to draft model acts on subjects suitable for interstate compacts or subjects in which uniformity will make more effective the exercise of state powers and promote interstate cooperation; and to encourage the uniformity of judicial decisions.

Generally, the National Conference drafts and recommends uniform and model acts for consideration by state legislatures. In order for such acts to receive support of the conference, they must conform to the following requirements:

1. obvious need on a particular subject, including need for uniformity among the states;
2. reasonable probability of acceptance or, if not, will lessen diversity, at least indirectly;
3. lack of uniformity on the subject tends to mislead or adversely affect the citizens of a state dealing with other states;
4. non-controversial for political, trade, or professional reasons;
5. remove objectionable conflicts in existing laws; and
6. deal with law, not administrative procedure.

Tentative drafts of acts are referred from year to year to the National Conference, at which time the proposed legislation is reviewed section by section. When finally approved by the National Conference, the uniform acts are

recommended for general adoption throughout the United States and submitted to the American Bar Association for its approval. File copies of current uniform acts promulgated by the National Conference are maintained in the Legislative Drafting Office for inspection by the public.

The Colorado Commissioners give an account of their transactions and recommendations to the Governor and the General Assembly prior to each regular session of the General Assembly.

The Committee on Statute Revision

The Committee on Statute Revision, established under the judicial division of the state, consists of the Chief Justice, or a Justice of the Supreme Court to be designated by the Chief Justice, who serves as chairman; the Attorney General; two members of the Senate, one from each party, to be appointed by the President of the Senate; and two members of the House of Representatives, to be appointed by the Speaker of the House.

This committee, immediately upon organization, appoints a Revisor of Statutes and such associates, assistants, and clerical workers as are necessary, and sets the salaries for these individuals. The Revisor and his assistants, who must be attorneys at law and working as such, serve at the pleasure of the committee. The office of the Revisor of Statutes is located in Room 32, State Capitol. Functions of the Committee on Statute Revision are:

Revising of Statutes: Immediately upon appointment under the 1951 law, the Revisor, under the direction of the committee, compiled, edited, arranged, and prepared for publication all the laws of the State of Colorado, including the laws passed by the 1953 first regular session. The laws, complete with index, were published in seven volumes and are known as the Colorado Revised Statutes 1953.

Ten years later the statutes were revised to include laws passed to and including the 1963 session. The Colorado Revised Statutes 1963 is printed in eight volumes and was made available in the fall of 1964.

Editing of Statutes: The Revisor is required to adopt a uniform system of punctuating, capitalization, and wording; to eliminate duplication and laws repealed directly or by implication; to correct faulty section structure of existing statutes; and to clarify existing laws as the committee deems proper.

Preparing Cumulative Supplements: Under the supervision and direction of the Committee on Statute Revision, the Revisor of Statutes prepares cumulative supplements biennially. Laws enacted by the Colorado General Assembly in prior sessions are edited, collated and revised, with annotations, and are submitted to the General Assembly for re-enactment at the statutory law of Colorado of a general and permanent nature.

The Supreme Court Library

The Supreme Court Library, located on the second floor of the State Capitol, between the elevators, contains more than 50,000 volumes of law reports, text books, court reports, statutes of the fifty states, and other legal publications. The library is under the supervision of the Supreme Court, through a librarian appointed by the Court. The librarian and his assistants are paid from the general fund of the state but are not subject to civil service regulations. All fees collected by the clerk of the Supreme Court, including fees for the admission to the Bar, are deposited to the "Supreme Court Library Fund"; to be used for the purchase of books, binding of documents, and purchase and maintenance of equipment and fixtures. While the Supreme Court Library does not furnish any reference service, the facilities are available to members of the General Assembly. Books may be removed from the library only with the approval of the Chief Justice.

DIRECTORY OF PUBLIC OFFICIALS

(Department and Division Officers,
Location and Telephone)

Abbreviations

- S.C. -- State Capitol
- S.S. -- State Services
- C.A. -- Capitol Annex
- O.B. -- Office Building
- M.B. -- Museum Building

Calls to State Offices from Outside
of Capitol, Use Prefix 892 Plus
Extension Number Indicated

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<u>Administration</u>			
Office of Executive Director	E. W. Sandberg	617 S. S.	3403
Accounts & Control	Claude Terry	626 S. S.	3221
Archives & Public Records	Dolores C. Renze	1530 Sherman	2055
Automated Data Processing	Homer Bruton	100 S. S.	3511
Civil Service Commission	C. J. Burrese, Jr.	502 S. S.	2321
Management Analysis	E. W. Sandberg	617 S. S.	3403
Public Works	T. J. Millisack	712 S. S.	2626
Purchasing	Louis S. Middlemist	232 S. S.	3267
<u>Agriculture</u>			
Office of Commissioner	John P. Orcutt	406 S. S.	3561 or 2811
Administrative Services	Laurence B. Phelps	406 S. S.	2814
Markets	Erwyn E. Witte	406 S. S.	2848
Animal Industry	Ray Burke	406 S. S.	2831

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<u>Agriculture, cont'd.</u>			
Plant Industry	Willard S. Snyder	406 S. S.	2838
Inspection and Consumer Services	W. Merle Morrish	3130 Zuni	2833
Colorado State Fair & Industrial Exposition	Don Svedman	Fairgrounds, Pueblo	544-8484
<u>Education</u>			
Office of Commissioner	Byron W. Hansford	523 O. B.	2211
State Library	Gordon L. Bennett	1362 Lincoln	2174
<u>Governor</u>	John A. Love	136 S. C.	2471
<u>Governor, Lieutenant, President of Senate</u>	Mark Hogan	224 S. C.	2027
<u>Health</u>			
Office of Executive Director	Dr. Roy L. Cleere	4210 E. 11th Avenue	388-6111 or 86-315
Administration	Dalton Roberts	4210 E. 11th	86-223
Water Pollution Control Commission	Frank Rozich	4210 E. 11th	86-231
Air Pollution Variance Board	Dr. George J. Dwire	800 Clermont Bldg.	86-243

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<u>Department & Divisions</u>	<u>Officers</u>	<u>Location</u>	<u>Telephone</u>
<u>Health, cont'd.</u>			
Alcoholism	Graydon Dorsch	4210 E. 11th Ave.	86-227
<u>Higher Education</u>			
Office of Executive Director	Frank C. Abbott	719 S. S.	2115
Community Colleges and Occupational Education	Milton C. Rebell	207 S. S.	3061
Council on Arts and Humanities	Robert Sheets	600 S. S.	892-2205
Scientific Development Commission	Dr. Edward U. Condon	Boulder	443-2211 Ext. 7863
State Historical Society	W. E. Marshall	M. B.	2136
Trustees of State Colleges	H. Grant Vest	219 S. S.	2588
<u>Colleges and Universities</u>			
<u>Presidents</u>			
Adams State College	Dr. John A. Marvel	Alamosa	589-7341
Colorado School of Mines	Orlo E. Childs	Golden	279-3381

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<u>Higher Education, cont'd.</u>			
<u>Colleges and Universities</u>	<u>Presidents</u>		
Colorado State College	Darrell Holmes	Greeley	351-2121
Colorado State University	W. E. Morgan	Fort Collins	491-6211
Fort Lewis College	Dr. John F. Reed	Durango	247-7661
Metropolitan State College	Kenneth Phillips	Denver	292-5190
Southern Colorado State College	J. Victor Hopper	Pueblo	545-4220
University of Colorado	Joseph R. Smiley	Boulder	443-2211 Ext. 6201
Western State College	Dr. Harlan Bryant	Gunnison	943-2114
<u>Community Colleges</u>			
Aims College	Dr. Edward Beaty	Greeley	352-3415
Arapahoe Junior College	Dr. Allan Crawford	Littleton	798-8641

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<u>Higher Education, cont'd.</u>			
<u>Community Colleges</u>	<u>Presidents</u>		
Colorado Mountain College	Dr. Elbie L. Gann	Leadville (East Campus)	486-2015
		Glenwood Springs (West Campus)	945-7485
Community College of Denver	Dr. Leland B. Luchsinger	Denver	288-1551
El Paso Community College*	Dr. Robert O. Hatton	Colorado Springs	
Lamar Community College	Dr. Carl R. Gerber	Lamar	336-2248
Mesa College	Dr. William A. Medesy	Grand Junction	248-1376
Northeastern Junior College	Ervin S. French	Sterling	522-6600
Otero Junior College	Dr. William L. McDivitt	La Junta	384-4446
Rangely College	Dr. John E. Roberts	Rangely	675-2261
Trinidad State Junior College	Guy C. Davis	Trinidad	846-3387

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*"This college will not open until the fall of 1969."

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<u>Department & Divisions</u>	<u>Officers</u>	<u>Location</u>	<u>Telephone</u>
<u>Highways</u>			
Office of Chief Engineer	Charles E. Shumate	4201 E. Ark. Ave.	757-9011 or 84-201
Highways	Charles E. Shumate	4201 E. Ark. Ave.	757-9011
Colorado State Patrol	Col. Gilbert R. Carrel	4201 E. Ark. Ave.	757-9011 or 84-401
<u>Institutions</u>			
Office of Executive Director	David A. Hamil	328 S. S.	2595
<u>Corrections</u>			
Adult Parole	Harry C. Tinsley	328 S. S.	2595
Penitentiary	Edward W. Grout	12 S. S.	2411
Reformatory	Wayne K. Patterson	Canon City	275-3311
Women's Correctional Institution	C. Winston Tanksley	Buena Vista	395-2418
	May Gillespie	Canon City	275-3311
<u>Mental Retardation</u>			
Home & Training School	Wesley D. White	328 S. S.	2507
Home & Training School	Robert M. Porter	Grand Junction	243-1051
Home & Training School	Kayo Sunada	Wheat Ridge	424-7791

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<u>Psychiatric Services</u>			
Colorado State Hospital	Dr. Hans M. Schapire	328 S. S.	2595
Fort Logan Mental Health Center	Charles E. Meredith	Pueblo	543-1170
	Dr. Ethel M. Bonn	Denver	761-0220
<u>Youth Services</u>			
Mountview Girl's School	Mylton L. Kennedy	Fort Logan	3041
Lookout Mountain School for Boys	Miss Betty Portner	Morrison	985-4411
Juvenile Parole	Malcolm Geddis	Golden	279-7681
Golden Gate Youth Camp	Richard S. Douglass	Denver	2620
Lathrop Park Youth Camp	Loren Adlfinger	Golden	623-6991
Colorado Youth Center (Children's Home)	William F. Masimer, Sr.	Walsenburg	738-1238
School for Deaf and Blind	Kenneth P. Joos	Denver	744-3395
	Armin G. Turechek	Colorado Springs	633-3843
<u>Labor and Employment</u>			
Office of Executive Director		888 Sherman	

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<u>Department & Divisions</u>	<u>Officers</u>	<u>Location</u>	<u>Telephone</u>
<u>Industrial Commission</u>	James M. Shaffer	888 Sherman	2101
Apprenticeship Council	John E. Lewis	888 Sherman	2101
Compensation Insurance Fund	H. C. Wortman	888 Sherman	222-5921 or 2231
Boiler Inspection	James A. Underwood	888 Sherman	222-5921 or 2231
State Inspector of Oils	Harvey Houston	1024 Speer Blvd.	2096
<u>Employment</u>	Bernard E. Teets	1210 Sherman	222-1551 or 83-223
Unemployment Compensation	James E. Noonan	1210 Sherman	83-401
Employment Service	A. W. Bevan	1210 Sherman	83-277
<u>Law</u>			
Office of the Attorney General (Legal Affairs)	Duke W. Dunbar	104 S. C.	2542
Inheritance Tax	Neil Tasher	C. A.	2381
<u>Local Affairs</u>			
Office of Executive Director	J. W. Patterson	136 S. C.	2471

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<u>Department & Divisions</u>	<u>Officers</u>	<u>Location</u>	<u>Telephone</u>
<u>Local Affairs, cont'd.</u>			
Colorado Bureau of Investigation	Hilbert Schauer	310 S. S.	2268
Colorado Law Enforcement Academy	Col. Gilbert R. Carrel	4201 E. Ark. Ave (Temporary)	757-9011 or 84-401
Commerce & Development	Dwight E. Neill	C. A.	2205
Local Government	J. D. Arehart	127 S. S.	2156
Property Taxation (Tax Commission)	Howard A. Latting	C. A.	2371
<u>Military Affairs</u>			
Office of Adjutant	Maj. Gen. Joe E. Moffitt	300 Logan	2188
<u>Natural Resources</u>			
Office of Executive Director	Richard T. Eckles	1845 Sherman	3311
Soil Conservation Board	Clarence Svedman	1845 Sherman	3351
Water Conservation Board	Felix L. Sparks	1845 Sherman	3441
Colorado Geological Survey	Richard T. Eckles	1845 Sherman	3311

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<u>Department & Divisions</u>	<u>Officers</u>	<u>Location</u>	<u>Telephone</u>
<u>Natural Resources, cont'd.</u>			
Oil & Gas Conservation Commission	D. V. Rogers	1845 Sherman	3531
Mines	Richard T. Eckles	1845 Sherman	3311
Water Resources (State Engineer)	A. Ralph Owens	1845 Sherman	3581
Game, Fish & Parks	Harry R. Woodward	6060 North Broadway	825-1192 or 2571
<u>Regulatory Agencies</u>			
Office of Executive Director	L. Lindesmith	136 S. C.	2471
Civil Rights Commission	James F. Reynolds	312 S. S.	2621
Banking	Harry Bloom	325 O. B.	2121
Insurance	J. Richard Barnes	106 O. B.	2401
Public Utilities Commission	Henry E. Zarlengo	1845 Sherman	825-6235 or 2084
Racing Events	H. A. Christensen	724 S. S.	2295
Registrations	L. Lindesmith	136 S. C.	2471
Savings & Loan	Guy L. Reed	212 O. B.	2385
Securities	Stanley R. Hays	125 O. B.	2607

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EXECUTIVE BRANCH

<u>Department & Divisions</u>	<u>Officers</u>	<u>Location</u>	<u>Telephone</u>
<u>Revenue</u>			
Office of Executive Director	John Heckers	486 C. A.	825-9061 or 82-255
Enforcement - Tax	Harvey V. Owens	504 C. A.	825-9061 or 82-436
Motor Vehicle	William A. Cassell	140 W. 6th Avenue	825-9061 or 82-455
Liquor Enforcement	W. C. Chilton	548 C. A.	82-411
<u>State</u>			
Office of Secretary of State	Byron A. Anderson	127 S. C.	2361
<u>Social Services</u>			
Office of Executive Director	Con F. Shea	1600 Sherman	2515
Welfare	Miss C. J. Birkins	1600 Sherman	2511
Rehabilitation	Parnell McLaughlin	705 S. S.	2255
Services for the Aged	Robert B. Robinson	1600 Sherman	2586
<u>Treasury</u>			
Office of State Treasurer	Mrs. Virginia Neal Blue	140 S. C.	2441

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OTHER

		<u>Location</u>	<u>Telephone</u>
Press Room	Newspaper Reporters	327 S. C.	2278
Retirement Association, Public Employees	Jack E. Kennedy	1390 Logan, 4th Fl.	534-1203 or 2601

JUDICIAL BRANCH

	<u>Officers</u>	<u>Location</u>	<u>Telephone</u>
<u>Supreme Court</u>			
Chief Justice	Robert H. McWilliams	203 S. C.	2026
Associate Justices	James Groves	355 S. C.	2417
	Edward C. Day	350 S. C.	2414
	Edward E. Pringle	303 S. C.	2025
	Paul V. Hodges	308 S. C.	2419
	Donald E. Kelley	250 S. C.	2024
	Richard D. Turelli	210 S. C.	2066
Clerk of Court	Harry U. Larson	323 S. C.	2584
Judicial Administrator	George J. Stemmler	32 S. C.	2044
Statute Revision, Committee on Revisor of Statutes			

LEGISLATIVE BRANCH

<u>General Assembly</u>	<u>Officers</u>	<u>Location</u>	<u>Telephone</u>
<u>House</u>			
	Speaker of the House John D. Vanderhoof	242 S. C.	2028
	Majority Leader	242 S. C.	2348
	Chief Clerk of the House Henry C. Kimbrough	242 S. C.	222-5363 or 2029
<u>Senate</u>			
	President of the Senate Lieutenant Governor	224 S. C.	2027
	Majority Leader Frank L. Gill	242 S. C.	2348
	Minority Leader Sam T. Taylor	242 S. C.	2349
	Senate Secretary Comfort Shaw	S. C.	2317
<u>Service Agencies</u>			
Joint Budget Committee	Joseph F. Kyle	341 S. C.	2061
Legislative Auditor	John P. Proctor	144 S. C.	2051
Legislative Council	Lyle C. Kyle	46 S. C.	2285
Legislative Drafting Office	James C. Wilson, Jr.	30 S. C.	2340

LEGISLATIVE BRANCH

General Assembly
Legislative Bill Room
Commission on Interstate
Cooperation
Commission on Uniform State
Laws
Statute Revision,
Committee on
Revisor of Statutes

Officers

Lyle C. Kyle
James C. Wilson, Jr.

Location

24 S. C.
46 S. C.
30 S. C.

Telephone

2340
2285
2047

SEE JUDICIAL BRANCH

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SENATE

<u>Senators</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
Hogan, Mark A. (Lt. Governor, President of Senate)	Denver	Denver	--	D
Anderson, Fred E.	Loveland	Larimer	26*	R
Armstrong, William L.	Aurora	Arapahoe	22	R
Birmingham, John R.	Denver	Denver	7	R
Brown, George L.	Denver	Denver	6	D
Chance, Hugh M.	Longmont	Boulder (Part) Weld (Part)	24	R
Cisneros, Roger	Denver	Denver	4	D
DeBerard, Fay	Kremmling	Eagle Garfield Grand Jackson Lake Moffat Pitkin Rio Blanco Routt Summit	35	R
Decker, Clarence	Denver	Denver	5	D

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*Carry-over State Senators

SENATE

<u>Senators</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
Denny, Wayne	Cortez	Archuleta Conejos La Plata Mineral Montezuma (Part) Rio Grande	33*	R
Dines, Allen	Denver	Denver	3*	D
Enstrom, C. K.	Grand Junction	Mesa	27*	R
Fowler, Hugh C.	Littleton	Arapahoe	21	R
Fowler, Les	Boulder	Boulder	23	R
Garnsey, William S.	Greeley	Weld	25*	R
Gill, Frank L.	Hillrose	Logan Morgan Washington	28	R
Hodges, Lloyd J.	Julesburg	Cheyenne Crowley Douglas Elbert Kiowa Kit Carso Lincoln Phillips Sedgwick Yuma	29*	R

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*Carry-over State Senators

SENATE

<u>Senators</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
Jackson, George F.	Colo. Spgs.	El Paso	2*	R
Kemp, Frank A., Jr.	Denver	Denver	1*	R
Locke, Harry M.	Salida	Alamosa Chaffee Clear Creek Custer Fremont Gilpin Park Saguache Teller	30*	R
MacFarlane, John D.	Pueblo	Costilla Huerfano Las Animas Pueblo (Part)	32	D
MacManus, Donald H.		Adams	18	D
Massari, Vincent	Pueblo	Pueblo	19	D
Minister, Kingston G.	Colo. Spgs.	El Paso	13	R
Nicholson, Will F.	Denver	Denver	7*	R
Ohlson, Norman	Colo. Spgs.	El Paso (Colo. Spgs.)	12	R

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*Carry-over State Senators

SENATE

<u>Senators</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
Rockwell, Wilson	Maher	Delta Dolores Gunnison Hinsdale Montezuma (Part) Montrose Ouray San Juan San Miguel	34*	R
Saunders, Allegra	Denver	Denver	1*	D
Schieffelin, Joseph B.	Lakewood	Jefferson	15*	R
Shoemaker, Joe	Denver	Denver	10	R
Stockton, Ruth S.	Lakewood	Jefferson	14	R
Strickland, Ted. L.	Westminster	Adams	17	R
Taylor, Sam I.	Walsenburg	Costilla Huerfano Las Animas Pueblo (Part)	32*	D

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*Carry-over State Senators

SENATE

<u>Senators</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
Thomas, James P.	Rocky Ford	Baca Bent Otero Prowers	31*	D
Vollack, Anthony F.	Arvada	Adams (Part) Jefferson	16	D
Williams, Carl M.	Denver	Denver	9	R

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*Carry-over State Senators

HOUSE OF REPRESENTATIVES

<u>Representatives</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
Arnold, Sandy	Boulder	Boulder	41	R
Baer, T. John, Jr.	Loma	Mesa	49	D
Bain, Jean K.	Denver	Denver	11	R
Bastien, Thomas	Denver	Denver	16	D
Black, Ray H.	Loveland	Larimer	48	R
Braden, James A.	Colo. Spgs.	El Paso	23	R
Bryant, Ted	Denver	Denver	13	R
Burch, Palmer L.	Denver	Denver	17	R
Burns, Forrest G.	Lamar	Baca Bent Prowers	51	D
Byerly, John M.	Golden	Jefferson	27	R
Calabrese, Joseph V.	Denver	Denver	1	D
Cole, Ralph A.	Littleton	Arapahoe	39	R
Coloroso, Dominic	Denver	Denver	6	D
Cooper, Eldon W.	Thornton	Adams	30	D
Dameron, Thomas H., Sr.	Pueblo	Pueblo	36	D

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HOUSE OF REPRESENTATIVES

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<u>Representatives</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
DeMoulin, Charles J.	Denver	Denver	4	D
Dittemore, Betty Ann	Englewood	Arapahoe	37	R
Edmonds, Charles M.	Manitou Springs	El Paso	22	R
Farley, Thomas T.	Pueblo	Pueblo	33	D
Fentress, George H.	Lakewood	Jefferson	25	R
Friedman, Don	Denver	Denver	14	R
Fuhr, John D.	Aurora	Arapahoe	40	R
Grace, Vincent	La Junta	Crowley Otero	54	R
Grant, Charles M.	Longmont	Boulder	43	D
Grimshaw, Thomas T.	Lakewood	Jefferson	28	R
Gustafson, Carl H.	Denver	Denver	12	R
Hamilton, Paul L.	Denver	Denver	9	D
Hart, Harrie E.	Colo. Spgs.	El Paso	21	R
Hinman, W. P.	Yampa	Clear Creek Gilpin Grand Jackson	62	R

HOUSE OF REPRESENTATIVES

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<u>Representatives</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
		Moffat Routt Summit		
Horst, Donald J.	Denver	Denver	10	D
Jackson, Robert A.	Pueblo	Pueblo	34	D
Johnson, Earl H.	Denver	Denver	18	R
Klein, Ben	Denver	Denver	2	D
Kogovsek, Ray	Pueblo	Pueblo	35	D
Koster, Harold R.	Salida	Chaffee Douglas Elbert Lake Park Teller	59	R
Knox, Wayne N.	Denver	Denver	3	D
Lamb, C. P.	Brush	Morgan Washington	56	R
Lamm, Richard D.	Denver	Denver	8	D
Massari, Phillip	Trinidad	Costilla Las Animas	55	D

HOUSE OF REPRESENTATIVES

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<u>Representatives</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
McCormick, Charles E.	Grand Junction	Mesa	50	D
McCormick, Harold L.	Canon City	Custer Fremont Saguache	64	R
McNeil, Hiram A.	Montrose	Dolores Montezuma (Part) Montrose San Miguel	65	D
Moore, Austin F.	Littleton	Arapahoe	38	R
Mullen, Anthony J.	Northglenn	Adams	31	D
Munson, Kay	Colo. Spgs.	El Paso	20	R
Neal, Thomas V.	Durango	La Plata (Part) Montezuma (Part)	60	D
Newman, Edward	Aurora	Adams	32	R
Newman, J. Everett	Westminster	Adams	29	D
Porter, Ralph E.	Crested Butte	Delta Gunnison Hinsdale Ouray San Juan	58	R
Quinlan, Clarence	Antonito	Archuleta Conejos	63	R

HOUSE OF REPRESENTATIVES

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<u>Representatives</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
		La Plata (Part) Mineral Rio Grande		
Rose, Jerome	Denver	Denver	15	D
Sack, Floyd M.	Lakewood	Jefferson	26	R
Safran, Hubert M.	Denver	Denver	5	D
Sanchez, Paco	Denver	Denver	7	D
Schafer, Robert	Boyero	Cheyenne Lincoln Kit Carson Kiowa Yuma	57	R
Schmidt, Eric W.	Boulder	Boulder	42	R
Shore, Roy H.	Greeley	Weld	45	R
Showalter, Carl E.	Johnstown	Weld	44	R
Schubert, Theodore R.	Calhan	El Paso	19	R
Singer, M. Keith	Arvada	Jefferson	24	R
Sonnenberg, Lowell E.	Fleming	Logan Phillips Sedgwich	52	R

HOUSE OF REPRESENTATIVES

<u>Representatives</u>	<u>Home</u>	<u>Counties</u>	<u>Dist.</u>	<u>Pol. Pty.</u>
Strahle, Ronald H.	Fort Collins	Larimer	47	R
Vanderhoof, John D.	Glenwood Springs	Eagle Garfield Pitkin Rio Blanco	61	R
Woodard, George W.	Alamosa	Alamosa Huerfano Pueblo (Part)	53	D
Younglund, Walter A.	New Raymer	Weld	46	R

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GENERAL INFORMATION

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GENERAL INFORMATION FOR LEGISLATORS

Many bits of information concerning the routine affairs of legislative activity, which are taken for granted by the seasoned legislator, may present somewhat of an enigma to the newly-elected official who comes to the Capitol for his initial term of service with the General Assembly. It is felt that the following information will be valuable to new and experienced legislators alike.

Certification of Election: On the thirty-first day after any general election at which votes have been cast for candidates for the General Assembly, the Secretary of State proceeds to canvass the votes for state senators and state representatives.

Upon completion of the canvass, the Secretary of State certifies statements and determination of election made by him, and transmits to each person thereby declared elected to the General Assembly a certificate of election certified by him under his seal. Also, the Secretary of State arranges to have printed a copy of such certified statement and determination in a newspaper published at the seat of government.

Post-Election Organizational Meeting:
Majority Party - Shortly after the November general election, the State Central Committee of the party in control -- known as the majority party -- notifies all duly elected members of the General Assembly of an organizational meeting which is usually held in Denver prior to Thanksgiving. At this meeting, incoming members of the General Assembly join with party leaders to select, informally, the principal officers of each house. Representatives and Senators meet separately, with the former selecting the Speaker, Majority Floor Leader, and Caucus Chairman, and the latter selecting the President pro tempore, Majority Floor Leader, and Caucus Chairman.

While the House Speaker is selected informally in the manner related, he is elected formally by all members of the House on the first day of the session. Tentative designation of a speaker at the November meeting enables the person so selected to devote one month's time to appointments of chairmen and members of the House committees of reference. House members who are interested in serving on certain committees may submit personally their preferences to the designated Speaker. The Speaker may or may not consult with older members or correspond with a prospective committeeman in order to evaluate his background and qualifications for particular committee assignments.

The Senate, by a majority vote of all members elected, selects a member as president pro tempore. In the Senate, committee assignments are delegated usually to the Committee on Committees, which is appointed at the November organizational meeting. Appointments to Senate committees of reference are made by resolution at the beginning of each regular session and remain constituted as such until the first regular session convening after the ensuing general election.

Minority Party - The minority party usually holds its organizational meeting on the same day as does the majority party; leaders selected are the Minority Floor Leaders and Caucus Chairmen for each House.

Employment of Personnel: The majority party has charge of appointments of personnel to the various positions necessary to the operation of the General Assembly. These positions include the established offices in both houses, together with stenographers, typists, clerks and messengers in sufficient number to handle administrative and clerical detail. On the opening day of the session, these employees are assigned by resolution to specified positions with designated compensation per calendar day, to serve for the duration of the session. Certain positions may be continued throughout the remainder of the year by resolution passed toward the close of the session.

Assignment of Seats: Seats are usually assigned by a committee appointed for that purpose in each chamber. The majority and minority leaders of either house occupy the two front row center seats; no established order is followed for assignment of other seats; however, in the Senate, seniority usually governs choice of seats. The name of the legislator, together with the name of the county or counties represented, is attached to the front of each desk. Also, mounted on each Senator's desk is a three-side marker bearing the number of his Senatorial District.

Cloakroom Space: Space is assigned to each legislator in cloakrooms adjoining the House and Senate chambers, as designated by attached name card.

Materials Furnished to Legislators: The following materials and supplies are placed on each legislator's desk on the opening day of the session or within the first several days of convening:

1. Stationery: Letterheads and return address envelopes;
2. Identification Decal: To be placed on car window;
3. Six Looseleaf Binders: One each for Senate bills,

House bills, Senate journals and calendars, and House journals and calendars. These are kept current by legislative clerks. Binders are turned in at the end of each session.

State Constitution: A copy of the Constitution may be obtained from the Chief Clerk or the Secretary of the Senate upon request. The Secretary of State has charge of publishing copies of the Constitution, and a reasonable supply for distribution is maintained in his office.

Statutes: Each legislator receives one set of the Statutes during his legislative service. Statutes are available from the Secretary of State, through the Chief Clerk (in the House) or the Secretary (in the Senate). In addition, each legislator receives supplements published during his term of service. Any legislator desiring supplements subsequent to his leaving the General Assembly may purchase them from Bradford-Robinson Printing Company, Denver. Cost of the eight-volume set of 1963 Statutes is \$63.13; the cost of cumulative supplements varies depending on the amount of printing involved.

Session Laws: Each legislator is furnished, through the Secretary of State, a copy of the Session Laws which are published following his service in each ordinary or special session of the General Assembly.

General Supplies: Requests for general supplies should be given to legislative clerks.

Stenographic Services: Both the Senate and the House maintain typing pools during legislative sessions where stenographers are available for dictation and typing. Legislators should contact the printing clerk of the House in arranging for this service, and in the absence of the printing clerk, the Chief Clerk. In the Senate, legislators should make arrangements with the Secretary. Stenographers will deliver completed work to the legislator's desk.

Mailing and Postage: Outgoing mail baskets are at the Chief Clerk's desk in the House and at the Secretary's desk in the Senate. Incoming mail is distributed to the legislator's desks by the Sergeant-at-Arms.

Telephone Service: There are two dial phones installed on either side of each house and several booths with dial phones in the hall near the telephone console. Also there are three dial phones on both the third and ground floors near the committee rooms. Incoming calls are taken by the operator at the console and messengers deliver them to legislators at their

desks, as well as call legislators to the telephone to take calls when such action does not interfere with the order of business. Legislators may make outgoing calls or return incoming calls by using any of the dial phones. A credit card, valid until adjournment sine die, was issued to each member for long-distance calls. Bills for long-distance calls are sent to the General Assembly prior to adjournment, with an individual record of the calls made by each legislator.

Parking: Each legislator receives a special legislative identification decal and a special license plate to attach to the rear license plate of his car. These are distributed from the Sergeant-at-Arms' desks at the beginning of the session. Parking space on the Capitol Circle drive not already assigned or metered will accommodate approximately 122 cars. Space is reserved for legislators around the Capitol Circle. Assignment of parking spaces is supervised by the Buildings Manager. Denver city police are furnished with a list of license numbers of legislative cars, in order to keep parking difficulties and ticketing to a minimum. It is important that representatives inform the Chief Clerk of the House, and Senators inform the Secretary of the Senate, of license plate changes.

Legislative Pay and Travel Expenses: Compensation for legislators is as follows:

1. **Monthly Pay:** Two hundred dollars per month for each month of the term for which elected.
2. **Per Diem During Session:** Thirty dollars per day during regular and special sessions, up to a total of \$4,800 for each legislative biennial period. The remainder, if any, is paid on the first day of the last month of such biennial period.
3. **Per Diem and Travel Between Sessions:** Twenty dollars per day, not to exceed \$600 in any calendar year, for necessary attendance, between sessions, at meetings of the Legislative Council, committees established by the Legislative Council, or interim committees authorized by joint resolution or by law. For members of the Joint Budget Committee, twenty dollars per day, not to exceed two thousand dollars per year, for necessary attendance, between sessions, at meetings of the Joint Budget Committee. For the Speaker of the House, twenty-five dollars per day, not to exceed \$600 per year, for necessary attendance, between sessions, to matters concerning the General Assembly.

Mileage rates may not exceed those authorized for the executive departments.

4. **Travel To and From Sessions:** "...all actual and necessary traveling expenses to be paid after the same have been incurred and audited..." (Constitution, Article V, Section 6).

On the opening day of the session, regular or special, each legislator may submit a claim for traveling expenses on a form provided by the Chief Clerk in the House and by the Secretary in the Senate. Vouchers for collections of mileage allowance and other expenses incurred in connection with interim committee meetings are processed by the respective departments responsible for handling committee work.

Legislators who live more than twenty-five (25) miles by road from the State Capitol are entitled to lodging expenses not to exceed ten (10) dollars per night of actual occupancy in Denver during sessions of the General Assembly.

Members of the General Assembly are also entitled to reimbursement for traveling expenses provided that mileage claim does not exceed the authorized rate at which employees of the executive branch are reimbursed.

Legislators and legislative employees are paid per calendar day on each fifteenth day from the opening day of the session. Checks are distributed from the Chief Clerk's desk in the House and from the Secretary's desk in the Senate. A legislator may request that his checks be mailed directly to his bank. Deductions from paychecks are made on the basis of the actual pay received for a certain month -- per diem and the monthly salary combined.

Visitors: Visitors who wish to contact a particular legislator should check with one of the Sergeants-at-Arms who are stationed at the rear of each chamber. Also, the telephone messengers at the switchboard may be asked to notify members of the General Assembly of visits by constituents. Legislators may procure visitors' cards from the Speaker of the House or the Secretary of the Senate to distribute to guests. The Visitor's Card serves to facilitate admittance to the floor of the Chambers.

For rules concerning visitors and use of galleries and chamber floors, please see: House Rules 38 and 41; Senate Rule 31.

Press: Representatives of the press, radio, and television have access to the floor of either chamber, where tables for their use are provided in front of the Clerk's desk in the House and in front of the Secretary's desk in the Senate.

GEOGRAPHICAL AND HISTORICAL FACTS

Organizations and news media represented in the past are the Denver Post; Rocky Mountain News; Associated Press; United Press International; KOA and KLZ-TV. These representatives, or other representatives of the various news media who desire admittance to the floor of either chamber must be approved and accredited by the respective presiding officers. The press room is No. 327 on the third floor of the State Capitol.

Lobbyists: A lobbyist is an individual who attempts to influence in any manner the vote of a member or members of the legislature, or the action of any of its committees upon bills, resolutions, or other measures pending before either house. A lobbyist who wishes to appear before any committee of either house must register, giving his name, address, the interest or interests he represents, together with the matters on which he wishes to be heard. The Chief Clerk of the House or the Secretary of the Senate, as applies, will issue a card to the lobbyist which will entitle him to appear before legislative committees. The following table shows the number of lobbyists registered during the "long" sessions since 1951:

Year	House	Senate
1951	63	not available
1953	73	60
1955	150	122
1957	215	208
1959	298	266
1961	316	217
1963	226	208
1964	No known record	*
1965	206	*
	(approx)	*
1966	57	*
1967	186	*
1968	93	*

*Statistical information not available.

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Colorado, the Centennial State

Creation	3k
Location	3k
Area	3k
Altitude	3k
Climate	3k
Topography	4k
Population	5k

Historical Facts

Early History, Exploration, and Settlement	6k
Territorial and State Government	6k
History of Mineral and Oil Industry	8k
Transportation and Communications	10k
Agriculture and Livestock	13k
Educational History	14k

Sessions of Colorado General Assembly

17k

Political Control of Governorship and General Assembly

19k

1k

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COLORADO, THE CENTENNIAL STATE

CREATION:

On August 1, 1876, Colorado became the 38th state admitted into the Union. Prior to statehood, portions of Colorado were parts of the District of Louisiana, and Missouri, Louisiana, Kansas, Nebraska, New Mexico, Utah and Unorganized Indian, and Colorado territories. Prior to possession by the United States, Colorado was claimed by Spain, France, England, Mexico, and the Texas Republic. Colorado, a Spanish word meaning reddish, rosy or colorful, first given to the river and later, in 1861, to the territory, is nicknamed the "Centennial State", having been granted statehood during the centennial year of the signing of the Declaration of Independence.

LOCATION:

Colorado is located approximately in the center of the western half of the United States, and is bordered by Wyoming on the north, Nebraska on the northeast, Kansas on the east, New Mexico and the Oklahoma panhandle on the south, and Utah on the west.

AREA:

Colorado is rectangular in form, and measures approximately 387 by 276 miles. Having within its borders 104,247 square miles of land and water, Colorado ranks eighth in size among the 50 states, and is larger than the combined area of the Middle Atlantic states of New York, New Jersey, and Pennsylvania.

ALTITUDE:

Average elevation above sea level of Colorado is 6,800 feet, the highest average elevation of the 50 states. Highest elevation in Colorado (14,431 feet) is the summit of Mount Elbert, near Leadville; lowest elevation (3,350 feet) is the surface of the Arkansas River at the Colorado-Kansas boundary line, near the town of Holly. The lowest elevation is the highest lowest elevation of the 50 states. Colorado has 52 of the highest 82 named mountains, 14,000 feet or higher, in the United States; the 12 highest peaks, found in Alaska, including the highest, Mt. McKinley (20,320 feet), and the 13th highest mountain, California's Mt. Whitney (14,495 feet), are the peaks in the United States taller than Colorado's Mt. Elbert. Approximately 1,500 peaks in Colorado are over 10,000 feet in height.

CLIMATE:

Colorado is a semi-arid state. State-wide precipitation (water from rain and snow) averages approximately 16.5 inches annually, and ranges from Alamosa's 6.59 to Rico's 26.49 annual inches. Growing seasons (number of days between last spring frost and first autumn frost) vary from 188 days in Grand Junction to 4 days in Fraser. Denver averages

TOPOGRAPHY:

164 consecutive frost-free days, Pueblo has 174, and Palisade residents can expect 179. Highest temperature ever recorded in Colorado was 118 degrees at Bennett; lowest temperature was -60 at the Taylor Park Dam. Average annual temperature for Denver is 51.4 degrees. The sun is visible in Denver during 69 per cent of the daylight hours, and Denver's annual average early afternoon relative humidity is 38 per cent. The dry air, which reduces the severity of both excessively high and low temperatures, and the high percentage of clear, sunshiny days has earned Colorado the reputation of being the "climate capital of the world."

The eastern half of Colorado has flat alluvial high plains and broad gently sloping prairies with both irrigated and dry farm land rising gradually from the eastern border to the foothills of the high mountain ranges which divide the state. The western half of the state is a land of high mountains, rugged mountain and river valleys, high plateaus, rugged canyons, deep basins and some of the most magnificent scenery in the nation. Two national parks, six national monuments, one national recreation area, and 12 National Forests attest to this fact. (The Federal government owns 36.2% of Colorado's square miles.)

The eastern half of the state produces a diversity of agricultural products and livestock and subsurface resources including oil, gas, and coal. Much of the western half of the state is heavily timbered and underlaid with oil, coal, the largest reserve of oil shale and molybdenum deposits in the United States, in addition to having excellent farm and ranch lands.

The Continental Divide, which forms the crest of the continent and separates the watersheds of the Pacific Ocean and the Gulf of Mexico, runs through the west-central part of the state in a general north-south direction. Five major rivers, including three of the longest rivers in the United States, originate in Colorado's high country: the Colorado River (1,450 miles) fed by the western slope's Yampa, White, Gunnison, Dolores, and San Juan rivers, shares with the eastern slope's Arkansas River (1,450 miles) in being the 5th and 6th longest rivers in the United States. Also draining the eastern slope, mountains and prairie, that portion of the state east of the Continental Divide, is the nation's 3rd longest river, the Rio Grand (1,885 miles), and the North Platte (618 miles) and South Platte (424 miles) rivers. Formed by prairie gulches in far eastern Colorado is the sixth major

Colorado river, the Republican, which flows 445 miles before joining with the Kansas River in Kansas.

POPULATION:

During 1964, the United States Bureau of Census estimated Colorado's population at 2,000,000. The 1960 census estimated population at 1,753,947, a 32.4 per cent gain over the 1950 estimate, and ranked Colorado 33rd in the nation in total population but eighth fastest in per cent increase in growth during the decade of the fifties. Population growth in Colorado since 1851, the year in which the first permanent settlement was established, is as follows:

Year	Population	Increase over Previous Census Amount	Per Cent	Population as a Per Cent of the United States
1850	34,277			
1860	39,864	5,587	16.3	0.1
1870	194,327	154,463	387.5	0.4
1880	413,249	218,922	112.7	0.7
1890	539,700	126,451	30.6	0.7
1900	799,024	259,324	48.0	0.9
1910	939,629	140,605	17.6	0.9
1920	1,035,791	96,162	10.2	0.8
1930	1,123,296	87,505	8.4	0.9
1940	1,325,089	201,793	18.0	0.9
1950	1,753,947	428,858	32.4	1.0
1960	2,000,000	246,053	14.0	

Population per square mile of land surface equaled 16.9 persons in 1960, 41st among the 50 states. Only nine states, Alaska and eight western states, during 1960 had lower population densities. During the same year, the national density equaled 50.5 persons, and ranged from Alaska's 0.4 to Rhode Island's 812.4 and New Jersey's 806.7.

During 1960, approximately 74 per cent of Colorado's residents lived in urban areas (communities having a population of 2,500 or more), 68 per cent living in the Standard Metropolitan Statistical Areas of Denver, Colorado Springs, and Pueblo, and 53 per cent living in Adams, Arapahoe, Boulder, Denver, and Jefferson counties which comprise the Standard Metropolitan Statistical Area of Denver.

HISTORICAL FACTS

Early History, Exploration, and Settlement:

- 1541: Spanish explorer Coronado returns to Mexico City from Kansas in search of mythological Seven Cities of Cibola and allegedly crosses southeastern portion of Colorado, to become Colorado's first explorer.
- 1682: Explorer La Salle claims for France all of Colorado east of the Rocky Mountains.
- 1803: Louisiana Purchase under administration of Thomas Jefferson brings most of what is now eastern Colorado under United States government.
- 1806: Lt. Zebulon Pike, first government sponsored explorer, explores Colorado Springs and San Luis Valley region three years after Ohio was admitted into the Union.
- 1834: Bent's Fort, one of the most important trading posts of the early West, is built on the Arkansas River by the Bent brothers and St. Vrain near present site of La Junta.
- 1836: Texas becomes independent republic and claims narrow strip of mountain territory extending northward through Colorado to the 42nd parallel.
- 1848: Mexico cedes to the United States most of that part of Colorado not acquired by the Louisiana Purchase.
- 1850: Federal Government purchases Texas' claims in Colorado, and the present boundaries of Colorado are established.
- 1851: First permanent white settlement is established at Conejos in San Luis Valley; irrigation is begun; Fort Massachusetts is built in San Luis Valley to protest settlers from the Indians.
- Territorial and State Government:
- 1861: Colorado Territory is established with boundaries of present state. President Lincoln appoints William Gilpin first territorial governor. Supreme Court is organized and congressional delegates are chosen. First Assembly meets in September, creates 17 counties, authorizes a university and selects Colorado City as the territorial capital.
- 1862: Golden is selected as a new capital.
- 1867: Denver is established as permanent seat of government by the territorial legislature meeting in Golden.

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Territorial and State Government: cont.:

- 1875: Constitutional Convention of 38 members holds its first meeting.
- 1876: Colorado is admitted to the Union as the 38th state; John Rout is elected first governor. Colorado is called the "Centennial State" in honor of the 100th anniversary of the adoption of the Declaration of Independence.
- 1890: Cornerstone is laid for State Capitol in Denver.
- 1894: State Capitol is completed at cost of \$2,500,000. Colorado is second state to grant suffrage to woman, following precedent set by Wyoming.
- 1908: Dome of State Capitol is plated with gold leaf at a cost of \$14,680.
- 1913: State Tax Commission is created by General Assembly.
- 1915: State Industrial Commission is created.
- 1918: Constitutional amendment provides Civil Service for state employees.
- 1921: General Assembly creates State Highway Department.
- 1935: State Planning Commission created by General Assembly.
- 1936: State Public Welfare Department established. Monthly old-age pensions of \$45 are authorized by voters in constitutional amendment.
- 1947: Office of the State Controller is established.
- 1949: Voters approve constitutional amendment to reorganize State Department of Education, including appointment of a non-political Commissioner of Education.
- 1950: Colorado voters approve constitutional amendment providing for annual sessions of the General Assembly.
- 1951: State agencies created by the General Assembly include the State Department of Parole, Oil and Gas Conservation Commission and the Weather Control Commission.
- 1953: General Assembly creates the State Legislative Council.
- 1957: General Assembly creates the Department of Natural Resources within the Executive Branch, consolidating 15 state agencies within the department.
- 1963: General Assembly creates the Division of Commerce and development within the Executive Branch, consolidating the

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Territorial and State Government; cont.:

- Related activities of the State Advertising and Publicity Committee, Department of Employment, and the Division of Planning.
- 1963: Governor's Local Affairs Study Commission of 100 members created to study problems of local government and finance, and the structures and powers of local governmental units in urban areas and their relationships to each other.
- 1964: Colorado voters approve constitutional amendment providing for the transfer of the State Auditor from the executive to the legislative branch of state government; qualifications of auditor upgraded.
- History of Mineral and Oil Industry:
- 1858: Gold is discovered near the junction of the South Platte and Cherry Creek, and the gold rush from the East begins.
- 1859: Gold is discovered in Idaho Springs and Central City areas, stimulating a rush of prospectors.
- 1860: Rich placer discoveries are made on present site of Leadville.
- 1862: First oil well is drilled near Florence.
- 1868: First smelter is erected at Blackhawk, inaugurating era of hard-rock mining.
- 1875: Lead carbonate ores, rich in silver, are found near present site of Leadville.
- 1880: Passage of Sherman Silver Purchase Act raises price of silver to more than \$1.00 an ounce. New rich silver strikes are made along the Rio Grande, and Creede is founded.
- 1882: Steel is milled in Pueblo from Colorado ores.
- 1891: The great gold field at Cripple Creek opens.
- 1893: Repeal of Sherman Act strikes silver mining a paralyzing blow.
- 1900: Gold production reaches peak of more than \$20,000,000 annually at Cripple Creek, second richest gold camp in the world.
- 1918: Impetus of war stirs development of mining of molybdenum at Climax near Leadville. Coal production of state reaches new high of 12,500,000 tons.

History of Mineral and Oil Industry; cont.:

- 1929: Pipeline is laid from Texas Panhandle to Denver to furnish natural gas to many cities.
- 1943: National need for increased oil production stimulates drilling for oil in the long-dormant Rangely area in northwestern Colorado. Each well drilled is a producer.
- 1946: Northwestern Colorado experiences a great boom as numerous oil wells are brought in as good producers in the Rangely Field and elsewhere in that region.
- 1947: U. S. Bureau of Mines experimental plant for extracting oil from oil-shale begins operation near Rifle. Estimate of Colorado's huge oil-shale reserves is set at 270 billion barrels.
- 1949: Drilling of oil wells in the Rangely field of northwestern Colorado completed. Field settles down to steady production from 531 pumping wells. Oil production in the state reaches a new peak of 23½ million barrels valued at \$60 million.
- 1950: Oil is discovered west of Fort Morgan and oil activity in northeastern Colorado takes on new stimulus. Construction begins on pipeline to convey natural gas from San Juan Basin of southwestern Colorado to Arizona and the Pacific Coast.
- 1951: New Golden Cycle mills begin operations at Cripple Creek, making gold bars from gold extracted nearby for storage at Fort Knox, Kentucky.
- 1952: Wildcat test in Logan County appears as important new oil discovery for the Denver-Julesburg Basin. Many new wildcat tests started.
- 1953: Climax Molybdenum Company near Leadville spends more than \$30 million in expansion program in past three years and is mining more than 65 percent of the world's production of this metal. Metals and mineral production set a new high at an estimated \$268,000,000 for the year.
- 1954: Uranium exploration reaches feverish pitch in western Colorado with scores of new companies organized and millions of shares of stock offered to the public. Millions of dollars change hands in purchasing of mining properties by capitalists from all over the nation. Oil and Gas Conservation Commission reports discovery of 30 new oil fields and 5 new gas fields in first eight months of year. Oil production in Colorado now exceeds 130,000 barrels daily, putting the state in ninth place among the 25 oil-producing states.

History of Mineral and Oil Industry, cont.:

- 1955: Colorado mineral production reaches all-time high of \$382 million with uranium most important.
- 1956: A \$50 million, 1,485 mile natural gas pipeline is completed from the San Juan Basin in southwestern Colorado to distant parts in the Northwest.
- 1957: Colorado can process 30 percent of the nation's uranium; four new mills are scheduled for completion in 1958. Coal output increased slightly from 3.5 million tons to 3.6 million tons with 123 mines operating in 16 counties.
- 1964: Renewed interest in development of oil shale reserves in Colorado develops. Estimate of oil in oil shale reserves in Garfield and Rio Blanco counties set at one trillion barrels, enough to supply the nation's oil requirements for 280 years at present rate of annual consumption. Current reserve of nation's liquid oil reserves set at 35 billion barrels.

Transportation and Communications:

- 1859: In March the first stagecoach with mail for Cherry Creek settlements leaves Leavenworth, Kansas. In April, the first newspaper, The Rocky Mountain News, is published by Wm. N. Byers.
- 1863: Telegraph line links Denver with the East; ten words to New York cost \$9.10.
- 1870: Denver & Pacific Railroad is constructed to connect Denver with the Union Pacific at Cheyenne, Wyoming. The Kansas Pacific enters Colorado from the Missouri River. The Greeley Tribune is established.
- 1871: The Denver & Rio Grande Railroad is built southward from Denver.
- 1872: Blackhawk and Central City are connected with Denver by railroad. The Denver and Rio Grande reached Pueblo. Out West, later Colorado Springs Gazette, is established.
- 1873: Atchison, Topeka & Santa Fe railroad reaches Southeast Colorado.
- 1878: First telephones are installed in Denver.
- 1880: Denver and Rio Grande lays tracks through the Royal Gorge and on to Leadville.
- 1881: Colorado and Southern Railroad reaches Colorado.
- 1882: Chicago, Burlington and Quincy arrived.

Transportation and Communications, cont.:

- 1883: Narrow-gauge line of the Denver and Rio Grande is completed from Gunnison to Grand Junction. First electric lights are installed in Denver.
- 1886: The Steamboat Pilot is established at Steamboat Springs, and the Missouri Pacific Railroad comes to Colorado.
- 1888: Chicago, Rock Island and Pacific Railroad reaches Colorado.
- 1890: Boulder Daily Camera is established.
- 1892: The Denver Post is established, purchased by Frederick G. Bonfils and H. H. Tamm in 1895, at which time first edition is published.
- 1893: Grand Junction Sentinel is established.
- 1902: David H. Moffat and associates begin construction of Moffat railroad over the Continental Divide.
- 1910: First long-distance telephone call made from Denver to New York City. First airplane flight in Denver.
- 1913: State begins licensing automobiles for the first time.
- 1921: Colorado begins building concrete highways on main-traveled routes.
- 1922: Moffat Tunnel Improvement District is created by General Assembly for construction of 6.4 mile bore under the Continental Divide. First commercial radio license is issued to Station KIZ.
- 1924: Radio Station KOA is built by General Electric Company. Concrete pavement is completed between Denver and Greeley, first two major cities to be connected by paved highway in the state.
- 1926: Denver is established as air-mail post office on United Air Lines route between Pueblo and Cheyenne.
- 1928: Opening of Moffat Tunnel shortens railroad distance between Denver and the Pacific Coast by 176 miles.
- 1931: Charles Vail, new highway engineer, initiates policy of oil-surfacing highways.
- 1932: Trail Ridge Road completed across Continental Divide through Rocky Mountain National Park.
- 1934: The Zephyr, the Burlington Railroad's first streamlined train drawn by a diesel engine, makes a trial run from

Transportation and Communications. cont.

- Chicago to Denver; regular operations begin in May, 1936, initiating a new era in rail transportation.
- 1936: General Assembly in special session authorizes issuance of \$25 million in highway anticipation warrants.
- 1940: State Highway Department has completed more than 4,000 miles of oiled and paved highways, linking practically all principal cities of the state with a network of hard-surfaced roads. New mountain pass routes completed include Loveland, Monarch, Vail, and Wolf Creek Passes.
- 1941: Mountain States Telephone and Telegraph Company constructs first underground cable extending from Cheyenne, Wyoming, to Denver.
- 1948: State Highway Department begins construction of the Valley Highway, four-lane artery through central Denver.
- 1949: Denver and Rio Grand Western Railroad, jointly with Burlington Railroad, begins operation of "Vista dome" passenger trains through the Colorado Rockies.
- 1950: Denver Tramway Company completes conversion program from trolley cars to electric and diesel powered buses. Newly-oiled Wolf Creek Pass road is dedicated as first all-weather highway connecting San Juan Basin with the eastern slope.
- 1952: New \$6,300,000 Denver-Boulder Turnpike of 17.3 miles is opened. First television station, KFEL, opens in Denver.
- 1953: Record number of motor vehicles is registered during the Year -- 476,137 automobiles and 133,350 motor trucks. The total, 609,487, is 76 percent higher than the 346,453 vehicles on the highways at the end of W. W. II.
- 1954: General Assembly refers to voters a proposal to issue \$35 million in highway anticipation warrants.
- 1956: Colorado has 14 railroads, including seven major interstate lines, with 3,848 miles of main track lines. The seven scheduled airlines which serve the state boarded and deplaned a total of 1,416,092 passengers at Colorado points between July 1, 1956, and June 30, 1957. Motor vehicle registration totals approximately 820,000.
- 1964: Test bore under Loveland Pass for Straight Creek Tunnel completed, and paves the way for two two-lane interstate highway tunnels to be constructed.

Agriculture and Livestock:

- 1852: Irrigation is begun in the San Luis Valley.
- 1870: Union Colony is established at Greeley, and the first irrigation canal is surveyed there.
- 1872: Agricultural settlements are established throughout the South Platte Valley.
- 1880: Dry-Land farming is undertaken extensively in eastern Colorado.
- 1886: Denver Union Stockyards are established.
- 1888: Union Colony at Greeley completes 900,000 acre irrigation project.
- 1899: First beet sugar refinery is built at Grand Junction.
- 1902: Beet sugar refinery is built at Fort Collins.
- 1903: Uncompahgre irrigation project, first of federal government reclamation projects in Colorado, is authorized.
- 1906: National Western Stock Show is born in tent at stockyards.
- 1909: Colorado attains first rank among states in irrigation area with 2,790,000 acres under irrigation.
- 1910: Number of farms is 46,170.
- 1918: Agricultural production is increased greatly to aid war needs. This results the following year in higher prices to farmers and increased prices for farm land.
- 1921: Agricultural prices decline sharply due to post-war deflation.
- 1930: Census shows Colorado has a population of 1,035,791, of whom 282,827, or 27.3 percent, live on farms.
- 1932: Farm prices drop to depression levels of \$3.00 per cwt. for hogs; 10¢ per dozen for eggs; and 50¢ per bushel for wheat.
- 1932: Drought and winds cause soil erosion in eastern and southeastern Colorado.
- 1934: Seven and one-half million acres of federally-owned grazing lands in western Colorado are placed under the provisions of the Taylor Grazing Act to improve grazing resources of the public domain.
- 1937: Many families move from dust-bowl area. Federal Government initiates soil conservation program.

Agriculture and livestock, cont.:

- provisions of the Taylor Grazing Act to improve grazing resources of the public domain.
- 1938: Taylor Park Reservoir near Gunnison completed to furnish additional water for irrigation in the Montrose-Delta area of the Uncompahgre Valley.
- 1941: Pine River Dam, northeast of Durango, is completed by the U. S. Bureau of Reclamation to provide irrigation water for farms in that area.
- 1962: Legislation passed by Congress to build Frylingpan-Arkansas river multiple use dam project.
- 1964: Ground breaking ceremonies held for Frylingpan-Arkansas project.
- Educational History:
- 1859: In October, O. J. Goldrick opens the first school at Auraria.
- 1860: First schoolhouse is built at Boulder.
- 1862: First tax-supported schools are established.
- 1864: Colorado Seminary (now University of Denver) is chartered; Sisters of Loreto open academy.
- 1871: Colorado School of Mines is established at Golden.
- 1874: Colorado College is founded at Colorado Springs; Territorial Legislature appropriates \$15,000 for University of Colorado at Boulder, on condition that an equal sum is raised by that city.
- 1877: University of Colorado opens classes at Boulder, with two teachers and 44 students. State Board of Agriculture is created to develop agricultural college at Fort Collins.
- 1879: Colorado College of Agriculture and Mechanic Arts offers instruction at Fort Collins.
- 1899: The General Assembly creates the State Normal School at Greeley (now Colorado State College).
- 1909: First appropriation is made by General Assembly for Western State Teachers College (now Western State College). The college was established originally in 1901; it opened in 1911.
- 1911: Fort Lewis School was established as an agricultural and

Educational History, cont.:

- vocational high school upon termination of the Indian School at this site.
- 1916: Emily Griffith Opportunity School is opened in Denver.
- 1925: Adams State Teachers College (now Adams State College) at Alamosa, and junior colleges at Grand Junction and Trinidad are opened. Adams State College was established in 1921 and the first appropriation made in 1923.
- 1933: Fort Lewis School becomes a college-level institution.
- 1937: Ten-year building program for Colorado's state institutions of higher learning is developed by State Planning Commission.
- 1945: Increased enrollment at Colorado's educational institutions develops critical housing problems. Federal Government closes down numerous war installations and the State's colleges are given buildings for temporary housing and classrooms.
- 1947: Fall enrollment at the state's colleges reaches a figure double the pre-war enrollment. Dr. Wm. R. Ross succeeds Dr. George W. Frazier as president of Colorado State College at Greeley.
- 1949: Dr. Wm. E. Morgan becomes president of Colorado A & M College (now Colorado State University) upon retirement of Dr. I. E. Newson. General Assembly passes School District Reorganization Act.
- 1951: School District Reorganization Act is repealed.
- 1951: Veterans enrolled in Colorado's colleges under the G. I. Bill number 9,470.
- 1952: Public School Finance Act is passed which provides formula for state aid to public schools. Amount appropriated for this purpose is \$12,500,000; Denver votes \$30 million and Jefferson County approves \$10 million in school bonds.
- 1953: Dr. Robert Stearns leaves the presidency of the University of Colorado to head the Boettcher Foundation in Denver, and is succeeded by Dr. Ward Darley. Dr. Chester M. Alter is named Chancellor of the University of Denver.
- 1954: General Assembly appropriates at March special session \$1,000,000 to purchase site for the U. S. Air Academy. Lowry Air Force Base is named as temporary headquarters for the Academy. More than 17,000 students are enrolled in the state's seven state-supported colleges.

REGULAR AND EXTRAORDINARY SESSIONS OF
THE COLORADO GENERAL ASSEMBLY
HELD SINCE THE YEAR 1876

Educational History, cont.:
 1955: State begins second 10-year \$40 million building program at state-supported institutions of higher learning.
 1957: General Assembly passed the Public School Foundation Act and the School District Reorganization Act.
 1961: Southern Colorado State College established in Pueblo.
 1963: Quigg Newton replaced by Joseph Smiley, former president of University of Texas, as president of the University of Colorado.

<u>Year</u>	<u>Session No.</u>	<u>Convened</u>	<u>Adjourned</u>	<u>No. of Days</u>
1876	1st	Nov. 1	Feb. 8	39
1879	2nd	Jan. 1	Feb. 13	40
1881	3rd	Jan. 5	Feb. 11	40
1883	4th	Jan. 3	Apr. 6	90
1885	5th	Jan. 7	Apr. 4	90
1887	6th	Jan. 5	Apr. 1	90
1889	7th	Jan. 2	Apr. 6	90
1891	8th	Jan. 7	Apr. 3	91
1893	9th	Jan. 3	Mar. 2	52
1894	9th - Extra.	Jan. 10	Apr. 1	90
1895	10th	Jan. 2	Apr. 5	90
1897	11th	Jan. 6	Apr. 8	3
1897	11th - Extra.	Apr. 6	Apr. 3	90
1899	12th	Jan. 4	Apr. 3	90
1901	13th	Jan. 2	Apr. 1	54
1902	13th - Extra.	Jan. 27	Mar. 21	90
1903	14th	Jan. 7	Apr. 6	7
1903	14th - Extra.	July 20	July 26	90
1905	15th	Jan. 4	Apr. 3	90
1907	16th	Jan. 2	Apr. 1	90
1909	17th	Jan. 6	Apr. 5	90
1910	17th - Extra.	Aug. 9	Oct. 18	71
1911	18th	Jan. 4	May 6	123
1913	19th	Jan. 1	Apr. 15	105
1914	19th - Extra.	May 4	May 16	13
1915	20th	Jan. 6	Apr. 10	95
1917	21st	Jan. 3	Mar. 4	71
1917	21st - Extra.	July 18	Aug. 24	18
1919	22nd	Jan. 1	Apr. 7	96
1919	22nd - Extra.	Dec. 8	Dec. 19	12
1921	23rd	Jan. 5	Apr. 5	91
1922	23rd - Extra.	Apr. 18	Apr. 29	12
1923	24th	Jan. 3	Apr. 19	107
1925	25th	Jan. 7	Apr. 16	100
1927	26th	Jan. 5	Apr. 13	99
1929	27th	Jan. 2	Apr. 21	110
1931	28th	Jan. 7	Apr. 24	108
1933	29th	Jan. 4	May 9	126
1933	29th - 1st Extra.	Aug. 2	Aug. 18	17
1933-34	29th - 2nd Extra.	Dec. 4	Jan. 22	50
1935	30th	Jan. 2	Jan. 6	95
1935	30th - 1st Extra.	Oct. 30	Nov. 13	15
1936	30th - 2nd Extra.	Mar. 23	Apr. 10	10
1936	30th - 3rd Extra.	Nov. 17	Nov. 20	4
1937	31st	Jan. 6	May 14	129
1939	32nd	Jan. 4	Apr. 24	111
1939	32nd - Extra.	Apr. 28	May 12	15

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Assembly

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Regular and Extraordinary Sessions of the Colorado General Assembly, cont.

Year	Session No.	Convened	Adjourned	No. of Days
1941	33rd	Jan. 4	Apr. 9	96
1943	34th	Jan. 6	Mar. 30	84
1944	34th - 1st Extra.	Jan. 28	Feb. 4	8
1944	34th - 2nd Extra.	Feb. 4	Feb. 9	6
1945	35th	Jan. 3	Apr. 6	94
1945	35th - Extra.	Nov. 19	Dec. 4	16
1947	36th	Jan. 1	Apr. 18	108
1948	36th - Extra	Oct. 18	Oct. 18	4
1949	37th	Jan. 5	Apr. 20	106
1950	37th - Extra.	Aug. 21	Aug. 26	6
1951	38th - 1st Reg.	Jan. 3	Mar. 21	78
1951	38th - Extra.	May 17	May 21	5
1952	39th - 2nd Reg.	Jan. 2	Feb. 9	39
1953	39th - 1st Reg.	Jan. 7	Mar. 28	81
1953	39th - Extra.	June 22	June 24	3
1954	39th - 2nd Reg.	Jan. 6	Feb. 13	39
1954	39th - Extra.	Mar. 17	Mar. 23	7
1955	40th - 1st Reg.	Jan. 5	Apr. 6	92
1956	40th - 2nd Reg.	Jan. 4	Mar. 10	38
1956	40th - Extra.	May 7	May 13	7
1957	41st - 1st Reg.	Jan. 2	Apr. 16	90
1958	41st - 2nd Reg.	Jan. 8	Apr. 16	40
1958	41st - Extra	June 16	June 22	7
1959	42nd - 1st Reg.	Jan. 7	Apr. 19	105
1960	42nd - 2nd Reg.	Jan. 6	Feb. 19	45
1961	43rd - 1st Reg.	Jan. 4	Apr. 1	88
1961	43rd - Extra.	June 7	June 9	3
1962	43rd - 2nd Reg.	Jan. 3	Feb. 15	44
1963	44th - 1st Reg.	Jan. 2	Apr. 7	96
1964	44th - 2nd Reg.	Jan. 8	Mar. 2	55
1964	44th - 1st Extra.	Apr. 8	Apr. 29	5
1964	44th - 2nd Extra.	July 1	July 8	8
1965	45th - 1st Reg.	Jan. 6	May 13	128
1965	45th - 1st Extra.	July 16	July 18	3
1966	45th - 2nd Reg.	Jan. 5	Feb. 24	51
1966	45th - 2nd Extra.	May 12	May 14	3
1967	46th - 1st Reg.	Jan. 4	May 22	139
1968	46th - 2nd Reg.	Jan. 3	Mar. 25	83

POLITICAL CONTROL OF COLORADO GOVERNORSHIP AND GENERAL ASSEMBLY 1919 TO 1965 INCLUSIVE

Year	Governor		Senate		House		G. Assembly	
	Rep.	Dem.	Rep.	Dem.	Rep.	Dem.	Rep.	Dem.
1919	X		14	21	41	24	55	35
1921	X		24	11	58	7	82	18
1923		X	23	12	33	32	56	44
1925	X		21	14	52	13	73	27
1927		X	19	16	43	22	62	38
1929	X	X	23	12	47	18	70	30
1931	X	X	22	13	31	34	53	47
1933	X	X	9	26	11	54	20	80
1935	X	X	6	29	15	50	21	79
1937		X	6	29	15	50	21	79
1939	X		12	23	37	28	49	51
1941	X		17	18	37	28	54	46
1943	X	X	24	11	55	10	79	21
1945	X		27	8	46	19	73	27
1946		X	27	8	46	19	73	27
1949		X	21	14	24	41	45	35
1951	X		20	15	47	18	67	33
1953	X		23	12	45	20	68	32
1955		X	20	15	36	29	56	44
1957	X	X	14	21	27	38	41	52
1959	X	X	13	22	21	44	34	66
1961	X	X	16	19	32	33	48	52

Political Control of Colorado Governorship
and General Assembly 1919 to 1969 Inclusive, cont.

<u>Year</u>	<u>Governor</u>		<u>Senate</u>		<u>House</u>		<u>G. Assembly</u>	
	<u>Rep.</u>	<u>Dem.</u>	<u>Rep.</u>	<u>Dem.</u>	<u>Rep.</u>	<u>Dem.</u>	<u>Rep.</u>	<u>Dem.</u>
1963	X		<u>20</u>	15	<u>41</u>	24	<u>61</u>	39
1965	X		<u>20</u>	15	23	<u>42</u>	43	<u>57</u>
1967	X		<u>20</u>	15	<u>38</u>	27	<u>58</u>	42
1969	X		<u>24</u>	11	<u>38</u>	27	<u>62</u>	38

NOTE: Underlined figures denote majority party.