



What is the Medicaid Eligibility Quality Improvement Plan?

The Medicaid Eligibility Quality Improvement Plan (MEQIP) was established as the framework to communicate the Department of Health Care Policy and Financing (Department's) vision, objectives and strategies to improve the Medicaid and CHP+ eligibility determination process. An essential component of MEQIP is the Eligibility Quality Improvement Plan which is designed to provide a formal ongoing process by which eligibility sites monitor and evaluate the quality of administrative eligibility activities. Through this process supervisory case reviews must be completed to evaluate timely processing, data entry accuracy and supporting case file documentation.

Who needs to participate?

- County Departments of Human Services
- Medical Assistance Sites

What MEQIP objectives are measured?

- Timely processing
- Data entry
- Case file documentation
- Accurate authorization

What documentation must be maintained by the site?

A list of the cases reviewed by the site

A review sheet for each case that was reviewed. The review sheet must address the three measured objectives (timely processing, data entry and case file documentation)

The site's MEQIP quarterly reporting tool and report. This high level overview needs to be completed each quarter and submitted to the Department

How and when does a site submit the MEQIP quarterly report?

An MEQIP report must be submitted for each quarter to meqip@hcpf.state.co.us. The reporting period follows this schedule:

MEQIP Quarterly Report	Reporting Period	Due Date (Please note: if the due date falls on a non working day then submit the report the 1 st working day after due date)
MEQIP Quarter 1 Report	July, August & September	November 1st
MEQIP Quarter 2 Report	October, November & December	February 1st
Revised Annual Plans	July 1 st - June 30th	March 31st
MEQIP Quarter 3 Report	January, February & March	May 1st
MEQIP Quarter 4 Report	April, May & June	August 1st

For more information, please visit the [Department's website](#).

CONTACTS:

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