

COLORADO DEPARTMENT OF TRANSPORTATION <b>ON-THE-JOB TRAINEE REQUEST</b>	Project Code	Project Number
	Location	

**PROJECT MANAGER**

- Initiate this form on all projects

- Complete this section, then forward it to the On-the-Job Training Program Coordinator at Headquarters

Project Manager	Region
Amount of construction budget \$	Total working days to complete

Type of work and rough quantity estimates

- Total earthwork \_\_\_\_\_ cubic yards
- Hot bituminous pavement \_\_\_\_\_ tons
- Concrete pavement \_\_\_\_\_ square yards
- Curb and gutter \_\_\_\_\_ linear feet
- Minor structures \_\_\_\_\_
- Landscaping \_\_\_\_\_
- Signals \_\_\_\_\_
- Safety rest areas with additions \_\_\_\_\_
- Bridges \_\_\_\_\_ number
- \_\_\_\_\_ approximate length in feet
- \_\_\_\_\_ approximate width in feet

**REGION EEO/CIVIL RIGHTS SPECIALIST**

<p>_____ trainees are requested based on the following:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Total employees expected to be used by the bidder</li> <li><input type="checkbox"/> Availability of potential minority/female trainees</li> <li><input type="checkbox"/> Need for additional trainees in the area</li> <li><input type="checkbox"/> Recognition of the suggested minimum state goal</li> <li><input type="checkbox"/> Contract dollar value _____</li> <li><input type="checkbox"/> _____</li> </ul>	Comments
Region EEO/Civil Rights Specialist's signature	Date

**Distribution:** Original: On-the-Job Training Program Coordinator (HQ), then Records Center (HQ)  
 Copies: Project Manager, Region EEO/Civil Rights Specialist