

Governor's Office
 Summary of Annualizations of Additional Budget Reduction Proposals
 As Compared to FY 2010-11 Base Request before Annualizations*
 FY 2010-11
 August 24, 2009

Priority	Yes or No	Enter One	Division	Title	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds	FTE	List
	Corresponding FY 2009-10 Impact -- Yes or No?	One Time or Base/Ongoing?									Other Department(s) Affected
1	Yes	Ongoing	Governor	Governor's Office Reduction	(\$307,956)	(\$307,956)	\$0	\$0	\$0	(3.0)	No
2	Yes	Ongoing	Lt. Governor	Lt. Governor's Office Reduction	(\$34,681)	(\$34,681)	\$0	\$0	\$0	0.0	No
3	Yes	One Time	Economic Development	Business Development Reorganization	\$0	\$0	\$0	\$0	\$0	0.0	No
5	No	One Time	Office of Information Technology	OIT Management and Administration FY 2009-10 Adjustment	\$0	\$0	\$0	\$0	\$0	0.0	No
6	No	One Time	Office of Information Technology	Sno-Cat Replacement Program Elimination - FY 2009-10 Cash Fund Transfer	\$0	\$0	\$0	\$0	\$0	0.0	No
7	Yes	Ongoing	Office of Information Technology	OIT Personal Services Reduction Initiative	(\$1,254,566)	\$0	\$0	(\$1,254,566)	\$0	(13.0)	Statewide Common Policy
	Yes	Ongoing	Office of Information Technology	OIT Personal Services Reduction Initiative General Fund Placeholder	(\$627,283)	(\$627,283)	\$0	\$0	\$0	0.0	Statewide Common Policy
	No	One Time	Governor	9. Risk Management Contract Review and Reduction	(\$2,115)	(\$2,115)	\$0	\$0	\$0	0.0	No
	No	One Time	Governor	14. Building Maintenance Reductions	(\$6,520)	(\$6,520)	\$0	\$0	\$0	0.0	No
	No	One Time	Governor	15. Risk Management Reduction of Liability, Property and Workers' Compensation Volatility	(\$29,135)	(\$29,135)	\$0	\$0	\$0	0.0	No
Total - Reductions					(\$2,262,256)	(\$1,007,690)	\$0	(\$1,254,566)	\$0	(16.0)	

Schedule 13
Change Request for FY 2009-10 Budget Request Cycle

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: Governor's Office Reduction
 Department: Governor's Office
 Priority Number: ES-01
 Dept. Approval by: *[Signature]* Date: 8/19/09
 OSPB Approval: *[Signature]* Date: 8-19-09

		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	2,514,458	2,516,948	(230,967)	2,285,981	0	0	0	0	0	0
	FTE	35.4	35.4	(2.3)	33.1	0.0	0.0	0.0	0.0	0.0	0.0
	GF	2,495,338	2,497,828	(230,967)	2,266,861	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	19,120	19,120	0	19,120	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(1) Office of the Governor	Total	2,514,458	2,516,948	(230,967)	2,285,981	0	0	0	0	0	0
(A) Governor's Office - Administration of Governor's Office and Residence	FTE	35.4	35.4	(2.3)	33.1	0.0	0.0	0.0	0.0	0.0	0.0
	GF	2,495,338	2,497,828	(230,967)	2,266,861	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	19,120	19,120	0	19,120	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

Non-Line Item Request: N/A
 Letternote Revised Text: N/A
 Cash or Federal Fund Name and COFRS Fund Number: N/A
 Reappropriated Funds Source, by Department and Line Item Name: N/A
 Approval by OIT? Yes: No: N/A:
 Schedule 13s from Affected Departments: N/A



GOVERNOR'S OFFICE

*Budget Reduction Proposal
August 24, 2009*

*Jim Carpenter
Chief of Staff*

ES01 - Governor's Office Reduction

Proposal:

The proposal is to reduce the Administration of the Governor's Office and Residence line by 2.3 FTE and \$230,967 in FY 2009-10 and 3.0 FTE and \$307,956 in FY 2010-11. The Governor's Office anticipates vacancies during FY 2009-10. It is not possible to identify which specific positions will be left unfilled at this time since some positions cannot be left vacant. In certain cases, the Governor's Office will move expenses from these positions to any available federal funds. As vacancies occur, position funding will be removed from federal funds in an amount equal to the required general funds reductions.

Summary of Request:

- The Administration of the Governor's Office and Residence appropriation total 35.4 FTE and \$2.5 million General Fund in FY 2009-10.
- In order to reduce the Governor's appropriation, positions will be moved from General Fund support.
- Personnel expenses from three positions will be moved off the general fund to federal funds when available and appropriate.
- As positions become vacant, duties will be reassigned to other staff and some selected positions will be left unfilled.

Assumptions and Tables to Show Calculations:

Governor's Office	Administration of the Governor's Office and Residence	FTE
FY 2009-10	(\$230,967)	(2.3)
FY 2010-11	(\$307,956)	(3.0)

General Fund reductions reflect the salary cost for three positions in the Governor's Office.

	Total Annual Salary and Benefits*	9 month General Fund Savings
Senior Staff Position	\$134,424	\$100,818
Senior Staff Position	\$95,196	\$71,397
Line Staff Position	\$78,336	\$58,752
Total	\$307,956	\$230,967

* Actual salary and benefits paid to Governor's Office staff do not conform to State Common Policies as the positions are exempt from the State Personnel System. Salaries and benefits are based on existing agreements with employees.

Current Statutory Authority or Needed Statutory Change:

There is no statutory change or Executive Order required to reduce the state support for the Governor's Office. This proposal is allowed under Title 24, Section 37. The appropriation for this Office will be restricted under the existing authority of the Governor. However, the appropriation will require revision to reflect the reduction as noted in this requested budget action.

24-37-301. C.R.S. (2009) Executive budget responsibility.

The governor, as chief executive, shall annually evaluate the plans, policies, and programs of all departments of the state government. He shall direct the formulation of his decisions into a financial plan encompassing all sources of revenue and expenditure. He shall propose this plan for the consideration of the general assembly in the form of an annual executive budget consisting of operating expenditures, capital construction expenditures, estimated revenues, and special surveys. Proposed expenditures in the budget shall not exceed estimated moneys available. After legislative review and modification, if any, of the budget and appropriation of the moneys therefor, the governor shall administer the budget.

24-37-304. C.R.S. (2009) Additional budgeting responsibilities.

(d) Execute the appropriations acts or other acts having fiscal implications in such a manner as to assure compliance with the expenditure limitation, by source of funds, personnel authorizations, contingency and performance requirements, and legislative intent;

**Schedule 13
Change Request for FY 2009-10 Budget Request Cycle**

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: Lt. Governor's Office Reduction

Department: Governor's Office

Priority Number: ES-02

Dept. Approval by: 

OSPB Approval:

Date: 8/18/09

Date: 8/19/09

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	445,361	424,356	(34,681)	389,675	0	0	0	0	0	0
	FTE	3.7	6.0	0.0	6.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	367,823	346,818	(34,681)	312,137	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	77,538	77,538	0	77,538	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
2) Office of the Lt. Governor - Administration	Total	343,018	322,013	(14,706)	307,307	0	0	0	0	0	0
	FTE	3.7	3.7	0.0	3.7	0.0	0.0	0.0	0.0	0.0	0.0
	GF	265,480	244,475	(14,706)	229,769	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	77,538	77,538	0	77,538	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(2) Office of the Lt. Governor - Discretionary Fund	Total	4,875	4,875	(2,000)	2,875	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	4,875	4,875	(2,000)	2,875	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(2) Office of the Lt. Governor - Commission on Indian Affairs	Total	97,468	97,468	(17,975)	79,493	0	0	0	0	0	0
	FTE	0.0	2.3	0.0	2.3	0.0	0.0	0.0	0.0	0.0	0.0
	GF	97,468	97,468	(17,975)	79,493	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

Non-Line Item Request: N/A
 Letternote Revised Text: N/A
 Cash or Federal Fund Name and COFRS Fund Number: N/A
 Reappropriated Funds Source, by Department and Line Item Name: N/A
 Approval by OIT? Yes: No: N/A:
 Schedule 13s from Affected Departments: N/A



GOVERNOR'S OFFICE

*Budget Reduction Proposal
August 24, 2009*

*Jim Carpenter
Chief of Staff*

ES02 - Lt. Governor's Office Reduction

Proposal:

This proposal is an ongoing reduction of \$14,706 in Office Administration, \$2,000 in Discretionary and \$17,975 from the Commission on Indian Affairs for a total of \$34,681 General Fund in FY 2009-10 and subsequent years.

Summary of Request:

- The Lt. Governor's Office is appropriated 6.0 FTE and \$346,818 General Fund in FY 2009-10. This proposal seeks to reduce the overall appropriation by ten percent beginning in FY 2009-10 and continuing in subsequent years.
- The Lt. Governor's Office functions on minimal FTEs funded by General Fund given the scope of work that is required. Savings will be made in personnel through vacancy savings and charging a portion of the Deputy Chief salary to an anticipated ongoing health and wellness grant.
- The Commission on Indian Affairs reductions will come from non-personal line items where operating reductions can be made such as cut back in travel expenses, distributions to non-governmental organizations, and reduction in official functions.
- Remaining cuts will come out of Commission on Indian Affairs, discretionary funds and GF administration non-personnel line items reducing expenditures in postage, travel, and professional services.

Assumptions and Tables to Show Calculations:

FY 2009-10 and FY 2010-11	General Fund Reductions
Lt. Governor Administration	(\$14,706)
Discretionary Fund	(\$2,000)
Commission on Indian Affairs	(\$17,975)
Total	(\$34,681)

Long Bill Line			FY 2009-10 and FY 2010-11 General Fund Reduction
Commission on Indian Affairs			\$17,975
Discretionary Fund			\$2,000
Lt. Governor Administration	Professional Services	\$2,845	
	Postage	\$2,787	
	Vacancy Savings	\$3,700	
	Deputy Chief Salary 6%	\$5,374	\$14,706
Total			\$34,681

Current Statutory Authority or Needed Statutory Change:

There is no statutory change or Executive Order required to reduce the state support for the Governor's Office. This proposal is allowed under Title 24, Section 37. The appropriation for this Office will be restricted under the existing authority of the Governor. However, the appropriation will require revision to reflect the reduction as noted in this requested budget action.

24-37-301. C.R.S. (2009) Executive budget responsibility.

The governor, as chief executive, shall annually evaluate the plans, policies, and programs of all departments of the state government. He shall direct the formulation of his decisions into a financial plan encompassing all sources of revenue and expenditure. He shall propose this plan for the consideration of the general assembly in the form of an annual executive budget consisting of operating expenditures, capital construction expenditures, estimated revenues, and special surveys. Proposed expenditures in the budget shall not exceed estimated moneys available. After legislative review and modification, if any, of the budget and appropriation of the moneys therefor, the governor shall administer the budget.

24-37-304. C.R.S. (2009) Additional budgeting responsibilities.

(d) Execute the appropriations acts or other acts having fiscal implications in such a manner as to assure compliance with the expenditure limitation, by source of funds, personnel authorizations, contingency and performance requirements, and legislative intent;

Schedule 13
Change Request for FY 2010-11 Budget Request Cycle

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: Business Development Reorganization
Department: Governor's Office
Priority Number: ES-03

Dept. Approval by: *[Signature]*
OSPB Approval: *[Signature]*

Date: 8/21/09
Date: 8/24/09

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Appropriation FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	1,796,879	1,792,792	(203,148)	1,589,644	0	0	0	0	0	0
	FTE	19.1	19.1	(1.5)	17.6	0.0	0.0	0.0	0.0	0.0	0.0
	GF	1,726,929	1,722,842	(203,148)	1,519,694	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	69,950	69,950	0	69,950	0	0	0	0	0	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(4) Economic Development Programs, Business Development	Total	880,099	878,736	(111,183)	767,553	0	0	0	0	0	0
	FTE	9.2	9.2	(1.0)	8.2	0.0	0.0	0.0	0.0	0.0	0.0
	GF	865,099	863,736	(111,183)	752,553	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	15,000	15,000	0	15,000	0	0	0	0	0	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(4) Economic Development Programs, Grand Junction Satellite Office	Total	67,007	67,007	0	67,007	0	0	0	0	0	0
	FTE	1.0	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	67,007	67,007	0	67,007	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(4) Economic Development Programs, Minority Business Office	Total	152,636	151,274	(34,989)	116,285	0	0	0	0	0	0
	FTE	2.5	2.5	(0.5)	2.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	147,686	146,324	(34,989)	111,335	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	4,950	4,950	0	4,950	0	0	0	0	0	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(4) Economic Development Programs, International Trade Office	Total	697,137	695,775	(56,976)	638,799	0	0	0	0	0	0
	FTE	6.4	6.4	0.0	6.4	0.0	0.0	0.0	0.0	0.0	0.0
	GF	647,137	645,775	(56,976)	588,799	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	50,000	50,000	0	50,000	0	0	0	0	0	0
	CFE/RF	0	0	0	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

**Schedule 13
Change Request for FY 2010-11 Budget Request Cycle**

Decision Item FY 2010-11 <input type="checkbox"/>	Base Reduction Item FY 2010-11 <input type="checkbox"/>	Supplemental FY 2009-10 <input checked="" type="checkbox"/>	Budget Amendment FY 2010-11 <input type="checkbox"/>
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Request Title:	Business Development Reorganization		
Department:	Governor's Office	Dept. Approval by:	Date:
Priority Number:	ES-03	OSPB Approval:	Date:

		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Appropriation FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12

Non-Line Item Request: N/A

Letternote Revised Text: The Governor's Office requests transfer authority between the Business Development, Grand Junction Satellite, Minority Business Office, and International Trade Office line items to effectuate the reductions and consolidate the office functions.

Cash or Federal Fund Name and COFRS Fund Number: Minority Business Cash Fund (Fund 248)

Reappropriated Funds Source, by Department and Line Item Name: N/A

Approval by OIT? Yes: No: N/A:

Schedule 13s from Affected Departments: N/A



GOVERNOR'S OFFICE

Budget Reduction Proposal
August 24, 2009

Jim Carpenter
Chief of Staff

ES03 – Business Development Reorganization

Proposal:

The Governor's Office proposes to reduce the Business Development line item, the Minority Business Office line item, and the International Trade Office line item by a total of \$203,148 General Fund and 1.5 FTE in FY 2009-10. The Governor's Office requests transfer authority between the Business Development line item, Grand Junction Satellite Office line item, Minority Business Office line item, and the International Trade Office line item. This transfer authority is necessary to begin the consolidation of operations into one line item and implement efficiencies.

This request applies only to FY 2009-10. The Governor's Office will submit a budget reduction item (change request) in the November 2, 2009 budget request to reflect the complete consolidation of these lines into a single line for FY 2010-11.

Summary of Request:

- The current organization of the Office of Economic Development and International Trade includes separate line items for Business Development, Grand Junction Satellite Office, International Trade Office and Minority Business Office.
- This proposal reduces the overall appropriation for three line items by \$203,148 General Fund and 1.5 FTE in FY 2009-10.
- The 1.5 FTE reduction saves \$62,575 General Fund in FY 2009-10. An additional reduction totaling \$140,573 is made on the remaining General Fund for the Business Development, International Trade Office and Minority Business Office line items. This reduction is approximately 8.8 percent of each line.
- The proposal requests transfer authority between line items for Business Development, Grand Junction Satellite Office, International Trade Office and Minority Business Office. The transfer authority will allow restructuring of the remaining resources to provide prioritized services in the most effective manner possible given these changes.
- With the staff reductions and changes, the scope of services offered will be slightly reduced and impact the following areas:
 - reductions in some community assessments and community action planning services;
 - reduction in participation in all general economic development meetings and functions; and
 - a restructuring of staff remaining to provide necessary prioritized services to businesses in Colorado, those looking to locate in Colorado and those with international needs and other services as times allows. Additional training/cross-training for remaining staff will be necessary to ensure the most effective use of resources and provision of services.
- This proposal will allow more flexibility to coordinate programs to more effectively and strategically provide services; maintain its outlying field offices in Colorado (Grand Junction, Burlington, and Alamosa) and its business development efforts targeted to business expansion, retention and relocation for all businesses including international, domestic, minority and women-owned; and focus on job creating and job retaining projects as its first priority and then provide additional programs and services as resources allows.

Assumptions and Tables to Show Calculations: (see tables below)

This request is for one year totaling \$203,148 General Fund and 1.5 FTE in FY 2009-10 only. A base reduction request will be submitted as a separate Change request in the Governor's November 2, 2009 budget request submission to adjust the Long Bill to reflect the proposed changes and consolidation for FY 2010-11.

FY 2009-10	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds	FTE
(4) Economic Development Programs, Business Development	(\$111,183)	(\$111,183)	\$0	\$0	\$0	(1.0)
(4) Economic Development Programs, Grand Junction Satellite Office	\$0	\$0	\$0	\$0	\$0	(1.0)
(4) Economic Development Programs, Minority Business Office	(\$56,976)	(\$56,976)	\$0	\$0	\$0	0.0
(4) Economic Development Programs, International Trade Office	(\$34,989)	(\$34,989)	\$0	\$0	\$0	(0.5)
Total Reduction Savings	(\$203,148)	(\$203,148)	\$0	\$0	\$0	(1.5)

- This reduction of appropriation is comprised of two components.
 - First, there is a reduction of 1.5 FTE and \$62,575 General Fund. Of these: 1.0 FTE is reduced from the Business Development line item, and 0.5 FTE is reduced from the Minority Business Office line item.
 - Second, the remaining General Fund within the Business Development, International Trade, and Minority Business Offices are reduced by \$140,573 in FY 2009-10. This reduction is approximately 8.8 percent of each line.

Affected Lines	General Fund Position Reductions	FTE	FY 2009-10
Business Development	Manager, Communications & External Affairs	1.0	\$38,360
Minority Business Office	Surety Bond Coordinator	0.5	\$24,215
	Total	1.5	\$62,575

- Actual salary and benefits paid to Governor's Office staff do not conform to State Common Policies as the positions are exempt from the State Personnel System. Salaries and benefits are based on existing agreements with employees. The FY 2009-10 salaries are prorated for one quarter expired in the current year.
- Of the remaining General Fund, a reduction totaling \$140,573 General Fund is applied in FY 2009-10 to the Business Development, International Trade Office and Minority Business Office. These reductions are approximately 8.8 percent of each line and reflect efficiencies which will be gained by streamlining processes and modified delivery of services.

FY 2009-10	Existing General Fund	Position Reduction	Remaining Net General Fund	Additional Reduction	Total Reductions	FTE	FTE Reductions	Net FTE
Business Development	\$863,736	(\$38,360)	\$825,376	(\$72,823)	(\$111,183)	9.2	(1.0)	8.7
Grand Junction Satellite	\$67,007	\$0	\$67,007	\$0	\$0	1.0	0.0	1.0
Minority Business	\$146,324	(\$24,215)	\$122,109	(\$10,774)	(\$34,989)	2.5	(0.5)	2.5
International Trade	\$645,775	\$0	\$645,775	(\$56,976)	(\$56,976)	6.4	0.0	5.4
Total	\$1,722,842	(\$62,575)	\$1,660,267	(\$140,573)	(\$203,148)	19.1	(1.5)	17.6

- An additional reduction was not applied to the Grand Junction Satellite Office as historically the costs of operating this office have exceeded the available appropriation. With the transfer authority between line items, the Governor's Office will be provided the flexibility to ensure each of the outlying field Offices (Grand Junction, Burlington, and Alamosa) are appropriately funded to perform their function.

Current Statutory Authority or Needed Statutory Change:

An Executive Order is required to consolidate the functions of the multiple line items. The Minority Business Office and International Trade Office are both established in statute. In addition, the Minority Business Office has the minority business fund to partially fund the Office. In order to achieve the proposed reduction, the Governor will limit the funds for this program through an executive order and a restriction on the appropriation. A budget action is subsequently requested to reduce the General Fund and provide transfer authority between the specified lines.

24-48.5-101. C.R.S. (2009) Colorado office of economic development - creation.

(2) The Colorado office of economic development shall:

- (a) Encourage the expansion and retention of Colorado businesses through business recruitment, retention, and expansion assistance;
- (b) Coordinate the marketing of Colorado as a site for expansion or relocation projects for companies in other states or countries;
- (c) Coordinate job training and management and financial assistance to existing Colorado companies or to out-of-state companies which are considering expansion or relocation in Colorado;
- (d) Provide services to small businesses in Colorado in order to help them expand or remain in business;
- (e) Provide technical assistance and research support for business recruitment, retention, and expansion assistance programs supported by local government and private-public partnerships;
- (f) Foster a positive business climate by advising the governor and the general assembly on issues affecting the business community;
- (h) In its business recruitment, retention, and expansion assistance activities, provide information on the state's program of tax incentives, state and local government procurement policies, and economic development incentives that are available to business enterprises engaged in recycling and waste diversion activities, including research and development efforts and the development of markets for reusable, source-reduced, recycled, and composted products and materials in all forms.

(6) It is the intent of the general assembly in enacting this section that the Colorado economy be broadened as a result of a quantifiable increase in the number of Colorado companies receiving technical and job training assistance and other assistance in business development.

24-47-101. C.R.S. (2009) Colorado international trade office - created - staff.

(1) There is hereby created within the office of the governor the Colorado international trade office, the head of which shall be the director of the Colorado international trade office, which office is hereby created. The director shall be assisted by an associate director and a staff assistant, which offices are hereby created.

24-49.5-102. C.R.S. (2009) Creation of the minority business office - director.

There is hereby created the minority business office within the office of the governor, referred to in this article as the "office". The office shall be in the charge of a director who shall be appointed by the governor. The director and employees of the office shall not be subject to section 13 of article XII of the state constitution.

24-49.5-104. C.R.S. (2009) Minority business fund - created.

(1) There is hereby created in the state treasury a fund to be known as the minority business fund, which shall be administered by the director of the minority business office.



GOVERNOR'S OFFICE OF INFORMATION TECHNOLOGY

Budget Reduction Proposal
August 24, 2009

Michael Locatis
 State Chief Information Officer

5 - FY 2009-10 OIT Management & Administration One Time Adjustment

Proposal:

The Governor's Office of Information Technology has an opportunity to assist with statewide budget balancing needs in the current fiscal year (FY 2009-10) only by incorporating an adjustment in current year billings for "OIT Management and Administration." The one time FY 2009-10 General Fund reductions will total \$255,343 statewide; this affects only the billed agencies and does not change the OIT budget.

Summary of Request:

SB 08-155 required that billing methodologies be developed to allocate costs for central OIT administrative services, including a "back-office" business services staff for financial and human resource services to the consolidated office. Beginning with FY 2008-09 allocations were made to Executive Branch agencies for this function, which included not only the statewide information technology management function referenced above, that was established pursuant to SB 08-155, but also the management/administration function historically provided by the OIT Administration unit. Allocating costs for these functions to state departments did provide a one-time General Fund benefit based on a refinance of the OIT Administration program in FY 2008-09; however, OIT can provide additional General Fund relief for FY 2009-10 by reducing allocations and subsequent billings for OIT Management and Administration by a total of \$498,087 based on a FY 2008-09 over-collection by the department. When the adjustments are made in agencies, the resulting current year General Fund savings are \$255,343 per the table below, and consistent with the corresponding Schedule 13s. The corresponding Schedule 13s can be found in each department's tab in this binder.

Assumptions and Tables to Show Calculations:

Reductions to Billed Agencies for FY 2009-10 Only					
Department	Total Funds	GF	CF	RF	FF
Agriculture	(\$1,652)	(\$1,652)	\$0	\$0	\$0
Corrections	(\$21,147)	(\$21,147)	\$0	\$0	\$0
Governor	(\$7,887)	(\$7,887)	\$0	\$0	\$0
HCPF	(\$68,435)	(\$34,217)	\$0	\$0	(\$34,218)
HCPF impact on DHS	(\$5,686)	(\$2,843)	\$0	\$0	(\$2,843)
Human Services	(\$132,251)	(\$101,926)	(\$2,984)	(\$10,390)	(\$16,951)
Labor	(\$16,775)	\$0	(\$8,220)	\$0	(\$8,555)
Local Affairs	(\$2,036)	(\$750)	\$0	\$0	(\$1,286)
Military Affairs	(\$2,228)	(\$2,228)	\$0	\$0	\$0
Natural Resources	(\$33,687)	(\$7,111)	(\$24,382)	(\$1,410)	(\$784)
Personnel	(\$8,524)	(\$5,752)	\$1,139	(\$3,911)	\$0
Public Health	(\$16,649)	\$0	\$0	(\$16,649)	\$0
Public Safety	(\$31,660)	(\$6,547)	\$0	(\$25,113)	\$0
Regulatory Agencies	(\$9,984)	(\$228)	(\$8,139)	(\$1,527)	(\$90)
Revenue	(\$63,055)	(\$63,055)	\$0	\$0	\$0
Transportation (a)	(\$76,431)	\$0	\$0	\$0	\$0
TOTAL (b)	(\$498,087)	(\$255,343)	(\$42,586)	(\$59,000)	(\$64,727)

(a) - Non-appropriated.

(b) - \$76,431 from Transportation accounts for the variance from the total of the spreadsheet.

Current Statutory Authority or Needed Statutory Change:

No statutory change or executive order is needed as the Department has broad authority to reduce the costs associated within the OIT Management and Administration and the corresponding billings to departments. This reduction can be achieved by restricting the appropriations without a statutory change or executive order, but a budget action is being submitted to revise these appropriations so the restrictions can be removed.

24-37.5-112 C.R.S. (2008) - Information Technology Revolving Fund.

(1) (a) There is hereby established in the state treasury the information technology revolving fund. Except as otherwise provided in subsection (2) of this section, moneys shall be appropriated to the fund each year by the general assembly in the annual general appropriation act for the direct and indirect costs of the office.

(b) The office shall develop a method for billing users of the office's services the full cost of the services, including materials, depreciation related to capital costs, labor, and administrative overhead. The billing method shall be fully implemented for all users of the office's services on or before July 1, 2013

**Schedule 13
Change Request for FY 2010-11 Budget Request Cycle**

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: Sno Cat Replacement Program Elimination - FY 2009-10 Cash Fund Transfer
 Department: Governor's Office of Information Technology Dept. Approval by: *[Signature]* Date: 8/21/09
 Priority Number: 6 OSPB Approval: *[Signature]* Date: 8/21/09

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	0	230,520	(230,520)	0	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	230,520	(230,520)	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (5) Office of Information Technology, (D) Statewide Information Technology Services, (7) Communications Services, Snocat Replacement	Total	0	230,520	(230,520)	0	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	230,520	(230,520)	0	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

Letternote Revised Text: This amount shall be from reserves in the Public Safety Communications Trust Fund created in Section 24-37.5-506 (1), C.R.S.
 Cash or Federal Fund Name and COFRS Fund Number: None
 Reappropriated Funds Source, by Department and Line Item Name: Public Safety Communications Trust Fund
 Approval by OIT? Yes: No: N/A:
 Schedule 13s from Affected Departments: N/A



GOVERNOR'S OFFICE OF INFORMATION TECHNOLOGY

*Budget Reduction Proposal
August 24, 2009*

*Michael Locatis
State Chief Information Officer*

6 - Sno-Cat Replacement Program Elimination - FY 2009-10 Cash Fund Transfer

Proposal:

OIT has an opportunity to assist with statewide budget balancing needs in the current fiscal year (FY 2009-10) by eliminating the final year of a multi-year program for Sno-Cat Replacement. The net result of this request will allow OIT to reduce \$230,520 reappropriated funds in FY 2009-10. A separate companion initiative cash fund transfer to the General Fund has been submitted with this proposal.

Summary of Request:

Communications Services plans, coordinates, integrates and provides effective and efficient Statewide Public Safety networks for the Departments of Public Safety, Transportation, Corrections, Natural Resources and many other State and local government agencies. The unit also provides engineering and design services to State and local governments using land based, mobile and microwave technologies. It works in consultation with local, State, and federal government departments, institutions, and agencies governed by the Federal Communications Commission to assist in formulating current and long-range telecommunications plans involving radio, microwave, wireless data, and public-safety radio communications systems. Since the beginnings of the Digital Trunked Radio project in 1998, the State has partnered with local government to purchase, build and maintain the Digital Trunked Radio System (DTR). The development and construction of DTR is consistent with the intent and requirements stated in HB 98-1068. The primary sources of funding for this unit are user charges associated with the Communications Services Common Policy and annual transfers per Long Bill annotation from the Public Safety Trust fund.

The Sno-Cat Replacements line item was initiated in the FY 2005-06 Long Bill (approved by the Joint Budget Committee as a multi-year ongoing program) in order to facilitate the replacement of OIT's aging fleet of Sno-Cats, which are used to access microwave towers and DTR sites in remote locations including mountainous terrain throughout the state, and often in extreme weather conditions for maintenance and repair purposes. So far, the Department has replaced several of the oldest machines; the two oldest machines were over forty years old when replaced. The Department has a fleet of 10 Sno-cats, the "youngest" of which was 14 years old prior to implementation of the replacement cycle. The current Long Bill appropriation for FY 2009-10 was at the continuation level of \$230,520 in order for the Department to finish the approved replacement cycle for its fleet of Sno-Cats. Given the current state budget shortfall OIT has determined that this program should be eliminated, rather than using the final year appropriation to finish the replacement cycle.

Although OIT recovers its program operating costs for communications services and the Digital Trunked Radio program annually from state department users via the Communications Services payments Common Policy, this reduction initiative does not actually achieve its desired savings through a reduction in department allocations. Federal accounting standards do not allow for a capital outlay/purchase costs on equipment such as the Sno-Cats to be allocated to and recovered from federal programs; only annual depreciation costs can be recovered through allocated billings. As a result, since the inception of this replacement program OIT has used an existing annual transfer from the Public Safety Trust Fund (per Long Bill annotation) as the source of funds for this activity. (For reference, any reserve balance in the Public Safety Trust Fund actually can be used as a General Fund offset since any balance in the fund originated as either capital construction appropriations or state General Fund.) For the current fiscal year, the mechanism

necessary for the State to experience state General Fund relief is for the Office of State Planning and Budgeting to request a cash fund transfer of \$230,520 and transfer this amount to the state General Fund. Please note the letternote in the Long bill for this line is incorrect and should have read, "This amount shall be from reserves in the Public Safety Communications Trust Fund created in Section 24-37.5-506 (1), C.R.S."

Summary of Request	Total Funds	Reappropriated Funds
Office of the Governor, (5) Office of Information Technology, (7) Communications Services, Sno-Cat Replacements	(\$230,520)	(\$230,520)
FY 2009-10 Cash Fund Transfer from Public Safety Communication Trust Fund to the General Fund	\$230,520	\$230,520

Current Statutory Authority or Needed Statutory Change:

The Governor’s Office of Information Technology has broad authority to reduce the costs associated with Sno-Cat replacements, but a statutory change will be needed to transfer cash out of this fund. The budget reduction can be achieved by restricting the appropriations without a statutory change or executive order, but a budget action is being submitted to revise these appropriations so the restrictions can be removed. Note that a separate cash fund transfer initiative has been submitted with this proposal that will require a statutory change.

24-37.5-502 C.R.S. 2008 – Duties and Responsibilities

- (1) The chief information officer shall perform the following functions:
 - (a) In consultation with local, state, and federal departments, institutions and agencies, formulate recommendations for a current and long-range telecommunications plan involving telephone, radio, microwave, facsimile closed circuit and cable television, teleconferencing, public broadcast, data communications transmissions circuits, fiber optics, satellites, cellular radio, and public safety radio communications systems required by the FCC public safety national plan and their integration into applicable telecommunications networks for approval of the governor.
 - (b) Administer the approved current and long range plan for telecommunications and exercise general supervision of the telecommunications networks, systems and microwave facilities, subject to the exception stated in subsection (2) of this section.
 - (c) Review all existing and future telecommunications applications, planning, networks, systems, programs, equipment and facilities and establish priorities for those that are necessary and desirable to accomplish the purposes of this part 5;

24-37.5-506 C.R.S. 2008 – Public Safety Communications Trust Fund – creation

- (1) There is hereby created in the state treasury the public safety communications trust fund, referred to in this section as the "fund". The moneys in the fund are subject to annual appropriation by the general assembly to the office for distribution as determined by rules adopted pursuant to section 24-37.5-502 (1) (j). The primary purpose of such distributions shall be the acquisition and maintenance of public safety communication systems for use by departments including, but not limited to, the departments of public safety, transportation, natural resources, and corrections as provided in section 24-37.5-502 (4) (b). Such systems shall satisfy the requirements of the public safety national plan established by the federal communications commission, also referred to in this article as the "FCC", in FCC report and order in general docket no. 87-112, and subsequent FCC proceedings and rules. This section shall not preclude the payment of maintenance expenses including the cost of leased or rented equipment, payments to local governmental entities for radio communication systems, or payments related to public safety radio systems.



GOVERNOR'S OFFICE

*Budget Reduction Proposal
August 24, 2009*

Todd Saliman
Director
Office of State Planning and Budgeting

Proposed Cash Fund Transfer

Name of Fund: Public Safety Trust Fund (COFRS fund 12N)

Purpose of Fund: To facilitate planning, coordination, integration and to provide effective and efficient statewide public safety communications networks for the Departments of Public Safety, Transportation, Corrections, Natural Resources, and many other State, Local and federal government agencies

Projected End-of-Year Balance:

	FY 08-09	FY 09-10
Projected End of Year Balance with No Action	\$1,320,823	
Current Balance YTD FY 2008-09		\$1,320,823
July 1 Projected Balance Out Years		
Plus Projected Revenue		\$22,789
Less Projected Mandatory Expenditures		\$477,508
Less Transfer Pursuant to SB09-208 or SB09-279		\$0
Equals Proposed Projected End of Year Balance		\$866,104
Recommended Transfer		\$230,520
Projected End of Year Balance with Transfer		\$635,584

Impact of Recommended Reduction:

The impact of the recommended reduction on fund reserves is identified in the table above. Theoretically, the fund balance is impacted no differently by the proposed fund transfer to the state General fund than it would have otherwise been impacted if the equivalent amount were instead used to purchase Sno-Cats in the current fiscal year as originally budgeted.

Assumptions:

- Income/revenue to fund is strictly interest earned
- The current annual transfer from trust fund to offset program costs as annotated in the Long Bill will reduce by \$230,520 annually beginning in FY 2010-11, consistent with end of Sno-Cat replacement cycle.

Current Statutory Authority or Needed Statutory Change:

Legislation will be required to transfer cash out of this fund.

24-37.5-506 C.R.S. 2008 – Public Safety Communications Trust Fund – creation

(1) There is hereby created in the state treasury the public safety communications trust fund, referred to in this section as the "fund". The moneys in the fund are subject to annual appropriation by the general assembly to the office for distribution as determined by rules adopted pursuant to section 24-37.5-502 (1) (j). The primary purpose of such distributions shall be the acquisition and maintenance of public safety communication systems for use by departments including, but not limited to, the departments of public safety, transportation, natural resources, and corrections as provided in section 24-37.5-502 (4) (b). Such systems shall satisfy the requirements of the public safety national plan established by the federal communications commission, also referred to in this article as the "FCC", in FCC report and order in general docket no. 87-112, and subsequent FCC proceedings and rules. This section shall not preclude the payment of maintenance expenses including the cost of leased or rented equipment, payments to local governmental entities for radio communication systems, or payments related to public safety radio systems.

Schedule 13
Change Request for FY 2010-11 Budget Request Cycle


Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: OIT Personal Services Reduction Initiative
 Department: Governor's Office of Information Technology
 Priority Number: 7
 Dept. Approval by: *Wong Bush*
 OSPB Approval: *Oru*
 Date: 8/20/09
 Date: 8/21/09

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	0	10,746,511	(596,916)	10,149,595	0	0	0	0	0	0
	FTE	0.0	122.8	(8.7)	114.1	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	129,424	0	129,424	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	1,218	0	1,218	0	0	0	0	0	0
	CFE/RF	0	10,607,757	(596,916)	10,010,841	0	0	0	0	0	0
	FF	0	8,112	0	8,112	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (B) Special Purpose, SB04-257 Amortization Equalization Disbursement	Total	0	389,217	(10,541)	378,676	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	76,680	0	76,680	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	716	0	716	0	0	0	0	0	0
	CFE/RF	0	307,056	(10,541)	296,515	0	0	0	0	0	0
	FF	0	4,765	0	4,765	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (B) Special Purpose, SB06-235 Supplemental Amortization Equalization Disbursement	Total	0	242,447	(6,588)	235,859	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	47,112	0	47,112	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	447	0	447	0	0	0	0	0	0
	CFE/RF	0	191,910	(6,588)	185,322	0	0	0	0	0	0
	FF	0	2,978	0	2,978	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (B) Special Purpose, Short Term Disability	Total	0	28,870	(816)	28,054	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	5,632	0	5,632	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	55	0	55	0	0	0	0	0	0
	CFE/RF	0	22,814	(816)	21,998	0	0	0	0	0	0
	FF	0	369	0	369	0	0	0	0	0	0

Schedule 13
Change Request for FY 2010-11 Budget Request Cycle


Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: OIT Personal Services Reduction Initiative
Department: Governor's Office of Information Technology **Dept. Approval by:** 
Priority Number: 7 **OSPB Approval:** **Date:** 8/20/09
Date:

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Governor, Lieutenant Governor, State Planning & Budgeting, (5) Office of Information Technology, (D) Statewide Information Technology Services, (2) Internal Program Support	Total	0	817,731	(63,466)	754,265	0	0	0	0	0	0
	FTE	0.0	11.0	(0.7)	10.3	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	817,731	(63,466)	754,265	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (5) Office of Information Technology, (D) Statewide Information Technology Services, (4) Geographic Information Systems	Total	0	108,057	(56,397)	51,660	0	0	0	0	0	0
	FTE	0.0	1.0	(0.7)	0.3	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	108,057	(56,397)	51,660	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (5) Office of Information Technology, (D) Statewide Information Technology Services, (5) Customer Services, Personal Services	Total	0	955,129	(60,363)	894,766	0	0	0	0	0	0
	FTE	0.0	12.0	(0.7)	11.3	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	955,129	(60,363)	894,766	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (5) Office of Information Technology, (D) Statewide Information Technology Services, (6) Order Billing, Personal Services	Total	0	689,205	(31,672)	657,533	0	0	0	0	0	0
	FTE	0.0	10.0	(0.7)	9.3	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	689,205	(31,672)	657,533	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (5) Office of Information Technology, (D) Statewide Information Technology Services, (8) Network Services Personal Services	Total	0	1,586,122	(76,663)	1,509,459	0	0	0	0	0	0
	FTE	0.0	17.0	(1.3)	15.7	0.0	0.0	0.0	0.0	0.0	0.0
	GF	0	0	0	0	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	1,586,122	(76,663)	1,509,459	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

Schedule 13
Change Request for FY 2010-11 Budget Request Cycle

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: OIT Personal Services Reduction Initiative
Department: Governor's Office of Information Technology **Dept. Approval by:** 
Priority Number: 7 **OSPB Approval:** **Date:** 8/20/09
Date:

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Governor, Lieutenant Governor, State Planning & Budgeting, (5) Office of Information Technology, (D) Statewide Information Technology Services, (9) Computing Services Personal Services	Total FTE GF GFE CF CFE/RF FF	0 0.0 0 0 0 0 0	2,833,464 36.3 0 0 0 2,833,464 0	(125,100) (2.0) 0 0 0 (125,100) 0	2,708,364 34.3 0 0 0 2,708,364 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0
Governor, Lieutenant Governor, State Planning & Budgeting, (5) Office of Information Technology, (D) Statewide Information Technology Services, (10) Technology Management Unit Personal Services	Total FTE GF GFE CF CFE/RF FF	0 0.0 0 0 0 0 0	3,096,269 35.5 0 0 0 3,096,269 0	(165,310) (2.6) 0 0 0 (165,310) 0	2,930,959 32.9 0 0 0 2,930,959 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0

Letternote Revised Text: N/A
Cash or Federal Fund Name and COFRS Fund Number: None
Reappropriated Funds Source, by Department and Line Item Name: These amounts are from user fees paid by state agencies.
Approval by OIT? Yes: No: N/A:
Schedule 13s from Affected Departments: No



GOVERNOR'S OFFICE OF INFORMATION TECHNOLOGY

*Budget Reduction Proposal
August 24, 2009*

*Michael Locatis
State Chief Information Officer*

7 – OIT Personal Services Reduction Initiative

Proposal:

The Governor's Office of Information Technology has an opportunity to assist with statewide budget balancing needs for FY 2009-10 and future fiscal years by implementing a reduction initiative that will reduce personal services costs (and appropriations) for OIT positions by \$596,916 reappropriated funds and 8.7 FTE in FY 2009-10, with a corresponding estimated General Fund reduction of \$298,458 statewide to affected billed agencies in FY 2009-10. Note also that this is an ongoing program reduction that annualizes in FY 2010-11 as referenced below. The annualized FY 2010-11 impact is a reduction of 13.0 FTE and \$1,254,566 reappropriated funds in OIT personal services appropriations, with an associated estimated General Fund reduction of \$627,283 occurring in other state agencies.

Summary of Request:

OIT has reviewed all of its current program operating and personal services obligations and has proposed to reduce base personal services expenditures by \$596,916 total funds/reappropriated funds in FY 2009-10 and \$1,254,566 total funds/reappropriated funds in FY 2010-11. In order to achieve these reductions, OIT will initiate staff layoffs in selected functions which will result in the elimination of 13.0 FTE from the OIT base budget. The reductions impact seven individual line items and three "programs" as identified in the OIT schedule 13 that corresponds to this fact sheet, and as summarized in the table below. Note that the calculated savings assume an implementation date of November 1, 2009. Actual reductions to agency billings will occur in Information Technology Common Policy allocations for the General Government Computer Center (GGCC), the Multi-use Network (MNT), and other direct billed services paid from program/operating appropriations in agencies as applicable. The Governor's Office of Information Technology has estimated the General Fund savings associated with this proposal, but due to time constraints in collecting Schedule 13s from departments statewide, will submit the Schedule 13s from affected agencies on September 14, 2009. The estimate of \$298,458 General Fund for FY 2009-10 and \$627,283 for FY 2010-11 has been used by the Office of State Planning and Budgeting for budget balancing.

Assumptions and Tables to Show Calculations:

Summary of Request	FTE	TF	RF
(D), (2) Internal Program Support, Personal Services	(0.7)	(\$63,466)	(\$63,466)
(D), (4) Geographic Information Systems, Personal Services	(0.7)	(\$56,397)	(\$56,397)
(D), (5) Customer Services, Personal Services	(0.7)	(\$60,363)	(\$60,363)
(D), (6) Order Billing, Personal Services	(0.7)	(\$31,672)	(\$31,672)
(D), (8) Network Services, Personal Services	(1.3)	(\$76,663)	(\$76,663)
(D), (9) Computing Services, Personal Services	(2.0)	(\$125,100)	(\$125,100)
(D) Technology Management Unit, Personal Services	(2.6)	(\$165,310)	(\$165,310)
(B) Special Purpose, AED	0.0	(\$10,541)	(\$10,541)
(B) Special Purpose, SAED	0.0	(\$6,588)	(\$6,588)
(B) Special Purpose, STD	0.0	(\$816)	(\$816)
FY 2009-10 TOTAL	(8.7)	(\$596,916)	(\$596,916)
(D), (2) Internal Program Support, Personal Services	(1.0)	(\$128,633)	(\$128,633)
(D), (4) Geographic Information Systems, Personal Services	(1.0)	(\$114,752)	(\$114,752)
(D), (5) Customer Services, Personal Services	(1.0)	(\$122,002)	(\$122,002)
(D), (6) Order Billing, Personal Services	(1.0)	(\$74,677)	(\$74,677)
(D), (8) Network Services, Personal Services	(2.0)	(\$162,803)	(\$162,803)
(D), (9) Computing Services, Personal Services	(3.0)	(\$278,679)	(\$278,679)
(D) Technology Management Unit, Personal Services	(4.0)	(\$373,020)	(\$373,020)
FY 2010-11 TOTAL	(13.0)	(\$1,254,566)	(\$1,254,566)

Current Statutory Authority or Needed Statutory Change:

No statutory change or executive order is needed as the Executive Director has broad authority to reduce personnel. This budget action can be accomplished by applying a restriction on the appropriation, but a budget request has been submitted to revise the appropriation so this restriction can be removed.

24-37.5-104 C.R.S. (2008) Transfer of functions - change of name - continuity of existence - legislative declaration - rules.

(6) (a) The office shall, on and after July 1, 2008, execute, administer, perform, and enforce the rights, powers, duties, functions, and obligations vested prior to July 1, 2008, in the general government computer center within the department of personnel, in telecommunications coordination within the department of personnel, and in the office of the chief information security officer in the office of the governor.

(b) (I) On and after July 1, 2008, all positions of employment in the general government computer center within the department of personnel, in telecommunications coordination within the department of personnel, and in the office of the chief information security officer in the office of the governor concerning the powers, duties, and functions transferred to the office pursuant to this subsection (6) and whose employment in the office is deemed necessary to carry out the purposes of this article by the chief information officer shall be transferred to the office and shall become employment positions therein. The chief information officer shall appoint such employees as are necessary to carry out the duties and exercise the powers conferred by law upon the office and the chief information officer.

(II) On and after July 1, 2008, all employees of the general government computer center within the department of personnel, in telecommunications coordination within the department of personnel, and in the office of the chief information security officer in the office of the governor whose duties and functions concerned the powers, duties, and functions transferred to the office pursuant to this subsection (6), regardless of whether the position of employment in which the employee served was transferred, shall be considered employees of the office for purposes of section 24-50-124. Any such employees who are classified employees in the state personnel system shall retain all rights to the personnel system and retirement benefits pursuant to the laws of the state, and their services shall be deemed to have been continuous. All transfers and any abolishment of positions in the state personnel system shall be made and processed in accordance with state personnel system laws and rules.

**Schedule 13
Change Request for FY 2010-11 Budget Request Cycle**

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: Risk Management Contract Review and Reduction
 Department: Office of the Governor
 Priority Number:
 Dept. Approval by: *[Signature]* Date: 8/18/09
 OSPB Approval: *[Signature]* Date: 8/19/09

	Fund	1	2	3	4	5	6	7	8	9	10
		Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	12,057	149,013	(2,115)	146,898	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	12,057	18,146	(2,115)	16,031	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	130,867	0	130,867	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(1) Office of the Governor (B) Special Purpose Workers Comp	Total	12,057	149,013	(2,115)	146,898	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	12,057	18,146	(2,115)	16,031	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	130,867	0	130,867	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0

Non-Line Item Request: N/A
 Letternote Revised Text: N/A
 Cash or Federal Fund Name and COFRS Fund Number: None
 Reappropriated Funds Source, by Department and Line Item Name:
 Approval by OIT? Yes: No: N/A: X
 Schedule 13s from Affected Departments: None DPA

**Schedule 13
Change Request for FY 2010-11 Budget Request Cycle**

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: Building Maintenance Reductions
 Department: Office of the Governor
 Priority Number:
 Dept. Approval by: *[Signature]*
 OSPB Approval: *[Signature]*
 Date: 8/18/09
 Date: 8/19/09

		1	2	3	4	5	6	7	8	9	10
	Fund	Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	Total	265,341	477,776	(6,520)	471,256	0	0	0	0	0	0
	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	GF	265,341	271,323	(6,520)	264,803	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	206,453	0	206,453	0	0	0	0	0	0
	FF	0	0	0	0	0	0	0	0	0	0
(1) Office of the Governor	Total	265,341	477,776	(6,520)	471,256	0	0	0	0	0	0
(B) Special Purpose	FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Captiol Complex Leased Space	GF	265,341	271,323	(6,520)	264,803	0	0	0	0	0	0
	GFE	0	0	0	0	0	0	0	0	0	0
	CF	0	0	0	0	0	0	0	0	0	0
	CFE/RF	0	206,453	0	206,453	0	0	0	0	0	0

Non-Line Item Request: N/A
 Letternote Revised Text: N/A
 Cash or Federal Fund Name and COFRS Fund Number: None
 Reappropriated Funds Source, by Department and Line Item Name: None
 Approval by OIT? Yes: No: N/A: X
 Schedule 13s from Affected Departments: None DPA

Schedule 13

Change Request for FY 2010-11 Budget Request Cycle

Decision Item FY 2010-11 Base Reduction Item FY 2010-11 Supplemental FY 2009-10 Budget Amendment FY 2010-11

Request Title: Risk Management Reduction of Liability, Property and Workers Compensation Volatility

Department: Office of the Governor

Priority Number: Dept. Approval by: *[Signature]* Date: 8/18/09

OSP Approval: *[Signature]* Date: 8/19/09

Fund	1	2	3	4	5	6	7	8	9	10
	Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	491,115 0.0 128,283 0 0 362,832 0	460,259 0.0 110,405 0 0 349,854 0	(29,135) 0.0 (29,135) 0 0 0 0	431,124 0.0 81,270 0 0 349,854 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0
(1) Office of the Governor (B) Special Purpose Workers Comp	99,013 0.0 12,057 0 0 86,956 0	149,013 0.0 18,146 0 0 130,867 0	(6,210) 0.0 (6,210) 0 0 0 0	142,803 0.0 11,936 0 0 130,867 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0
(1) Office of the Governor (B) Special Purpose Payment to Risk Management and Property Funds	392,102 0.0 116,228 0 0 275,876 0	311,246 0.0 92,259 0 0 218,987 0	(22,925) 0.0 (22,925) 0 0 0 0	288,321 0.0 69,334 0 0 218,987 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0	0 0.0 0 0 0 0 0

Non-Line Item Request: None
 Letternote Revised Text: None
 Cash or Federal Fund Name and COFRS Fund Number: None
 Reappropriated Funds Source, by Department and Line Item Name: None
 Approval by OIT? Yes: No: N/A: X
 Schedule 13s from Affected Departments: ~~None~~ DPA

Schedule 13

Change Request for FY 2010-11 Budget Request Cycle

Decision Item FY 2010-11		Base Reduction Item FY 2010-11		Supplemental FY 2009-10		Supplemental FY 2009-10		Budget Amendment FY 2010-11		
Request Title:		FY2009-10 OIT Management and Administration One Time Adjustment								
Department:		Office of the Governor								
Priority Number:		Dept. Approval by: <i>[Signature]</i> OSP Approval: <i>[Signature]</i>								
Date:		Date: 8/15/09								
Date:		Date: 8/19/09								
Fund	1	2	3	4	5	6	7	8	9	10
	Prior-Year Actual FY 2008-09	Appropriation FY 2009-10	Supplemental Request FY 2009-10	Total Revised Request FY 2009-10	Base Request FY 2010-11	Decision/ Base Reduction FY 2010-11	November 1 Request FY 2010-11	Budget Amendment FY 2010-11	Total Revised Request FY 2010-11	Change from Base (Column 5) FY 2011-12
Total of All Line Items	53,009	55,634	(7,887)	47,747	0	0	0	0	0	0
FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
GF	45,366	46,923	(7,887)	39,036	0	0	0	0	0	0
GFE	0	0	0	0	0	0	0	0	0	0
CF	2,115	2,411	0	2,411	0	0	0	0	0	0
CFE/RF	2,490	2,838	0	2,838	0	0	0	0	0	0
FF	3,038	3,462	0	3,462	0	0	0	0	0	0
Governor, Lieutenant Governor, State Planning & Budgeting, (B) Special Purpose, (Management & Administration of OIT)	53,009	55,634	(7,887)	47,747	0	0	0	0	0	0
FTE	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
GF	45,366	46,923	(7,887)	39,036	0	0	0	0	0	0
GFE	0	0	0	0	0	0	0	0	0	0
CF	2,115	2,411	0	2,411	0	0	0	0	0	0
CFE/RF	2,490	2,838	0	2,838	0	0	0	0	0	0
FF	3,038	3,462	0	3,462	0	0	0	0	0	0

Non-Line Item Request: None
 Letternote Revised Text: None
 Cash or Federal Fund Name and COFRS Fund Number: None
 Reappropriated Funds Source, by Department and Line Item Name: None
 Approval by OIT? Yes: No: N/A: X
 Schedule 13s from Affected Departments: None OIT