

Department of Agriculture
FY 2008-09 Budget Reductions

January 15, 2009

| Priority | Yes or No | Enter One | Division | Title | Total Funds | General Fund | Cash Funds | Reappropriated Funds | Federal Funds | FTE | List |
|---------------------------|----------------------------------|---------------------------|---|--|--------------------|--------------------|-------------------|----------------------|---------------|------------|-----------------------------|
| | Corresponding FY 2009-10 Impact? | One Time or Base/Ongoing? | | | | | | | | | Other Departments) Affected |
| S-1 | No | One Time | Plants | FY 2008-09 General Fund refinancing of personal services associated w/Phytosanitary Fund | \$0 | (\$14,366) | \$14,366 | \$0 | \$0 | 0.0 | N/A |
| S-2 | No | One Time | Plants | FY 2008-09 General Fund refinancing of the CSU Seed analysis contract | \$0 | (\$20,000) | \$20,000 | \$0 | \$0 | 0.0 | N/A |
| S-3 | No | One Time | Conservation Board | FY 2008-09 General Fund refinancing of Conservation Districts Matching Grants | (\$150,000) | (\$150,000) | \$0 | \$0 | \$0 | 0.0 | N/A |
| S-4 | No | One Time | Inspection and Consumer Services | FY 2008-09 reduction of General Fund associated with Federal Feed personal services | (\$10,000) | (\$10,000) | \$0 | \$0 | \$0 | 0.0 | N/A |
| S-5 | No | One Time | Commissioner's Office and Agricultural Services | Hiring Freeze | (\$137,992) | (\$82,011) | (\$55,981) | \$0 | \$0 | 0.0 | N/A |
| Total - Reductions | | | | | (\$297,992) | (\$276,377) | (\$21,615) | \$0 | \$0 | 0.0 | |

This summary does not include the impact of the common policy for Management and Administration of OIT.

Schedule 13
Change Request for FY 2009-10 Budget Request Cycle

Decision Item FY 2009-10 **Base Reduction Item FY 2009-10** **Supplemental FY 2008-** x **Budget Amendment FY 2009-10**

Request Title: FY 2008-09 General Fund refinancing of personal services associated w/ Phytosanitary Fund

Department: Agriculture

Dept. Approval by: *[Signature]*

Date: 1/7/09

Priority Number: S-1

OSPB Approval: *[Signature]*

Date: 1-11-09

| | Fund | 1 | 2 | 3 | 4 | 5 | 6 | November 1 Request FY 2009-10 | Budget Amendment FY 2008-10 | Total Revised Request FY 2009-10 | Change from Base (Column 5) FY 2010-11 |
|---|---------------|------------------------------|--------------------------|---------------------------------|----------------------------------|-------------------------|-------------------------------------|-------------------------------|-----------------------------|----------------------------------|--|
| | | Prior-Year Actual FY 2007-08 | Appropriation FY 2008-09 | Supplemental Request FY 2008-09 | Total Revised Request FY 2008-09 | Base Request FY 2009-10 | Decision/ Base Reduction FY 2009-10 | | | | |
| Total of All Line Items | Total | 10,416,607 | 10,105,072 | 0 | 10,105,072 | 10,605,762 | 0 | 10,605,762 | 0 | 10,605,762 | 0 |
| | FTE | 143.2 | 152.4 | 0.0 | 152.4 | 152.4 | 0.0 | 152.4 | 0.0 | 152.4 | 0.0 |
| | GF | 3,455,577 | 3,413,075 | (14,366) | 3,398,709 | 3,590,937 | 0 | 3,590,937 | 0 | 3,590,937 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 6,626,006 | 6,202,408 | 14,366 | 6,216,774 | 6,488,420 | 0 | 6,488,420 | 0 | 6,488,420 | 0 |
| | CFE/RF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 335,025 | 489,589 | 0 | 489,589 | 526,405 | 0 | 526,405 | 0 | 526,405 | 0 |
| (2) Agricultural Services Division, Personal Services | Total | 10,416,607 | 10,105,072 | 0 | 10,105,072 | 10,605,762 | 0 | 10,605,762 | 0 | 10,605,762 | 0 |
| | FTE | 143.2 | 152.4 | 0.0 | 152.4 | 152.4 | 0.0 | 152.4 | 0.0 | 152.4 | 0.0 |
| | GF | 3,455,577 | 3,413,075 | (14,366) | 3,398,709 | 3,590,937 | 0 | 3,590,937 | 0 | 3,590,937 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 6,626,006 | 6,202,408 | 14,366 | 6,216,774 | 6,488,420 | 0 | 6,488,420 | 0 | 6,488,420 | 0 |
| | CFE/RF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 335,025 | 489,589 | 0 | 489,589 | 526,405 | 0 | 526,405 | 0 | 526,405 | 0 |

Non-Line Item Request: None
Letternote Revised Text: None
Cash or Federal Fund Name and COFRS Fund Number: Phytosanitary Cash Fund #20T
Reappropriated Funds Source, by Department and Line Item Name:
Approval by OIT? Yes: Yes:x No: N/A:

Schedule 13s from Affected Departments:



DEPARTMENT OF AGRICULTURE

*Budget Reduction Fact Sheet
January 15, 2009*

*John R. Stulp
Commissioner*

S-1: FY 2008-09 General Fund refinancing of personal service costs associated with Phytosanitary Fund

Proposal:

- This proposal suggests a one time funding change in the Department’s Agricultural Services Division Personal Services Line to accommodate a one time funding change. For only the FY 2008-09 budget, the Department is proposing to shift \$14,366 in personal services costs from the General Fund to the Phytosanitary cash fund.

Summary of Request:

- This proposal is to refinance \$14,366 in personal services expenditures associated with administrative support for the Nursery and Seed inspections from the General Fund to the Phytosanitary cash fund.

Assumptions and Tables to Show Calculations:

- Personal services expenses associated with nursery and seed inspections are recognized in the Agricultural Services Division Personal Services Line Item. Nursery inspections are entirely cash funded and seed inspections are 67% General Fund and 33% cash fund.
- The total FY 2008-09 personal services related cost associated with this position, including benefits, is \$43,140 total funds.
- The Department is proposing a third of the personal services related costs be shifted from the General Fund to the Phytosanitary Cash Fund # 20T based on the rationale that the administrative support person for Nursery and Seed also supports Phytosanitary efforts when needed and therefore a legitimate expense of the fund.
- The FY 2007-08 end of year fund balance for the Phytosanitary Fund was \$19,376, with a current balance as of November close of \$30,155. The Department is anticipating a fund balance of \$12,735 with this expenditure.

| Cash Fund Name | FY 2007-08 Expenditures | FY 2007-08 End of Year Cash Balance | FY 2008-09 End of Year Cash Balance Est. | FY 2009-10 End of Year Cash Balance Est. | FY 2010-11 End of Year Cash Balance Est. |
|----------------|-------------------------|-------------------------------------|--|--|--|
| Phytosanitary | \$87,325 | \$19,376 | \$23,025 | \$12,735 | \$8,191 |

The Phytosanitary Inspection Fund, CRS 35-4-111(2) is to cover the inspection and certification costs for phytosanitary inspections. These inspections are to ensure plant and crop product being shipped meets the importing requirements of other states and countries, depending on shipment destination.

Current Statutory Authority or Needed Statutory Change:

35-4-111 (1), C.R.S. (2008): Should any owner or bailee request an inspection of crops, plant material, or other articles or premises for pests, the commission shall provide such inspection and issue a certificate setting forth the facts of said inspection and shall charge the owner or bailee adequate fees to cover the costs of such inspections or certificates.

No statutory changes needed.

Schedule 13
Change Request for FY 2009-10 Budget Request Cycle

| | | | |
|---|---------------------------------------|---|------------------------------------|
| Decision Item FY 2009-10 | Base Reduction Item FY 2009-10 | Supplemental FY 2008-09 X | Budget Amendment FY 2009-10 |
| Request Title: FY 2008-09 General Fund refinancing of the CSU Seed analysis contract | | | |
| Department: Agriculture | | Dept. Approval by: <i>J. [Signature]</i> | |
| Priority Number: S-2 | | OSPb Approval: <i>[Signature]</i> | |
| | | Date: 1/7/09 | |
| | | Date: 1-11-09 | |

| | Fund | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|---------------|------------------------------|--------------------------|---------------------------------|----------------------------------|-------------------------|------------------------------------|-------------------------------|-----------------------------|----------------------------------|--|
| | | Prior-Year Actual FY 2007-08 | Appropriation FY 2008-09 | Supplemental Request FY 2008-09 | Total Revised Request FY 2008-09 | Base Request FY 2009-10 | Decision/Base Reduction FY 2009-10 | November 1 Request FY 2009-10 | Budget Amendment FY 2009-10 | Total Revised Request FY 2009-10 | Change from Base (Column 5) FY 2010-11 |
| Total of All Line Items | Total | 10,416,607 | 10,105,072 | 0 | 10,105,072 | 10,605,762 | 0 | 10,605,762 | 0 | 10,605,762 | 0 |
| | FTE | 143.2 | 152 | 0 | 152.4 | 152 | 0 | 152.4 | 0 | 152 | 0 |
| | GF | 3,455,577 | 3,413,075 | (20,000) | 3,393,075 | 3,590,937 | 0 | 3,590,937 | 0 | 3,590,937 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 6,626,006 | 6,202,408 | 20,000 | 6,222,408 | 6,488,420 | 0 | 6,488,420 | 0 | 6,488,420 | 0 |
| | CFE/RF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 335,025 | 489,589 | 0 | 489,589 | 526,405 | 0 | 526,405 | 0 | 526,405 | 0 |
| (2) Agricultural Services Division, Personal Services | Total | 10,416,607 | 10,105,072 | 0 | 10,105,072 | 10,605,762 | 0 | 10,605,762 | 0 | 10,605,762 | 0 |
| | FTE | 143.2 | 152.4 | 0.0 | 152.4 | 152.4 | 0.0 | 152.4 | 0.0 | 152.4 | 0.0 |
| | GF | 3,455,577 | 3,413,075 | (20,000) | 3,393,075 | 3,590,937 | 0 | 3,590,937 | 0 | 3,590,937 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 6,626,006 | 6,202,408 | 20,000 | 6,222,408 | 6,488,420 | 0 | 6,488,420 | 0 | 6,488,420 | 0 |
| | CFE/RF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 335,025 | 489,589 | 0 | 489,589 | 526,405 | 0 | 526,405 | 0 | 526,405 | 0 |

Non-Line Item Request: None
Letternote Revised Text: None
Cash or Federal Fund Name and COFRS Fund Number: Seed Fund #102
Reappropriated Funds Source, by Department and Line Item Name:
Approval by OIT? Yes: Yes:x No: N/A:

Schedule 13s from Affected Departments:



DEPARTMENT OF AGRICULTURE

*Budget Reduction Fact Sheet
January 15, 2009*

*John R. Stulp
Commissioner*

S-2: FY 2008-09 General Fund Refinancing of the CSU Seed Analysis Contract

Proposal:

- This proposal is to refinance the FY 2008-09 Colorado State University for seed analysis contract by increasing the contracted funds by \$20,000, with a like decrease in the General Fund.

Summary of Request:

- The Colorado Seed act is funded through a mix of General Fund and the Seed Cash Fund. Per 35-27-124, C.S.R., "All fees and civil fines collected pursuant to this article shall be transmitted to the state treasurer who shall credit the same to the seed cash fund, which fund is hereby created. The Seed Cash Fund is created to supplement any general fund appropriation."
- The annual contract with Colorado State University is just under \$60,000 total funds of which \$40,000 is General Fund and is financed via the Agricultural Services Division Personal Services Line. The purpose of this contract is to analyze a number of seed samples collected in the field for germination, water content and so forth.
- This is a one time requested refinancing will not result in increased fees.

Assumptions and Tables to Show Calculations:

- The Seed Cash Fund was out of compliance with targeted fund balance requirements by exceeding the \$50,000 threshold with a FY 2007-08 end of year balance of \$51,894. This will leave a projected fund balance of just over \$27,874.

| Cash Fund Name | FY 2007-08 Expenditures | FY 2007-08 End of Year Cash Balance | FY 2008-09 End of Year Cash Balance Est. | FY 2009-10 End of Year Cash Balance Est. | FY 2010-11 End of Year Cash Balance Est. |
|----------------|-------------------------|-------------------------------------|--|--|--|
| Seed Cash Fund | \$57,399 | \$51,894 | \$27,874 | \$21,874 | \$21,874 |

Current Statutory Authority or Needed Statutory Change:

35-27-114(1)(I), C.R.S. (2008): Powers and duties of commissioner, "Set forth the methods to inspect, sample, analyze, and test seed, including defining tolerances to be followed during such processes pursuant to section 35-27-106.

No statutory change needed.

**Schedule 13
Change Request for FY 2009-10 Budget Request Cycle**

Decision Item FY 2009-10 **Base Reduction Item FY 2009-10** **Supplemental FY 2008-09 X** **Budget Amendment FY 2009-10**

Request Title: FY 2008-09 General Fund refinancing of Conservation Districts Matching Grants
Department: Agriculture **Dept. Approval by:** *[Signature]* **Date:** 1/7/09
Priority Number: S-3 **OSPB Approval:** *[Signature]* **Date:** 1-13-09

| | Fund | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|--------------|------------------------------|--------------------------|---------------------------------|----------------------------------|-------------------------|------------------------------------|-------------------------------|-----------------------------|----------------------------------|--|
| | | Prior-Year Actual FY 2007-08 | Appropriation FY 2008-09 | Supplemental Request FY 2008-09 | Total Revised Request FY 2008-09 | Base Request FY 2009-10 | Decision/Base Reduction FY 2009-10 | November 1 Request FY 2009-10 | Budget Amendment FY 2009-10 | Total Revised Request FY 2009-10 | Change from Base (Column 5) FY 2010-11 |
| Total of All Line Items | Total | 622,065 | 675,000 | (150,000) | 525,000 | 675,000 | 0 | 675,000 | 0 | 675,000 | 0 |
| | FTE | 0.0 | 0 | 0 | 0.0 | 0 | 0 | 0.0 | 0 | 0 | 0 |
| | GF | 150,000 | 225,000 | (150,000) | 75,000 | 225,000 | 0 | 225,000 | 0 | 225,000 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 0 | 450,000 | 0 | 450,000 | 450,000 | 0 | 450,000 | 0 | 450,000 | 0 |
| | CFE/RF | 472,065 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| (7) Conservation Board, Matching Grants to Districts | Total | 622,065 | 675,000 | (150,000) | 525,000 | 675,000 | 0 | 675,000 | 0 | 675,000 | 0 |
| | FTE | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |
| | GF | 150,000 | 225,000 | (150,000) | 75,000 | 225,000 | 0 | 225,000 | 0 | 225,000 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 0 | 450,000 | 0 | 450,000 | 450,000 | 0 | 450,000 | 0 | 450,000 | 0 |
| | CFE/RF | 472,065 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Non-Line Item Request: None
Letternote Revised Text: None
Cash or Federal Fund Name and COFRS Fund Number: #22L Agriculture Management Fund (move the \$150K expenses associated with contracts to this fund)
Reappropriated Funds Source, by Department and Line Item Name:
Approval by OIT? Yes: Yes:x No: N/A:
Schedule 13s from Affected Departments: DPA



DEPARTMENT OF AGRICULTURE

*Budget Reduction Fact Sheet
January 15, 2009*

*John R. Stulp
Commissioner*

S-3: Refinance of Conservation Matching Grants in FY 2008-09

Proposal:

This proposal suggests a one time refinancing of the Department's Conservation Districts Matching Grants in FY 2008-09. The Department proposes to refinance \$150,000 General Fund with \$150,000 cash funds from the Agriculture Management Fund, created in 35-1-106.9, C.R.S., in FY 2008-09.

Summary of Request:

- The Department is proposing removing \$150,000 for this budget year from these grants and back filling the \$150,000 with moneys from the Agriculture Management Fund.
- The Department is appropriated \$225,000 GF and \$450,000 CF from Severance Tax dollars to fund on ground conservation projects. Local conservation districts apply through the Colorado State Conservation Board to fund an important conservation project or program in their community for which they must provide a dollar-for-dollar match from local, private or federal cash or in-kind sources.
- Conservation grant contracts are calendar year based, and will therefore need to be amended to accommodate this refinancing.
- The Agriculture Management Fund is scheduled to come on line for the department at the close of January 2009. At this point, the Department will receive 65% of the interest on Unclaimed Property Securities, in monthly payments from the Treasury. The past two fiscal years have realized roughly \$3.2 million in total interest, which is on average \$266,000 per month, if this holds true, the Department, will receive \$173,000 on average per month into this fund.
- The Department will revise the conservation grant contracts with funds from the Agriculture Management Fund. This refinancing will not result in changes to the grant amounts.

Assumptions and Tables to Show Calculations:

- The table below illustrates the projected end of year cash balance estimates for the Agriculture Management Fund.

| Cash Fund Name | FY 2008-09 End of Year Cash Balance Est. | FY 2009-10 End of Year Cash Balance Est. | FY 2010-11 End of Year Cash Balance Est. |
|-----------------------------|--|--|--|
| Agriculture Management Fund | \$80,792 | \$24,539 | \$35,000 |

Per CRS 35-1-106.9. The Agriculture Management Fund is created to fund agricultural efforts approved by the Commissioner of Agriculture.

Current Statutory Authority or Needed Statutory Change:

35-1-106.9, C.R.S. (2008): There is hereby created in the state treasury the agriculture management fund. The fund shall consist of moneys transferred pursuant to section 38-13-116.7 (3), C.R.S. The department shall use such moneys to fund agricultural efforts approved by the commissioner, including, but not limited to, funding additional department employees necessary to implement and manage approved programs.

No statutory change needed.

Schedule 13
Change Request for FY 2009-10 Budget Request Cycle

Decision Item FY 2009-10 Base Reduction Item FY 2009-10 Supplemental FY 2008-
 x Budget Amendment FY 2009-10

Request Title: FY 2008-09 reduction of General Fund associated with Federal Feed personal services

Department: Agriculture

Priority Number: S-4

Dept. Approval by: *J. J. J.*

OSP/B Approval: *J. J. J.*

Date: 1/12/09

Date: 1-12-09

| | Fund | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|--------------|------------------------------|--------------------------|---------------------------------|----------------------------------|-------------------------|------------------------------------|-------------------------------|-----------------------------|----------------------------------|--|
| | | Prior-Year Actual FY 2007-08 | Appropriation FY 2008-09 | Supplemental Request FY 2008-09 | Total Revised Request FY 2008-09 | Base Request FY 2009-10 | Decision/Base Reduction FY 2009-10 | November 1 Request FY 2009-10 | Budget Amendment FY 2009-10 | Total Revised Request FY 2009-10 | Change from Base (Column 5) FY 2010-11 |
| Total of All Line Items | Total | 10,416,607 | 10,105,072 | (10,000) | 10,095,072 | 10,605,762 | 0 | 10,605,762 | 0 | 10,605,762 | 0 |
| | FTE | 143.2 | 152.4 | 0.0 | 152.4 | 152.4 | 0.0 | 152.4 | 0.0 | 152.4 | 0.0 |
| | GF | 3,455,577 | 3,413,075 | (10,000) | 3,403,075 | 3,590,937 | 0 | 3,590,937 | 0 | 3,590,937 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 6,626,006 | 6,202,408 | 0 | 6,202,408 | 6,488,420 | 0 | 6,488,420 | 0 | 6,488,420 | 0 |
| | CFE/RF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 335,025 | 489,589 | 0 | 489,589 | 526,405 | 0 | 526,405 | 0 | 526,405 | 0 |
| (2) Agricultural Services Division, Personal Services | Total | 10,416,607 | 10,105,072 | (10,000) | 10,095,072 | 10,605,762 | 0 | 10,605,762 | 0 | 10,605,762 | 0 |
| | FTE | 143.2 | 152.4 | 0.0 | 152.4 | 152.4 | 0.0 | 152.4 | 0.0 | 152.4 | 0.0 |
| | GF | 3,455,577 | 3,413,075 | (10,000) | 3,403,075 | 3,590,937 | 0 | 3,590,937 | 0 | 3,590,937 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 6,626,006 | 6,202,408 | 0 | 6,202,408 | 6,488,420 | 0 | 6,488,420 | 0 | 6,488,420 | 0 |
| | CFE/RF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 335,025 | 489,589 | 0 | 489,589 | 526,405 | 0 | 526,405 | 0 | 526,405 | 0 |

Non-Line Item Request: None

Letternote Revised Text: None

Cash or Federal Fund Name and COFRS Fund Number:

Reappropriated Funds Source, by Department and Line Item Name:

Approval by OIT? Yes: Yes:x No: N/A:

Schedule 13s from Affected Departments:



DEPARTMENT OF AGRICULTURE

*Budget Reduction Fact Sheet
January 15, 2009*

*John R. Stulp
Commissioner*

S-4: FY 2008-09 Reduction of General Fund Associated with Federal Feed Personal Services

Proposal:

- This proposal suggests an FY 2008-09 reduction of (\$10,000) General Fund associated with the Department's Agricultural Services Division Personal Services Line. The Department is proposing that \$10,000 of General Fund personal services associated with the Feed Program be funded via the Department's agreement with the Federal Food and Drug Administration. Traditionally, this agreement has been used to accommodate operating expenses. The Department will accommodate the additional \$10,000 for personal services within the reporting requirements of the grant.

Summary of Request:

- The Colorado feed program is an integral part of the nationwide effort by state and federal agencies to ensure the safety of human food and to promote consumer confidence in our food supply. The program, through the Colorado Commercial Feed Law, assures the safety of meat, milk and eggs produced for human consumption by regulating the products fed to food production animals. Consumer protection is also provided for the livestock industries (beef, dairy, swine, equine, poultry and other livestock) as well as pet owners. This program is funded 50% from the General Fund with the balance coming from cash fund fees and a federal grant.
- The program works cooperatively with the Federal Food and Drug Administration (FDA) to prevent the establishment and amplification of bovine spongiform encephalopathy also known as "Mad Cow Disease" (BSE) and to prevent contamination of human food by regulation of drugs fed to food producing animals. Activities performed by the program in this area include the inspection of all renderers, feed manufacturers, and distributors to ensure compliance with the regulations and the inspection of feed manufacturing facilities for compliance with the Good Manufacturing Practice Regulations for Medicated Feed. A portion of these activities is conducted and funded under a contract with FDA that reimburses the Department the full cost of performing the inspections. The contract is designed to obtain state assistance in the inspectional coverage of feed establishments to determine compliance with the Federal Food, Drug, and Cosmetic Act and/or state feed law.

Assumptions and Tables to Show Calculations:

- The Department's contract with the Federal Food and Drug Administration is for \$50,078 for a term from 9/15/08 through 9/14/09. To date, December 23, 2008, the Department has spent \$10,629.
- The \$10,000 General Fund Personal Services reduction will be accommodated in the Grants Line within the Commissioner's Office.

Current Statutory Authority or Needed Statutory Change:

35-60-110(1)(a), C.R.S. (2008): Enter, during normal business hours, any building, structure, land, vehicle, or other premises or property, public or private, within the state, in or on which feeds are manufactured, processed, packed, distributed, transported, stored, disposed of, or used as feed for any cattle, sheep, goats, swine, poultry, or any other animals if such animals are raised to produce human food, and to inspect such premises, property, or vehicle and all pertinent equipment, finished and unfinished materials, containers, records, and labeling in or on such premises, property, or vehicle.

No statutory change needed.

Schedule 13
Change Request for FY 2009-10 Budget Request Cycle

Decision Item FY 2009-10 Base Reduction Item FY 2009-10 Supplemental FY 2008-~~9~~ x Budget Amendment FY 2009-10

Request Title: Hiring Freeze
Department: Agriculture
Priority Number: S-5

Dept. Approval by: *J. Pate*
OSPB Approval: *J. Pate*

Date: 1/8/09
Date: 1-9-08

| | Fund | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|--------------|------------------------------|--------------------------|---------------------------------|----------------------------------|-------------------------|-------------------------------------|-------------------------------|-----------------------------|----------------------------------|--|
| | | Prior-Year Actual FY 2007-08 | Appropriation FY 2008-09 | Supplemental Request FY 2008-09 | Total Revised Request FY 2008-09 | Base Request FY 2009-10 | Decision/ Base Reduction FY 2009-10 | November 1 Request FY 2009-10 | Budget Amendment FY 2009-10 | Total Revised Request FY 2009-10 | Change from Base (Column 5) FY 2010-11 |
| Total of All Line Items | Total | 12,132,934 | 11,734,184 | (137,992) | 11,596,192 | 12,328,990 | 0 | 12,328,990 | 0 | 12,328,990 | 0 |
| | FTE | 162 | 171 | 0 | 171 | 171 | 0 | 171 | 0 | 171 | 0 |
| | GF | 4,334,257 | 4,172,852 | (82,011) | 4,090,841 | 4,471,321 | 0 | 4,471,321 | 0 | 4,471,321 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 6,760,528 | 6,202,408 | (55,981) | 6,146,427 | 6,488,420 | 0 | 6,488,420 | 0 | 6,488,420 | 0 |
| | CFE/RF | 703,125 | 869,335 | 0 | 869,335 | 842,844 | 0 | 842,844 | 0 | 842,844 | 0 |
| | FF | 335,025 | 489,589 | 0 | 489,589 | 526,405 | 0 | 526,405 | 0 | 526,405 | 0 |
| (1) Commissioner's Office and Administrative Services, Personal Services | Total | 1,716,327 | 1,629,112 | (24,904) | 1,604,208 | 1,723,228 | 0 | 1,723,228 | 0 | 1,723,228 | 0 |
| | FTE | 19.0 | 18.7 | 0.0 | 18.7 | 18.7 | 0.0 | 18.7 | 0.0 | 18.7 | 0.0 |
| | GF | 878,680 | 759,777 | (24,904) | 734,873 | 880,384 | 0 | 880,384 | 0 | 880,384 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 134,522 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CFE/RF | 703,125 | 869,335 | 0 | 869,335 | 842,844 | 0 | 842,844 | 0 | 842,844 | 0 |
| | FF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| (2) Agricultural Services Division, Personal Services | Total | 10,416,607 | 10,105,072 | (113,088) | 9,991,984 | 10,605,762 | 0 | 10,605,762 | 0 | 10,605,762 | 0 |
| | FTE | 143.2 | 152.4 | 0.0 | 152.4 | 152.4 | 0.0 | 152.4 | 0.0 | 152.4 | 0.0 |
| | GF | 3,455,577 | 3,413,075 | (57,107) | 3,355,968 | 3,590,937 | 0 | 3,590,937 | 0 | 3,590,937 | 0 |
| | GFE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | CF | 6,626,006 | 6,202,408 | (55,981) | 6,146,427 | 6,488,420 | 0 | 6,488,420 | 0 | 6,488,420 | 0 |
| | CFE/RF | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | FF | 335,025 | 489,589 | 0 | 489,589 | 526,405 | 0 | 526,405 | 0 | 526,405 | 0 |

Non-Line Item Request: The January 6, 2009 hiring freeze presentation to JBC showed the department having a hiring freeze savings of \$86,606 TF.
Letternote Revised Text: However an additional savings of \$51,388 GF associated with the Asst. State Vet position was added to this savings after the presentation
Cash or Federal Fund Name and COFRS Fund Number:
Reappropriated Funds Source, by Department and Line Item Name:
Approval by OIT? Yes: Yes:x No: N/A:

Schedule 13s from Affected Departments:



DEPARTMENT OF AGRICULTURE

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Proposed Cash Fund Transfer

January 15, 2009

Name of Fund: Brand Inspection

Purpose of Fund: Issuance, tacking, and inspection of brands on livestock to protect owners from losing livestock due to loss or theft.

Projected End-of-Year Balance: \$1,198,390

| | FY 08-09 | FY 09-10 | FY 10-11 |
|--|--------------------|---------------|---------------|
| Projected End of Year Balance with No Action | \$1,167,527 | \$764,429 | \$316,330 |
| Current Balance YTD FY 2008-09 July 1 Projected Balance Out Years | \$628,214 | \$698,390 | \$462,921 |
| Less Projected Mandatory Expenditures | (\$4,338,203) | (\$4,442,343) | (\$4,562,343) |
| Plus Projected Revenues | \$4,206,874 | \$4,206,874 | \$4,206,874 |
| Equals Proposed Projected End of Year Balance | \$1,198,390 | \$462,921 | \$107,452 |
| Recommended Transfer | (\$500,000) | \$0 | \$0 |
| Projected End of Year Balance with transfer | \$698,390 | \$462,921 | \$107,452 |

Impact of Recommended Reduction:

By reducing the FY 2008-09 fund balance by \$0.5 million, the Department would have to roughly raise inspection fees by 20%, at the time of the next assessment period which is in FY 2011-12. In addition through FY 2010-11 the program would likely have to put other budget reduction policies in place, since the program is largely managed on a five year budgeting period between assessments.

Assumptions:

- Assumes no changes in fees or the associated fee structures so revenues remain consistent.
- Revenues have been adjusted to reflect decreasing numbers of inspections in FY 2008-09 and the out years. The major revenue for this cash fund is from the five year brand assessment fee and the inspection of livestock moving greater than 75 miles.

Current Statutory Authority or Needed Statutory Change:

35-43-114, (2008) - Moneys in the fund are subject to annual appropriation by the General Assembly to the Department of Agriculture. Removal of funds from the account for other purposes would require a statutory change.

Statutory changes are necessary to appropriate \$500,000 cash funds to the General Fund in FY 2008-09 only.