



REPORT OF

THE

STATE AUDITOR

**Cash Funds Uncommitted Reserves Report
For the Fiscal Year Ended June 30, 2004**

March 2005

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November 5, 2004

Members of the Legislative Audit Committee:

This report contains the results of our audit of the *Cash Funds Uncommitted Reserves Report* for the fiscal year ended June 30, 2004. The audit was conducted pursuant to Section 24-30-207(3), C.R.S., which requires the State Auditor to audit this report.

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RECOMMENDATION LOCATOR

Rec. No.	Page No.	Recommendation Summary	Agency Addressed	Agency Response	Implementation Date
1	13	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Agriculture	Agree	June 30, 2005 and June 30, 2006
2	14	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Higher Education	Agree	October 18, 2004
3	15	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Human Services	Agree	March 1, 2005
4	16	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Labor and Employment	Agree	June 30, 2005
5	18	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Law	Partially Agree	June 30, 2005
6	20	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Local Affairs	Agree	June 30, 2005

RECOMMENDATION LOCATOR

Rec. No.	Page No.	Recommendation Summary	Agency Addressed	Agency Response	Implementation Date
7	24	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Public Health and Environment	Agree	Implemented and Ongoing
8	25	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Public Safety	Agree	June 2006
9	28	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Regulatory Agencies	Agree	June 2006
10	29	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Revenue	Agree	June 30, 2007
11	31	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of State	Agree	June 2005
12	32	Monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Department of Treasury	Partially Agree	June 30, 2005

Cash Funds Uncommitted Reserves Report

Authority, Purpose, and Scope

This audit was conducted under the authority of Section 24-30-207, C.R.S., which requires the State Auditor to audit the *Cash Funds Uncommitted Reserves Report* (Report) prepared by the State Controller's Office.

The Report is included in the Financial Information section of this audit report.

Background

Senate Bill 98-194 was signed into law on June 1, 1998, to:

. . . assure compliance with the limitation on state fiscal year spending and to make fundamental fiscal policy decisions establishing the level of activity of all departments and agencies of state government, including those funded by revenues generated from fees.

To accomplish this objective, SB 98-194 established a limit on the amount of reserves that may be maintained in cash funds. Generally, the reserve limit is equal to 16.5 percent of the total expenditures in the cash fund during the fiscal year. This amount is roughly equal to a two-month spending reserve. In some cases an alternative reserve balance is established elsewhere by statute. If the applicable statutory limit is exceeded, agencies are required to reduce fees accordingly. According to Section 24-75-402 (3) (e), C.R.S., in calculating the reduction in fees, an agency may take into account increases in expenditures.

The Effect on TABOR Revenue

SB 98-194 creates a mechanism to assist the State in complying with the limitations on fiscal year spending that are established by Article X, Section 20, of the Colorado Constitution, also known as the Taxpayer's Bill of Rights or TABOR. The total of both General Fund revenue and revenue received from cash-funded activities is limited by TABOR.

Cash fund revenue made up about \$2.6 billion, or 31 percent, of the \$8.3 billion of TABOR revenue received in Fiscal Year 2004. However, not all cash fund revenue is affected by SB 98-194. For example, the Bill specifically excludes certain cash funds (e.g., the Highway Users Tax Fund). In Fiscal Year 2004 exclusions like this total about \$1.7 billion, making about \$890 million in cash fund revenue subject to the provisions of SB 98-194. The Bill further excludes all cash funds with uncommitted reserves less than \$50,000. This exclusion reduced the total fee revenue subject to SB 98-194 compliance to about \$499 million, or about 6 percent, of total TABOR revenue.

When TABOR revenue exceeds the revenue limitation, the excess is required to be refunded unless voters approve a revenue change as an offset. However, if an increase in revenue from cash-funded activities causes the State to exceed the revenue limits established by TABOR, the refund of excess revenue is not required to be paid from the cash funds that caused the excess. The State is not limited to refunding solely from general funds or ratably from those revenue sources in excess of the limit. Article X, Section 20(1) says that “. . . districts may use any reasonable method for refunds under this Section, including temporary tax credits or rate reductions. Refunds need not be proportional when prior payments are impractical to identify or return.” In Fiscal Years 1997 through 2001, about \$3.4 billion was refunded to taxpayers. In Fiscal Years 2002 to 2004, State revenue did not exceed the TABOR revenue limit, therefore no refunds were given to taxpayers.

Methodology to Identify Cash Funds With Excess Uncommitted Reserves

SB 98-194 prescribes a methodology to determine the amount of excess uncommitted reserves for each of the State’s cash funds. The following hypothetical example of a cash fund illustrates the methodology. Fund balance (adjusted for exempt assets and previously appropriated amounts) and revenue (categorized by fee and non-fee sources) are used to derive the amount of excess uncommitted reserves. For Fiscal Year 20XX, Cash Fund X had the following activity and account balances:

Hypothetical Balances for Cash Fund X	
Balances as of June 30, 20XX	
Ending fund balance	\$35
Exempt assets as defined by SB 98-194 (e.g., inventory)	\$ 2
Previously appropriated fund balance (e.g., capital construction)	\$ 3
Fiscal Year 20XX Revenue and Expenses	
Fee revenue	\$100
Non-fee revenue	\$ 50
Total revenue	\$150
Total expenses	\$100

Three steps are used to calculate the amount of excess uncommitted reserves:

1. **Calculate the uncommitted reserve.** First, the ending fund balance is reduced by exempt assets and any previously appropriated fund balance. ($\$35 - \$2 - \$3 = \30). Next, the reduced fund balance is multiplied by the ratio of fee revenue to total revenue ($\$30 \times (\$100/\$150) = \20). The result is the amount of uncommitted reserve for Cash Fund X. This amount represents the portion of the fund balance that is attributable to fee revenue.
2. **Calculate the target reserve.** Total expenses are multiplied by 16.5 percent. ($\$100 \times 16.5\% = \16.50). The result is the amount of the target reserve for Cash Fund X. For some cash funds the target reserve is specified by statute (e.g., the Oil and Gas Conservation Fund's target reserve is calculated to be \$209,407, which is equal to 10 percent of the appropriation for the following fiscal year).
3. **Calculate the excess uncommitted reserve.** The target reserve is subtracted from the uncommitted reserve ($\$20 - \$16.50 = \$3.50$). If the amount is greater than zero, this is the excess uncommitted reserves.

Therefore, Cash Fund X has an excess uncommitted reserve of \$3.50 at the end of Fiscal Year 20XX.

Changes in Excess Uncommitted Reserves During Fiscal Year 2004

The purpose of SB 98-194 was not only to eliminate excess uncommitted reserves existing on June 30, 1998, but to keep all cash funds from increasing their uncommitted reserves over the target reserve in future years.

Our review of the *Cash Funds Uncommitted Reserves Report* indicates that, overall, SB 98-194 has reduced total excess uncommitted reserves since 1998. The Fiscal Year 2004 *Cash Funds Uncommitted Reserves Report* shows 28 cash funds with excess uncommitted reserves of about \$11.6 million compared with 69 cash funds with excess uncommitted reserves of about \$34.3 million in the Fiscal Year 1998 Report. However, total excess uncommitted reserves increased from \$9.9 million to \$11.6 million from Fiscal Year 2003 to 2004, or about \$1.7 million.

For Fiscal Year 2004 the 10 funds with the largest uncommitted reserves had approximately \$10.6 million in reserves as shown in Table 1. These 10 funds represent 92 percent of the total excess uncommitted reserves of \$11.6 million as of June 30, 2004.

Department	Fund Name	Excess Uncommitted Reserves
State	Secretary of State Fees Fund	\$4,667,217
Regulatory Agencies	Division of Registrations Cash Fund	1,325,300
Revenue	Colorado State Titling and Registration System Fund	1,004,272
Regulatory Agencies	Disabled Telephone Users Fund	787,783
Regulatory Agencies	Real Estate Cash Fund	615,426
Treasury	AIR Account	588,379
State	Notary Administration Cash Fund	499,279
Public Health and	Stationary Sources Fund	432,155
Public Health and	Personal Care Boarding Fund	382,317
Public Health and	Newborn Genetics	322,335
	Total	\$10,624,463

Source: Office of the State Auditor analysis of the *Cash Funds Uncommitted Reserves Report* for the fiscal year ended June 30, 2004.

Required Filings with the Office of State Planning and Budgeting

The cash funds report is prepared by the State Controllers Office to provide revenue and expenditure data for all cash funds. Based on fund reserve information from the State Controller's Office and expenditure data, each department is required to submit a separate *Schedule 11.A - Cash Funds Status*, for each cash fund.

In addition, departments are required to provide a cash fund plan and analysis for all funds that are subject to Senate Bill 98-194 and exceed the target reserve level on June 30 of the current fiscal year. This is submitted on a *Schedule 11.B - Cash Fund Reserve Plan*. The department is required to describe the proposed course of action and the potential impacts of the plan. This schedule provides a comprehensive description of the plan, including how it complies with the department's authority and objectives as well as the plan's impact on the program and the public.

Departments that would like to request a waiver to Senate Bill 98-194 are required to submit a *Schedule 11.C - Waiver*. According to Section 24-75-402(8)(a), C.R.S., a waiver may be granted to an entity that demonstrates a specific purpose for which the entity needs to maintain uncommitted reserves in an amount greater than the target reserve for a specified, limited period of time. The *Schedule 11C* is required to include a statement that justifies the request for a waiver, deadline for compliance, and beginning and ending date of the waiver period. If a department files a *Schedule 11.C*, it must also file a *Schedule 11.B* to the OSPB.

Reporting Requirements for Cash Funds

Section 24-30-207(3), C.R.S. requires the State Controller to prepare an annual report for the purpose of ascertaining the amount of uncommitted reserves for each cash fund. The *Cash Funds Uncommitted Reserves Report* was created to meet this requirement. The Report must be delivered to both the Office of State Planning and Budgeting and the Joint Budget Committee by September 20 of each fiscal year. This section also requires the Office of the State Auditor to audit the Report.

On pages 8 and 9, we have compiled a summary of the *Cash Funds Uncommitted Reserves Report*. The summary includes only cash funds with excess uncommitted reserves at the end of Fiscal Year 2004 and those cash funds with excess reserves at the end of Fiscal Year 2003. The complete Report with all cash funds subject to SB 98-194 is on pages 38 to 43.

**CASH FUNDS UNCOMMITTED RESERVES REPORT SUMMARY
FOR THE FISCAL YEAR ENDED JUNE 30, 2004**

**(With Comparative Amounts for Excess Uncommitted Reserves
for the Fiscal Year Ended June 30, 2003)**

Source: Office of the State Auditor analysis of the Cash Funds Uncommitted Reserves Report for the fiscal years ended June 30, 2004 and 2003 prepared by the State Controller.

Department/Fund	2004				2003	
	Total Revenue	Total Expense	Uncommitted Reserves	Target/Alternative Reserves	Excess Uncommitted Reserves	Excess Uncommitted Reserves
Department of Agriculture						
WEED FREE CROP CERTIFICATION	164,251	118,445	80,185	19,543	60,642	-
CHEMIGATION FUND	197,284	158,133	61,921	26,092	35,829	-
ORGANIC CERTIFICATION FUND	151,149	93,082	67,786	15,359	52,427	-
Subtotal	512,684	369,660	209,892	60,994	148,898	-
Department of Higher Education						
PRIVATE OCCUPATIONAL SCHOOLS	671,500	632,771	116,561	104,407	12,154	-
Subtotal	671,500	632,771	116,561	104,407	12,154	-
Department of Human Services						
CHILD CARE LICENSING CASH FUND	703,347	764,538	79,019	126,149	-	56,137
CHILD ABUSE REGISTRY	-	-	-	-	-	62,978
WORK THERAPY	321,061	364,162	76,344	60,087	16,257	58,975
Subtotal	1,024,408	1,128,700	155,363	186,236	16,257	178,090
Department of Labor and Employment						
BOILER INSPECTION	1,476,102	1,098,518	1,120,650	903,041	217,609	-
PUBLIC SAFETY INSPECTION	276,335	363,751	93,559	60,019	33,540	144,652
Subtotal	1,752,437	1,462,269	1,214,209	963,060	251,149	144,652
Department of Law						
COLLECTION AGENCY BOARD	213,940	224,532	80,362	37,048	43,314	6,097
UNIFORM CONSUMER CREDIT CODE	586,597	864,859	55,045	142,702	-	146,836
P.O.S.T. BOARD CASH FUND	714,129	551,341	211,915	90,971	120,944	-
Subtotal	1,514,666	1,640,732	347,322	270,721	164,258	152,933
Department of Local Affairs						
WASTE TIRE RECYCLING FUND	2,248,731	1,626,521	290,590	268,376	22,214	-
Subtotal	2,248,731	1,626,521	290,590	268,376	22,214	-
Department of Natural Resources						
GROUND WATER MANAGEMENT	3,158,096	3,008,303	446,705	496,370	-	112,922
Subtotal	3,158,096	3,008,303	446,705	496,370	-	112,922
Department of Personnel						
CAPITOL PARKING FUND	-	-	-	-	-	184,827
Subtotal	-	-	-	-	-	184,827
Department of Public Health and Environment						
STATIONARY SOURCES	6,236,969	6,016,484	1,424,875	992,720	432,155	175,597
NEWBORN GENETICS	4,147,844	3,630,272	921,330	598,995	322,335	-
SLUDGE MGMT	138,892	207,886	92,085	34,301	57,784	128,389
OZONE PROTECTION FUND	198,231	214,267	51,175	35,354	15,821	34,100
POLLUTION PREVENTION FUND	101,745	77,651	73,406	12,812	60,594	-
FOOD PROTECTION CASH FUND	563,384	551,733	123,314	91,036	32,278	34,908
TRAUMA SYSTEM CASH FUND	326,368	272,404	72,246	44,947	27,299	-
MEDICATION ADMINISTRATION FUND	162,375	145,844	89,651	24,064	65,587	45,248
ASSISTED LIVING RESIDENCE FUND	598,728	488,478	462,916	80,599	382,317	307,280
Subtotal	12,474,536	11,605,019	3,310,998	1,914,828	1,396,170	725,522
Department of Public Safety						
FIRE SUPPRESSION CASH	43,778	43,847	58,804	7,235	51,569	51,710
FIREFIGHTER/FIRST RESPONDER	103,707	103,763	58,694	17,121	41,573	45,989
Subtotal	147,485	147,610	117,498	24,356	93,142	97,699

**CASH FUNDS UNCOMMITTED RESERVES REPORT SUMMARY
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
(With Comparative Amounts for Excess Uncommitted Reserves
for the Fiscal Year Ended June 30, 2003)**

Source: Office of the State Auditor analysis of the Cash Funds Uncommitted Reserves Report for the fiscal years ended June 30, 2004 and 2003 prepared by the State Controller.

Department/Fund	2004				2003	
	Total Revenue	Total Expense	Uncommitted Reserves	Target/ Alternative Reserves	Excess Uncommitted Reserves	Excess Uncommitted Reserves
Department of Regulatory Agencies						
NUCLEAR MATERIALS TRANSPORT	-	-	-	-	-	25,354
DISABLED TELEPHONE USERS FUND	2,607,994	2,656,766	1,226,149	438,366	787,783	493,858
REAL ESTATE CASH FUND	3,129,887	3,570,091	1,204,491	589,065	615,426	1,034,446
DIV OF REGISTRATIONS CASH FUND	10,237,105	11,030,445	3,145,324	1,820,024	1,325,300	761,733
Subtotal	15,974,986	17,257,302	5,575,964	2,847,455	2,728,509	2,315,391
Department of Revenue						
TRADE NAME FUND BALANCE	537,294	605,936	88,274	99,979	-	43,330
DISTRIBUTIVE DATA PROCESSING FUND	-	-	-	-	-	1,002,589
COLO TITLE AND REGIS (CSTARS)	12,138,494	9,450,498	2,563,604	1,559,332	1,004,272	-
Subtotal	12,675,788	10,056,434	2,651,878	1,659,311	1,004,272	1,045,919
Department of State						
SECRETARY OF STATE FEES	14,197,332	12,483,270	6,726,957	2,059,740	4,667,217	4,757,996
NOTARY ADMINISTRATION CASH FD	431,633	161,270	525,889	26,610	499,279	200,125
Subtotal	14,628,965	12,644,540	7,252,846	2,086,350	5,166,496	4,958,121
Department of Treasury						
AIR ACCOUNT	7,404,162	6,717,179	1,696,714	1,108,335	588,379	-
Subtotal	7,404,162	6,717,179	1,696,714	1,108,335	588,379	-
Grand Total	74,188,444	68,297,040	23,386,540	11,990,799	11,591,898	9,916,076

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Findings and Recommendations

The intent of Senate Bill 98-194 is to ensure compliance with limitations on state spending and make fiscal policy decisions on revenue generated from fees. The Bill's mechanism for doing this is to limit cash fund reserves to a specified level and require fee reductions if excess reserves are accumulated, as noted earlier. Fiscal Year 1998 was the first year that agencies were subject to Senate Bill 98-194. At June 30, 1998, there were 69 funds with excess uncommitted reserves, totaling about \$34.3 million. As of June 30, 2004, there were 28 funds with excess uncommitted reserves, totaling about \$11.6 million, a reduction of about \$22.7 million.

The Cash Funds Uncommitted Reserves Report has been important in providing an understanding of cash fund activity. It has also been a very useful tool for the State to target cash funds with large excess cash reserves. As a result of Senate Bill 98-194, this was the first time a comprehensive report had been compiled solely for purposes of providing information relating to cash funds.

Compliance with Cash Funds Reserves Statutory Requirements

During our audit of Fiscal Year 2004, we found 28 cash funds that had not eliminated excess uncommitted reserves totaling approximately \$11.6 million as required by Senate Bill 98-194. According to Section 24-75-402(3)(a)(I), C.R.S., 12 of these funds should have been in compliance by the end of Fiscal Year 2001 and also were not in compliance at the end of Fiscal Year 2004. Section 24-75-402(3)(c), C.R.S., states that for the Fiscal Year 2003 and for each fiscal year thereafter, the uncommitted reserves of any cash fund at the conclusion of any given fiscal year shall not exceed the target reserve. The remaining 16 funds fall under this requirement and were not in compliance at the end of Fiscal Year 2004. The departments and funds are listed below.

Department of Agriculture

At June 30, 2004, the Department of Agriculture had three cash funds with excess uncommitted reserves totaling approximately \$149,000. These funds include the Weed Free Crop Certification, Chemigation, and Organic Certification, which are described below.

- The **Weed Free Crop Certification** Cash Fund's purpose is to inspect and certify crop product to determine if product is weed free and can be sold as such. According to Section 24-75-402(3)(c), C.R.S., the Weed Free Crop Certification Cash Fund should not have excess reserves as of the end of Fiscal Year 2003 and thereafter. Fiscal Year 2004 was the first year the fund was not in compliance with an excess of \$60,642.

The Department submitted *Schedule 11.A - Cash Funds Status* and *Schedule 11.B - Compliance Plan* to the Office of State Planning and Budgeting (OSPB) stating the fund will be in compliance in Fiscal Year 2005 based on planned fee reductions and ongoing expenditures. Revenue will be lower because the department is forecasting fewer requests for inspection. This program experienced an increase in fund balance in the last fiscal year due to the increased need for weed free mulch to cover burn areas from the previous forest fires. The Department should take the necessary action to bring the fund balances at or below target or alternative reserves as required by statute.

- The **Chemigation** Cash Fund's purpose is to inspect and certify chemigation units to ensure ground water quality is not compromised. According to Section 24-75-402(3)(a)(I), C.R.S., the Chemigation fund should have been in compliance at the end of Fiscal Year 2001. Fiscal Year 2004 was the first year the fund was not in compliance with an excess of \$35,829.

The Department submitted *Schedule 11.A - Cash Funds Status* and *Schedule 11.B - Compliance Plan* to OSPB stating the fund will be in compliance in Fiscal Year 2006 based on planned fee reductions and ongoing expenditures. Fee reductions include eliminating the \$40 inspection fee and reducing by \$20 the permit fee for Fiscal Year 2005. The Department should monitor the revenue, expenditures and fund balance closely to assess the results of the plan and its effect on compliance with Senate Bill 98-194.

- The **Organic Certification** Cash Fund's purpose is to inspect producers for certification as organic producers. According to Section 24-75-402(3)(c), C.R.S., the Organic Certification Cash Fund should not have excess reserves as of the end of Fiscal Year 2003 and thereafter. Fiscal Year 2004 was the first year the fund was not in compliance with \$52,427 of excess reserves.

The Department submitted *Schedule 11.A - Cash Funds Status* and *Schedule 11.B - Compliance Plan* to OSPB stating the fund will be in compliance in Fiscal Year 2006 based on planned fee reductions and ongoing expenditures. The Department should take the necessary action to bring the fund balances at or below target or alternative reserves as required by statute.

Recommendation No. 1:

The Department of Agriculture should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Agriculture Response:

Agree. The Department agrees and is currently monitoring excess uncommitted reserves to ensure compliance with SB 98-194 requirements. The Department submitted fund balance reduction plans for funds #154 Weed Free Certification Cash Fund, #217 Chemigation Cash Fund, and #218 Organic Cash Fund in the Department's Fiscal Year 2006 Budget Request. The Department is on course to meet the compliance dates articulated in the budget request.

The Department of Agriculture has implemented plans for Weed Free Certification Fund. The Department is monitoring and will be implementing necessary changes to accommodate the Chemigation and Organic funds by June 30, 2006, as articulated in the Fiscal Year 2006 Budget Request.

Implementation dates:

Weed Free Crop Certification Cash Fund compliance date will be June, 30, 2005;

Chemigation Cash Fund compliance date will be June 30, 2006;

Organic Certification Cash Fund compliance date will be June 30, 2006.

Department of Higher Education

At June 30, 2004, the Department of Higher Education had a cash fund with excess uncommitted reserves totaling approximately \$12,000. This fund is the Private Occupational Schools Cash Fund which is described below.

- The **Private Occupational Schools** Cash Fund collects fees from private vocational schools for the direct and indirect costs of administering the Private Occupational Education Act. According to Section 24-75-402(3)(c), C.R.S., the Private Occupational Schools Cash Fund should not have excess

reserves as of the end of Fiscal Year 2003 and thereafter. Fiscal Year 2004 was the first year the fund was not in compliance with excess of \$12,154.

The Department submitted *Schedule 11.A - Cash Funds Status* to OSPB. However, specific plans have not been provided. The Department should take the necessary action to bring the fund balances at or below target or alternative reserves as required by statute.

Recommendation No. 2:

The Department of Higher Education should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Higher Education Response:

Agree. We are monitoring revenues and expenses monthly. If it appears that we will have excess revenues as of March 31, 2005, we will reduce collections in the final quarter of the year. Implementation date: October 18, 2004.

Department of Human Services

At June 30, 2004, the Department of Human Services had one cash fund with excess uncommitted reserves totaling approximately \$16,000. This fund is the Work Therapy Cash Fund, which is described below.

- The **Work Therapy** Cash Fund's purpose is to fund sheltered workshop programs for training and employment of clients with developmental disabilities or mental illnesses. Revenue is derived from contracts with area businesses and organizations for custodial services, printing, packaging, mailing and other types of manual processing that can be performed by program clients. According to Section 24-75-402(3)(a)(I), C.R.S., this fund should have been in compliance as of the end of Fiscal Year 2001. There were approximately \$16,000 of excess reserves in Fiscal Year 2004. This fund has experienced excess uncommitted reserves over the years as the following table indicates.

Fiscal Year	Amount of Excess
2001	0
2002	54,824
2003	58,975
2004	16,257

The Department submitted *Schedule 11.A - Cash Fund Status* for this fund to OSPB stating the fund would be in compliance in Fiscal Year 2005. However, specific plans have not been provided. The Department should take necessary action to bring the fund balance at or below target or alternative reserves as required by statute.

Recommendation No. 3:

The Department of Human Services should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Human Services Response:

Agree. Upon review of the expenses charged to this line item, the Department discovered that administrative expenses for the Work Therapy program were not being charged to this program. The addition of these expenses should ensure that the fund balance is brought within the required limits. Additionally, the Joint Budget Committee has informed the Department that it plans to reduce the appropriation for the Work Therapy program by \$300,000, which will also assist the Department's efforts to come into compliance. Implementation date: March 1, 2005.

Department of Labor and Employment

At June 30, 2004 the Department of Labor and Employment had two cash funds with excess uncommitted reserves of approximately \$251,000. These funds are the Public Safety Inspection Cash Fund and Boiler Inspection Cash Fund, which are described below.

- The **Public Safety Inspection** Cash Fund collects fees for the inspection of carnival and amusement park rides, bungee jumping operations, new or

remodeled public schools and the issuance of explosives permits. This money is used to cover the direct and indirect costs associated with the Department's duties. This fund has had excess uncommitted reserves since Fiscal Year 1998 when Senate Bill 98-194 was signed into law. According to Section 24-75-402(3)(c), C.R.S., the Public Safety Inspection Cash Fund should not have excess reserves as of the end of Fiscal Year 2003 and thereafter. There were \$144,652 and \$33,540 of excess reserves in Fiscal Year 2003 and 2004, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB stating the funds will be in compliance in Fiscal Year 2005 based on planned ongoing expenditures. The Department expects revenues remained constant despite the downturn in the economy. An increase in revenues will not be seen immediately because school construction takes several years from proposal to completion. The Department should monitor the revenue, expenditures and fund balance closely to assess the results of the plan and its effect on compliance with Senate Bill 98-194.

- The **Boiler Inspection** Cash Fund collects fees for issuance of a certificate and inspection of boiler or pressure vessels. According to Section 24-75-402(3)(a)(I), C.R.S., this fund should have been in compliance as of the end of Fiscal Year 2001. Fiscal year 2004 was the first year the fund was not in compliance with an excess reserves of \$217,609.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB stating the funds will be in compliance in Fiscal Year 2005 based on planned fee reduction. Revenues will decrease because certificate fees will be reduced from \$25 to \$15 effective September 1, 2004. Revenues will also decrease because certificate fees and inspection fees are pro-rated. The Department should monitor the revenue, expenditures and fund balance closely to assess the results of the plan and its effect on compliance with Senate Bill 98-194.

Recommendation No. 4:

The Department of Labor and Employment should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Labor and Employment Response:

Agree. The Department will continue to monitor the revenues, expenses, and fund balance for the Public Safety and Boiler Inspection Funds to ensure compliance with SB 98-194 as described in the compliance plan in Schedule 11.B, pages 1.55 and 1.56 in the Fiscal Year 2005-06 Budget Request. Implementation date: June 30, 2005.

Department of Law

At June 30, 2004, the Department of Law had two cash funds with excess uncommitted reserves totaling approximately \$164,000. These two cash funds include the Collection Agency Board Cash Fund and the Peace Officer Standards and Training (P.O.S.T.) Board Cash Fund, both of which have had excess uncommitted reserves since Fiscal Year 1998. These funds are described below.

- The **Collection Agency Board** Cash Fund collects fees used to regulate collection agencies and debt collectors who pay registration fees for licenses. According to Section 24-75-402(3)(c), C.R.S., the Collection Agency Board Cash Fund should not have excess reserves as of the end of Fiscal Year 2003 and thereafter. There were \$6,097 and \$43,314 of excess reserves in Fiscal Years 2003 and 2004, respectively.

The Department submitted *Schedule 11.A - Cash Funds Status* and *11.C - Waiver Request* to OSPB stating the fund will be in compliance in one and one-half additional years. The Department has significantly reduced fees and transferred \$462,000 to the General Fund. The Department should monitor the revenue, expenditures and fund balance closely to assess the results of the plan and its effect on compliance with Senate Bill 98-194.

- The **P.O.S.T. Board** Cash Fund's purpose is to certify all Peace Officers in the State of Colorado. According to Section 24-75-402(3)(a)(I), C.R.S., this fund should have been in compliance as of the end of Fiscal Year 2001. There were approximately \$121,000 of excess reserves in Fiscal Year 2004. The following table indicates the amount of excess reserves this fund has experienced since compliance has been required.

Fiscal Year	Amount of Excess
2001	32,469
2002	29,779
2003	21,039
2004	120,944

The Department submitted *Schedule 11.A - Cash Funds Status* to OSPB stating the fund will be in compliance in Fiscal Year 2005 based on planned ongoing expenditures. However, specific plans have not been provided. The Department should take the necessary action to bring the fund balances at or below target or alternative reserves as required by statute.

Recommendation No. 5:

The Department of Law should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Law Response:

Partially agree on POST Board Cash Fund. SB03-103 imposed a \$.25 registration fee on all vehicle registrations effective July 1, 2003. The revenues generated by this fee are used to fund grants that will train Peace Officers throughout the State, particularly small and rural areas. While the fee was effective July 1, 2003, it was not fully implemented until January 2004, due to programming of the title and registration computer system. The intent of the legislation (SB03-197) is to award grants equal to anticipated revenues each fiscal year. However, with the delay in implementation and collection, it was not possible to award the desired grant amounts due to the uncertainty of the actual revenue collection the Department would receive from this fee in Fiscal Year 2004. While some grants were awarded, the Department took a conservative approach and awarded much less than anticipated.

For Fiscal Year 2005, The Department anticipates awarding a significantly greater amount than the fees collected in Fiscal Year 2005, thereby spending down fund balance. This should result in compliance with SB98-194 fund balance requirements at the end of Fiscal Year 2005. Implementation date: June 30, 2005.

Partially agree on Collection Agency Board. Fees to fund the Collection Agency Board were adjusted for Fiscal Year 2005 and the Department anticipates being in compliance at the end of this fiscal year. A portion of the fund balance will be required to fund the Fiscal Year 2005 appropriation. Further, the Department is requesting 1.0 FTE in its Fiscal Year 2006 budget request to be funded out of fund balance. Fees will again be reviewed and revised as necessary in May 2005 for implementation in July 2005.

The Department has diligently worked to come into compliance of SB98-194 with the Collection Agency Board fund by reducing fees, requesting funding out of fund balance and transfers to the General Fund. However, setting fees at a level that will ensure compliance with SB98-194 and adequately fund the program's operation has proven difficult. The number of licensees has increased every year, with each year bringing a record number. It is extremely difficult to project the number of licensees each year. The Department will continue its efforts to get the Collection Agency Board Cash Fund into compliance with SB98-194 by spending down fund balance and keeping fees at a level that will not contribute to increasing year end fund balance. Implementation date: June 30, 2005.

Department of Local Affairs

At June 30, 2004, the Department of Local Affairs had a cash fund with excess uncommitted reserves totaling approximately \$22,000. This cash fund is the Waste Tire Recycling Cash Fund which is described below.

- The **Waste Tire Recycling** Cash Fund's purpose is to provide grants for the clean-up of illegally disposed tires, provide incentives for local governments that use products made from recycled tires, provide partial reimbursements to end users, and provide research grants for feasibility of new recycling and reuse technology. According to Section 24-75-402(3)(c), C.R.S., the Waste Tire Recycling Cash Fund should not have excess reserves as of the end of Fiscal Year 2003 and thereafter. Fiscal Year 2004 was the first year the fund was not in compliance with an excess reserve of \$22,214.

The Department submitted *Schedule 11.A - Cash Funds Status* and *Schedule 11.B - Compliance Plan* to OSPB stating the fund will be in compliance in Fiscal Year 2005 based on planned ongoing expenditures. However, specific plans have not been provided. The Department should take the necessary action to bring the fund balances at or below target or alternative reserves as required by statute.

Recommendation No. 6:

The Department of Local Affairs should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Local Affairs Response:

Agree. The Department monitors cash funds on a regular basis. The Waste Tire Recycling Fund will be in compliance with SB 98-194 by the end of Fiscal Year 2005 due to planned ongoing expenditures as appropriated in the Long Bill. The spending authority for the Waste Tire Recycling Fund is \$2,375,000. The fund is on track to spend its appropriation.

Based on the January 2005 financial reports, the Waste Tire Recycling Fund is estimated to receive \$2,200,000 in revenues. With estimated revenues of \$2,200,000 and expenses of \$2,300,000 the fund is expected to have an excess uncommitted fee reserve balance of \$190,590. This balance is below the 16.5% threshold. Implementation date: June 30, 2005.

Department of Public Health and Environment

At June 30, 2004, the Department of Public Health and Environment had nine cash funds with excess uncommitted reserves totaling approximately \$1.4 million. Six of these funds should not have excess reserves as of the end of Fiscal Year 2003 and thereafter according to Section 24-75-402(3)(c), C.R.S. These cash funds include Stationary Sources, Ozone Protection, Pollution Prevention, Food Protection and Trauma System, and Medication Administration. According to Section 24-75-402(3)(a)(I), C.R.S., the three other funds should have been in compliance at the end of Fiscal Year 2001 and thereafter. These funds are Sludge Management, Newborn Genetics and Assisted Living Residence. All of these funds are described below.

- The **Stationary Sources** Cash Fund's purpose is to monitor stationary sources emitting air pollution and to collect emission and permitting fees based on tons of pollution. The fund has experienced excess reserves in Fiscal Years 2003 and 2004 of \$175,597 and \$432,155, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB based on planned ongoing expenditures.

The reason the fund was in excess was that the Air Quality Control Division conducted an inventory of oil and gas wells during Fiscal Year 2003 and updated the number of wells for which fees were collected. In addition, a new fee was collected for reviews of prescribed burn plans for forest management. The Department plans on fee reductions to eliminate the excess fund balance and to prevent excess fund balances in the future. The Department is anticipated to have additional decreases in revenue as public service companies and companies that own oil and gas wells take steps to reduce emissions. The Department should monitor the revenue, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

- The **Newborn Genetics** Cash Fund’s purpose is to support newborn screening, follow up care, genetic counseling, and educational programs and functions. According to Section 24-75-402(3)(a)(I), C.R.S., this fund should have been in compliance as of the end of Fiscal Year 2001. Fiscal Year 2004 was the first year the fund was not in compliance with an excess reserve of \$322,335.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB based on planned ongoing expenditures. The Department is submitting a Decision Item for Fiscal Year 2006 that will utilize the excess fund balance. The Department should monitor the revenue, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

- The **Sludge Management** Cash Fund’s purpose is to collect fees from producers of domestic sewage sludge to cover the reasonable costs of implementing a program for agricultural use of sludge. According to Section 24-75-402(3)(a)(I), C.R.S., this fund should have been in compliance as of the end of Fiscal Year 2001. This fund has experienced excess uncommitted reserves since required compliance as the following table indicates.

Fiscal Year	Amount of Excess
2001	0
2002	66,537
2003	128,389
2004	57,784

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB stating the fund would be in compliance in Fiscal Year 2005 based on planned fee reductions and ongoing

expenditures. The Department lowered the per ton fee from \$2.40 to \$1.24 to eliminate the excess fund balance and to prevent excess fund balances in the future. The Department should monitor the revenue, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

- The **Ozone Protection** Cash Fund's purpose is to preserve the ozone layer. It collects registration fees from service facilities, stationary source equipment and new vehicles with ozone depleting air conditioning compounds. There were \$34,100 and \$15,821 of excess reserves in Fiscal Years 2003 and 2004, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB. The Department believes it will be compliant by the end of Fiscal Year 2005 based on the planned ongoing expenditures. The Department should monitor the revenue, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

- The **Pollution Prevention** Cash Fund's purpose is to make grants under the technical pollution prevention activities and technical assistance program. There were \$31,480 and \$60,594 of excess reserves in Fiscal Years 2003 and 2004, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB. The Department believes it will be compliant by the end of Fiscal Year 2005 based on the planned one time expenditures. The Department should monitor the revenue, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

- The **Food Protection** Cash Fund's purpose is to license retail food service establishments and to collect license fees. There were \$34,908 and \$32,278 of excess reserves in Fiscal Years 2003 and 2004, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB. The Department anticipates elimination of excess by the end of Fiscal Year 2005. The Department is requesting a Fiscal Year 2006 Decision Item for a Web based data management system that will further utilize fund balances. The Department plans to be compliant based on planned ongoing expenditures. The Department should take necessary action to bring the fund balance at or below target or alternative reserves as required by statute.

- The **Trauma System** Cash Fund receives fees paid by health care facilities that apply to be designated as a trauma center. The fund had an excess reserve of \$27,299 as of the end of Fiscal Year 2004; this is the first year this fund was out of compliance.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB. The Department believes it will be compliant by the end of Fiscal Year 2005 based on the planned ongoing expenditures. The Department should monitor the revenue, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

- The **Medication Administration** Cash Fund's purpose is to implement a medication administration training and competency evaluation program. Fees are collected from participants in the training program. There were \$45,248 and \$65,587 of excess reserves in Fiscal Years 2003 and 2004, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB. A specific plan has been provided and the Department believes that compliance will be achieved. The Department should monitor the revenues, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

- The **Assisted Living Residence** Cash Fund's purpose is to conduct annual inspections and licensing of assisted living residences to ensure the protection of health and safety for residents who cannot live independently. This fund collects license fees paid by the owners of these residences. According to Section 24-75-402(3)(a)(I), C.R.S., this fund should have been in compliance as of the end of Fiscal Year 2001. The fund has experienced excess reserves in Fiscal Years 2003 and 2004 of \$307,280 and \$382,317, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status*, *Schedule 11.B - Compliance Plan* and *Schedule 11.C - Waiver Request* to OSPB. A specific plan has been provided and the Department believes that compliance will be achieved. The Department should monitor the revenues, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

The Department has asked OSPB and Joint Budget Committee (JBC) for a waiver to keep the excess funds to cover the costs of producing a fire safety evaluation video to be used as a training tool for when a fire occurs. A

comprehensive training program is also to be developed to provide facility staff with knowledge and skills to adhere to rules and statutes. The JBC will recommend legislation to grant a waiver if it deems this to be appropriate. The Department has requested that this waiver begin on July 1, 2005 and end on June 30, 2006. The Department should monitor the revenue, expenditures and fund balance closely to monitor the effectiveness of this plan to ensure the fund will be brought into compliance.

Recommendation No. 7:

The Department of Public Health and Environment should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Public Health and Environment Response:

Agree. The Department will continue to closely monitor revenues, expenditures, fund balances and excess uncommitted reserves by assessing the *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plans* submitted to the Office of the State Planning and Budgeting and take necessary actions to bring the fund balances to or below the target or alternative reserves so that all cash funds will come into compliance with SB 98-194.

The Department has presented a request to the Joint Budget Committee (JBC) regarding the utilization of the excess fund balance in the Food Protection Fund. On February 10, 2005, the JBC gave initial approval for this request. The Department will implement the project beginning in July 2005, assuming the Long Bill passes with this section unchanged. Implementation date: Implemented and ongoing.

Department of Public Safety

At June 30, 2004, the Department of Public Safety had two cash funds that had excess uncommitted reserves totaling approximately \$93,000. According to Section 24-75-402(3)(c), C.R.S., both of these funds should not have excess reserves as of the end of Fiscal Year 2003 and thereafter. Fiscal Year 2003 was the first year each

of these cash funds was out of compliance. The funds include the Fire Suppression and Firefighter/First Responder Cash Funds which are described below.

- The **Fire Suppression** Cash Fund's purpose is to collect monies from fees from annual registration of fire suppression contractors, certification of fire suppression systems inspectors, plan registrations and reviews, and system inspections. The fund has experienced excess reserves in Fiscal Years 2003 and 2004 of \$51,710 and \$51,569, respectively.
- The **Firefighter/First Responder** Cash Fund's purpose is to coordinate and administer the firefighter and first responder certification programs. Fees are collected from anyone participating in the program for the direct and indirect costs of the administration of the fire service education and training programs. The fund has experienced excess uncommitted reserves in Fiscal Years 2003 and 2004 of \$45,989 and \$41,573, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB for both cash funds. The Department anticipates the funds will be in compliance in Fiscal Year 2005 based on the assumption of ongoing expenditures, as well as a one-time expenditure for computer programming to enhance the efficiency of the program. The Department should monitor the revenue, expenditures and fund balance closely to monitor the effectiveness of this plan to ensure the funds will be brought into compliance.

Recommendation No. 8:

The Department of Public Safety should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Public Safety Response:

Agree. The Department will monitor revenues, expenditures and fund balances closely to ensure the funds are in compliance with SB 98-194 by the end of Fiscal Year 2006. Projected revenues to and expenditures from the funds, however, indicate that they will reach compliance by the end of Fiscal Year 2005. Implementation date: June 2006.

Department of Regulatory Agencies

At June 30, 2004, the Department of Regulatory Agencies (DORA) had three cash funds with excess uncommitted reserves totaling approximately \$2.8 million. According to Section 24-75-402 (3)(a)(I), C.R.S., two of these funds, the Disabled Telephone Users Cash Fund and the Division of Registrations Cash Fund should have been in compliance as of the end of Fiscal Year 2001. The third fund, the Real Estate Cash Fund, should have been in compliance as of the end of Fiscal Year 2003 and thereafter in accordance with Section 24-75-402(3)(c), C.R.S. These funds are described below.

- The **Disabled Telephone Users** Cash Fund has had one of the ten largest excess reserve balances since compliance was required. This fund receives fees from telephone companies in accordance with the "Americans With Disabilities Act of 1990." These fees are used to reimburse providers who render services in accordance with the Act. According to Section 24-75-402(3)(a)(I), C.R.S., this fund should have been in compliance as of the end of Fiscal Year 2001. The following table indicates the amount of excess reserves this fund has experienced since required compliance.

Fiscal Year	Amount of Excess
2001	1,130,440
2002	1,574,099
2003	493,858
2004	787,783

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB. The Department believes it will be compliant by the end of Fiscal Year 2005 based on the current revenue and expenditures projections. The Public Utility Commission (PUC) reduced the surcharge on telephone bills from \$0.10/month to \$0.06/month effective December 2003, which will reduce revenue. The PUC will review expenditures at 3-month intervals so that the charge can be reduced further if necessary in December or March in order to achieve compliance. The Department should monitor the revenue, expenditures, and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

- The **Division of Registrations** Cash Fund supports the Division's mission to protect the public through effective licensure and enforcement for many professionals and occupations. Fees are collected for original licenses,

applications, renewals, reciprocity, reinstatement, examination and examination processing.

Nine boards and commissions had excess uncommitted reserves totaling \$1,325,300 at the end of Fiscal Year 2004. These boards and commissions and their respective excess reserves are:

Accountancy	\$144,408
Addiction Counselors	56,322
Architects	42,354
Barbers and Cosmetologists	190,408
Electrical	71,488
Engineers and Land Surveyors	403,767
Nursing	143,696
Pharmacy	167,587
Plumbers	105,270
Total excess reserves, Fiscal Year 2004	\$1,325,300

The Department submitted *Schedule 11.A - Cash Fund Status* and *Schedule 11.B - Compliance Plan* to OSPB stating the funds would be in compliance in Fiscal Year 2006 based on planned fee reductions. According to Section 24-75-402(3)(a)(I), C.R.S., these funds should have been in compliance in Fiscal Year 2001. The Department should take the necessary action to bring the fund balances at or below target or alternative reserves as required by statute.

- The **Real Estate** Cash Fund collects about 25 types of fees for licenses, fines, and registrations for real estate brokers. The purpose of this fund is to support the Division's mission to protect the public from incompetent and dishonest real estate practitioners. According to Section 24-75-402(3)(c), this fund should not have excess reserves as of the end of Fiscal Year 2003 and thereafter. There were \$1,034,446¹ and \$615,426 of excess reserves in Fiscal Years 2003 and 2004, respectively.

¹ Preliminary numbers reported by the Department showed an excess of \$0 for Fiscal Year 2003. As a result of the Fiscal Year 2003 Statewide Audit, adjustments were made that resulted in the Real Estate Cash Fund having excess reserves of over \$1 million, which is the amount reported in the Fiscal Year 2003 *Cash Funds Uncommitted Reserves Report*.

The Department submitted *Schedule 11.A - Cash Funds Status* and *Schedule 11.B - Compliance Plan* to OSPB stating the fund will be in compliance in Fiscal Year 2006 based on fee reductions. The Department should monitor the revenue, expenditures and fund balance closely to monitor the effectiveness of this plan to ensure the fund will be brought into compliance.

Recommendation No. 9:

The Department of Regulatory Agencies should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Regulatory Agencies Response:

Agree. The Department continues to monitor excess uncommitted reserves to ensure all cash funds are in compliance as soon as possible.

For the Disabled Telephone Users Cash Fund, the most recent three-month projection indicates that the Department will achieve compliance in the first quarter of Fiscal Year 2006 if the surcharge is left at the reduced level of \$0.06. Therefore, the Department intends to keep the fee at this reduced level in order to achieve compliance.

For the Division of Registrations Cash Fund and the Division of Real Estate Cash Fund, compliance is expected by Fiscal Year 2006. While compliance for both funds had been expected during Fiscal Year 2004, excess board balance was created during Fiscal Year 2004 by: (1) miscellaneous factors varying by board, including fluctuations in the number of revenue units during Fiscal Year 2004; and (2) accounting adjustments required for Fiscal Year 2003 and Fiscal Year 2004 to reflect the proper recording of revenues.

The Department is acting to make its estimates more precise, and has implemented proper revenue recognition. In order to comply with SB 98-194 requirements as quickly as possible, the Department has taken action to reduce renewal fees at its earliest opportunity during both Fiscal Year 2005 and Fiscal Year 2006. The Department's plan achieves compliance by Fiscal Year 2006 rather than Fiscal Year 2005 because it is not possible to capture all renewals in Fiscal Year 2005 for these entities. Compliance by Fiscal Year 2006 is the most rapid plan possible that reduces fees in order to comply with SB 98-194. The Department

will continue to monitor excess uncommitted reserves to ensure compliance by Fiscal Year 2006 for these funds.

Implementation date: Implemented, full compliance by June 2006.

Department of Revenue

At June 30, 2004, the Department of Revenue had one cash fund with excess uncommitted reserves totaling approximately \$1 million. According to Section 24-75-402(3)(a)(I), C.R.S., this fund should have been in compliance at the end of Fiscal Year 2001. This fund is the Colorado Titling and Registration Cash Fund which is described below.

- The **Colorado Titling and Registration** Cash Fund's purpose is to aid in processing motor vehicle registration and title documents and to establish, operate, and maintain a telecommunications network that provides access to a master list on the Internet. Fees are collected from vehicle title applications and specific ownership tax. There were \$1,002,589 and \$1,004,272 of excess reserves in Fiscal Years 2003 and 2004, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status* to OSPB. However, specific plans have not been provided. The Department should take the necessary action to bring the fund balance at or below target or alternative reserves as required by statute.

Recommendation No. 10:

The Department of Revenue should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Revenue Response:

Agree. For the Colorado State Titling and Registration System (CSTARS), formerly known as Distributive Data Processing (DDP), HB 01-1100 and HB 02-1412 authorized a temporary fee increase of \$2.30, which expires on September 1, 2006. This fee is earmarked to fund the multi-year CSTARS system re-write project currently underway. Therefore, a timing difference exists as to when revenues are recognized and the expenses recorded for this multi-year project. We expect the fund to come into compliance with SB 98-

194 in Fiscal Year 2007 or shortly thereafter, when the temporary fee expires and if the Legislature approves the use of CSTARS monies for the repayment to the HUTF for a prior misallocation. Implementation date: June 30, 2007.

Department of State

At June 30, 2004, the Department of State had two cash funds with excess uncommitted reserves totaling approximately \$5 million. The two funds are the Secretary of State Fees and the Notary Administration Cash Funds which are described below.

- The **Secretary of State Fees** Cash Fund collects fees for filing articles of incorporation, issuing certificates, and making official copies of documents. These fees are used to pay the direct and indirect costs associated with the Department's duties. According to Section 24-75-402(3)(a)(I), C.R.S., this fund was required to be in compliance as of the end of Fiscal Year 2001. This cash fund has been one of the ten cash funds with the largest excess uncommitted reserves since required compliance. The balance has increased from \$3.4 million in Fiscal Year 2001 to \$4.7 million in Fiscal Year 2004, or approximately 40 percent. The following table indicates the amount in excess of the required balance that this fund has experienced since the required compliance.

Fiscal Year	Amount of Excess
2001	3,404,063
2002	2,991,286
2003	4,757,996
2004	4,667,217

The Department submitted *Schedule 11.A - Cash Fund Status, Schedule 11.B - Compliance Plan* and *Schedule 11. C - Waiver Request* to OSPB. This fund has experienced significant excess amounts since Fiscal Year 2001. The Department stated that the waiver is necessary to avoid the use of General Fund in the future. The Department has requested that this waiver begin on July 1, 2004 and end on June 30, 2005. While the Department has taken steps in an attempt to address the excess, it should monitor revenues and expenditures closely to ensure the fund will be brought into compliance as soon as possible.

- The **Notary Administration** Cash Fund collects fees to cover the expenditures incurred by the Secretary of State in performing its duties under Section 12-55-102.5(2), C.R.S. According to Section 24-75-402(3)(c), C.R.S., the Notary Administration Cash Fund should not have excess reserves as of the end of Fiscal Year 2003 and thereafter. There were \$200,125 and \$499,279 of excess reserves in Fiscal Years 2003 and 2004, respectively.

The Department submitted *Schedule 11.A - Cash Fund Status*, *Schedule 11.B - Compliance Plan* and *Schedule 11.C - Waiver Request* with the OSPB. The Department is requesting a waiver because the first year the fund was created the Department was allowed to collect the fees but was not given any spending authority. The Department expects to be in compliance in Fiscal Year 2005. The Department should monitor the revenue, expenditures and fund balance closely to assess the plan and its effect on compliance with Senate Bill 98-194.

Recommendation No. 11:

The Department of State should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of State Response:

Agree. The Department is monitoring its excess uncommitted reserves and expects to comply with SB98-194 as follows:

The Department expects that the Department State Cash fund will be in compliance with SB 98-194 by June 30, 2005 because of (1) an increase of \$2,580,541 in spending from the Fund in Fiscal Year 2005 as authorized in the Department's supplemental appropriation bill, SB 05-127 and (2) temporary fee reductions during Fiscal Year 2005, including a temporary 99 cents filing fee for many business documents.

The Department expects that the Notary Administration Cash Fund will be in compliance with SB 98-194 by June 30, 2006, through a combination of (1) an increase of \$277,673 in spending from the Fund in Fiscal Year 2005 as authorized in the Department's supplemental appropriation bill, SB 05-127, (2) an increase of \$170,403 in spending from the Fund in Fiscal Year 2005 and Fiscal Year 2006 to implement HB 04-1300, and (3) fee reductions.

In addition, the Department requested and the Joint Budget Committee recently approved the hiring of an accountant who will help with monitoring compliance with SB 98-194.

Implementation date: June 2005.

Department of Treasury

At June 30, 2004, the Department of Treasury had one cash fund with excess uncommitted reserves totaling approximately \$588,000. This fund is the AIR Cash Fund which is described below.

- The **AIR** Cash Fund's purpose is to support the costs of motor vehicle emissions activities. Excess revenues have been used to fund other environmental pollution control programs. The Department collects fees from each emission sticker sale to emissions testing facilities charges on vehicles registered with the Motor Vehicle Division. These fees are passed through to the Department of Public Health and Environment and the Department of Revenue to cover the costs of administering and enforcing the automobile inspection and readjustment program. According to Section 24-75-402(3)(a)(I), C.R.S., the AIR Cash Fund should not have excess reserves as of the end of Fiscal Year 2001 and thereafter. There were \$588,379 of excess reserves in Fiscal Year 2004.

The Department submitted *Schedule 11.A - Cash Fund Status* to OSPB. However, specific plans have not been provided. The Department should take necessary action to bring the fund balance at or below target or alternative reserves as required by statute.

Recommendation No. 12:

The Department of Treasury should monitor its excess uncommitted reserves to ensure all cash funds are in compliance with SB 98-194 requirements as soon as possible.

Department of Treasury Response:

Partially agree. The Department does not collect fees for the AIR cash fund. C.R.S. 42-3-134(26)(a)(I) authorizes the Department of Revenue to collect

two fees at the time of automobile registration and to deposit those fees into two sub accounts within the Highway Users Tax Fund. These moneys are subject to appropriation to the Department of Revenue and the Department of Public Health and Environment. The State Treasury annually transfers the appropriated sums to those Departments. Both Departments submit budget requests annually and it is based upon those submissions that the General Assembly sets the amount of fees collected and determines the amount spent. Since the State Treasury does not collect the fees, determine the amounts to spend from the fund, or have any input to these processes, it will work with the Departments and the General Assembly to ensure that a plan is developed to bring the fund balance at or below the target reserve amount, but ultimately the Legislature, based upon input from the Department of Revenue and the Department of Public Health and Environment must take the actions to bring this fund's balance into compliance with the statute. Implementation date: June 30, 2005.

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Disposition of Prior Audit Recommendations

The following recommendations are from the *Cash Funds Uncommitted Reserves Report* for the fiscal year ended June 30, 2003.

Rec. No.	Recommendation	Disposition
1	The Department of Regulatory Agencies should perform the calculation for determining excess uncommitted reserves individually for each board and commission.	Implemented
2	The Department of Human Services should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	See current year Recommendation No. 3
3	The Department of Labor and Employment should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	See current year Recommendation No. 4
4	The Department of Law should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	See current year Recommendation No. 5
5	The Department of Natural Resources should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Implemented
6	The Department of Personnel and Administration should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	Implemented
7	The Department of Public Health and Environment should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	See current year Recommendation No. 7

	Recommendation	Disposition
8	The Department of Public Safety should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	See current year Recommendation No. 8
9	The Department of Regulatory Agencies should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	See current year Recommendation No. 9
10	The Department of Revenue should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	See current year Recommendation No. 10
11	The Department of State should monitor excess uncommitted reserves to ensure that cash funds are in compliance with statutory requirements.	See current year Recommendation No. 11

Financial Information



STATE OF COLORADO

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State Auditor

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November 5, 2004

Independent Auditor's Report

Members of the Legislative Audit Committee:

We have performed the procedures enumerated below on the *Cash Funds Uncommitted Reserves Report* of the State of Colorado for the fiscal year ended June 30, 2004. The accompanying *Cash Funds Uncommitted Reserves Report* is the responsibility of the State Controller's Office and was prepared for the purpose of monitoring compliance with Section 24-75-402, C.R.S. Our engagement was conducted pursuant to Section 24-30-207, C.R.S., in accordance with standards established by the American Institute of Certified Public Accountants and, accordingly, included such procedures as we considered necessary.

Our procedures and findings are as follows:

1. For the State's colleges and universities, we agreed the fund balance and fee revenue to the State's central accounting records without exception. However, the total revenue and total expense for higher education cash funds reported on the *Cash Funds Uncommitted Reserves Report* are both \$50,671,377 higher than the State's central accounting records. This occurs because interdepartmental transactions are recorded in revenue and expenditure accounts inflating those amounts for higher education cash funds. However, the inflation has no significant effect on the excess uncommitted reserves reported. The fund balance, exempt assets, fee revenue, total revenue, and total expense for all other agencies agreed to the State's central accounting records without exception.
2. We agreed the previously appropriated fund balance to the statutory appropriation without exception.
3. We recalculated the non-fee fund balance, the uncommitted reserve, the target reserve, and the excess uncommitted reserve without exception.
4. We compared the alternative reserve with the amount specified in statutes without exception.
5. We compared the types of accounts used to compile the amount of exempt assets and fee revenue with their statutory definitions without exception.
6. We compared each cash fund with its enabling statute, as applicable. Most cash funds were established by law for a specific program or purpose with the exception of the funds in the State's colleges and universities.

The objective of our engagement was not to express an opinion, and accordingly, we do not express such an opinion. Had we performed additional procedures sufficient to express an opinion, other matters might have come to our attention that would have been reported.

This report is intended solely for the information and use of the Joint Budget Committee of the General Assembly and the Office of State Planning and Budgeting and should not be used for any other purposes. However, upon release by the Legislative Audit Committee, this report is a matter of public record and its distribution is not limited.

**CASH FUNDS UNCOMMITTED RESERVES REPORT
FOR FISCAL YEAR ENDED JUNE 30, 2004**

Department/Agency	Fund	Fund Balance (Note 4)	Exempt Assets (Note 5)
Department of Agriculture			
BAA DEPARTMENT OF AGRICULTURE	111 CERVIDAE DISEASE FUND	138,548	0
BAA DEPARTMENT OF AGRICULTURE	154 WEED FREE CROP CERTIFICATION	80,185	0
BAA DEPARTMENT OF AGRICULTURE	214 MANDATORY F&V INSPECTION FUND	95,203	68
BAA DEPARTMENT OF AGRICULTURE	217 CHEMIGATION FUND	64,919	0
BAA DEPARTMENT OF AGRICULTURE	218 ORGANIC CERTIFICATION FUND	68,669	0
BAA DEPARTMENT OF AGRICULTURE	254 GROUND WATER PROTECTION	54,344	0
Total, Department of Agriculture		<u>501,868</u>	<u>68</u>
Department of Education			
DAA DEPARTMENT OF EDUCATION	293 EDUCATOR LICENSURE CASH FUND	121,725	0
Total, Department of Education		<u>121,725</u>	<u>0</u>
Governor's Office			
EDA OFFICE OF ECONOMIC DEVELOPMENT	13P TRAVEL AND TOURISM ADDITIONAL	848,993	0
Total, Governor's Office		<u>848,993</u>	<u>0</u>
Department of Higher Education			
GCA STATE HISTORICAL SOCIETY	401 LIMITED GAMING FUND	57,429,650	0
GCA STATE HISTORICAL SOCIETY	509 ENTERPRISE SERVICES	289,303	172,320
GF1 UNIV OF COLORADO SYSTEM	32X NON-ENTERPRISE DESIGNATED AUX	54,211,535	9,915,484
GG1 COLO STATE UNIVERSITY SYSTEM	31X CURRENT FUNDS UNRESTRICTED	28,144,986	1,004,767
GG1 COLO STATE UNIVERSITY SYSTEM	32X NON-ENTERPRISE DESIGNATED AUX	6,494,123	2,872,404
GJ1 COMMUNITY COLLEGES SYSTEM	31X CURRENT FUNDS UNRESTRICTED	18,575,137	5,403,038
GJ1 COMMUNITY COLLEGES SYSTEM	32X NON-ENTERPRISE DESIGNATED AUX	4,517,979	29,216
GKA UNIVERSITY OF NORTHERN COLO	31X CURRENT FUNDS UNRESTRICTED	5,631,416	0
GKA UNIVERSITY OF NORTHERN COLO	32X NON-ENTERPRISE DESIGNATED AUX	5,121,550	250,489
GLA COLORADO SCHOOL OF MINES	32X NON-ENTERPRISE DESIGNATED AUX	521,734	0
GPA PRIVATE OCCUPATIONAL SCHOOL DV	222 PRIVATE OCCUPATIONAL SCHOOLS	121,041	520
GSA FORT LEWIS COLLEGE	31X CURRENT FUNDS UNRESTRICTED	2,150,446	31,750
GSA FORT LEWIS COLLEGE	32X NON-ENTERPRISE DESIGNATED AUX	1,127,963	137,054
GTA METROPOLITAN STATE COLLEGE	31X CURRENT FUNDS UNRESTRICTED	1,595,862	25,771
GTA METROPOLITAN STATE COLLEGE	32X NON-ENTERPRISE DESIGNATED AUX	964,458	29,993
GWA WESTERN STATE COLLEGE	31X CURRENT FUNDS UNRESTRICTED	441,399	89,198
GYA ADAMS STATE COLLEGE	32X NON-ENTERPRISE DESIGNATED AUX	245,188	13,092
GZA MESA STATE COLLEGE	32X NON-ENTERPRISE DESIGNATED AUX	244,779	432
Total, Department of Higher Education		<u>187,828,549</u>	<u>19,975,528</u>
Department of Human Services			
IHA DEPARTMENT OF HUMAN SERVICES	12T CHILD CARE LICENSING CASH FUND	79,940	0
IHA DEPARTMENT OF HUMAN SERVICES	504 BUSINESS ENTERPRISE PROGRAM	794,645	457,776
IIB COLO. MENT HEALTH INST PUEBLO	516 WORK THERAPY	86,411	4,628
Total, Department of Human Services		<u>960,996</u>	<u>462,404</u>
Department of Labor and Employment			
KAA DEPT OF LABOR AND EMPLOYMENT	136 DISPLACED HOMEMAKERS	145,000	0
KAA DEPT OF LABOR AND EMPLOYMENT	137 BOILER INSPECTION	1,138,689	0
KAA DEPT OF LABOR AND EMPLOYMENT	141 PUBLIC SAFETY INSPECTION	93,559	0
Total, Department of Labor and Employment		<u>1,377,248</u>	<u>0</u>
Department of Law			
LAA DEPARTMENT OF LAW	150 COLLECTION AGENCY BOARD	81,911	0
LAA DEPARTMENT OF LAW	151 UNIFORM CONSUMER CREDIT CODE	81,763	40
LAA DEPARTMENT OF LAW	296 P.O.S.T. BOARD CASH FUND	211,915	0
Total, Department of Law		<u>375,589</u>	<u>40</u>
Department of Local Affairs			

Previously Appropriated Fund Balance (Note 6)	Fee Revenue (Note 7)	Total Revenue	Total Expense	Non-Fee Fund Balance (Note 8)	Uncommitted Reserves (Note 9)	Target/ Alternative Reserves (Note 10)	Excess Uncommitted Reserves (Note 11)
0	32,089	36,775	3,082	17,654	120,894	200,000	0
0	164,251	164,251	118,445	0	80,185	19,543	60,642
0	2,179,018	2,180,576	2,113,215	68	95,067	348,680	0
0	188,172	197,284	158,133	2,998	61,921	26,092	35,829
0	149,206	151,149	93,082	883	67,786	15,359	52,427
0	472,248	475,710	425,677	395	53,949	70,237	0
0	3,184,984	3,205,745	2,911,634	21,998	479,802	679,911	148,898
0	1,996,419	1,996,419	2,109,389	0	121,725	348,049	0
0	1,996,419	1,996,419	2,109,389	0	121,725	348,049	0
0	1,918,060	2,074,997	9,752,634	64,211	784,782	1,609,185	0
0	1,918,060	2,074,997	9,752,634	64,211	784,782	1,609,185	0
0	746,792	28,650,695	29,314,197	55,932,723	1,496,927	4,836,843	0
0	817,028	1,266,894	1,267,483	41,540	75,443	209,135	0
0	24,329,153	200,549,141	205,551,400	38,922,379	5,373,672	33,915,981	0
0	134,492,525	326,753,032	309,893,307	15,969,224	11,170,995	51,132,396	0
0	21,930,849	88,033,711	91,374,463	2,719,481	902,238	15,076,786	0
0	79,652,954	278,202,579	272,582,898	9,400,759	3,771,340	44,976,178	0
0	2,278,127	14,696,247	12,270,911	3,792,941	695,822	2,024,700	0
0	32,698,898	82,101,125	81,792,961	3,388,559	2,242,857	13,495,839	0
0	1,333,952	15,812,200	15,861,840	4,460,128	410,933	2,617,204	0
0	771,729	1,820,939	1,592,780	300,619	221,115	262,809	0
0	649,434	671,500	632,771	3,960	116,561	104,407	12,154
0	11,008,690	37,491,586	37,330,146	1,496,581	622,115	6,159,474	0
0	1,680,066	4,922,199	5,613,352	652,688	338,221	926,203	0
0	29,404,738	75,091,772	74,829,313	955,268	614,823	12,346,837	0
0	3,524,941	4,930,958	4,517,149	266,454	668,011	745,330	0
0	6,015,148	16,830,029	16,397,228	226,322	125,879	2,705,543	0
0	499,015	889,716	870,763	101,920	130,176	143,676	0
0	1,566,363	2,449,428	2,315,338	88,092	156,255	382,031	0
0	353,400,402	1,181,163,751	1,164,008,300	138,719,638	29,133,383	192,061,372	12,154
0	695,248	703,347	764,538	921	79,019	126,149	0
0	369,322	1,159,019	1,132,579	229,526	107,343	186,876	0
0	299,710	321,061	364,162	5,439	76,344	60,087	16,257
0	1,364,280	2,183,427	2,261,279	235,886	262,706	373,112	16,257
0	81,958	81,958	81,959	0	145,000	145,000	0
0	1,452,718	1,476,102	1,098,518	18,039	1,120,650	903,041	217,609
0	276,335	276,335	363,751	0	93,559	60,019	33,540
0	1,811,011	1,834,395	1,544,228	18,039	1,359,209	1,108,060	251,149
0	209,895	213,940	224,532	1,549	80,362	37,048	43,314
0	395,108	586,597	864,859	26,678	55,045	142,702	0
0	714,129	714,129	551,341	0	211,915	90,971	120,944
0	1,319,132	1,514,666	1,640,732	28,227	347,322	270,721	164,258

**CASH FUNDS UNCOMMITTED RESERVES REPORT
FOR FISCAL YEAR ENDED JUNE 30, 2004**

Department/Agency	Fund	Fund Balance (Note 4)	Exempt Assets (Note 5)
NAA DEPARTMENT OF LOCAL AFFAIRS	11E MOFFAT TUNNEL CASH FUND	60,000	0
NAA DEPARTMENT OF LOCAL AFFAIRS	289 WASTE TIRE RECYCLING FUND	804,732	0
Total, Department of Local Affairs		864,732	0
Department of Natural Resources			
PEA DIVISION OF WATER RESOURCES	167 GROUND WATER MANAGEMENT	449,569	450
PHA OIL AND GAS CONSERVATION COMM	170 OIL & GAS CONSERVATION FUND	3,699,765	1,188
PIA COLORADO GEOLOGICAL SURVEY	171 GEOLOGICAL SURVEY CASH FUND	844,013	2,334
PJA PARKS AND OUTDOOR RECREATION	172 PARKS CASH FUND	876,888	5,523
PJA PARKS AND OUTDOOR RECREATION	173 SNOWMOBILE RECREATION FUND	51,423	0
PKA MINED LAND RECLAMATION DIV	256 MINED LAND RECLAMATION FUND	480,677	3,064
Total, Department of Natural Resources		6,402,335	12,559
Department of Personnel			
ACA DIV OF FINANCE AND PROCUREMENT	604 DEBT COLLECTION FUND	243,082	69,003
AQF RISK MANAGEMENT SERVICES	11P PROPERTY FUND	3,306,414	1,105,393
Total, Department of Personnel		3,549,496	1,174,396
Department of Public Health and Environment			
FAA DEPT OF PUB HLTH & ENVIRONMENT	119 STATIONARY SOURCES	1,428,783	0
FAA DEPT OF PUB HLTH & ENVIRONMENT	120 WATER QUALITY	557,502	0
FAA DEPT OF PUB HLTH & ENVIRONMENT	121 NEWBORN GENETICS	921,370	0
FAA DEPT OF PUB HLTH & ENVIRONMENT	123 RADIATION CONTROL	260,531	0
FAA DEPT OF PUB HLTH & ENVIRONMENT	124 VITAL RECORDS	173,635	1,574
FAA DEPT OF PUB HLTH & ENVIRONMENT	128 SLUDGE MGMT	94,355	0
FAA DEPT OF PUB HLTH & ENVIRONMENT	275 OZONE PROTECTION FUND	52,395	0
FAA DEPT OF PUB HLTH & ENVIRONMENT	277 POLLUTION PREVENTION FUND	73,406	0
FEA HEALTH-HAZARDOUS MATERIALS	117 SOLID WASTE MGMNT RESERVE	147,940	0
FEA HEALTH-HAZARDOUS MATERIALS	126 HAZ WASTE FEES	276,599	0
FFA HEALTH - CONSUMER PROTECTION	266 FOOD PROTECTION CASH FUND	124,815	0
FLA HEALTH-PREVENTION	12A TRAUMA SYSTEM CASH FUND	73,306	0
FLA HEALTH-PREVENTION	409 EMERGENCY MEDICAL SERVICES	616,552	0
FMA HEALTH-HEALTH FACILITIES	224 MEDICATION ADMINISTRATION FUND	89,651	0
FMA HEALTH-HEALTH FACILITIES	246 ASSISTED LIVING RESIDENCE FUND	462,916	0
Total, Department of Public Health and Environment		5,353,756	1,574
Department of Public Safety			
RAA DEPARTMENT OF PUBLIC SAFETY	12C FIRE SUPPRESSION CASH	60,554	0
RAA DEPARTMENT OF PUBLIC SAFETY	203 FIREFIGHTER/FIRST RESPONDER	59,245	0
Total, Department of Public Safety		119,799	0
Department of Regulatory Agencies			
SCA DIVISION OF BANKING	244 PUBLIC DEPOSIT ADMINISTRATION	559,350	243
SEA DIVISION OF FINANCIAL SERVICES	272 FINANCIAL SERVICES CASH FUND	124,246	0
SFA DIVISION OF INSURANCE	282 DIVISION OF INSURANCE CASH	582,704	27,928
SGA PUBLIC UTILITIES COMMISSION	184 FIXED UTILITIES	1,220,183	0
SGA PUBLIC UTILITIES COMMISSION	185 MOTOR CARRIER	736,825	0
SGA PUBLIC UTILITIES COMMISSION	196 DISABLED TELEPHONE USERS FUND	1,246,264	3
SGA PUBLIC UTILITIES COMMISSION	251 LOW INCOME TELEPHONE ASSIST	133,173	0
SIA DIVISION OF REAL ESTATE	212 REAL ESTATE CASH FUND	1,213,755	1,079
SJD ACCOUNTANCY BOARD	189 DIV OF REGISTRATIONS CASH FUND	252,788	550
SJE ARCHITECTS BOARD	189 DIV OF REGISTRATIONS CASH FUND	84,719	4,125
SJF BARBERS & COSMETOLOGISTS BOARD	189 DIV OF REGISTRATIONS CASH FUND	362,358	0
SJI ELECTRICAL BOARD	189 DIV OF REGISTRATIONS CASH FUND	720,291	25
SJJ ENGINEERS & LAND SURVEYORS BD	189 DIV OF REGISTRATIONS CASH FUND	526,237	2,500
SJL MEDICAL EXAMINERS BOARD	189 DIV OF REGISTRATIONS CASH FUND	112,980	0
SJN NURSING BOARD	189 DIV OF REGISTRATIONS CASH FUND	944,373	0

Previously Appropriated Fund Balance (Note 6)	Fee Revenue (Note 7)	Total Revenue	Total Expense	Non-Fee Fund Balance (Note 8)	Uncommitted Reserves (Note 9)	Target/ Alternative Reserves (Note 10)	Excess Uncommitted Reserves (Note 11)
0	23,542	25,958	25,958	5,584	54,416	60,000	0
512,013	2,232,379	2,248,731	1,626,521	2,129	290,590	268,376	22,214
512,013	2,255,921	2,274,689	1,652,479	7,713	345,006	328,376	22,214
0	3,141,123	3,158,096	3,008,303	2,414	446,705	496,370	0
3,490,358	5,336,263	6,965,688	4,500,606	48,707	159,512	209,407	0
0	456,027	4,056,653	4,171,564	747,062	94,617	688,308	0
0	15,992,303	17,598,353	17,497,720	79,522	791,843	2,887,124	0
0	708,547	720,568	682,869	858	50,565	112,673	0
0	1,006,823	2,390,761	2,425,075	276,475	201,138	400,137	0
3,490,358	26,641,086	34,890,119	32,286,137	1,155,038	1,744,380	4,794,019	0
0	535,386	1,289,282	1,531,676	101,791	72,288	252,727	0
0	718,857	10,073,427	7,733,660	2,043,952	157,069	1,276,054	0
0	1,254,243	11,362,709	9,265,336	2,145,743	229,357	1,528,781	0
0	6,219,908	6,236,969	6,016,484	3,908	1,424,875	992,720	432,155
0	4,514,531	4,721,994	4,409,804	24,494	533,008	727,618	0
0	4,147,665	4,147,844	3,630,272	40	921,330	598,995	322,335
0	1,873,496	1,873,556	1,731,347	8	260,523	285,672	0
0	1,967,583	1,972,609	1,946,975	438	171,623	321,251	0
0	135,551	138,892	207,886	2,270	92,085	34,301	57,784
0	193,615	198,231	214,267	1,220	51,175	35,354	15,821
0	101,745	101,745	77,651	0	73,406	12,812	60,594
0	1,026,155	1,026,647	1,103,781	71	147,869	182,124	0
0	1,766,328	1,766,328	1,681,823	0	276,599	277,501	0
0	556,609	563,384	551,733	1,501	123,314	91,036	32,278
0	321,649	326,368	272,404	1,060	72,246	44,947	27,299
0	4,544,881	4,582,515	4,482,692	5,063	611,489	739,644	0
0	162,375	162,375	145,844	0	89,651	24,064	65,587
0	598,728	598,728	488,478	0	462,916	80,599	382,317
0	28,130,819	28,418,185	26,961,441	40,073	5,312,109	4,448,638	1,396,170
0	42,513	43,778	43,847	1,750	58,804	7,235	51,569
0	102,743	103,707	103,763	551	58,694	17,121	41,573
0	145,256	147,485	147,610	2,301	117,498	24,356	93,142
0	3,454,169	3,488,554	3,411,055	5,511	553,596	562,824	0
0	1,044,675	1,054,071	980,263	1,108	123,138	161,743	0
0	5,832,574	8,049,766	7,967,763	152,805	401,971	1,314,681	0
0	8,994,605	9,590,021	9,226,791	75,758	1,144,425	1,522,421	0
0	145,807	1,917,205	1,996,337	680,788	56,037	329,396	0
0	2,565,906	2,607,994	2,656,766	20,112	1,226,149	438,366	787,783
0	301,798	301,798	344,852	0	133,173	250,000	0
0	3,108,762	3,129,887	3,570,091	8,185	1,204,491	589,065	615,426
15,439	290,538	290,538	559,946	0	236,799	92,391	144,408
6,434	160,989	160,989	192,761	0	74,160	31,806	42,354
42,531	1,016,833	1,016,833	784,357	0	319,827	129,419	190,408
33,480	3,851,366	3,851,366	3,729,079	0	686,786	615,298	71,488
20,781	754,608	754,608	601,144	0	502,956	99,189	403,767
23,715	2,476,700	2,476,700	1,965,133	0	89,265	324,247	0
107,667	1,764,607	2,297,253	3,024,303	194,000	642,706	499,010	143,696

**CASH FUNDS UNCOMMITTED RESERVES REPORT
FOR FISCAL YEAR ENDED JUNE 30, 2004**

Department/Agency	Fund	Fund Balance (Note 4)	Exempt Assets (Note 5)
SJS PHARMACY BOARD	189 DIV OF REGISTRATIONS CASH FUND	308,882	0
SJU PLUMBERS BOARD	189 DIV OF REGISTRATIONS CASH FUND	315,509	25
SJX ADDICTION COUNSELORS	189 DIV OF REGISTRATIONS CASH FUND	84,624	0
SLA DIVISION OF SECURITIES	213 DIV OF SECURITIES CASH FUND	364,243	0
Total, Department of Regulatory Agencies		<u>9,893,504</u>	<u>36,478</u>
Department of Revenue			
TAA REVENUE - ADMINISTRATION	191 TRADE NAME FUND BALANCE	88,894	0
TAA REVENUE - ADMINISTRATION	236 LIQUOR LAW ENFORCEMENT	280,354	1,245
TAA REVENUE - ADMINISTRATION	404 COLO TITLE AND REGIS (CSTARS)	7,907,888	56,774
Total, Department of Revenue		<u>8,277,136</u>	<u>58,019</u>
Department of State			
VAA DEPARTMENT OF STATE	200 SECRETARY OF STATE FEES	7,193,088	0
VAA DEPARTMENT OF STATE	20N NOTARY ADMINISTRATION CASH FD	525,889	0
Total, Department of State		<u>7,718,977</u>	<u>0</u>
Department of Treasury			
WBA TREASURY - OPERATING	406 AIR ACCOUNT	1,744,369	0
Total, Department of Treasury		<u>1,744,369</u>	<u>0</u>
Grand Total		<u><u>235,939,072</u></u>	<u><u>21,721,066</u></u>

Previously Appropriated Fund Balance (Note 6)	Fee Revenue (Note 7)	Total Revenue	Total Expense	Non-Fee Fund Balance (Note 8)	Uncommitted Reserves (Note 9)	Target/ Alternative Reserves (Note 10)	Excess Uncommitted Reserves (Note 11)
8,049	679,970	682,970	799,547	1,321	299,512	131,925	167,587
15,692	1,000,588	1,000,588	1,178,919	0	299,792	194,522	105,270
1,838	181,960	181,960	160,389	0	82,786	26,464	56,322
0	2,842,662	2,842,662	2,672,204	0	364,243	440,914	0
275,626	40,469,117	45,695,763	45,821,700	1,139,588	8,441,812	7,753,681	2,728,509
0	533,546	537,294	605,936	620	88,274	99,979	0
0	2,179,480	2,179,480	2,100,146	0	279,109	346,524	0
5,252,995	11,977,239	12,138,494	9,450,498	34,515	2,563,604	1,559,332	1,004,272
5,252,995	14,690,265	14,855,268	12,156,580	35,135	2,930,987	2,005,835	1,004,272
0	13,277,307	14,197,332	12,483,270	466,131	6,726,957	2,059,740	4,667,217
0	431,633	431,633	161,270	0	525,889	26,610	499,279
0	13,708,940	14,628,965	12,644,540	466,131	7,252,846	2,086,350	5,166,496
0	7,201,886	7,404,162	6,717,179	47,655	1,696,714	1,108,335	588,379
0	7,201,886	7,404,162	6,717,179	47,655	1,696,714	1,108,335	588,379
9,530,992	499,491,821	1,353,650,745	1,331,881,198	144,127,376	60,559,638	220,528,781	11,591,898

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NOTES TO CASH FUNDS UNCOMMITTED RESERVES REPORT

NOTE 1. PURPOSE

Section 24-30-207, Colorado Revised Statutes, requires the State Controller to prepare a report showing the amount of uncommitted reserves credited to each of the State of Colorado's cash funds. This report is prepared in accordance with the statutory definitions and may not agree to financial reports prepared on a GAAP basis. The report must be audited by the State Auditor. The report is to be delivered to the Office of State Planning and Budgeting and to the Joint Budget Committee on or before September 20 of each year.

NOTE 2. CASH FUND DEFINED

Section 24-75-402 (2) (b), Colorado Revised Statutes, defines "cash fund" to mean any fund, other than the state general fund and any federal fund, established by law for a specific program or purpose.

The balances of each fund are generally reported at the fund and agency level except that certain higher education funds have been combined to more accurately reflect the activity in those funds.

NOTE 3. CASH FUNDS EXCLUDED

The following cash funds are specifically excluded from the cash reserves report:

- Any cash fund for which revenue is derived solely from fees, the amounts of which are established by the federal government;
- Any cash fund for which revenue is derived solely from fees set by the Colorado Supreme Court in the exercise

of its exclusive authority to regulate the practice of law;

- Any cash fund for which revenue is derived solely from fees set by an enterprise, as defined in Section 24-77-102 (3), Colorado Revised Statutes, or a special purpose authority;
- Any cash fund that is established for capital construction;
- Any cash fund for which the reserve amounts are based on actuarial requirements;
- Any trust funds;
- Any cash fund with uncommitted reserves of less than \$50,000;
- The Petroleum Storage Tank Fund;
- The Hazardous Substance Response Fund;
- The Land and Water Management Fund;
- The Brand Inspection Fund;
- The Colorado State Fair Authority Cash Fund;
- The Highway Users' Tax Fund;
- The State Highway Fund;
- The Workers' Compensation Cash Fund;
- The Workers' Compensation Cost Containment Fund;
- Auto Dealers License Fund;
- The State Commission on Judicial Performance Cash Fund;
- The Motorcycle Operator Safety Training; and
- Any cash fund used to fund a single program if the program has been in existence less than two full fiscal years.

NOTE 4. FUND BALANCE

Fund balance is the net of total assets and total liabilities in each fund as of June 30, 2004.

NOTES TO CASH FUNDS UNCOMMITTED RESERVES REPORT

NOTE 5. EXEMPT ASSETS

Exempt assets are any long-term assets or non-monetary current assets held by the fund at June 30, 2004. "Non-monetary" current assets are those that either cannot be converted to cash or are held with the intent of being used rather than converted to cash, including but not limited to consumable inventory and prepaid expenses.

NOTE 6. PREVIOUSLY APPROPRIATED FUND BALANCE

Previously appropriated fund balance is that portion of fund balance that has been appropriated for capital construction or other multi-year purposes.

NOTE 7. FEE REVENUE

Fee revenue means any moneys collected by an entity, except that fee revenue does not include:

- Any moneys collected from sources excluded from state fiscal year spending, as defined in Section 24-77-102 (17), Colorado Revised Statutes;
- Any moneys received through the imposition of penalties or fines or surcharges imposed on any person convicted of a crime;
- Any moneys appropriated from the State general fund;
- Any moneys received through the imposition of taxes;
- Any moneys received from charges or assessments, the amount of which are not determined by the entity;
- Any moneys received from gifts or donations;

- Any moneys received from local government grants or contracts;
- Any moneys received through direct transfers from another entity, an enterprise, or a special purpose authority; or
- Any moneys received as interest or other investment income.

NOTE 8. NON-FEE FUND BALANCE

Non-fee fund balance is calculated by subtracting any exempt assets and previously appropriated fund balance from total fund balance and multiplying the result times the ratio of non-fee revenue to total revenue.

NOTE 9 UNCOMMITTED RESERVE

Uncommitted reserve is calculated by subtracting any exempt assets and previously appropriated fund balance from total fund balance and multiplying the result by the ratio of fee revenue to total revenue.

NOTE 10. TARGET/ALTERNATIVE RESERVE

Target reserve is defined as 16.5 percent of Fiscal Year 2004 expenditures. In some cases an alternative reserve is used when there is a reserve limit established by statute.

NOTE 11. EXCESS UNCOMMITTED RESERVE

Excess uncommitted reserve is the amount by which the uncommitted reserve exceeds the target/alternative reserve.

Appendices

Appendix A

Descriptions of Cash Funds

These cash funds are included on the Cash Funds Uncommitted Reserves Report (pages 38-43) for the fiscal year ended June 30, 2004, that was prepared by the State Controller's Office.

Fund
Description

AGRICULTURE

111 - Cervidae Disease Fund	Assessments up to \$8 per head from owners of alternative livestock cervidae (cattle) or captive wildlife cervidae. Monies in the Fund may be used to compensate owners of cervidae destroyed for the control of contagious and infectious diseases.
154 - Weed Free Crop Certification Fund	Fees assessed for the inspection and certification of crop product to determine if product is weed free and can be sold as such. Fees consist of \$20 per inspection hour; \$.24 per mile; \$2.50 per acre inspection fee and \$50 administrative fee.
214 - Mandatory Fruit and Vegetable Inspection Fund	Fees charged to issue inspection certificates for fruits and vegetables; potatoes are one of the major crops that are inspected and carry a fee of \$.11 per 100 pounds.
217 - Chemigation Fund	Fees assessed for the inspection of closed irrigation systems and from individuals who apply chemicals to farmland; fees consist of \$45 for the permit and \$40 for the inspection of the equipment every two years.
218 - Organic Certification Fund	Fees from the inspection of producers for certification as organic producing. Fees range from \$850 to \$2,500 for license fee and \$32 per hour for inspection fee.
254 - Ground Water Protection Fund	Fines levied when pollutants are discharged into state water and fees are charged for the registration and licensing of pesticides for use or sale; some fees include an annual pesticide registration fee of \$20 and a pesticide licensing fee of \$.50 per ton of fertilizer product sold.

EDUCATION

293 - Educator Licensure Cash Fund	Fees charged to cover the costs to administer examinations and to review applications for licenses, endorsements, and certificates as authorized by the
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Fund
Description

State Board of Education. Fees are set annually and are \$44 for the initial license, \$22 for a substitute license until October 1, 2004, then \$60 for initial and \$30 for substitute, and \$39 for fingerprints.

OFFICE of the GOVERNOR

13N - Travel and Tourism Promotion

Proceeds appropriated by the General Assembly. Effective July 1, 2004, collects 0.2% interest and revenues from the Limited Gaming Fund.

13P - Travel and Tourism Additional

Proceeds from the sale of advertising on the Colorado.com website and through the Colorado Visitors Guide, and donations and grants received from private sources to promote Colorado as an international travel destination.

HIGHER EDUCATION

401 - Limited Gaming Fund

Revenues primarily consists of distributions of limited stakes gaming revenue from the Division of Gaming within the Department of Revenue. The moneys in this Fund are used for historic preservation and restoration.

509 - Enterprise Services Fund

Fees to administer programs offered by the State Historical Society. These include museum store sales, micro-photo services, educational programs, rental, and membership dues.

31X - Current Funds-Unrestricted

Includes General Fund money and tuition from the State's colleges and universities; resident undergraduate tuition for a full-time student ranges from \$1,620 to \$5,700 per academic year.

32X - Non-Enterprise-Designated Auxiliary

Charges made for various services provided by the auxiliary funds at the State's colleges and universities that are not exempt from TABOR. Examples include telecommunications, photocopying, and information systems.

Fund
Description

222 - Private Occupational Schools Fund Fees for credentials, student assessments, provisional certificates, and renewals that range from \$1 to \$1,500.

HUMAN SERVICES

12T - Child Care Licensing Cash Fund Fees from new and continuing child care providers for state licenses. Fees received and credited to the fund are applied against all costs associated with child care inspection licensing, developing a methodology to assess the relationship between licensing costs and fees, and annually reassessing costs and fees and reporting the results to the State Board of Human Services.

504 - Business Enterprise Program Fund Collects fees used to train and place legally blind individuals into vending facilities located on federal and state properties.

516 - Work Therapy Fund Fees to provide funding for sheltered workshop programs for the training and employment of clients with developmental disabilities at the Colorado Mental Health Institutions and three regional centers. The institutions contract with companies to employ the clients. The clients are paid varying rates according to job types.

LABOR AND EMPLOYMENT

136 - Displaced Homemakers Fund A \$5 fee assessed by the courts for each divorce granted in the State; the program provides job counseling, training and placement services, educational services, and legal counseling services to enable displaced homemakers in becoming economically self-sufficient.

137 –Boiler Inspection Fund The boiler inspection program enforces statutory rules and regulations established to control the design, construction, operation, maintenance and repair of boilers and pressure vessels in the State of Colorado. Effective February 2003, the \$40 inspection fee was

Fund
Description

changed ranging from \$20 to \$60 to reflect the type of inspection and who performed it. For inspections completed beginning April 1, 2002, there is an additional certificate fee of \$25.

141 –Public Safety Inspection Fund

Fees for the inspection of carnival and amusement park rides, bungee jumping operations, new or remodeled public schools, and the issuance of explosives permits. The fees consist of \$75 for a three-year explosives permit, \$100 for an annual registration for carnivals and amusement parks, and \$200 for school building code inspections.

LAW

150 - Collection Agency Board Fund

Fees to regulate collection agencies and debt collectors who pay registration fees for licenses; the Board can assess fines for unlawful practices. Fees range from \$25 for a license renewal late payment fee to \$300 for the initial licensing fee.

151 - Uniform Consumer Credit Code Fund

Fees assessed from consumer lenders who pay a Code Master licensing fee of \$100; branches are \$50. Notification fees are \$5 and volume fees are \$1 per every \$100,000. These two fees are paid by retail credit grantors and sales finance companies. Rent-to-Own fees are \$50 for the initial notification and \$25 for the renewal fee. Fines can also be assessed against consumer lenders for unlawful practices.

296 - P.O.S.T. Board Cash Fund

Fees are charged for the certification of and training programs for police and peace officers; monies are also received for the selling of publications and study materials for these exams; fees are also received for vehicle identification number inspection certificates. Fees range from \$5 for study materials to \$100 for the certification exam and skills tests. Additionally, the P.O.S.T. Board Cash Fund receives a \$.25 fee on every license plate issuance or renewal.

Fund
Description

LOCAL AFFAIRS

11E - Moffat Tunnel Cash Fund Proceeds from the lease and sales of Moffat Tunnel Improvement District assets. Proceeds are first used to cover administrative costs for selling the property and the remainder is transferred to the nine constituent counties of the district.

289 - Waste Tire Recycling Fund A \$.75 per tire fee assessed on tire retailers when consumers dispose of old tires. After administrative expenses have been paid to the Department of Revenue, approximately one-third of the fees received are transferred to the Advanced Technology Fund (Colorado Commission on Higher Education).

NATURAL RESOURCES

167 - Ground Water Management Fund Fees for well permits and filing fees for the issuance of water well permits.

170 - Oil and Gas Conservation Fund Fees charged for oil and gas operating permits, and levys charged on oil and gas production.

171 - Geological Survey Cash Fund Fees charged for geological services provided, based on the actual cost to the Division, including collections made from the public for publications, reports, and maps. Fees range from \$2 to \$150.

172 - Parks Cash Fund Fees for administering, managing, and supervising the State Parks and Outdoor Recreation System and financing impact assistance grants. Fees for park passes, permits, and registrations.

173 - Snowmobile Recreation Fund Fees charged for the registration of snowmobiles. The monies collected are used to operate the snowmobile program, for the establishment and maintenance of snowmobile trails, vehicle parking areas, and facilities. One half of the fine revenue is credited to the general fund.

210 - Off-Highway Vehicles Fund Registration fees for off-highway vehicles (OHV) and OHV use permits. The fees vary from \$15.25 to

Fund
Description

\$50.25; fees are used to provide information and awareness of off-highway vehicle recreational opportunities and safety, and to maintain, purchase, or lease land for the use of off-highway vehicles.

256 - Mined Land Reclamation Fund

Fees for permits, annual reviews, and inspections; the permits vary from \$75 to \$3,100; the annual fees range from \$75 to \$1,000. Fees are used to monitor mining operations.

PERSONNEL AND ADMINISTRATION

604 - Debt Collection Fund

Collection fees assessed to individuals for collection of past due debts owed to the State. Moneys are used to fund the operations of the Central Collections Services unit.

11P - Property Fund

Premiums from state agencies to provide insurance coverage for loss or damage to state property.

PUBLIC HEALTH AND ENVIRONMENT

119 - Stationary Sources Control Fund

Several fees contribute to this fund. Fees are paid by stationary facilities that emit pollutants into the air. A fee of \$119.96 is charged for filing an Air Pollution Emissions Notice (APEN). APENs are renewed every five years. A fee of \$13.54 is charged per ton of regulated pollutant reported in the most recent APEN, with a limit of 4,000 tons. A fee of \$90.34 is charged per ton of hazardous air pollutant reported in the most recent APEN, paid on an annual basis. A fee of \$59.98 is charged per hour for the processing of applications such as construction permits, operating permits and land use plans. Fees for asbestos permits and certifications also go into this fund.

120 - Water Quality Fund

Annual fees assessed to municipalities and industries who require permit applications for the discharge of pollutants into the water of the State. Annual fees range from \$38 to approximately \$29,793, depending on the amount discharged per day.

Fund
Description

121 - Newborn Genetics Fund

Charges for laboratory blood tests for newborns and for genetic counseling; the fees shall be utilized to carry out the program as well as to provide educational awareness programs. The fee per two screenings for seven genetic diseases is \$53.25 per Colorado baby.

123 - Radiation Control Fund

Radiation control service fees, including issuance of licenses to individuals who qualify as inspectors and inspecting machines that are sources of ionizing radiation; some of the fees include a qualified inspection registration of \$50, and state inspections for \$129 an hour. Radioactive materials, licensing services are charged at \$85 an hour, and license fees range from \$400 to \$72,610.

124 - Vital Records Fund

Fees received by the State Registrar to maintain the vital statistics system; some of the fees are \$15 for an initial certified copy of a certificate and \$6 for a duplicate. In addition, \$20 fees are collected for corrections, adoptions, and acknowledgments of paternity.

128 - Sludge Management Fund

A fee of \$1.24 per dry ton of sludge is collected from the water treatment facilities and domestic wastewater treatment plants (the generators) whose sludge is used for beneficial purposes. Beneficial Use for Biosolids is defined as the use of the nutrients and/or organic matter in biosolids to act as a soil conditioner or fertilizer for the promotion of vegetative growth on land.

275 - Ozone Protection Fund

Fees collected for the use of large stationary appliances and refrigerated food appliances that use ozone-depleting substances. Annual fee is \$25 per appliance with a maximum of \$200 per facility.

277 - Pollution Prevention Fund

Pollution prevention fees received from facilities that are required by federal rules to file reports with the Department; the assessed fee is \$10 to \$25 for chemical(s) listed on the reports along with a \$10

Fund
Description

	facility fee. There is an annual limit on the fees of \$1,000.
117 - Solid Waste Management Reserve	Fees collected quarterly from attended solid waste landfills based on wastes disposed, at the rate of approximately \$.05/cubic yard, and collected for reviewing solid waste landfill operating plans, closure plans and post-closure plans. The fee is not to exceed \$100/hour or a total of \$10,000.
126 - Hazardous Waste Fees Fund	Annual fees assessed to generators of hazardous waste, and to facilities that treat, store, or dispose of hazardous waste. These fees range from \$390 to \$2,470 per year for generators, \$200 and higher for operating annual fees, and \$4,000 to \$12,000 per year for post-closure fees. Fees of \$115 per hour are charged for the document review and activity fees.
266 - Food Protection Cash Fund	Fees charged for administration costs and licenses for retail food establishments, plan reviews, reopening inspections, and equipment or product review; fees range from \$55 to \$383.
12A - Trauma System Fund	Fees charged every three years to pay for the indirect costs of evaluating and designating applicant health care facilities Trauma Centers. Fee rates are commensurate with the level of designation related to the type and amount of resources a facility has available to care for injured patients. Fees range from \$6,800 for Level V to \$26,600 for Level I.
409 - Emergency Medical Services Fund	A \$1 fee assessed at the time of registration of any motor vehicle, for the purpose of providing emergency medical services. Revenue is used for grants to local emergency medical service providers, planning and coordinating emergency medical services, and testing and certifying emergency medical technicians.
224 - Medication Administration Fund	Fees collected from students who take a two day medication administration class. The class fee is \$55,

Fund
Description

with approximately \$40 going to the instructor while the State retains the remainder.

246 - Assisted Living Residence Fund

Fees charged for administration costs and licenses for assisted living residences, plan reviews, inspections and complaint investigations. There is an annual base fee of \$150 per residence and then the fees range depending on the number of beds in the facility and the residence designation. If the residence has a high Medicaid utilization, the fee is \$15 per bed, otherwise, it is \$23 per bed. There is also an initial fee of \$5,000 for new residences. The fee for a change of ownership of a residence is \$2,500.

PUBLIC SAFETY

12C - Fire Suppression Cash Fund

Fees and fines from the annual registration of fire suppression contractors, certification of fire suppression systems inspectors, plan registrations, plan reviews, and system inspectors.

203 - Firefighter/First Responder Fund

Fees for actual and indirect costs of the administration of the fire service education and training programs and costs of the advisory board.

REGULATORY AGENCIES

244 - Public Deposit Administration Fund

Fees and assessments collected from institutions regulated by the Division of Banking. While included in the fund is revenue from public depositories, this fund is actually the main fund for the Division of Banking and all its revenue is deposited here.

272 - Financial Services Cash Fund

Fees are received from domestic and foreign savings and loan associations operating in the State based on their total public deposits held.

282- Division of Insurance Fund

Fees include various license and certification fees. The remainder of revenue is from statutorily-required diversions of premium tax collections that would otherwise be deposited in the General Fund.

Fund
Description

184 - Fixed Utilities Fund	Assessments from each fixed public utility regulated by the Public Utilities Commission (PUC) to cover the fixed utility regulatory costs of the PUC and to cover the costs of the Office of Consumer Counsel.
185 - Motor Carrier Fund	Fees are received through vehicle identification, permit application, and permit issuance fees from regulated and exempt motor vehicle carriers, including common, contract, household goods, property, and towing carriers. Fees include: 1) permit application fees ("filing fees") of \$20 for vehicles carrying interstate exempt commodities, \$35 for common and contract carriers, \$50 for property carriers, \$150 for towing carriers, and \$300 for household goods carriers; 2) permit issuance fees of \$5 to all carriers; and 3) vehicle identification fees ("stamp fees") of \$5 to all carriers.
196 - Disabled Telephone Users Fund	Surcharge of 6 cents assessed by telephone companies per line per month on each customer in accordance with the "Americans with Disabilities Act of 1990"; moneys used for the reimbursement of providers who render services in accordance with the Act.
251 - Low Income Telephone Assistance	Fees collected from telephone companies based on the uniform monthly charge in customers' bills. Funds are allocated to phone companies for subsidizing phone bills for low-income telephone customers.
212 - Real Estate Cash Fund	Collects about 25 types of fees for licenses, fines, and registrations for real estate brokers. Fees range from a \$5 transfer fee to a \$739 original license fee for a subdivision application.
189 - Division of Registrations Cash Fund	Fees collected for the issuance and renewal of occupational licenses for 29 professional boards, such as the Accountancy Board, Dental Board, and Plumbers Board. Fees vary from \$5 to \$3,150; with an average of about 10 fee items per board.

Fund
Description

213 - Division of Securities Cash Fund

Collects about 25 fees for the registration of securities sales agents and the regulation of non-exempt securities and municipal bonds issued by certain political subdivisions; fees include a \$500 filing fee and a \$75 renewal fee for broker dealers.

REVENUE

191 - Trade Name Fund Balance Fund

Fees are \$8 for original registration of a trade name and \$5 for renewal registration. Any general partnership, individuals and associations doing business in the State under any name other than the personal name of its owner must register and annually renew its trade name.

236 - Liquor Law Enforcement Fund

Receives \$50 from each licensing fee from manufacturers, distributors, wholesalers, and retailers of liquor that are collected by the State's General Fund. Application fees for licenses and permits are also collected. Fees are used for enforcement actions to comply with the liquor code and to support law enforcement.

404 - Colorado State Titling and
Registration System (CSTARS)

The Colorado State Titling and Registration Account was created by statute to aid the authorized agents of the Department of Revenue in processing motor vehicle registration and title documents and to establish, operate, and maintain a telecommunications network that provides access to the master list on the internet.

SECRETARY OF STATE

200 - Secretary of State Fees Fund

Collects fees for filing articles of incorporation, issuing official certificates, and making official copies of documents; some specific fees assessed include \$10 to \$60 for articles of incorporation and \$1 to \$600 for bingo/raffle license.

20N - Notary Administration Cash Fund

This fund is for the collection of notary fees that are collected from all publicly licensed notaries.

Fund
Description

DEPARTMENT OF TREASURY

406 - Air Account Fund

Collects \$.25 from each emission sticker sale to emissions testing facilities. Fees of \$.50 and \$1.50 are charged on vehicles registered with the Motor Vehicle Division. These fees are passed through to the Department of Public Health and Environment and the Department of Revenue to cover the costs of administering and enforcing the automobile inspection and readjustment program.

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Appendix B

Cash Funds Uncommitted Reserves Report for the Fiscal Year Ended June 30, 2004 – All Funds

The *Cash Funds Uncommitted Reserves Report* (pages 36-41) prepared by the State Controller does not include funds that have an uncommitted reserves balance of less than \$50,000. The following report includes all of the cash funds with uncommitted reserve balances at June 30, 2004, with cash funds that have an uncommitted reserves balance of less than \$50,000, excluding cash funds with \$0 fee revenue.

**CASH FUNDS UNCOMMITTED RESERVES REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
Including Cash Funds with Uncommitted Reserves Less Than \$50,000**

Department/Agency	Fund	Fund Balance (Note 4)	Exempt Assets (Note 5)
Department of Agriculture			
BAA DEPARTMENT OF AGRICULTURE	102 SEED CASH FUND	2,337	0
BAA DEPARTMENT OF AGRICULTURE	103 AGRICULTURAL PRODUCTS INSPECTN	38,962	0
BAA DEPARTMENT OF AGRICULTURE	104 VET, VACCINE & SVC FUND	36,222	0
BAA DEPARTMENT OF AGRICULTURE	105 PESTICIDE APPLICATOR FUND	1,501	0
BAA DEPARTMENT OF AGRICULTURE	107 SEAL OF QUALITY FUND	326	0
BAA DEPARTMENT OF AGRICULTURE	109 ALTERNATIVE LIVESTOCK FARM	17,177	0
BAA DEPARTMENT OF AGRICULTURE	110 PREDATOR CONTROL FUND	500	0
BAA DEPARTMENT OF AGRICULTURE	111 CERVIDAE DISEASE FUND	138,548	0
BAA DEPARTMENT OF AGRICULTURE	154 WEED FREE CROP CERTIFICATION	80,185	0
BAA DEPARTMENT OF AGRICULTURE	214 MANDATORY F&V INSPECTION FUND	95,203	68
BAA DEPARTMENT OF AGRICULTURE	216 COLO NURSERY FUND	33,661	0
BAA DEPARTMENT OF AGRICULTURE	217 CHEMIGATION FUND	64,919	0
BAA DEPARTMENT OF AGRICULTURE	218 ORGANIC CERTIFICATION FUND	68,669	0
BAA DEPARTMENT OF AGRICULTURE	219 PESTICIDE REGISTRATION FUND	45,609	0
BAA DEPARTMENT OF AGRICULTURE	220 RODENT CONTROL FUND	26,693	0
BAA DEPARTMENT OF AGRICULTURE	254 GROUND WATER PROTECTION	54,344	0
BAA DEPARTMENT OF AGRICULTURE	261 COLORADO AQUACULTURE FUND	19,581	0
BAA DEPARTMENT OF AGRICULTURE	294 PET ANIMAL CARE AND FACILITY	11,891	0
Total, Department of Agriculture		736,328	68
Department of Education			
DAA DEPARTMENT OF EDUCATION	13A NONPUBLIC SCHOOL FINGERPRINT	26,507	0
DAA DEPARTMENT OF EDUCATION	293 EDUCATOR LICENSURE CASH FUND	121,725	0
Total, Department of Education		148,232	0
Governor's Office			
EDA OFFICE OF ECONOMIC DEVELOPMENT	13N TRAVEL AND TOURISM PROMOTION	187,268	0
EDA OFFICE OF ECONOMIC DEVELOPMENT	13P TRAVEL AND TOURISM ADDITIONAL	848,993	0
EDA OFFICE OF ECONOMIC DEVELOPMENT	156 ECONOMIC DEVELOPMENT FUND	10,129,153	0
Total, Governor's Office		11,165,414	0
Department of Health Care Policy and Financing			
UHA DEPT OF HLTH CARE POLICY & FIN	11G CHILDREN'S BASIC HEALTH PLAN	5,389,901	0
Total, Department of Health Care Policy and Financing		5,389,901	0
Department of Higher Education			
GCA STATE HISTORICAL SOCIETY	401 LIMITED GAMING FUND	57,429,650	0
GCA STATE HISTORICAL SOCIETY	509 ENTERPRISE SERVICES	289,303	172,320
GF1 UNIV OF COLORADO SYSTEM	31X CURRENT FUNDS UNRESTRICTED	(28,280,636)	852,867
GF1 UNIV OF COLORADO SYSTEM	32X NON-ENTERPRISE DESIGNATED AUX	54,211,535	9,915,484
GG1 COLO STATE UNIVERSITY SYSTEM	31X CURRENT FUNDS UNRESTRICTED	28,144,986	1,004,767
GG1 COLO STATE UNIVERSITY SYSTEM	32X NON-ENTERPRISE DESIGNATED AUX	6,494,123	2,872,404
GG1 COLO STATE UNIVERSITY SYSTEM	33X CURRENT FUNDS RESTRICTED	5,682,293	1,940,832
GJ1 COMMUNITY COLLEGES SYSTEM	31X CURRENT FUNDS UNRESTRICTED	18,575,137	5,403,038
GJ1 COMMUNITY COLLEGES SYSTEM	32X NON-ENTERPRISE DESIGNATED AUX	4,517,979	29,216
GKA UNIVERSITY OF NORTHERN COLO	31X CURRENT FUNDS UNRESTRICTED	5,631,416	0
GKA UNIVERSITY OF NORTHERN COLO	32X NON-ENTERPRISE DESIGNATED AUX	5,121,550	250,489
GLA COLORADO SCHOOL OF MINES	31X CURRENT FUNDS UNRESTRICTED	(2,961,610)	215,339
GLA COLORADO SCHOOL OF MINES	32X NON-ENTERPRISE DESIGNATED AUX	521,734	0
GMA AURARIA HIGHER EDUCATION CTR	32X NON-ENTERPRISE DESIGNATED AUX	852,649	65,864
GPA PRIVATE OCCUPATIONAL SCHOOL DV	222 PRIVATE OCCUPATIONAL SCHOOLS	121,041	520
GSA FORT LEWIS COLLEGE	31X CURRENT FUNDS UNRESTRICTED	2,150,446	31,750
GSA FORT LEWIS COLLEGE	32X NON-ENTERPRISE DESIGNATED AUX	1,127,963	137,054

Previously Appropriated Fund Balance (Note 6)	Fee Revenue (Note 7)	Total Revenue	Total Expense	Non-Fee Fund Balance (Note 8)	Uncommitted Reserves (Note 9)	Target/ Alternative Reserves (Note 10)	Excess Uncommitted Reserves (Note 11)
0	58,369	61,567	61,567	121	2,216	10,159	0
0	139,172	139,172	132,239	0	38,962	21,819	17,143
0	159,115	159,115	158,655	0	36,222	26,178	10,044
0	439,736	461,422	461,422	71	1,430	76,135	0
0	1,858	1,858	6,081	0	326	1,003	0
0	34,064	34,724	33,162	326	16,851	5,472	11,379
0	601	601	500	0	500	83	417
0	32,089	36,775	3,082	17,654	120,894	200,000	0
0	164,251	164,251	118,445	0	80,185	19,543	60,642
0	2,179,018	2,180,576	2,113,215	68	95,067	348,680	0
0	125,120	129,760	120,521	1,204	32,457	19,886	12,571
0	188,172	197,284	158,133	2,998	61,921	26,092	35,829
0	149,206	151,149	93,082	883	67,786	15,359	52,427
0	641,113	673,733	628,732	2,208	43,401	103,741	0
0	7,825	7,825	7,510	0	26,693	1,239	25,454
0	472,248	475,710	425,677	395	53,949	70,237	0
0	19,823	19,823	9,186	0	19,581	1,516	18,065
0	324,183	342,209	342,209	626	11,265	56,464	0
0	5,135,963	5,237,554	4,873,418	26,554	709,706	1,003,606	243,971
0	7,175	7,175	0	0	26,507	0	26,507
0	1,996,419	1,996,419	2,109,389	0	121,725	348,049	0
0	2,003,594	2,003,594	2,109,389	0	148,232	348,049	26,507
68,190	3,502	9,088	98,622	73,192	45,886	16,273	29,613
0	1,918,060	2,074,997	9,752,634	64,211	784,782	1,609,185	0
0	153	1,701,655	1,512,341	10,128,242	911	249,536	0
68,190	1,921,715	3,785,740	11,363,597	10,265,645	831,579	1,874,994	29,613
0	188,886	60,864,293	61,657,458	5,373,174	16,727	10,173,481	0
0	188,886	60,864,293	61,657,458	5,373,174	16,727	10,173,481	0
0	746,792	28,650,695	29,314,197	55,932,723	1,496,927	4,836,843	0
0	817,028	1,266,894	1,267,483	41,540	75,443	209,135	0
0	341,368,821	710,030,117	708,346,012	(15,126,675)	(14,006,828)	116,877,092	0
0	24,329,153	200,549,141	205,551,400	38,922,379	5,373,672	33,915,981	0
0	134,492,525	326,753,032	309,893,307	15,969,224	11,170,995	51,132,396	0
0	21,930,849	88,033,711	91,374,463	2,719,481	902,238	15,076,786	0
0	149,285	257,046,199	256,082,477	3,739,288	2,173	42,253,609	0
0	79,652,954	278,202,579	272,582,898	9,400,759	3,771,340	44,976,178	0
0	2,278,127	14,696,247	12,270,911	3,792,941	695,822	2,024,700	0
0	32,698,898	82,101,125	81,792,961	3,388,559	2,242,857	13,495,839	0
0	1,333,952	15,812,200	15,861,840	4,460,128	410,933	2,617,204	0
0	22,253,411	58,567,924	59,709,076	(1,969,839)	(1,207,110)	9,851,998	0
0	771,729	1,820,939	1,592,780	300,619	221,115	262,809	0
0	68,251	2,895,368	2,296,799	768,239	18,546	378,972	0
0	649,434	671,500	632,771	3,960	116,561	104,407	12,154
0	11,008,690	37,491,586	37,330,146	1,496,581	622,115	6,159,474	0
0	1,680,066	4,922,199	5,613,352	652,688	338,221	926,203	0

**CASH FUNDS UNCOMMITTED RESERVES REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
Including Cash Funds with Uncommitted Reserves Less Than \$50,000**

Department/Agency		Fund		Fund Balance (Note 4)	Exempt Assets (Note 5)
GTA	METROPOLITAN STATE COLLEGE	31X	CURRENT FUNDS UNRESTRICTED	1,595,862	25,771
GTA	METROPOLITAN STATE COLLEGE	32X	NON-ENTERPRISE DESIGNATED AUX	964,458	29,993
GWA	WESTERN STATE COLLEGE	31X	CURRENT FUNDS UNRESTRICTED	441,399	89,198
GWA	WESTERN STATE COLLEGE	32X	NON-ENTERPRISE DESIGNATED AUX	112,262	10,571
GYA	ADAMS STATE COLLEGE	31X	CURRENT FUNDS UNRESTRICTED	(16,255)	117,421
GYA	ADAMS STATE COLLEGE	32X	NON-ENTERPRISE DESIGNATED AUX	245,188	13,092
GZA	MESA STATE COLLEGE	31X	CURRENT FUNDS UNRESTRICTED	37,871	37,834
GZA	MESA STATE COLLEGE	32X	NON-ENTERPRISE DESIGNATED AUX	244,779	432
Total, Department of Higher Education				163,255,123	23,216,256
Department of Human Services					
IHA	DEPARTMENT OF HUMAN SERVICES	12T	CHILD CARE LICENSING CASH FUND	79,940	0
IHA	DEPARTMENT OF HUMAN SERVICES	195	CHILD ABUSE REGISTRY	0	0
IHA	DEPARTMENT OF HUMAN SERVICES	504	BUSINESS ENTERPRISE PROGRAM	794,645	457,776
IHA	DEPARTMENT OF HUMAN SERVICES	517	BUILDINGS AND GROUNDS RENTALS	1,609,818	1,255,767
IHA	DEPARTMENT OF HUMAN SERVICES	518	CONFERENCE & TRAINING	28,690	0
IHM	ALCOHOL AND DRUG ABUSE DIV	125	ALC & DRUG AB COUNSELOR TRNG	8,383	0
IHM	ALCOHOL AND DRUG ABUSE DIV	15M	CONTROLLED SUBSTANCE PROGRAM	2,637	0
IIB	COLO. MENT HEALTH INST PUEBLO	516	WORK THERAPY	86,411	4,628
Total, Department of Human Services				2,610,524	1,718,171
Judicial Branch					
JAA	JUDICIAL	286	MEDIATION CASH FUND	10,360	149
Total, Judicial Branch				10,360	149
Department of Labor and Employment					
KAA	DEPT OF LABOR AND EMPLOYMENT	136	DISPLACED HOMEMAKERS	145,000	0
KAA	DEPT OF LABOR AND EMPLOYMENT	137	BOILER INSPECTION	1,138,689	0
KAA	DEPT OF LABOR AND EMPLOYMENT	139	UTILITIZATION REVIEW	11,961	0
KAA	DEPT OF LABOR AND EMPLOYMENT	140	WORKMENS COMP SELF-INSURANCE	13,756	0
KAA	DEPT OF LABOR AND EMPLOYMENT	141	PUBLIC SAFETY INSPECTION	93,559	0
KAA	DEPT OF LABOR AND EMPLOYMENT	144	LP GAS INSPECTION FUND	0	0
KAA	DEPT OF LABOR AND EMPLOYMENT	259	PHYSICIANS ACCREDITATION PROG	41,596	0
KAA	DEPT OF LABOR AND EMPLOYMENT	702	UNEMPLOYMENT REVENUE FUND	3,551,992	0
Total, Department of Labor and Employment				4,996,553	0
Department of Law					
LAA	DEPARTMENT OF LAW	150	COLLECTION AGENCY BOARD	81,911	0
LAA	DEPARTMENT OF LAW	151	UNIFORM CONSUMER CREDIT CODE	81,763	40
LAA	DEPARTMENT OF LAW	296	P.O.S.T. BOARD CASH FUND	211,915	0
Total, Department of Law				375,589	40
Department of Local Affairs					
NAA	DEPARTMENT OF LOCAL AFFAIRS	11E	MOFFAT TUNNEL CASH FUND	60,000	0
NAA	DEPARTMENT OF LOCAL AFFAIRS	289	WASTE TIRE RECYCLING FUND	804,732	0
Total, Department of Local Affairs				864,732	0
Department of Natural Resources					
PBA	DIVISION OF WILDLIFE	420	SEARCH & RESCUE FD	9,385	0
PDA	WATER CONSERVATION BOARD	488	PUBLICATIONS FUND	805	0
PEA	DIVISION OF WATER RESOURCES	163	WATER DATA BANK	49,536	0
PEA	DIVISION OF WATER RESOURCES	164	PUBLICATION REVOLVING	4,334	0
PEA	DIVISION OF WATER RESOURCES	165	GROUND WATER PUBLICATION	22,726	0
PEA	DIVISION OF WATER RESOURCES	166	SATELLITE MONITORING	133,311	0

Previously Appropriated Fund Balance (Note 6)	Fee Revenue (Note 7)	Total Revenue	Total Expense	Non-Fee Fund Balance (Note 8)	Uncommitted Reserves (Note 9)	Target/ Alternative Reserves (Note 10)	Excess Uncommitted Reserves (Note 11)
0	29,404,738	75,091,772	74,829,313	955,268	614,823	12,346,837	0
0	3,524,941	4,930,958	4,517,149	266,454	668,011	745,330	0
0	6,015,148	16,830,029	16,397,228	226,322	125,879	2,705,543	0
0	365,874	906,013	904,608	60,625	41,066	149,260	0
0	3,545,985	16,565,150	16,757,081	(105,061)	(28,615)	2,764,918	0
0	499,015	889,716	870,763	101,920	130,176	143,676	0
0	5,200,706	27,388,287	27,388,287	30	7	4,519,067	0
0	1,566,363	2,449,428	2,315,338	88,092	156,255	382,031	0
0	726,352,735	2,254,562,809	2,235,492,640	126,086,245	13,952,622	368,856,288	12,154
0	695,248	703,347	764,538	921	79,019	126,149	0
0	268,017	273,531	392,346	0	0	64,737	0
0	369,322	1,159,019	1,132,579	229,526	107,343	186,876	0
0	1,576	2,053,646	905,472	353,779	272	149,403	0
0	200	32,070	31,551	28,511	179	5,206	0
0	5,100	5,100	2,285	0	8,383	377	8,006
0	3,375	3,473	3,075	74	2,563	507	2,056
0	299,710	321,061	364,162	5,439	76,344	60,087	16,257
0	1,642,548	4,551,247	3,596,008	618,250	274,103	593,342	26,319
0	911,730	911,730	915,146	0	10,211	150,999	0
0	911,730	911,730	915,146	0	10,211	150,999	0
0	81,958	81,958	81,959	0	145,000	145,000	0
0	1,452,718	1,476,102	1,098,518	18,039	1,120,650	903,041	217,609
0	32,098	32,098	33,270	0	11,961	5,490	6,471
0	214,000	214,000	232,203	0	13,756	38,313	0
0	276,335	276,335	363,751	0	93,559	60,019	33,540
0	86,540	87,058	87,058	0	0	14,365	0
0	100,190	100,190	86,616	0	41,596	14,292	27,304
0	1,197	2,060,173	1,335,766	3,549,928	2,064	220,401	0
0	2,245,036	4,327,914	3,319,141	3,567,967	1,428,586	1,400,921	284,924
0	209,895	213,940	224,532	1,549	80,362	37,048	43,314
0	395,108	586,597	864,859	26,678	55,045	142,702	0
0	714,129	714,129	551,341	0	211,915	90,971	120,944
0	1,319,132	1,514,666	1,640,732	28,227	347,322	270,721	164,258
0	23,542	25,958	25,958	5,584	54,416	60,000	0
512,013	2,232,379	2,248,731	1,626,521	2,129	290,590	268,376	22,214
512,013	2,255,921	2,274,689	1,652,479	7,713	345,006	328,376	22,214
0	3,106	3,106	3,000	0	9,385	495	8,890
0	697	711	0	16	789	0	789
0	91,167	92,427	90,624	675	48,861	14,953	33,908
0	5,405	5,428	3,927	18	4,316	648	3,668
0	16,070	16,070	15,320	0	22,726	2,528	20,198
0	103,717	457,032	449,533	103,058	30,253	74,173	0

**CASH FUNDS UNCOMMITTED RESERVES REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
Including Cash Funds with Uncommitted Reserves Less Than \$50,000**

Department/Agency		Fund		Fund Balance (Note 4)	Exempt Assets (Note 5)
PEA	DIVISION OF WATER RESOURCES	167	GROUND WATER MANAGEMENT	449,569	450
PEA	DIVISION OF WATER RESOURCES	209	GRAVEL PIT LAKES	26,532	0
PHA	OIL AND GAS CONSERVATION COMM	170	OIL & GAS CONSERVATION FUND	3,699,765	1,188
PIA	COLORADO GEOLOGICAL SURVEY	171	GEOLOGICAL SURVEY CASH FUND	844,013	2,334
PJA	PARKS AND OUTDOOR RECREATION	172	PARKS CASH FUND	876,888	5,523
PJA	PARKS AND OUTDOOR RECREATION	173	SNOWMOBILE RECREATION FUND	51,423	0
PJA	PARKS AND OUTDOOR RECREATION	175	RIVER OUTFITTERS	43,912	0
PJA	PARKS AND OUTDOOR RECREATION	210	OFF HIGHWAY VEHICLES	2,188,886	0
PKA	MINED LAND RECLAMATION DIV	168	OFFICE OF MINES OPERATIONS	8,439	450
PKA	MINED LAND RECLAMATION DIV	256	MINED LAND RECLAMATION FUND	480,677	3,064
Total, Department of Natural Resources				8,890,201	13,009
Department of Personnel					
ACA	DIV OF FINANCE AND PROCUREMENT	281	SUPPLIER DATABASE CASH FUND	34,843	0
ACA	DIV OF FINANCE AND PROCUREMENT	604	DEBT COLLECTION FUND	243,082	69,003
AEA	DIVISION OF CENTRAL SERVICES	601	CENTRAL SERVICES	561,286	428,783
AEA	DIVISION OF CENTRAL SERVICES	607	FLEET MANAGEMENT	17,930,681	41,333,932
AEA	DIVISION OF CENTRAL SERVICES	610	CAPITOL COMPLEX FUND	220,112	9,828,801
AGB	CAPITOL PARKING	519	CAPITOL PARKING FUND	0	0
AIA	DIV OF ADMINISTRATIVE HEARINGS	611	ADMINISTRATIVE HEARINGS FUND	622,257	51,603
AMA	DOIT - BUSINESS SERVICES	602	GEN GOVERNMENT COMPUTER CENTER	1,578,405	458,942
AMA	DOIT - BUSINESS SERVICES	603	TELECOMMUNICATIONS	8,676,565	10,237,660
AQF	RISK MANAGEMENT SERVICES	11P	PROPERTY FUND	3,306,414	1,105,393
Total, Department of Personnel				33,173,645	63,514,117
Department of Public Health and Environment					
FAA	DEPT OF PUB HLTH & ENVIRONMENT	114	STREPTOCOCCUS TEST	9	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	117	SOLID WASTE MGMNT RESERVE	1,189	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	119	STATIONARY SOURCES	1,428,783	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	11S	LEAD HAZARD REDUCTION	18,899	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	120	WATER QUALITY	557,502	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	121	NEWBORN GENETICS	921,370	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	123	RADIATION CONTROL	260,531	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	124	VITAL RECORDS	173,635	1,574
FAA	DEPT OF PUB HLTH & ENVIRONMENT	126	HAZ WASTE FEES	0	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	128	SLUDGE MGMT	94,355	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	246	ASSISTED LIVING RESIDENCE FUND	10	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	266	FOOD PROTECTION CASH FUND	0	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	275	OZONE PROTECTION FUND	52,395	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	276	ARTIFICIAL TANNING DEVICE FUND	0	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	277	POLLUTION PREVENTION FUND	73,406	0
FAA	DEPT OF PUB HLTH & ENVIRONMENT	409	EMERGENCY MEDICAL SERVICES	511	0
FEA	HEALTH-HAZARDOUS MATERIALS	117	SOLID WASTE MGMNT RESERVE	147,940	0
FEA	HEALTH-HAZARDOUS MATERIALS	126	HAZ WASTE FEES	276,599	0
FEA	HEALTH-HAZARDOUS MATERIALS	279	HAZARDOUS WASTE COMMISSION FND	9,455	0
FFA	HEALTH - CONSUMER PROTECTION	266	FOOD PROTECTION CASH FUND	124,815	0
FFA	HEALTH - CONSUMER PROTECTION	276	ARTIFICIAL TANNING DEVICE FUND	35,943	0
FLA	HEALTH-PREVENTION	12A	TRAUMA SYSTEM CASH FUND	73,306	0
FLA	HEALTH-PREVENTION	409	EMERGENCY MEDICAL SERVICES	616,552	0
FMA	HEALTH-HEALTH FACILITIES	224	MEDICATION ADMINISTRATION FUND	89,651	0
FMA	HEALTH-HEALTH FACILITIES	246	ASSISTED LIVING RESIDENCE FUND	462,916	0
FMA	HEALTH-HEALTH FACILITIES	265	HLTH FAC GEN'L LICENSURE	25,911	0
Total, Department of Public Health and Environment				5,445,683	1,574

Previously Appropriated Fund Balance (Note 6)	Fee Revenue (Note 7)	Total Revenue	Total Expense	Non-Fee Fund Balance (Note 8)	Uncommitted Reserves (Note 9)	Target/ Alternative Reserves (Note 10)	Excess Uncommitted Reserves (Note 11)
0	3,141,123	3,158,096	3,008,303	2,414	446,705	496,370	0
0	34,753	34,753	35,171	0	26,532	5,803	20,729
3,490,358	5,336,263	6,965,688	4,500,606	48,707	159,512	209,407	0
0	456,027	4,056,653	4,171,564	747,062	94,617	688,308	0
0	15,992,303	17,598,353	17,497,720	79,522	791,843	2,887,124	0
0	708,547	720,568	682,869	858	50,565	112,673	0
0	69,000	69,000	48,688	0	43,912	8,034	35,878
2,193,300	1,733,380	1,795,114	1,409,722	(152)	(4,262)	232,604	0
0	6,089	525,836	521,023	7,896	93	85,969	0
0	1,006,823	2,390,761	2,425,075	276,475	201,138	400,137	0
5,683,658	28,704,470	37,889,596	34,863,145	1,266,549	1,926,985	5,219,226	124,060
0	234,290	234,515	254,272	33	34,810	41,955	0
0	535,386	1,289,282	1,531,676	101,791	72,288	252,727	0
0	913,571	12,116,711	12,422,007	122,513	9,990	2,049,631	0
0	3,955,155	29,006,495	28,815,925	(20,212,121)	(3,191,130)	4,754,628	0
0	11,296	8,932,862	9,014,227	(9,596,538)	(12,151)	1,487,347	0
0	364,489	485,255	790,980	0	0	130,512	0
0	19,340	3,693,890	3,421,922	567,666	2,988	564,617	0
0	25,566	11,083,348	11,458,100	1,116,881	2,582	1,890,587	0
0	1,013,349	18,775,812	20,444,450	(1,476,841)	(84,254)	3,373,334	0
0	718,857	10,073,427	7,733,660	2,043,952	157,069	1,276,054	0
0	7,791,299	95,691,597	95,887,219	(27,332,664)	(3,007,808)	15,821,392	0
0	1,443	1,443	4,631	0	9	764	0
0	9,846	9,846	9,846	0	1,189	1,625	0
0	6,219,908	6,236,969	6,016,484	3,908	1,424,875	992,720	432,155
0	45,177	46,776	50,965	646	18,253	8,409	9,844
0	4,514,531	4,721,994	4,409,804	24,494	533,008	727,618	0
0	4,147,665	4,147,844	3,630,272	40	921,330	598,995	322,335
0	1,873,496	1,873,556	1,731,347	8	260,523	285,672	0
0	1,967,583	1,972,609	1,946,975	438	171,623	321,251	0
0	57,488	57,488	57,488	0	0	9,486	0
0	135,551	138,892	207,886	2,270	92,085	34,301	57,784
0	11,331	11,331	11,331	0	10	1,870	0
0	4,472	4,472	4,473	0	0	738	0
0	193,615	198,231	214,267	1,220	51,175	35,354	15,821
0	3,934	3,934	3,934	0	0	649	0
0	101,745	101,745	77,651	0	73,406	12,812	60,594
0	424	424	424	0	511	70	441
0	1,026,155	1,026,647	1,103,781	71	147,869	182,124	0
0	1,766,328	1,766,328	1,681,823	0	276,599	277,501	0
0	95,162	95,162	102,394	0	9,455	16,895	0
0	556,609	563,384	551,733	1,501	123,314	91,036	32,278
0	51,888	51,888	51,888	0	35,943	8,562	27,381
0	321,649	326,368	272,404	1,060	72,246	44,947	27,299
0	4,544,881	4,582,515	4,482,692	5,063	611,489	739,644	0
0	162,375	162,375	145,844	0	89,651	24,064	65,587
0	598,728	598,728	488,478	0	462,916	80,599	382,317
0	226,500	236,679	236,680	1,114	24,797	39,052	0
0	28,638,484	28,937,628	27,495,495	41,833	5,402,276	4,536,758	1,433,836

**CASH FUNDS UNCOMMITTED RESERVES REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
Including Cash Funds with Uncommitted Reserves Less Than \$50,000**

Department/Agency	Fund	Fund Balance (Note 4)	Exempt Assets (Note 5)
Department of Public Safety			
RAA DEPARTMENT OF PUBLIC SAFETY	12B FIRE SVC EDUCATION & TRNG	33,585	0
RAA DEPARTMENT OF PUBLIC SAFETY	12C FIRE SUPPRESSION CASH	60,554	0
RAA DEPARTMENT OF PUBLIC SAFETY	12E FIREWORKS LICENSING CASH	11,079	0
RAA DEPARTMENT OF PUBLIC SAFETY	12F HAZMAT RESPONDER VOL CERT	47,399	0
RAA DEPARTMENT OF PUBLIC SAFETY	203 FIREFIGHTER/FIRST RESPONDER	59,245	0
RAA DEPARTMENT OF PUBLIC SAFETY	407 PUBLIC SAFETY SPECIAL REVENUE	17,800	0
Total, Department of Public Safety		229,662	0
Department of Regulatory Agencies			
SCA DIVISION OF BANKING	244 PUBLIC DEPOSIT ADMINISTRATION	559,350	243
SEA DIVISION OF FINANCIAL SERVICES	272 FINANCIAL SERVICES CASH FUND	124,246	0
SFA DIVISION OF INSURANCE	282 DIVISION OF INSURANCE CASH	582,704	27,928
SGA PUBLIC UTILITIES COMMISSION	184 FIXED UTILITIES	1,220,183	0
SGA PUBLIC UTILITIES COMMISSION	185 MOTOR CARRIER	736,825	0
SGA PUBLIC UTILITIES COMMISSION	186 NUCLEAR MATERIALS TRANSPORT	43,536	0
SGA PUBLIC UTILITIES COMMISSION	188 HAZARDOUS MATERIALS	24,976	0
SGA PUBLIC UTILITIES COMMISSION	196 DISABLED TELEPHONE USERS FUND	1,246,264	3
SGA PUBLIC UTILITIES COMMISSION	227 COLO HIGH COST ADMINISTRATION	114,511	3
SGA PUBLIC UTILITIES COMMISSION	251 LOW INCOME TELEPHONE ASSIST	133,173	0
SIA DIVISION OF REAL ESTATE	212 REAL ESTATE CASH FUND	1,213,755	1,079
SJA DIRECTOR OF REGISTRATIONS	189 DIV OF REGISTRATIONS CASH FUND	70,900	500
SJB OFFICE OF BOXING	189 DIV OF REGISTRATIONS CASH FUND	(77,492)	0
SJC ACUPUNCTURIST BOARD	189 DIV OF REGISTRATIONS CASH FUND	32,715	0
SJD ACCOUNTANCY BOARD	189 DIV OF REGISTRATIONS CASH FUND	252,788	550
SJE ARCHITECTS BOARD	189 DIV OF REGISTRATIONS CASH FUND	84,719	4,125
SJF BARBERS & COSMETOLOGISTS BOARI	189 DIV OF REGISTRATIONS CASH FUND	362,358	0
SJG CHIROPRACTIC BOARD	189 DIV OF REGISTRATIONS CASH FUND	25,950	0
SJH DENTAL BOARD	189 DIV OF REGISTRATIONS CASH FUND	(95,349)	0
SJI ELECTRICAL BOARD	189 DIV OF REGISTRATIONS CASH FUND	720,291	25
SJJ ENGINEERS & LAND SURVEYORS BD	189 DIV OF REGISTRATIONS CASH FUND	526,237	2,500
SJK MENTAL HEALTH BOARDS	189 DIV OF REGISTRATIONS CASH FUND	(1)	0
SJL MEDICAL EXAMINERS BOARD	189 DIV OF REGISTRATIONS CASH FUND	112,980	0
SJM RESPIRATORY THERAPY REGISTRATN	189 DIV OF REGISTRATIONS CASH FUND	43,986	0
SJN NURSING BOARD	189 DIV OF REGISTRATIONS CASH FUND	944,373	0
SJO NURSING HOME ADMINISTRATORS BE	189 DIV OF REGISTRATIONS CASH FUND	(102,144)	0
SJP OPTOMETRIC BOARD	189 DIV OF REGISTRATIONS CASH FUND	6,521	0
SJQ OUTFITTERS BOARD	189 DIV OF REGISTRATIONS CASH FUND	54,102	0
SJR PASSENGER TRAMWAY SAFETY BOAR	189 DIV OF REGISTRATIONS CASH FUND	22,687	0
SJS PHARMACY BOARD	189 DIV OF REGISTRATIONS CASH FUND	308,882	0
SJT PHYSICAL THERAPY BOARD	189 DIV OF REGISTRATIONS CASH FUND	53,825	0
SJU PLUMBERS BOARD	189 DIV OF REGISTRATIONS CASH FUND	315,509	25
SJV PODIATRY BOARD	189 DIV OF REGISTRATIONS CASH FUND	49,654	0
SJW LAY MIDWIFE REGISTRATION	189 DIV OF REGISTRATIONS CASH FUND	1,339	0
SJX ADDICTION COUNSELORS	189 DIV OF REGISTRATIONS CASH FUND	84,624	0
SJY AUDIOLOGIST & AND REG. HEARING	189 DIV OF REGISTRATIONS CASH FUND	45,890	0
SJZ VETERINARY MEDICINE BOARD	189 DIV OF REGISTRATIONS CASH FUND	41,521	0
SLA DIVISION OF SECURITIES	213 DIV OF SECURITIES CASH FUND	364,243	0
Total, Department of Regulatory Agencies		10,250,631	36,981
Department of Revenue			
TAA REVENUE - ADMINISTRATION	191 TRADE NAME FUND BALANCE	88,894	0
TAA REVENUE - ADMINISTRATION	236 LIQUOR LAW ENFORCEMENT	280,354	1,245
TAA REVENUE - ADMINISTRATION	237 TAX LIEN CERTIFICATION FUND	145	0

Previously Appropriated Fund Balance (Note 6)	Fee Revenue (Note 7)	Total Revenue	Total Expense	Non-Fee Fund Balance (Note 8)	Uncommitted Reserves (Note 9)	Target/ Alternative Reserves (Note 10)	Excess Uncommitted Reserves (Note 11)
0	67,958	68,523	53,918	277	33,308	8,896	24,412
0	42,513	43,778	43,847	1,750	58,804	7,235	51,569
0	44,771	44,771	33,694	0	11,079	5,560	5,519
0	87,227	87,917	85,390	372	47,027	14,089	32,938
0	102,743	103,707	103,763	551	58,694	17,121	41,573
0	5,524	68,860,780	68,852,980	17,799	1	11,360,742	0
0	350,736	69,209,476	69,173,592	20,749	208,913	11,413,643	156,011
0	3,454,169	3,488,554	3,411,055	5,511	553,596	562,824	0
0	1,044,675	1,054,071	980,263	1,108	123,138	161,743	0
0	5,832,574	8,049,766	7,967,763	152,805	401,971	1,314,681	0
0	8,994,605	9,590,021	9,226,791	75,758	1,144,425	1,522,421	0
0	145,807	1,917,205	1,996,337	680,788	56,037	329,396	0
0	152,300	152,300	169,689	0	43,536	27,999	15,537
0	253,898	289,708	276,050	3,087	21,889	45,548	0
0	2,565,906	2,607,994	2,656,766	20,112	1,226,149	438,366	787,783
0	220	4,889	95,002	109,355	5,153	15,675	0
0	301,798	301,798	344,852	0	133,173	250,000	0
0	3,108,762	3,129,887	3,570,091	8,185	1,204,491	589,065	615,426
0	1,087	1,847,623	1,846,027	70,359	41	304,594	0
0	81,722	84,882	131,058	(2,885)	(74,607)	21,625	0
379	51,376	51,376	43,419	0	32,336	7,164	25,172
15,439	290,538	290,538	559,946	0	236,799	92,391	144,408
6,434	160,989	160,989	192,761	0	74,160	31,806	42,354
42,531	1,016,833	1,016,833	784,357	0	319,827	129,419	190,408
2,850	281,362	376,362	552,999	5,831	17,269	91,245	0
7,862	1,010,264	1,010,264	900,456	0	(103,211)	148,575	0
33,480	3,851,366	3,851,366	3,729,079	0	686,786	615,298	71,488
20,781	754,608	754,608	601,144	0	502,956	99,189	403,767
11,965	848,845	891,901	941,614	(578)	(11,388)	155,366	0
23,715	2,476,700	2,476,700	1,965,133	0	89,265	324,247	0
887	76,846	76,846	64,400	0	43,099	10,626	32,473
107,667	1,764,607	2,297,253	3,024,303	194,000	642,706	499,010	143,696
1,189	143,616	200,560	289,416	(29,339)	(73,994)	47,754	0
1,072	112,720	120,720	125,488	361	5,088	20,706	0
1,201	206,333	218,406	194,443	2,924	49,977	32,083	17,894
0	468,926	469,426	473,652	24	22,663	78,153	0
8,049	679,970	682,970	799,547	1,321	299,512	131,925	167,587
4,814	28,567	28,567	140,016	0	49,011	23,103	25,908
15,692	1,000,588	1,000,588	1,178,919	0	299,792	194,522	105,270
276	63,820	63,820	40,554	0	49,378	6,691	42,687
35	14,456	19,456	42,212	335	969	6,965	0
1,838	181,960	181,960	160,389	0	82,786	26,464	56,322
389	50,067	50,067	47,033	0	45,501	7,760	37,741
4,229	185,765	185,765	258,134	0	37,292	42,592	0
0	2,842,662	2,842,662	2,672,204	0	364,243	440,914	0
312,774	44,501,307	51,838,701	52,453,362	1,299,062	8,601,814	8,847,905	2,925,921
0	533,546	537,294	605,936	620	88,274	99,979	0
0	2,179,480	2,179,480	2,100,146	0	279,109	346,524	0
0	5,214	5,214	5,883	0	145	971	0

**CASH FUNDS UNCOMMITTED RESERVES REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2004
Including Cash Funds with Uncommitted Reserves Less Than \$50,000**

Department/Agency	Fund	Fund Balance (Note 4)	Exempt Assets (Note 5)
TAA REVENUE - ADMINISTRATION	404 COLO TITLE AND REGIS (CSTARS)	7,907,888	56,774
TGA REVENUE - GAMING DIVISION	401 LIMITED GAMING FUND	1,367,429	31,754
Total, Department of Revenue		9,644,710	89,773
Department of State			
VAA DEPARTMENT OF STATE	200 SECRETARY OF STATE FEES	7,193,088	0
VAA DEPARTMENT OF STATE	20N NOTARY ADMINISTRATION CASH FD	525,889	0
Total, Department of State		7,718,977	0
Department of Treasury			
WBA TREASURY - OPERATING	406 AIR ACCOUNT	1,744,369	0
Total, Department of Treasury		1,744,369	0
Grand Total		266,650,634	88,590,138

Previously Appropriated Fund Balance (Note 6)	Fee Revenue (Note 7)	Total Revenue	Total Expense	Non-Fee Fund Balance (Note 8)	Uncommitted Reserves (Note 9)	Target/ Alternative Reserves (Note 10)	Excess Uncommitted Reserves (Note 11)
5,252,995	11,977,239	12,138,494	9,450,498	34,515	2,563,604	1,559,332	1,004,272
0	728,417	100,730,206	100,870,549	1,326,016	9,659	16,643,641	0
5,252,995	15,423,896	115,590,688	113,033,012	1,361,151	2,940,791	18,650,447	1,004,272
0	13,277,307	14,197,332	12,483,270	466,131	6,726,957	2,059,740	4,667,217
0	431,633	431,633	161,270	0	525,889	26,610	499,279
0	13,708,940	14,628,965	12,644,540	466,131	7,252,846	2,086,350	5,166,496
0	7,201,886	7,404,162	6,717,179	47,655	1,696,714	1,108,335	588,379
0	7,201,886	7,404,162	6,717,179	47,655	1,696,714	1,108,335	588,379
11,829,630	890,298,278	2,761,225,049	2,738,887,552	123,144,241	43,086,625	452,684,833	12,208,935

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